



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Execution of an Amendment to the Agreement with Prairie Farms Dairy for School Nutrition Services Dairy Products and Authorizing the Mayor to Sign All Applicable Documents

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-127-2023

Work Session: May 15, 2023

First Reading: N/A

Final Adoption: May 16, 2023

Staff Work By: KCS Nutrition Services

Presentation By: David Frye

Recommendation:

Approve the Resolution

Executive Summary:

The City for its Kingsport City Schools entered into new agreement with Prairie Farms Dairy effective January 8, 2022, and extended to June 30, 2023. The agreement is to maintain a continuous supply of dairy products throughout the school year and is renewable for the following four years, providing pricing and quality of service is acceptable to the City of Kingsport. Due to increased cost, Prairie Farms is raising prices by 10% effective July 1, 2023. Additionally milk prices are adjusted monthly based on Federal Milk Market Order Announcements for Class I Skim and Butterfat.

At the May 9, 2023 Board of Education meeting, a motion was approved for the execution of an amendment to the agreement with Prairie Farms Dairy for the not to exceed amount of \$280,000.00 for the term of July 1, 2023, to June 30, 2024.

All expenditures from this contract are fully funded by the School Nutrition Services budget. School Nutrition Services is a self-supporting department within Kingsport City Schools. School Nutrition Services receives funding from federal reimbursements, state funding and revenue generated by meal fees, a la carte items sold, and catering.

Attachments:

Resolution

Recommendation

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—