



July 07, 2025

Mr. Ryan McReynolds  
Deputy City Manager  
City of Kingsport  
415 Broad Street  
Kingsport, TN 37660

Project: Repairs and Renovations for: Kingsport Public Library – Kingsport, TN

Re: Recommendation for Award of Construction Contract

Dear Mr. McReynolds,

Sealed bids for the project were received and read aloud by the Procurement Manager on June 25, 2025, in the Kingsport City Hall, 4<sup>th</sup> floor, Conference Room 436 for the above referenced project. A total of six (6) bids were submitted by BurWil Construction, Inc.; GRC Construction, Inc.; JA Street & Associates; J.E. Green Company; Mavin Construction; and Preston Construction Co. The apparent low bid was submitted by BurWil Construction Inc. in the amount of \$6,845,000.00 for the base bid. There was a single alternate to bid which add an additional \$173,000.00 to the contract sum.

We have reviewed the bid and have discovered no errors with the apparent low bid. The bid appears to be a responsive bid.

It is our opinion that BurWil Construction, Inc. fully understands the scope and are qualified to complete the project. They have successfully completed projects of a similar complexity and scope. Assuming all other legal and bonding requirements are met, we recommend this project be awarded to BurWil Construction Inc. for the lump sum base bid and alternate in the amount of \$7,018,000.00.

Thank you for the opportunity to be of service to the City of Kingsport. We look forward to the successful completion of this project with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Clinton Roberts".

Clinton Roberts, AIA, NCARB  
Vice President  
Cain Rash West Architects