



AGENDA ACTION FORM

Consideration of a Resolution to Ratify a Purchase made by the City of Kingsport Fire Department Utilizing Sourcewell Cooperative Purchasing Agreement #032620.

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF- 217-2023

First Reading: July 17, 2023

Final Adoption: July 18, 2023

Staff Work By: Asst Chief Terry Arnold

Presentation By: Chief Boyd

Recommendation:

Approve the Resolution

Executive Summary:

This resolution will ratify the purchase of 15 Self-Contained Breathing Apparatus by the Kingsport Fire Department.

On November 1, 2022 the board passed Ordinance No. 7056 which appropriated funding in the amount of \$125,000 to the fire department for the acquisition of Self-Contained Breathing Apparatus (SCBA). The fire department identified a cooperative purchasing agreement through the Sourcewell purchasing cooperative that would allow the purchase of the SCBA's through Municipal Emergency Services from Scott Safety.

On December 5, 2022 a quote from Municipal Emergency Services was accepted for 15 SCBAs at a total cost of \$122,400.00.

Pursuant to Tennessee Code Annotated section 12-3-1205 city is authorized to procure goods, supplies, services, or equipment through a cooperative purchasing agreement without the need to publish an invitation for bids.

Based on the total sum, the board is required to authorize the purchase. A purchase may be ratified when the only deficiency in the purchasing process is the failure to follow a required procedure. The acquisition was only deficient in the process followed and therefore the board is asked to ratify the purchase at this time.

Funding is identified in project # NC2215

Attachments:

1. Resolution

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—