AGENDA ACTION FORM

Consideration of a Resolution to Enter into a Lease with Kingsport Theatre Guild, Inc., of Kingsport, Tennessee

To:	Board of Mayor and Aldermen
From:	Chris McCartt, City Manager *CM*

Action Form No.:	AF- 211-2025	Final Adoption:	August 5, 2025
Work Session:	August 5, 2025	Staff Work By:	Committee
First Reading:	N/A	Presentation By:	Michael T. Borders

Strategic Focus Area: 3. Exceptional Cultural and Recreational Opportunities

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Recommendation:
Approve the Resolution

Executive Summary:
If approved, the City will enter into a one-year lease agreement with Kingsport Theatre Guild, Inc., of Kingsport, Tennessee (KTG) for space at the Kingsport Renaissance Center (KRC) for $4,886.50 annually.

KTG has been a non-profit public benefit corporation operating in Kingsport since 1948. KTG has historically been a tenant at the KRC utilizing rooms 211 for office space, 209 for practice/storage, and the side room workshop area of the theater. In addition to leased space KTG has been allotted a total of six (6) productions annually at no additional cost for access to the Theatre through their lease.

In their last season KTG produced 9 shows with a total attendance of approximately 2,500 patrons. Being centrally located in and near residential communities, KTG supports ***Strong and Vibrant Neighborhoods*** in addition to being a cultural opportunity.

The proposed agreement makes minor alterations from the previous 2022 lease agreement by clarifying the process by which KTG may occupy the KRC outside of normal business hours, which has been discussed and agreed upon with KTG.

The lease will be for a 12-month period beginning August 31, 2025 with the option to renew annually for up to two additional years.

The lease agreement is for $4,886.50 annually with an attached fee schedule for additional rental space use as needed.

Attachments:
1. Resolution
2. Lease Agreement

	Y	N	O
Baker	__	__	__
Cooper	__	__	__
Duncan	__	__	__
George	__	__	__
Mayes	__	__	__
Phillips	__	__	__
Montgomery	__	__	__