



AGENDA ACTION FORM

Consideration of a Resolution to Approve the Mayors Signature for the Purchase of ClearGov Budgeting Software

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-70-2023

Work Session: March 20, 2023

First Reading: March 21, 2023

Final Adoption: March 21, 2023

Staff Work By: John Morris

Presentation By: Chris McCartt

Recommendation:

Approve the Resolution

In 2022, the Budget Office of the City of Kingsport ordered a budget software to publish a digital version of the annual budget document. The software, known as ClearGov, has several different packages. City staff started with the base package to ensure we were comfortable with the platform and are now ready to extend to the full package. To fully recreate an interactive version of the city budget, the personnel and capital packages are needed. The cost for this upgrade is \$24,200 for installation and setup. The annual cost of the full platform will be \$36,700 in FY 2024. Funding is available in 110-1008-408.20-25.

Attachments:

1. Resolution
2. Annual Subscription Quote
3. Service Order

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—