



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary to Accept Federal and State Planning Funds from TDOT on Behalf of the Kingsport MTPO

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-208-2025
Work Session: August 5, 2025
First Reading: N/A

Final Adoption: August 5, 2025
Staff Work By: L. Christian/S. Bowman
Presentation By: Ryan McReynolds

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:

Approve the resolution.

Executive Summary:

If approved, the City, on behalf of the Kingsport Metropolitan Transportation Planning Organization (MTPO), will enter into a 2-year agreement with TDOT in the total amount of \$1,368,500 which consists of 80% Federal Funds (\$1,094,800), 5% State Funds (\$68,425), and a 15% Local Match (\$205,275 in city funds).

The Kingsport MTPO receives funds from the Federal Highway Administration (FHWA) and TDOT to carry out transportation planning activities within the MTPO planning area. In Tennessee, the MTPO's jurisdiction includes the City of Kingsport, City of Church Hill, Town of Mount Carmel, and portions of Sullivan County, Hawkins County, and Washington County. In Virginia, the MTPO's jurisdiction includes the Town of Gate City, Town of Weber City, and a portion of Scott County but funding for activities in the Virginia portion of the MTPO area is provided separately through the Virginia Department of Transportation (VDOT). Activities include developing and maintaining all federal and state required documents, assisting in the planning and development of grant applications and grant-based projects, and working with TDOT to plan and develop roadway projects through the Transportation Improvement Program. MTPO offices are housed and managed by the City of Kingsport; budgeting and contracts are also managed by city staff.

Funding is available in MPO026 (for the first year of the agreement) and will be budgeted in MPO027 (for the second year of the agreement).

Attachments:

1. Resolution
2. Contract

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—