



AGENDA ACTION FORM

Consideration of a Resolution to Approve a Lease Extension with Create Appalachia and to Allow the Mayor to Sign All Documents Necessary and Proper as they Pertain to the Lease

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-33-2026

Work Session: February 2nd, 2026

First Reading: N/A

Final Adoption: February 3rd, 2026

Staff Work By: Steven Bower

Presentation By: Jessica Harmon

Strategic Focus Area: 5. Thriving Local Economy

Recommendation:

Approve the Resolution

Executive Summary:

If approved the lease for Create Appalachia, located at 225 W Center Street, will be extended for 12 months.

Create Appalachia is a non-profit organization that offers entrepreneurs access to private offices, artist studios, temporary co-working desks, conference rooms and hi-speed internet. In addition to office space, they provide a video studio, motion-capture equipment, and 3D printing capabilities. They have leased the space at 225 W Center Street since January 3rd, 2021 referenced in AF-325-2021, and in that time have made significant investments to the improvement of the space.

Their current lease was approved on December 3rd, 2024, referenced in AF-329-2024. The lease includes the right to extend the lease for one additional consecutive twelve-month term.

Attachments:

1. Resolution
2. Lease Agreement

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—