



**AGENDA ACTION FORM**

**Consideration of a Budget Ordinance to Enter into a Contractual Agreement and Sign All Necessary Documents with the Tennessee Department of Transportation for Reimbursement of Annual Operation Expenses for FY 24-25**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-231-2024  
Work Session: September 16, 2024  
First Reading: September 17, 2024  
Final Adoption: **October 1, 2024**  
Staff Work By: Candace Sherer  
Presentation By: Candace Sherer

**Recommendation:**  
Approve the Ordinance.

**Executive Summary:**  
Annually, the City of Kingsport enters into a reimbursement contract with the Tennessee Department of Transportation (TDOT) for the operation of the Kingsport Area Transit Service. Projected State operation reimbursements for the contract term is \$625,600. The City's total matching for this contract is \$156,400.

These funds are utilized for the annual operation of fixed-route bus and ADA/Paratransit service. All sources of funding were included in the approved FY 2024-2025 budget for the City of Kingsport.

Tennessee Dept. of Transportation	\$625,600
City of Kingsport	\$156,400
Total	\$782,000

The local funding for this project has been approved in the FY 24-25 City Budget.

**Attachments:**  
1. Budget Ordinance

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayer	—	—	—
Phillips	—	—	—
Montgomery	—	—	—