



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, December 03, 2024 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Paul W. Montgomery, Presiding

Vice Mayor Darrell Duncan

Alderman Morris Baker

Alderman Betsy Cooper

Alderman Colette George

Alderman Gary Mayes

Alderman James Phillips

City Administration

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Lisa Winkle, City Recorder/Treasurer

Angie Marshall, City Clerk/Deputy City Recorder

I. CALL TO ORDER 7:00 pm by Mayor Montgomery.

II. PLEDGE OF ALLEGIANCE TO THE FLAG led by New Vision Youth.

III. INVOCATION led by Pastor Randy Frye, First Broad Street United Methodist Church.

IV. ROLL CALL by City Recorder/Treasurer Lisa Winkle.

V. RECOGNITIONS AND PRESENTATIONS None.

VI. COMMENT

Mayor Montgomery invited citizens in attendance to speak. There being no one coming forward, the mayor closed the public comment section.

VII. APPOINTMENTS None.

VIII. APPROVAL OF MINUTES *(These items are considered under one motion.)*

Motion made by Alderman Mayes, Seconded by Alderman Baker.

Passed: All present voting "aye."

1. November 18, 2024 - Work Session

2. November 19, 2024 - Business Meeting

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IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

1. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY2025 (AF-322-2024) (Chris McCartt)**

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. **Consideration of an Ordinance Amending Chapter 2 Article V Division 4 Public Art Committee (AF-295-2024) (Michael T. Borders)**

Motion made by Alderman Cooper, Seconded by Vice Mayor Duncan.

ORDINANCE NO. 7180 ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF KINGSFORT, TENNESSEE, CHAPTER 2, ARTICLE V, DIVISION 4 RELATING TO THE PUBLIC ARTS COMMITTEE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

2. **Consideration of a Budget Ordinance for Various Funds FY25 (AF-304-2024) (Chris McCartt)**

Motion made by Alderman George, Seconded by Alderman Cooper.

ORDINANCE NO. 7181 AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

3. **Consideration of an Ordinance to Reallocate ARPA Funding Between Projects (AF-311-2024) (Lisa Winkle)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Mayes.

ORDINANCE NO. 7182 AN ORDINANCE TO AMEND THE GENERAL PROJECT-SPECIAL REVENUE FUND BUDGET AND THE GENERAL PROJECT FUND BUDGET BY REALLOCATING AMERICAN RESCUE PLAN ACT FUNDS BETWEEN PROJECTS FOR THE YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

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Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

4. Consideration of an Ordinance to Amend the FY 2025 General Purpose School Fund Budget (AF-309-2024) (David Frye)

Motion made by Alderman Baker, Seconded by Alderman Phillips.

ORDINANCE NO. 7183 AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

5. Consideration of an Ordinance to Amend the FY 2025 School Projects Fund Budget (AF-313-2024) (David Frye)

Motion made by Vice Mayor Duncan, Seconded by Alderman Mayes.

ORDINANCE NO. 7184 AN ORDINANCE TO AMEND THE FY 2025 SCHOOL SPECIAL PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

XI. OTHER BUSINESS

1. Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary for School Nutrition Services LINQ Connect Service Agreement (AF-326-2024) (David Frye)

Motion made by Alderman Baker, Seconded by Alderman Cooper.

RESOLUTION NO. 2025-101 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE LINQ CONNECT SERVICES AGREEMENT AND ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

2. Consideration of a Resolution to Authorize the Mayor to Sign All Documents Necessary to Apply and Receive the Assistance to Firefighters (AFG) Grant through the U.S. Fire Administration of the Federal Emergency Management Administration (FEMA) Division of the Department of Homeland Security (DHS) (AF-324-2024) (Scott Boyd)

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Motion made by Alderman Baker, Seconded by Alderman Cooper.

RESOLUTION NO. 2025-102 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE AN ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION FOR THE KINGSPORT FIRE DEPARTMENT

Passed: All present voting "aye."

- 3. Consideration of a Resolution to Approve Tennessee Department of Health, Healthy Built Environment Amended Grant Contract and Authorize the Mayor to Execute All Documents (AF-318-2024) (Michael Borders)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Cooper.

RESOLUTION NO. 2025-103 A RESOLUTION APPROVING AN AMENDMENT TO THE GRANT CONTRACT WITH THE STATE OF TENNESSEE, DEPARTMENT OF HEALTH, FOR THE HEALTHY BUILT ENVIRONMENT GRANT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

- 4. Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary to Apply for and Accept a Safety Training Grant from the Tennessee Department of Transportation (AF-323-2024) (Candace Sherer)**

Motion made by Alderman George, Seconded by Alderman Phillips.

RESOLUTION NO. 2025-104 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION SAFETY TRAINING GRANT FOR THE KINGSPORT AREA TRANSIT SERVICE

Passed: All present voting "aye."

- 5. Consideration of a Resolution Amending an Economic Development Contribution to the Industrial Development Board of Kingsport and Authorizing One or More Agreements Pertaining to the Same (AF-328-2024) (Chris McCartt)**

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

RESOLUTION NO. 2025-105 A RESOLUTION APPROVING THE THIRD AMENDMENT TO THE ECONOMIC DEVELOPMENT CONTRIBUTION AGREEMENT WITH THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF KINGSPORT, TENNESSEE; AUTHORIZING THE

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MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

- 6. Consideration of a Resolution to Authorize the Mayor to Renew an Interlocal Agreement with Sullivan County to Allow a Lease Agreement for the Use of Space at 225 W. Center Street by Create Appalachia (AF-333-2024) (Steven Bower)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

RESOLUTION NO. 2025-106 A RESOLUTION RENEWING THE INTERLOCAL AGREEMENT WITH SULLIVAN COUNTY TO ALLOW RENEWAL OF A LEASE AGREEMENT FOR THE USE OF SPACE AT 225 W. CENTER STREET BY CREATE APPALACHIA; AND AUTHORIZING THE MAYOR TO EXECUTE ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS AGREEMENT

Passed: All present voting "aye" except Alderman Phillips who abstained.

- 7. Consideration of a Resolution to Renew a Lease Agreement with Create Appalachia and to Allow the Mayor to Sign all Documents Necessary and Proper as they Pertain to the Lease (AF-329-2024) (Steven Bower)**

Motion made by Alderman Baker, Seconded by Alderman George.

RESOLUTION NO. 2025-107 A RESOLUTION APPROVING RENEWAL OF A LEASE AGREEMENT WITH CREATE APPALACHIA FOR THE USE OF SPACE AT 225 W. CENTER STREET AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye" except Alderman Phillips who abstained.

- 8. Consideration of a Resolution to Execute Agreement with Kimley-Horn and Associates, INC. for the Creation of the Kingsport Comprehensive Plan and Land Use Map (AF-330-2024) (Jessica Harmon)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

RESOLUTION NO. 2025-108 A RESOLUTION APPROVING AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC., FOR THE CREATION OF THE KINGSPORT COMPREHENSIVE PLAN AND LAND USE MAP AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

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Passed: All present voting "aye."

- 9. Consideration of a Resolution Authorizing the City Manager to Execute a Purchase Order for a Centegix Safety Platform and CrisisAlert System from Central Technologies for Kingsport City Schools (AF-310-2024) (David Frye)**

Motion made by Alderman Baker, Seconded by Alderman Cooper.

RESOLUTION NO. 2025-109 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO CENTRAL TECHNOLOGIES FOR A FOURTEEN SITE CENTEGIX SAFETY PLATFORM AND CRISISALERT SYSTEM FOR KINGSPORT CITY SCHOOLS AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

XII. CONSENT AGENDA *(These items are considered under one motion.)*

Motion made by Vice Mayor Duncan, Seconded by Alderman Mayes.

Passed as presented with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

- 1. Consideration of Approval of Offer for Right-of-Ways and Easements for the Reedy Creek Trunkline Sanitary Sewer Improvement Project – Lovedale to Clinchfield (AF-321-2024) (Ryan McReynolds)**
- 2. Consideration of a Resolution to Accept a Donation from The Encounter (AF-319-2024) (Scott Boyd)**

RESOLUTION NO. 2025-110 A RESOLUTION ACCEPTING A DONATION FROM THE ENCOUNTER TO THE KINGSPORT FIRE DEPARTMENT

- 3. Consideration of a Resolution Authorizing the Mayor to Sign a Survey & Appraisal Permission Form for Appalachian Power Company (AF-334-2024) (Michael T. Borders)**

RESOLUTION NO. 2025-111 A RESOLUTION APPROVING THE EXECUTION OF A SURVEY AND APPRAISAL PERMISSION FORM FOR APPALACHIAN POWER COMPANY AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

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XIII. COMMUNICATIONS

1. City Manager

None.

2. Mayor and Board Members

Alderman Mayes expressed gratitude to the city for all the decorations downtown. Alderman Cooper agreed and encouraged citizens to check out Christmas in Kingsport, listing the many activities coming up. Alderman George reminded everyone of the parade and tree lighting this Saturday. Alderman Baker thanked the City Manager and staff for the presentation at the work session yesterday regarding infrastructure. Alderman Phillips echoed previous comments regarding the Christmas season. Vice Mayor Duncan commented a police officer was involved in a tragic car accident last month and was severely injured, asking everyone to keep their family in mind and mentioned how to support them. He pointed out Santa would be at City Hall this year prior to the parade. Mayor Montgomery commented on the presentation from Jason Booher yesterday, noting we are on track. He also stated Grace House opened last night and they are already taking in guests.

XIV. ADJOURN

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 7:37 p.m.

ANGELA MARSHALL

Deputy City Recorder

PAUL W. MONTGOMERY

Mayor