



AGENDA ACTION FORM

AF-142-2023: Resolution to Amend Pay Plan Policy #30.

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-142-2023

Work Session: July 17, 2023

First Reading: [Click here to enter text.](#)

Final Adoption: July 18, 2023

Staff Work By: Tyra Copas

Presentation By: Tyra Copas

Recommendation:

Resolution to Amend Employment Policy #30 (Pay Pan).

Executive Summary:

The Human Resources Department periodically reviews city personnel policies and procedures for updating. The attached resolution amends the Pay Plan Policy (#31) with edits to align with the new pay plan structure that went into effect in July 2023.

Summary of Changes:

- Noted that the pay plan will be reviewed annually to stay in line with the labor market.
- Added definition of Merit Increase and timeframe for approvals.

Attachments:

Resolution
Pay Plan #30 – Draft

	<u>Y</u>	<u>N</u>	<u>O</u>
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—