



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Execution of an Amendment to the Agreement with Gordon Food Service for Kingsport City Schools Nutrition Services Grocery and Beverage Items and Authorizing the Mayor to Sign All Applicable Documents

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-125-2023

Work Session: May 15, 2023

First Reading: N/A

Final Adoption: May 16, 2023

Staff Work By: KCS Nutrition Services

Presentation By: David Frye

Recommendation:

Approve the Resolution

Executive Summary:

Kingsport City entered into an agreement with Gordon Food Service beginning July 1, 2020 thru June 30 2021 to maintain a continuous supply of grocery and beverage items to KCS school nutrition. The agreement included an option to renew the contract for up to three additional years in one-year increments, providing pricing and quality of service is acceptable to the City of Kingsport. This year's agreement includes an addendum addressing the current market uncertainty and inflation. As an effort to receive better pricing from vendors, Gordon's will be making pricing adjustments four times during the year. At this time, Gordon Food Service is satisfactorily meeting the terms of the contract.

The contract not to exceed spend amount will increase to \$1,800,000.00 due to inflation and continued supply chain issues. KCS School Nutrition recommends to renew this agreement beginning July 1, 2022 through June 30, 2023.

All expenditures from this contract are fully funded by the School Nutrition Services budget. School Nutrition Services is a self-supporting department within Kingsport City Schools. We receive funding from federal reimbursements, state funding and revenue generated by meal fees, a la carte items and catering.

The Board of Education approved this motion on May 9, 2023.

Attachments:

Resolution
Intent to Renew

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—