



## **BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, April 18, 2023 at 7:00 PM**  
**City Hall, 415 Broad Street, Boardroom**

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### **Board of Mayor and Aldermen**

Mayor Patrick W. Shull, Presiding  
Vice Mayor Colette George  
Alderman Betsy Cooper  
Alderman Darrell Duncan

Alderman Paul W. Montgomery  
Alderman Tommy Olterman  
Alderman James Phillips

### **City Administration**

Ryan McReynolds, Deputy City Manager  
Bart Rowlett, City Attorney

Lisa Winkle, City Recorder/Treasurer  
Angie Marshall, Deputy City Recorder/City Clerk

- I. CALL TO ORDER** 7:00 p.m. by Mayor Patrick W. Shull.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG** by New Vision Youth
- III. INVOCATION** by Alderman Montgomery.
- IV. ROLL CALL** by City Recorder/Treasurer Lisa Winkle. All present.
- V. RECOGNITIONS AND PRESENTATIONS**
  - 1. American Planning Assoc. Innovation in Economic Development Award** - Alderman Phillips
- VI. APPOINTMENTS**
  - 1. Consideration of Appointments to the Public Art Committee (AF-93-2023) (Mayor Shull)**

Motion made by Alderman Olterman, Seconded by Vice Mayor George.

APPOINT SHANE CHRISTIAN AND SCOTT EDDLEMON TO FULFILL UNEXPIRED TERMS ON THE PUBLIC ART COMMITTEE EFFECTIVE IMMEDIATELY AND EXPIRING ON JULY 31, 2026

Passed: All present voting "aye."

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**VII. APPROVAL OF MINUTES**

Motion made by Alderman Phillips, Seconded by Alderman Olterman.

- 1. April 3, 2023 - Work Session**
- 2. April 4, 2023 - Business Meeting**

Passed: All present voting "aye."

**VIII. PUBLIC HEARINGS** None.

**COMMENT**

Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward, the mayor closed the public comment segment.

**IX. BUSINESS MATTERS REQUIRING FIRST READING**

- 1. Consideration of a Budget Adjustment Ordinance to Add Two Full-Time Positions to the General Fund in FY23 (AF-84-2023) (Tyra Copas)**

Motion made by Vice Mayor George, Seconded by Alderman Montgomery.

AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET BY ADDING TWO ACCOUNTANT POSITIONS FOR THE FISCAL YEAR ENDING JUNE 30, 2023; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**X. BUSINESS MATTERS REQUIRING FINAL ADOPTION**

- 1. Consideration of a Budget Adjustment Ordinance for the General Projects Special Revenue Fund in FY23 (AF-83-2023) (Chris McCartt)**

Motion made by Alderman Duncan, Seconded by Alderman Cooper.

**ORDINANCE NO. 7081** AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

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**XI. OTHER BUSINESS**

- 1. Consideration of a Resolution Authorizing the Mayor to Execute a Purchase Agreement with Zoll Medical Corporation and the City of Kingsport Fire Department (KFD) (AF-82-2023) (Asst. Chief Terry Arnold)**

Motion made by Alderman Montgomery, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-214** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO ZOLL MEDICAL CORPORATION FOR THREE CARDIAC MONITORS FOR THE KINGSPORT FIRE DEPARTMENT UTILIZING NATIONAL PURCHASING PARTNERS CONTRACT NO. P20200

Passed: All present voting "aye."

- 2. Consideration of a Resolution Renewing the Award of the Bid for School Crossing Guard Services and Authorizing the Mayor to Sign All Applicable Documents (AF-88-2023) (Chief Dale Phipps)**

Motion made by Alderman Duncan, Seconded by Vice Mayor George.

**RESOLUTION NO. 2023-215** A RESOLUTION RENEWING THE AWARD OF THE BID FOR SCHOOL CROSSING GUARDS TO CROSS SAFE AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 3. Consideration of a Resolution to Approve the Application and Contract with Virginia Department of Rail and Public Transportation for Federal Transit Administration Section 5303 Planning Funds (AF-81-2023) (Ryan McReynolds)**

Motion made by Alderman Cooper, Seconded by Alderman Phillips.

**RESOLUTION NO. 2023-216** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE ELECTRONIC APPLICATION AND CONTRACT BETWEEN THE CITY OF KINGSPORT AND THE VIRGINIA DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION; TO RECEIVE FEDERAL TRANSIT ADMINISTRATION PLANNING FUNDS FOR USE BY THE KINGSPORT AREA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE FISCAL YEAR 2024; AUTHORIZING THE MAYOR TO EXECUTE THE FTA FISCAL YEAR 2023 CERTIFICATIONS AND ASSURANCES, AND ANY OTHER DOCUMENTS

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NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE LETTER OF AUTHORIZATION

Passed: All present voting "aye."

**4. Consideration of a Resolution to Use Southern Automated Systems for City of Kingsport Municipal Court Credit Card Payments (AF-91-2023) (Chief Phipps)**

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-217** A RESOLUTION APPROVING AN AGREEMENT WITH SOUTHERN AUTOMATED SYSTEMS, INC., FOR CREDIT CARD PROCESSING SERVICES FOR KINGSFORT CITY COURT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**5. Consideration of a Resolution Approving a Release of all Property Damage Claims by Big G Express and Ernest Hill for Damage Done to the Greenbelt at 717 West Center Street (AF-97-2023) (Bart Rowlett)**

Motion made by Alderman Cooper, Seconded by Alderman Duncan.

**RESOLUTION NO. 2023-218** A RESOLUTION APPROVING A PROPERTY DAMAGE RELEASE WITH BIG G EXPRESS, INC. AND AUTHORIZING THE MAYOR TO EXECUTE THE RELEASE AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

**6. Consideration of a Resolution Adopting a Policy for the Naming of Public Buildings, Infrastructure, Prominent Public Spaces, and Facilities (AF-99-2023) (Chris McCartt)**

Motion made by Alderman Montgomery, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-219** A RESOLUTION ADOPTING A POLICY FOR THE NAMING OF PUBLIC BUILDINGS, INFRASTRUCTURE, PROMINENT PUBLIC SPACES, AND FACILITIES

Passed: All present voting "aye."

**7. Consideration of a Resolution to Name the Boardroom Located on the Third Floor of City Hall After Mayor Ruth Montgomery and Vice-Mayor Richard Watterson, Sr. (AF-100-2023) (Chris McCartt)**

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Motion made by Alderman Montgomery, Seconded by Alderman Duncan.

**RESOLUTION NO. 2023-220** A RESOLUTION TO NAME THE BOARDROOM OF CITY HALL THE MONTGOMERY – WATTERSON BOARDROOM

Passed: All present voting "aye."

**XII. CONSENT AGENDA** *(These items are all considered under one motion.)*

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

Passed as presented with a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

**1. Consideration of a Resolution Authorizing a Blanket Order for Copy Paper from Tennessee State Contract (AF-89-2023) (Chris McCartt)**

**RESOLUTION NO. 2023-221** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A BLANKET ORDER FOR THE PURCHASE OF COPY PAPER TO AMERICAN PAPER AND TWINE UTILIZING TENNESSEE STATE CONTRACT NO. 56924 FOR USE BY VARIOUS CITY AND SCHOOL DEPARTMENTS

**2. Consideration of a Resolution Awarding a Contract to Pepsico for the Non-Alcoholic Beverage Pouring Rights and Advertising Partnership for Kingsport City Schools (AF-86-2023) (David Frye)**

**RESOLUTION NO. 2023-222** A RESOLUTION AWARDING A CONTRACT FOR THE NON-ALCOHOLIC BEVERAGE POURING RIGHTS AND ADVERTISING PARTNERSHIP TO PEPSICO AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT AND THIS RESOLUTION

**3. Consideration of a Resolution Authorizing the Execution of an Amendment Increasing the Agreement with Gold Creek Foods for Kingsport City Schools Nutrition Services Chicken Commodity Processing and Authorizing the Mayor to Sign All Applicable Documents (AF-96-2023) (David Frye)**

**RESOLUTION NO. 2023-223** A RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE AGREEMENT WITH GOLD CREEK FOODS FOR KINGSPORT CITY SCHOOLS NUTRITION SERVICES COMMODITY CHICKEN PROCESSING AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

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- 4. Consideration of a Resolution Authorizing the Purchase of Replacement Math Textbooks by Kingsport City Schools for FY23 and Authorizing the City Manager to Execute a Purchase Order for the Same (AF-85-2023) (David Frye)**

**RESOLUTION NO. 2023-224** A RESOLUTION AUTHORIZING THE PURCHASE OF REPLACEMENT MATH TEXTBOOKS BY KINGSPORT CITY SCHOOLS FOR FISCAL YEAR 2023 AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

- 5. Consideration of a Resolution Authorizing the Execution of an Amendment Increasing the Agreement with Tyson for Kingsport City Schools Nutrition Services Chicken Commodity Processing and Authorizing the Mayor to Sign All Applicable Documents (AF-94-2023) (David Frye)**

**RESOLUTION NO. 2023-225** A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH TYSON FOR KINGSPORT CITY SCHOOLS NUTRITION SERVICES COMMODITY CHICKEN PROCESSING AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

- 6. Consideration of a Resolution to Award the Bid for Produce Items for School Nutrition Services to Crook Brothers and Authorizing the Mayor to Sign All Applicable Documents (AF-87-2023) (David Frye)**

**RESOLUTION NO. 2023-226** A RESOLUTION AWARDING THE BID FOR SCHOOL NUTRITION PRODUCE PRODUCTS TO CROOK BROTHERS AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

- 7. Consideration of a Resolution to Authorize the Purchase of Foodservice Equipment for School Nutrition Services from Tri-Mark Strategic Equipment LLC dba Strategic Equipment Inc. Utilizing the Sourcewell Cooperative Purchasing Agreement (AF-92-2023) (David Frye)**

**RESOLUTION NO. 2023-227** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO TRI-MARK STRATEGIC EQUIPMENT LLC D/B/A STRATEGIC EQUIPMENT INC. FOR FOODSERVICE EQUIPMENT FOR SCHOOL NUTRITION SERVICES AT VARIOUS SCHOOL LOCATIONS

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### XIII. COMMUNICATIONS

#### 1. City Manager

Mr. McCartt congratulated John Rose and his staff on receiving the Innovation award, noting it was a great example of looking back as well as looking forward. He pointed out opportunities like these allow the city to put our name out to the country and that value cannot be quantified. He also commented on the beginnings of renewing the streetscape for downtown in 1997 in light of some of the items on the agenda. He stated Mayor Ruth Montgomery had remarked about wishing for a Farmers Market like the one in Roanoke, Virginia where they had visited.

#### 2. Mayor and Board Members

Alderman Montgomery thanked the Watterson and the Montgomery families for their support in the effort to name the boardroom. Alderman Phillips commented on the weather warming up and encouraged citizens to visit Bays Mountain. He also mentioned upcoming events such as Racks by the Tracks and FunFest. Alderman Olterman asked for prayers for his daughter. Alderman Duncan mentioned Keep Kingsport Beautiful got off to a great start last weekend with the cleanup in Riverview and highlighted upcoming cleanup events. He also commented on the Fire Department's joint effort with Cultural Arts and the School System by displaying children's artwork in various fire stations. Lastly, he invited everyone out to the Farmers Market as it opens next week for the season. Alderman Cooper mentioned the GOAT Festival this coming weekend as well as the many activities that are available at Bays Mountain. She also pointed out the winter mural scene on the old Penney's building would be changed to a summertime theme. Vice-Mayor George stated the BrewHaHa event was this Friday. Mayor Shull commented on the lodging tax article in the newspaper.

#### 3. Visitors None.

### XIV. ADJOURN

Seeing no other business for consideration, Mayor Shull adjourned the meeting at 7:40 p.m.

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ANGELA MARSHALL  
Deputy City Recorder

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PATRICK W. SHULL  
Mayor