



**AGENDA ACTION FORM**

**Consideration of a Resolution Renewing the Award for Generator Services**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-8-2024  
Work Session: January 16, 2024  
First Reading: N/A  
Final Adoption: January 16, 2024  
Staff Work By: Committee  
Presentation By: R. McReynolds

**Recommendation:**  
Approve the Resolution

**Executive Summary:**  
Proposals were opened on January 5, 2022 for Generator Services for City of Kingsport and Kingsport City Schools. The advertisement for the Request for Proposals was published in the Kingsport Times News on December 19, 2021 and placed on our website for 17 calendar days. The City’s Request for Proposal included a renewal option clause which allows the City to renew the award for an additional 12 month period if costs are acceptable to both parties with BMA approval.

It is the recommendation of the committee to renew the award for generator services with Nixon Power Services. Nixon Power Services has 15 Kohler trained and certified technicians that live and work in this area. They also have an office with a warehouse located in Blountville. The total annual service cost is projected to be \$62,387.00.

- Attachments:**
- 1. Resolution
  - 2. Bid Opening Minutes
  - 3. Nixon Letter
  - 4. Recommendation Memos

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—