



**AGENDA ACTION FORM**

**Consideration of a Resolution Accepting a Donation from General Shale for Materials for an Outdoor Kitchen & Bar at MeadowView**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-193-2023  
Work Session: June 19, 2023  
First Reading: N/A

Final Adoption: June 20, 2023  
Staff Work By: J. Bell/R. Jackson  
Presentation By: Michael T. Borders

**Recommendation:**

Approve the Resolution.

**Executive Summary:**

If approved the City will accept a donation of materials in the amount of \$8,065.27 from General Shale for the purpose of constructing an outdoor kitchen & bar in the courtyard at MeadowView .

MeadowView and city staff have been in the process of reviewing potential investments which will drive revenue and increase our capacity to offer events. The kitchen was identified as investment that can be made for approximately \$66,890 through furniture, fixtures, and equipment (FF&E) funds. MeadowView’s engineering department will oversee the project and complete the majority of the work in-house.

The kitchen will allow us to drive revenue through banquets by offering bar and food services to the courtyard that previously did not exist and serve as a focal point for our special events such as beer flight and chicken wing night, wine and dinner pairing, and future events.

The outdoor kitchen & bar will be staffed by redeploying existing staff and will not increase fixed labor costs. We anticipate the increase in operating and maintenance costs to be de minimis and anticipate recovering the costs of the initial investment within one year.

The concrete slab for the kitchen has been poured and staff are currently in the process of sourcing materials. The kitchen is expected to be completed by 7/04/2023 pending start/approval date.

General Shale is not requesting naming or other rights related to the donation.

**Attachments:**

- 1. Resolution
- 2. Quote
- 3. Renderings

	<u>Y</u>	<u>N</u>	<u>O</u>
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—