



## AGENDA ACTION FORM

### **Consideration of a Resolution to Designate Signatory Authority for MS4 Annual Reporting and Overflow Reporting in MyTDEC Portal**

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-214-2023

Work Session: July 17, 2023

First Reading: N/A

Final Adoption: July 18, 2023

Staff Work By: C. Austin

Presentation By: Ryan McReynolds

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#### **Recommendation:**

Approve Resolution.

#### **Executive Summary:**

The Tennessee Department of Environment & Conservation (TDEC) is now using an online portal, MyTDEC, for all water, wastewater, and stormwater reporting activities. The mayor acts as the Chief Officer and is required to sign various reports that must be sent to TDEC.

Signatory authority can be designated to members of staff for certain reports, such as the Stormwater MS4 (Municipal Separate Storm Sewer System). Annual Report and Sewer Overflow Reports. Staff is asking for signatory authority designation to be given to members of staff in the Utilities Department so that the reports can be prepared and submitted to TDEC in a timely fashion.

#### **Attachments:**

1. Resolution
2. Signatory Authority Letter to TDEC

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—