



June 8, 2023

Mr. Michael Borders
Assistant City Manager
City of Kingsport
415 Broad Street
Kingsport, TN 37660

Project: Interior Renovation (Phase 1) for Bays Mountain Nature Center

Re: Recommendation for Award of Construction Contract

Dear Mr. Borders,

The project sealed bids were received and read aloud by the Procurement Manager on June 7, 2023, in the Kingsport City Hall, 4th floor, Conference Room 436 for the above referenced project. Quesenberry's Construction, Comsa Construction, and Preston Construction reviewed the project and declined to bid. A total of one (1) bid was submitted in the amount of \$650,000.00 by GRC Construction, Inc.

We have reviewed the bid and have discovered no errors with the apparent low bid. The bid appears to be a responsive bid. Following the bid opening we have also reviewed the bid GRC Construction.

It is our opinion that GRC Construction fully understands the scope and are qualified to complete the project. They have successfully completed projects of a similar nature. Assuming all other legal and bonding requirements are met, we recommend this project be awarded to GRC Construction for base bid for the amount of \$650,000.00

Thank you for the opportunity to be of service to the City of Kingsport. We look forward to the successful completion of this project with you.

Sincerely,

A handwritten signature in black ink that reads "Catherine Hill".

Catherine Hill, AIA, NCARB...On Behalf Of
Dineen B. West, AIA
President
Cain Rash West Architects