



AGENDA ACTION FORM

Consideration of a Resolution to Approve a Memorandum of Understanding with the Bays Mountain Park Resident Caretaker

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF- 212-2025

Work Session: August 5, 2025

First Reading: N/A

Final Adoption: August 5, 2025

Staff Work By: Megan Krager

Presentation By: Michael T. Borders

Strategic Focus Area: 3. Exceptional Cultural & Recreational Opportunities

Recommendation:

Approve the Resolution

Executive Summary:

If approved the City will enter into a Memorandum of Understanding (MOU) with Chief Ranger Wanninger to be the full-time resident caretaker and occupy a single-family residence at 853 Bays Mountain Road.

Bays Mountain Park (BMP) is required by Tennessee Code Annotated (TCA) 70-4-404(c)(2)(C) to have a full-time resident caretaker on site as a condition for BMP's Class I wildlife permit (issued by the Tennessee Wildlife Resources Agency) to provide for security, care, and supervision of the wildlife. BMP's Class I wildlife includes carnivores (wolves) and venomous reptiles (snakes). BMP possesses a single-family residence on site for the housing of a full-time resident caretaker at 853 Bays Mountain Road to comply with TCA.

BMP's previous full-time resident caretaker resigned from their role at BMP and vacated the property in early July 2025 to pursue other employment opportunities.

Under the proposed MOU, there is no rental fee, and utilities will be covered by the City. In return, the full-time resident is expected to perform the responsibilities outlined in the TCA, respond to weather-related emergencies, and support after-hours operations as needed.

The term of the MOU is for one year with an option to renew annually without further action unless otherwise terminated. A termination notice of (30) days by either party is required. Continued employment at BMP is required.

Attachments:

1. Resolution
2. MOU

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—