



AGENDA ACTION FORM

Consideration of a Resolution to Enter into a Professional Services Agreement with Cain Rash West Architects (CRW) for the Kingsport Sanitation Facility Design and Authorizing the Mayor to Sign all Applicable Documents

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-43-2024
Work Session: February 19, 2024
First Reading: N/A
Final Adoption: February 20, 2024
Staff Work By: Committee
Presentation By: Ryan McReynolds

Recommendation:
Approve the Resolution.

Executive Summary:
Kingsport’s Public Works Department commissioned a study with Cain Rash West in 2022 to look at a master plan for the Streets & Sanitation complex on Industry Drive. It was determined that the Sanitation Division would benefit from moving off site with the development of property adjacent to the city landfill, located off Brookside Drive.

It is recommended to enter into a Professional Services Agreement with CRW for the Kingsport Sanitation Facility in the amount of \$552,500.00. Architectural services for this project includes the completion of construction drawings, bidding, and construction administration.

Funding is available and identified in DL2200.

- Attachments:**
1. Resolution
 2. CRW’s Proposal
 3. Proposed Site Plan

	<u>Y</u>	<u>N</u>	<u>O</u>
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—