



## BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, October 15, 2024 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

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### Board of Mayor and Aldermen

Mayor Paul W. Montgomery, Presiding  
Vice Mayor Darrell Duncan  
Alderman Morris Baker  
Alderman Betsy Cooper

Alderman Colette George  
Alderman Gary Mayes  
Alderman James Phillips

### City Administration

Chris McCartt, City Manager  
Bart Rowlett, City Attorney

Lisa Winkle, City Recorder/Treasurer  
Angie Marshall, City Clerk/Deputy City Recorder

I. **CALL TO ORDER** 7:00 pm by Mayor Montgomery.

II. **PLEDGE OF ALLEGIANCE TO THE FLAG** led by Chief Phipps.

III. **INVOCATION** led by Alderman Baker.

IV. **ROLL CALL** by City Recorder/Treasurer Lisa Winkle.

### V. **RECOGNITIONS AND PRESENTATIONS**

1. **Woody's Trail** - Alderman George

### VI. **COMMENT**

Mayor Montgomery invited citizens in attendance to speak. There being no one coming forward to speak, the mayor closed the public comment section.

VII. **APPOINTMENTS** None.

VIII. **APPROVAL OF MINUTES** (*These items are considered under one motion.*)

Motion made by Alderman Duncan, Seconded by Alderman Mayes.

Passed: All present voting "aye."

1. **September 30, 2024 - Work Session**

2. **October 1, 2024 - Business Meeting**

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**IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS**

1. **Consideration of a Budget Ordinance to Appropriate \$13,703.42 from the (USDOJ) Office of Justice Programs FY '24 Bulletproof Vest Partnership Funding (AF-283-2024) (Dale Phipps)**

Motion made by Vice Mayor George, Seconded by Alderman Phillips.

AN ORDINANCE TO AMEND THE GENERAL PROJECT/SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE US DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

2. **Consideration of a Resolution to Accept a Private Monetary Donation for the Kingsport Police Department K-9 Program and an Ordinance to Appropriate the Funds (AF-289-2024) (Dale Phipps)**

Motion made by Alderman Cooper, Seconded by Alderman Baker.

**RESOLUTION NO. 2025-076** A RESOLUTION ACCEPTING A MONETARY DONATION OF \$4,000.00 TO THE KINGSPORT POLICE DEPARTMENT TO BE UTILIZED TO ASSIST IN THE COST OF MAINTAINING DEPARTMENT K-9 UNITS

Passed: All present voting "aye."

Motion made by Alderman George, Seconded by Vice-Mayor Duncan.

AN ORDINANCE TO AMEND THE GENERAL PROJECTS- SPECIAL REVENUE FUND BUDGET BY APPROPRIATING DONATED FUNDS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**X. BUSINESS MATTERS REQUIRING FINAL ADOPTION**

1. **Consideration of a Budget Ordinance to Appropriate \$54,000.00 from the Tennessee Highway Safety Office (THSO) FY '25 Grant (AF-270-2024) (Dale Phipps)**

Motion made by Alderman Duncan, Seconded by Alderman Mayes.

**ORDINANCE NO. 7175** AN ORDINANCE TO AMEND THE GENERAL PROJECT/SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE TENNESSEE HIGHWAY SAFETY OFFICE (THSO) FOR THE YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

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Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

- 2. Consideration of a Budget Ordinance to Appropriate \$25,000.00 from the Tennessee Highway Safety Office (THSO) FY '25 Coordinator Grant (AF-271-2024) (Dale Phipps)**

Motion made by Alderman Phillips, Seconded by Alderman Baker.

**ORDINANCE NO. 7176** AN ORDINANCE TO AMEND THE GENERAL PROJECT/SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE TENNESSEE HIGHWAY SAFETY OFFICE (THSO) FOR THE YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

- 3. Consideration of a Budget Ordinance for Various Funds FY25 (AF-279-2024) (Chris McCartt)**

Motion made by Vice Mayor George, Seconded by Alderman Phillips.

**ORDINANCE NO. 7177** AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

**XI. OTHER BUSINESS**

- 1. Consideration of a Resolution to Purchase One (1) 2025 Autocar with New Way Arm Refuse Truck Utilizing Sourcewell Cooperative Purchasing Agreement (AF-284-2024) (Ryan McReynolds)**

Motion made by Alderman Phillips, Seconded by Alderman Baker.

**RESOLUTION NO. 2025-077** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE ORDER TO MUNICIPAL EQUIPMENT, FOR THE PURCHASE OF ONE 2025 AUTOCAR WITH NEW WAY ARM REFUSE TRUCK THROUGH SOURCEWELL COOPERATIVE PURCHASE AGREEMENT NO.: 110223-NWY

Passed: All present voting "aye."

- 2. Consideration of a Resolution to Purchase One (1) Mobile Wireless Lift System Utilizing Sourcewell Cooperative Purchasing Agreement (AF-285-2024) (Ryan McReynolds)**

Motion made by Alderman Duncan, Seconded by Vice Mayor George.

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**RESOLUTION NO. 2025-078** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO ARI PHOENIX, INC., FOR THE PURCHASE OF ONE MOBILE WIRELESS LIFT SYSTEM THROUGH SOURCEWELL COOPERATIVE PURCHASE AGREEMENT NO.: 013020-ARP

Passed: All present voting "aye."

- 3. Consideration of a Resolution to Purchase Three (3) Nissan Frontier King Cab 2wd & Two (2) Nissan Frontier King Cab 4wd from TN State Contract # 80358 (AF-290-2024) (Ryan McReynolds)**

Motion made by Alderman Mayes, Seconded by Alderman Duncan.

**RESOLUTION NO. 2025-079** A RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) NISSAN FRONTIER KING CAB 2WD AND TWO (2) NISSAN FRONTIER KING CAB 4WD FROM ALAN JAY AUTOMOTIVE UTILIZING TENNESSEE STATE CONTRACT NO.: 80358 AND AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

- 4. Consideration of a Resolution Authorizing an Agreement with Selectron Technologies, Inc for a Master Services and Hosting Agreement for a 5 year Contracted Upgrade of the Interactive Voice Response (IVR) solution (AF-286-2024) (Floyd Bailey)**

Motion made by Alderman Duncan, Seconded by Alderman Phillips.

**RESOLUTION NO. 2025-080** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH SELECTRON TECHNOLOGIES, INC. FOR AN UPGRADE FOR THE INTERACTIVE VOICE RESPONSE (IVR) SOLUTION

Passed: All present voting "aye."

- 5. Consideration of a Resolution to Award Piedmont Pharmaceutical Care Network the RFP and Authorizing the Mayor to Sign a Contract to Implement a Pilot Program for Weight Loss Management (AF-288-2024) (Michael Wessely)**

Motion made by Alderman Baker, Seconded by Vice Mayor George.

**RESOLUTION NO. 2025-081** A RESOLUTION AUTHORIZING AN AGREEMENT WITH PIEDMONT PHARMACEUTICAL CARE NETWORK FOR EMPLOYEE WEIGHT MANAGEMENT PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR THE SAME AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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6. **Consideration of a Resolution to Rename the "Moonshiners' Delight" Trail to "Woody's Trail"** (AF-252-2024) (Michael T. Borders)

Motion made by Vice Mayor George, Seconded by Alderman Cooper.

**RESOLUTION NO. 2025-082** A RESOLUTION APPROVING THE RENAMING OF THE "MOONSHINER'S DELIGHT" TRAIL TO "WOODY'S TRAIL" AT BAYS MOUNTAIN PARK

Passed: All present voting "aye."

7. **Consideration of a Resolution to Approve the Mayor's Signature for the Purchase of Clear Risk, a Risk Management Information System, by Participating in the City of Fort Collins Cooperative Procurement Agreement** (AF-274-2024) (Bart Rowlett)

Motion made by Alderman Duncan, Seconded by Alderman Baker.

**RESOLUTION NO. 2025-083** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CLEAR RISK US CORP FOR THE PURCHASE OF CLEAR RISK UTILIZING THE CITY OF FORT COLLINS, COLORADO CONTRACT

Passed: All present voting "aye."

8. **Consideration of a Resolution Ratifying an Application for the Public Entity Partners 2024-2025 James L. Richardson Driver Matching Grant Program** (AF-282-2024) (Kristen Hodgson)

Motion made by Vice Mayor George, Seconded by Alderman Cooper.

**RESOLUTION NO. 2025-084** A RESOLUTION TO APPROVE AND RATIFY THE SUBMISSION OF AN APPLICATION FOR A 2024-2025 JAMES L. RICHARDSON DRIVER GRANT THROUGH PUBLIC ENTITY PARTNERS FOR THE RISK MANAGEMENT DEPARTMENT AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO RECEIVE THE GRANT

Passed: All present voting "aye."

**XI. CONSENT AGENDA** None.

**XII. COMMUNICATIONS**

**1. City Manager**

Mr. McCartt asked everyone to remember the family of former Fire Chief Caldwell who passed away, stating he was an employee for 37 years and served on several boards and commissions. He expressed appreciation to the Fire Department for participating in the service. He stated disaster relief efforts around the region continue and thanked those employees taking part.

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Lastly, Mr. McCartt mentioned the work session yesterday kicked off work towards the new strategic plan, which the Leadership team continued and worked on for most of today. He stated the plan has a generational impact at grass root level and is critical to success.

**2. Mayor and Board Members**

Alderman Mayes agreed with the City Manager regarding Chief Caldwell, pointing out he truly loved the city. He thanked Deputy City Manager McReynolds for his orientation period and providing a tour of city departments, noting he learned a great deal. Alderman Cooper also commented on Chief Caldwell, stating he was a good friend and good man. She mentioned the Witches Night Out event downtown on the 19th and Trick or Treat on the street event on the 26th. She stated Lamplight Theatre is also presenting a Halloween show throughout the month. She also commented there are still specific needs for the relief effort that is ongoing. Alderman George remarked there were many places to drop off these items and commended those who are willing to help. She also commented on the road paving projects around town. Alderman Baker thanked city employees participating in the relief effort and also the City Manager for his leadership and allowing them to help. He stated Eastman is doing a winter clothing drive and encouraged citizens to donate. Alderman Phillips pointed out the city does not designate Halloween Day for door to door trick or treating. He also stated the election was before the next meeting with early voting starting tomorrow and encouraged everyone to vote. He commented on the unexpected passing of Rainbow's End florist, stating he was always active with Funfest events and asked everyone to keep the family in their thoughts and prayers. Vice-Mayor Duncan commented on Officer Kevin Ewing being recognized by the Branch House and receiving the Mark Vance award. He stated at the Keep Kingsport Beautiful meeting today they reported 22 tons are picked up on a normal day. Mayor Montgomery thanked Tyra Copas and her team for the service awards luncheon last week. He also pointed out on November 1st the State of the City address would be in conjunction with the Chamber breakfast. He encouraged early voting tomorrow and remarked on a future discussion to change Kingsport's election day.

**XIII. ADJOURN**

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 7:57 p.m.

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ANGELA MARSHALL

Deputy City Recorder

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PAUL W. MONTGOMERY

Mayor