



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Bid for School Nutrition Services Ice Cream Products to Ice Cream Warehouse and Authorizing the Mayor to Sign All Applicable Documents

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-132-2023

Work Session: May 15, 2023

First Reading: N/A

Final Adoption: May 16, 2023

Staff Work By: School Nutrition Services

Presentation By: David Frye

Recommendation:

Approve the Resolution

Executive Summary:

The City of Kingsport issued an Invitation to Bid for the Kingsport City School Nutrition Services Ice Cream Products on April 12, 2023. The opening was held on April 26, 2023. One vendor, Ice Cream Warehouse, submitted a response to the City of Kingsport.

Based on the responsiveness and reasonable pricing, Kingsport City School Nutrition recommends awarding the bid to Ice Cream Warehouse and entering into an agreement for the 2023-2024 school year. This agreement is for one (1) year with the option to renew all aspects of the agreement one year at a time for an additional three (3) years based on firm fixed pricing and the quality of service being acceptable to School Nutrition Services. The new agreement spend amount is \$30,000.00.

The recommendation was approved by the Board of Education on May 9, 2023.

All expenditures from this agreement will be fully funded by the School Nutrition Services budget. School Nutrition Services is a self-supporting department within Kingsport City Schools that receives funding from federal reimbursements, state funding and revenue generated by meal fees, a la carte items, and catering.

Attachments:

Resolution
Bid Tab

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—