



## **BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, June 06, 2023 at 7:00 PM**

**City Hall, 415 Broad Street, Montgomery-Watterson Boardroom**

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### **Board of Mayor and Aldermen**

Mayor Patrick W. Shull, Presiding  
Vice Mayor Colette George  
Alderman Betsy Cooper  
Alderman Darrell Duncan

Alderman Paul W. Montgomery  
Alderman Tommy Olterman  
Alderman James Phillips

### **City Administration**

Ryan McReynolds, Deputy City Manager  
Bart Rowlett, City Attorney

Angie Marshall, City Clerk/Deputy/City Recorder

**I. CALL TO ORDER** 7:00 p.m. by Mayor Patrick W. Shull.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG** led by Matthew Lane.

**III. INVOCATION** by Alderman Duncan

**IV. ROLL CALL** by City Clerk/Deputy City Recorder Angie Marshall. All present.

### **V. RECOGNITIONS AND PRESENTATIONS**

- 1. Dobyys-Bennet High School Relay Track Team** (Alderman Phillips)

### **VI. APPOINTMENTS**

- 1. Consideration of an Appointment to the Beverage Board** (AF-161-2023) (Mayor Shull)

Motion made by Vice Mayor George, Seconded by Alderman Duncan.

REAPPOINTMENT OF MS. NATALIE WELLS TO SERVE ANOTHER THREE-YEAR TERM  
ON THE BEVERAGE BOARD EFFECTIVE IMMEDIATELY AND EXPIRING ON JULY 31, 2026.

Passed: All present voting "aye."

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**VII. APPROVAL OF MINUTES** *(These items are all considered under one motion.)*

Motion made by Alderman Olterman, Seconded by Alderman Cooper.

**1. May 15, 2023 - Work Session**

**2. May 16, 2023 - Business Meeting**

Passed: All present voting "aye."

**VIII. PUBLIC HEARINGS**

- 1. Conduct a Public Hearing and Consideration of an Ordinance to Adopt the FY 2023-2024 Budget** (AF-166-2023) (Chris McCartt)

Motion made by Vice Mayor George, Seconded by Alderman Phillips.

AN ORDINANCE OF THE CITY OF KINGSFORT, TENNESSEE ADOPTING A FINAL BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 2. Conduct a Public Hearing and Consideration of an Ordinance to Adopt the FY 24 Water Fund Budget** (AF-167-2023) (Chris McCartt)

Motion made by Alderman Montgomery, Seconded by Alderman Duncan.

AN ORDINANCE OF THE CITY OF KINGSFORT, TENNESSEE, ADOPTING A FINAL WATER BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 3. Conduct a Public Hearing and Consideration of an Ordinance to Adopt the FY 2023-2024 Sewer Budget** (AF-168-2023) (Chris McCartt)

Motion made by Alderman Olterman, Seconded by Alderman Montgomery.

AN ORDINANCE OF THE CITY OF KINGSFORT, TENNESSEE, ADOPTING A FINAL SEWER BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**COMMENT**

Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward, the mayor closed the public comment segment.

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**IX. BUSINESS MATTERS REQUIRING FIRST READING**

- 1. Consideration of an Ordinance to Adopt the FY 2023-2024 Metropolitan Planning Project Grant Fund Budget (AF-169-2023) (Chris McCartt)**

Motion made by Vice Mayor George, Seconded by Alderman Phillips.

AN ORDINANCE TO APPROPRIATE METROPOLITAN TRANSPORTATION PLANNING GRANT PROJECT FUNDS; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 2. Consideration of an Ordinance to Adopt the FY 2023-2024 Community Development Block Grant Fund Budget (AF-170-2023) (Chris McCartt)**

Motion made by Alderman Duncan, Seconded by Alderman Cooper.

AN ORDINANCE TO APPROPRIATE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2024; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 3. Consideration of an Ordinance to Adopt the FY 2023-2024 School Public Law 93-380 Grant Project Fund Budget (AF-171-2023) (Chris McCartt)**

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

AN ORDINANCE TO ESTABLISH PL93-380 GRANT PROJECT FUND FOR THE PL93-380 GRANT, TO APPROPRIATE SUCH FUNDS AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 4. Consideration of an Ordinance to Adopt the FY 2023-2024 Schools Special Projects Grant Fund Budget (AF-172-2023) (Chris McCartt)**

Motion made by Alderman Montgomery, Seconded by Alderman Cooper.

AN ORDINANCE TO ESTABLISH SPECIAL SCHOOL GRANT PROJECT FUND 145 FOR SPECIAL SCHOOL PROJECTS GRANT, TO APPROPRIATE SUCH FUNDS AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 5. Consideration of a Budget Adjustment Ordinance for Various Funds in FY23 (AF-106-2023) (Chris McCartt)**

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Motion made by Vice Mayor George, Seconded by Alderman Montgomery.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**6. Consideration of an Ordinance to Amend Kingsport Code of Ordinances Section 30-29 Pertaining to Court Costs for Kingsport City Court (AF-128-2023) (Chris McCartt)**

Motion made by Alderman Duncan, Seconded by Alderman Phillips.

AN ORDINANCE AMENDING SECTION 30-29 OF THE CODE OF ORDINANCES, CITY OF KINGSFORT, TENNESSEE, TO PROVIDE FOR AN INCREASE IN COURT COSTS FOR CITY COURT; TO REMOVE PROVISIONS RELATIVE TO THE ELECTRONIC CITATION FEE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**X. BUSINESS MATTERS REQUIRING FINAL ADOPTION** None.

**XI. OTHER BUSINESS**

**1. Consideration of a Resolution to Approve Change Order to GRC Civil Services, Inc. to Complete Stormwater System Improvements on Reservoir Road (AF-152-2023) (Ryan McReynolds)**

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-260** A RESOLUTION APPROVING A CHANGE ORDER TO THE CONTRACT WITH GRC CIVIL SERVICES, INC. TO COMPLETE THE STORMWATER SYSTEM IMPROVEMENTS ON RESERVOIR ROAD

Passed: All present voting "aye."

**2. Consideration of a Resolution Authorizing a Software Services Agreement with OpenGov, Inc for Cartegraph Asset Management (AF-157-2023) (Ryan McReynolds)**

Motion made by Alderman Phillips, Seconded by Alderman Duncan.

**RESOLUTION NO. 2023-261** A RESOLUTION AUTHORIZING THE RENEWAL OF A SOFTWARE SERVICES AGREEMENT WITH OPENGOV, INC. FOR ITS CARTEGRAPH ASSET MANAGEMENT SYSTEM, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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- 3. Consideration of a Resolution Authorizing the Mayor to Execute the 2024-2027 Agreement with the City of Bristol, TN as Lead Entity for the Northeast Tennessee/Virginia HOME Consortium (AF-103-2023) (Michael Price)**

Motion made by Vice Mayor George, Seconded by Alderman Phillips.

**RESOLUTION NO. 2023-262** A RESOLUTION AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO APPROVE THE RENEWAL OF THE CURRENT AGREEMENT WITH THE CITY OF BRISTOL, TENNESSEE AS THE LEAD ENTITY FOR THE NORTHEAST TENNESSEE/SOUTHWEST VIRGINIA HOME CONSORTIUM

Passed: All present voting "aye."

- 4. Consideration of a Resolution to Authorize the Reimbursement of Materials Agreement Funds to Orth Construction, Related to the Hunts Crossing Phase 3 Development (AF-98-2023) (Ryan McReynolds)**

Motion made by Vice Mayor George, Seconded by Alderman Duncan.

**RESOLUTION NO. 2023-263** A RESOLUTION AUTHORIZING REIMBURSEMENT OF MATERIALS AGREEMENT FUNDS TO ORTH CONSTRUCTION COMPANY, GP FOR THE HUNTS CROSSING PHASE 3 DEVELOPMENT

Passed: All present voting "aye."

- 5. Consideration of a Resolution to Award the Bid to Traxon Construction, Inc. for the Washington County Water Project and Authorize the Mayor to Sign all Applicable Documents (AF-154-2023) (Ryan McReynolds)**

Motion made by Alderman Olterman, Seconded by Alderman Montgomery.

**RESOLUTION NO. 2023-264** A RESOLUTION AWARDED THE BID FOR THE WASHINGTON COUNTY WATER PROJECT TO TRAXON CONSTRUCTION, INC. AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 6. Consideration of a Resolution to Amend Employment Policy #31 (AF-141-2023) (Tyra Copas)**

Motion made by Alderman Montgomery, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-265** A RESOLUTION AMENDING RESOLUTION NO. 2023-070, EMPLOYMENT POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

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- 7. Consideration of a Resolution to Approve Water User Rate for North Greene Utility District for FY23 and Include Wholesale Rate in Fee Resolution (AF-162-2023) (Ryan McReynolds)**

Motion made by Alderman Duncan, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-266** A RESOLUTION APPROVING WATER USER RATE FOR NORTH GREENE UTILITY DISTRICT FOR FISCAL YEAR 2023

Passed: All present voting "aye."

- 8. Consideration of a Resolution to Award the Bid to Haren Construction for the Water Intake Screen Replacement Project (AF-153-2023) (Ryan McReynolds)**

Motion made by Alderman Montgomery, Seconded by Vice Mayor George.

**RESOLUTION NO. 2023-267** A RESOLUTION AWARDED THE BID FOR THE WATER INTAKE SCREEN REPLACEMENT PROJECT TO HAREN CONSTRUCTION COMPANY, INC. AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 9. Consideration of a Resolution for Amendment Number 2 to TDOT Agreement for Fort Robinson Bridge Authorizing the Mayor to Sign all Applicable Documents (AF-158-2023) (Ryan McReynolds)**

Motion made by Alderman Duncan, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-268** A RESOLUTION APPROVING AMENDMENT NO. 2 TO THE AGREEMENT WITH TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE FORT ROBINSON BRIDGE REPLACEMENT PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

- 10. Consideration of a Resolution to Enter into an Agreement with Houston-Galveston Area Council (H-GAC) for Cooperative Purchasing (AF-173-2023) (Chris McCartt)**

Motion made by Alderman Phillips, Seconded by Vice Mayor George.

**RESOLUTION NO. 2023-269** A RESOLUTION APPROVING AN AGREEMENT WITH THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC) FOR COOPERATIVE PURCHASING AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER

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DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**11. Consideration of a Resolution to Approve Purchase of Cues CCTV Inspection System to Install on Replacement Vehicle (AF-160-2023) (Ryan McReynolds)**

Motion made by Alderman Montgomery, Seconded by Vice Mayor George.

**RESOLUTION NO. 2023-270** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO CUES, INC. UTILIZING H- GAC COOPERATIVE PURCHASING AGREEMENT NO. 35346 FOR A CUES K2-DOLLY FOR THE KINGSPORT UTILITIES DIVISION

Passed: All present voting "aye."

**12. Consideration of a Resolution to Amend the Fee Resolution for FY 2024 Fees and Charges Provided for in the City Code (AF-105-2023) (Chris McCartt)**

Motion made by Alderman Duncan, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-271** A RESOLUTION SETTING THE RATES, FEES AND CHARGES AS PROVIDED BY THE CITY OF KINGSPORT CODE OF ORDINANCES

Passed: All present voting "aye."

**XII. CONSENT AGENDA** *(These items are all considered under one motion.)*

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

Passed as presented with a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

**1. Consideration of a Resolution Ratifying the Mayor's Signature on a Consent Letter from T-Mobile for Property Located at 1640 Bays Mountain Park Road (AF-151-2023) (Chris McCartt)**

**RESOLUTION NO. 2023-272** A RESOLUTION TO RATIFY THE MAYOR'S SIGNATURE ON A CONSENT LETTER FROM T-MOBILE FOR THE TOWER AT 1640 BAYS MOUNTAIN PARK ROAD

**2. Consideration of a Resolution to Pay Shipping Costs Associated with the Purchase of an Armored Rescue Vehicle (AF-150-2023) (Chief Phipps)**

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**RESOLUTION NO. 2023-273** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO INTERNATIONAL ARMORED GROUP US, INC. FOR SHIPPING COSTS ASSOCIATED WITH THE TACTICAL RESCUE VEHICLE PURCHASED FOR THE KINGSPORT POLICE DEPARTMENT

- 3. Consideration of a Resolution to Amend the Greater Kingsport Alliance for Development (GKAD) CDBG Demolition Contract Adding the Properties Located at 117 & 126 Tennessee Street (AF-148-2023) (Michael Price)**

**RESOLUTION NO. 2023-274** A RESOLUTION APPROVING THE AMENDMENT OF A CONTRACT BETWEEN THE CITY OF KINGSPORT AND THE GREATER KINGSPORT ALLIANCE FOR DEVELOPMENT

- 4. Consideration of a Resolution for the Extension of Lease Agreements with Northeast State Community College for Blazier-Wilson Hall (RCAT), the Regional Center for Health Professions (RCHP), and the Kingsport Center for Higher Education (KCHE) (AF-155-2023) (Jessica Harmon)**

**RESOLUTION NO. 2023-275** A RESOLUTION APPROVING THE LEASE AMENDMENTS TO THE LEASES WITH THE TENNESSEE BOARD OF REGENTS ON BEHALF OF NORTHEAST STATE COMMUNITY COLLEGE FOR BLAZIER-WILSON HALL, THE REGIONAL CENTER FOR HEALTH PROFESSIONS, AND THE KINGSPORT CENTER FOR HIGHER EDUCATION, TO RENEW THE AGREEMENTS FOR ONE YEAR AND AUTHORIZING THE MAYOR TO EXECUTE THE LEASE AMENDMENTS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE LEASE AMENDMENTS

- 5. Consideration of a Resolution for the Extension of Approval for Northeast State Community College to Enter into Sub-lease Agreements with Participating Institutions (AF-156-2023) (Jessica Harmon)**

**RESOLUTION NO. 2023-276** A RESOLUTION APPROVING AN AGREEMENT WITH EAST TENNESSEE STATE UNIVERSITY PROVIDING CLASSES AT THE KINGSPORT CENTER FOR HIGHER EDUCATION; APPROVING SUBLEASES TO SAID ENTITY BY NORTHEAST STATE COMMUNITY COLLEGE; AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS OR THIS RESOLUTION

- 6. Consideration to Approve Issuance of a Certificate of Compliance for a Business to Sell Retail Alcoholic Beverages (AF-174-2023) (Lisa Winkle)**



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### **XIII. COMMUNICATIONS**

#### **1. City Manager**

Mr. McCartt thanked Angie Marshall for filling in for Lisa Winkle. He also thanked the BMA for their time and support regarding the budget. Mr. McCartt also recognized John Morris, Noel McCurry and Tyra Copas as well as other city staff for their effort.

#### **2. Mayor and Board Members**

Alderman Montgomery applauded staff for their work on the budget and answering questions throughout the process. He announced the KOSBE awards applications will be taken starting this week through August and encouraged citizens to nominate deserving businesses. Healthy Kingsport will be at the Farmers Market on Saturday for a one mile walk and those who participate will receive a voucher for the market. Lastly, he mentioned the upcoming Juneteenth celebration downtown. Alderman Phillips also applauded city staff, pointing out the budget process was halfway through when we were hit with the property tax issue and was thankful for finding a work around that didn't involve raising taxes. Mr. Phillips noted there were lots of big items in the budget, but he was most excited about the plan for the next five years. He also reminded citizens of the benefits of the Connect Kingsport app and encouraged them to download it. Alderman Olterman mentioned the Axmen season opening tomorrow night. Alderman Duncan stated the staff and the city manager did a great job on the budget by working through a number of curveballs. He commented on the Memorial Day service and thanked the Mayor for serving. Lastly, he mentioned the Downtown concerts on Fridays and Sundays. Alderman Cooper echoed comments on the budget, pointing out right after passing last year's budget is when the collapse of the dome happened. She also stated in addition to the Downtown concerts there are also Friday afternoon concerts at Glen Bruce park. Ms. Cooper noted the goats are at Bays Mountain park this week as they travel around the city until Funfest. She further commented Christmas tree park planning was already underway for this year and expressed excitement for what's to come. There will also be a Christmas in July pre-sale for citizens to sponsor a tree during Funfest. Vice-Mayor George commented on the budget, hoping one year we will have a normal one. She thanked staff for keeping the BMA aware of issues, preparing them and answering questions. The Vice-Mayor mentioned the Hop and Shop was successful last week. She also pointed out there was still availability in Bays Mountain Day Camps. Mayor Shull pointed out this is the fourth budget six of the board members have gone through with the city manager noting and every year there's a different issue. He also stated it was published in the paper and the second reading will be at the next meeting. The Mayor

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provided details on Public Safety Day and Public Works Day at the Farmers Market and stated his appreciation to staff for conducting them. Finally he commented the school board prepared their budget but the BMA has to pass it and there is a great working relationship with the school system.

### 3. **Visitors.** (*Citizens may speak on issue-oriented items.*)

Big G commented on Public Works Day and the city's open door policy. He thanked the city clerk and commented on an arrest.

## XIV.ADJOURN

Seeing no other business for consideration, Mayor Shull adjourned the meeting at 8:52 p.m.

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ANGELA MARSHALL

Deputy City Recorder

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PATRICK W. SHULL

Mayor