



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Bid for the Purchase of Various Fleet Maintenance Items

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *cm*

Action Form No.: AF-27-2026
Work Session: February 2, 2026
First Reading: N/A

Final Adoption: February 3, 2026
Staff Work By: Committee
Presentation By: R. McReynolds

Strategic Focus Area: 2. Sustainable Infrastructure

Recommendation:

Approve the Resolution

Executive Summary:

If approved, this resolution authorizes awarding the bid for the purchase of various Fleet Maintenance inventory items to Safety-Kleen Systems, Inc. for \$62,525.00. Their bid is the only to be awarded that exceeds \$50,000 to require BMA approval. There were bids from 7 other vendors that will also be awarded purchase orders.

Bids were opened on January 14, 2026 for the purchase of various Fleet Maintenance inventory items stocked at the Fleet Maintenance Department warehouse located at 625 W. Industry Drive. The bid was issued to secure pricing for a twelve-month time frame and included a total of 179 items to be purchased on an as needed basis. The invitation to bid was publicly advertised on December 17, 2025 in the Kingsport Times News and downloadable bid documents were posted on the Purchasing Department's website for 28 calendar days.

The City is not required to purchase any of the items from this bid unless and until those items are needed as defined by the requirements of the bid. The City reserves the right to determine the low bidder either on the basis of the individual items or on the basis of all items included in its Invitation to Bid.

Attachments:

1. Resolution
2. Bid Opening Minutes available for review @ <https://www.kingsporttn.gov/city-services/purchasing/>
3. Bid Award Summary

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—