



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, January 16, 2024 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice Mayor Colette George
Alderman Betsy Cooper
Alderman Darrell Duncan

Alderman Paul W. Montgomery
Alderman Tommy Olterman
Alderman James Phillips

- I. **CALL TO ORDER** 7:00 pm by Mayor Shull.
- II. **PLEDGE OF ALLEGIANCE TO THE FLAG** Landrie Phillips and Alderman Phillips.
- III. **INVOCATION** led by Alderman Duncan.
- IV. **ROLL CALL** by City Clerk/Deputy City Recorder Angie Marshall.
- V. **RECOGNITIONS AND PRESENTATIONS**
 1. **KOSBE Award Recipients** (Alderman Montgomery) Postponed.
- VI. **APPOINTMENTS** None.
- VII. **APPROVAL OF MINUTES** (*These items are approved under one motion.*)

Motion made by Alderman Olterman, Seconded by Alderman Cooper.
Passed: All present voting "aye."

 1. **December 18, 2023 - Work Session**
 2. **December 19, 2023 - Business Meeting**
- VIII. **PUBLIC HEARINGS** None.

COMMENT

Mayor Shull invited citizens in attendance to speak. There being no one coming forward, the mayor closed the public comment section.

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IX. BUSINESS MATTERS REQUIRING FIRST READING

- 1. Consideration of a Resolution to Approve the FTAAAD Grant Amendment and Ordinance to Appropriate the Additional Funds (AF-13-2024) (Michael Borders)**

Motion made by Alderman Olterman, Seconded by Vice Mayor George.

RESOLUTION NO. 2024-154 A RESOLUTION APPROVING AN AMENDMENT TO THE FIRST TENNESSEE DEVELOPMENT DISTRICT'S AREA AGENCY ON AGING AND DISABILITY GRANT FOR FISCAL YEAR 2023–2024 FOR THE KINGSFORT SENIOR CENTER; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

Motion made by Vice Mayor George, Seconded by Alderman Phillips.

AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2024; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

- 1. Consideration of an Ordinance to Amend the FY 2024 General Purpose School Fund and the General Project Fund Budgets (AF-387-2023) (David Frye)**

Motion made by Alderman Olterman, Seconded by Alderman Montgomery.

ORDINANCE NO. 7134 AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND AND THE GENERAL PROJECT FUND BUDGETS FOR THE FISCAL YEAR ENDING JUNE 30, 2024; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

XI. OTHER BUSINESS

- 1. Consideration of a Resolution Renewing the Award for Generator Services (AF-8-2024) (Ryan McReynolds)**

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Motion made by Alderman Duncan, Seconded by Alderman Olterman.

RESOLUTION NO. 2024-155 A RESOLUTION RENEWING THE AWARD OF BID FOR GENERATOR SERVICES TO NIXON POWER SERVICES AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE RENEWAL

Passed: All present voting "aye."

- 2. Consideration of a Resolution to Amend CDM Smith Agreement for Wastewater Treatment Plant Electrical Improvements - Motor Control Center (MCC) 6 Replacement Project (AF-2-2024) (Ryan McReynolds)**

Motion made by Alderman Montgomery, Seconded by Alderman Olterman.

RESOLUTION NO. 2024-156 A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH CDM SMITH FOR WASTEWATER TREATMENT PLANT ELECTRICAL IMPROVEMENTS-MOTOR CONTROL CENTER SIX REPLACEMENT PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

- 3. Consideration of a Resolution Authorizing Changes to the MOU with Camelot Care Centers and Authorizing the Mayor to Execute All Necessary Documents (AF-7-2024) (David Frye)**

Motion made by Alderman Montgomery, Seconded by Vice Mayor George.

RESOLUTION NO. 2024-157 A RESOLUTION APPROVING AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH CAMELOT CARE CENTERS; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

- 4. Consideration of a Resolution to Apply for and Receive an Apprenticeship Grant from the First Tennessee Development District (AF-16-2024) (Tyra Copas)**

Motion made by Alderman Duncan, Seconded by Vice Mayor George.

RESOLUTION NO. 2024-158 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE AN

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AMERICAN APPRENTICESHIP INITIATIVE PROGRAM GRANT FROM THE FIRST TENNESSEE DEVELOPMENT DISTRICT

Passed: All present voting "aye."

- 5. Consideration of a Resolution to Ratify the Mayor's Signature on TNDECD CCF Grant Application (AF-14-2024) (Michael Borders)**

Motion made by Vice Mayor George, Seconded by Alderman Montgomery.

RESOLUTION NO. 2024-159 A RESOLUTION TO RATIFY THE MAYOR'S SIGNATURE ON ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR A CONNECTIVE COMMUNITY GRANT FROM THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR THE KINGSPORT SENIOR CENTER

Passed: All present voting "aye."

- 6. Consideration of a Resolution to Enter into a Preliminary Engineering Agreement with CSX Transportation, Inc. (CSXT) for the Brickyard Park Pedestrian Bridge Project Authorizing the Mayor to Sign All Applicable Documents (AF-19-2024) (Ryan McReynolds)**

Motion made by Alderman Olterman, Seconded by Alderman Phillips.

RESOLUTION NO. 2024-160 A RESOLUTION APPROVING A PRELIMINARY ENGINEERING AGREEMENT WITH CSX TRANSPORTATION, INC. FOR THE BRICKYARD PARK PEDESTRIAN BRIDGE PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 7. Consideration of a Resolution to Ratify the Mayor's Signature on the CDBG-CV Childcare Creation Program Application (AF-22-2024) (Michael Price)**

Motion made by Alderman Olterman, Seconded by Vice Mayor George.

RESOLUTION NO. 2024-161 A RESOLUTION RATIFYING THE MAYOR'S SIGNATURE ON A TENNESSEE DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT CDBG-CV CHILD CARE CREATION PROGRAM GRANT APPLICATION; AUTHORIZING THE CITY TO RECEIVE THE GRANT FUNDS, IF AWARDED; AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye" except for Mayor Shull who abstained.

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- 8. Consideration of a Resolution to Approve Amendment 3 to the Professional Services Contract with Thompson and Litton for the Dome Project (AF-15-2024) (David Frye)**

Motion made by Alderman Cooper, Seconded by Alderman Duncan.

RESOLUTION NO. 2024-1662 A RESOLUTION APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH THOMPSON AND LITTON FOR THE DOME RENOVATION AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE THIS RESOLUTION

Passed: All present voting "aye."

- 9. Consideration of a Resolution Requesting a Private Act from the Tennessee General Assembly Amending Article III, Section 5 of the City Charter (AF-20-2024) (Chris McCartt)**

THIS ITEM WAS PULLED

- 10. Consideration of a Resolution Requesting a Private Act from the Tennessee General Assembly Amending Article III, Section 2 of the City Charter (AF-21-2024) (Chris McCartt)**

THIS ITEM WAS PULLED

- 11. Consideration of a Resolution Approving a Financial Contribution if Needed to the Industrial Development Board of the City of Kingsport Relative to the Kingsport Pavilion Redevelopment and Improvements (AF-27-2024) (Chris McCartt, Steven Bower)**

Motion made by Alderman Olterman, Seconded by Alderman Cooper.

RESOLUTION NO. 2024-163 A RESOLUTION APPROVING A FINANCIAL CONTRIBUTION, IF NEEDED, TO THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF KINGSFORT, TENNESSEE FOR ECONOMIC OR INDUSTRIAL DEVELOPMENT PURPOSES RELATIVE TO THE KINGSFORT PAVILION REDEVELOPMENT AND IMPROVEMENTS, AUTHORIZING SUCH AGREEMENTS AS MAY BE NEEDED TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION; EXPRESSING THE INTENT OF THE BOARD OF MAYOR AND ALDERMEN TO ESTABLISH ONE OR MORE PROJECT ACCOUNTS IN AN ORDINANCE APPROPRIATING FUNDS TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION, IF NEEDED; AND TO FIX THE EFFECTIVE DATE OF THIS RESOLUTION

Passed: All present voting "aye."

- 12. Consideration of a Resolution to Enter into a Crossing Closure Agreement with CSX Transportation, Inc. (CSXT) for the Brickyard Park Pedestrian Bridge Project and Authorizing the Mayor to Sign All Applicable Documents (AF-26-2024) (Michael Thompson)**

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Motion made by Alderman Phillips, Seconded by Alderman Montgomery.

RESOLUTION NO. 2024-161 A RESOLUTION APPROVING A CROSSING CLOSURE AGREEMENT WITH CSX TRANSPORTATION, INC. FOR THE BRICKYARD PARK PEDESTRIAN BRIDGE PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

XII. CONSENT AGENDA *(These items are considered under one motion.)*

Motion made by Vice Mayor George, Seconded by Alderman Duncan.

Passed as presented with a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

1. **Consideration of a Resolution to Enter into an Agreement with the Tennessee Main Street Program** (AF-3-2024) (Chris McCartt)

RESOLUTION NO. 2024-165 A RESOLUTION APPROVING AN AGREEMENT WITH THE TENNESSEE MAIN STREET PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

2. **Consideration of a Resolution to Accept Kingsport Carousel Gift Shop Inventory from Engage Kingsport** (AF-11-2024) (Michael T. Borders)

RESOLUTION NO. 2024-166 A RESOLUTION ACCEPTING A DONATION OF CAROUSEL GIFT SHOP INVENTORY FROM ENGAGE KINGSPORT

3. **Consideration of a Resolution Awarding the Bid for the Rental of a Caterpillar PM312 Cold Planer Roadway Milling Machine and Laymor Sweeper Closed Cab SM450 from Stowers Machinery and Authorizing the City Manager to Execute the Rental Agreement for the Same** (AF-9-2024) (Ryan McReynolds)

RESOLUTION NO. 2024-167 A RESOLUTION AWARDED THE BID FOR THE RENTAL OF A CATERPILLAR PM312 COLD PLANER ROADWAY MILLING MACHINE AND A LAYMORE SWEEPER CLOSED CAB SM450 TO STOWERS MACHINERY CORPORATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE A RENTAL AGREEMENT FOR THE SAME

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- 4. Consideration of a Resolution Authorizing A Change Order to a Purchase Order with Stowers Equipment and the City Manager to Execute (AF-17-2024) (Ryan McReynolds)**

RESOLUTION NO. 2024-168 A RESOLUTION APPROVING A CHANGE ORDER TO THE CONTRACT WITH STOWERS MACHINERY CORPORATION FOR THE RENTAL OF A MILLING MACHINE AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE CHANGE ORDER

- 5. Consideration of a Resolution Ratifying an Application for a Tennessee Arts Commission Partnership Grant for FY25 (AF-10-2024) (Michael T. Borders)**

RESOLUTION NO. 2024-169 A RESOLUTION TO RATIFY THE MAYOR'S SIGNATURE ON AN APPLICATION FOR A TENNESSEE ARTS COMMISSION PARTNERSHIP GRANT AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO RECEIVE THE GRANT

- 6. Consideration of a Resolution of Formal Acceptance of Deeds and Deeds of Easement (AF-1-2024) (Bart Rowlett)**

RESOLUTION NO. 2024-170 A RESOLUTION TO ACCEPT DEEDS, DEEDS OF EASEMENT, AND OTHER MUNIMENT OF TITLE FROM THE VARIOUS PROPERTY OWNERS AND OTHERS HAVING AN INTEREST IN PROPERTY AS HEREINAFTER SET OUT, CONVEYING TO THE CITY OF KINGSPORT, A MUNICIPAL CORPORATION OF THE STATE OF TENNESSEE, TITLE TO THE PROPERTY DESCRIBED IN SUCH DEEDS, DEEDS OF EASEMENT, AND OTHER MUNIMENT OF TITLE, LOCATED IN THE 10TH, 11TH, 12TH AND 15TH CIVIL DISTRICTS OF SULLIVAN COUNTY, TENNESSEE.

- 7. Consideration of a Resolution Ratifying an Application for the Public Entity Partners 2023-2024 James L Richardson Driver Matching Grant Program (AF-23-2024) (Kristen Hodgson)**

RESOLUTION NO. 2024-171 A RESOLUTION TO RATIFY AN APPLICATION FOR A 2023-2024 JAMES L. RICHARDSON DRIVER GRANT THROUGH PUBLIC ENTITY PARTNERS FOR THE RISK MANAGEMENT DEPARTMENT AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO RECEIVE THE GRANT

- 8. Consideration of a Resolution Ratifying an Application for the Public Entity Partners 2023-2024 Cyber Security Matching Grant Program (AF-24-2024) (Kristen Hodgson)**

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RESOLUTION NO. 2024-172 A RESOLUTION TO RATIFY AN APPLICATION FOR A 2023-2024 CYBER SECURITY GRANT THROUGH PUBLIC ENTITY PARTNERS FOR THE KINGSFORT INFORMATION TECHNOLOGY AND RISK MANAGEMENT DEPARTMENTS AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO RECEIVE THE GRANT

- 9. Consideration of a Resolution to Approve a Donation to the Hawkins County Sheriff's Office** (AF-30-2024) (Chris McCartt)

RESOLUTION NO. 2024-173 A RESOLUTION AUTHORIZING THE DONATION OF SURPLUS PERSONAL PROPERTY PREVIOUSLY UTILIZED BY THE POLICE DEPARTMENT TO THE HAWKINS COUNTY SHERIFF'S OFFICE

- 10. Accept the June 30, 2023 Annual Comprehensive Financial Report as Approved by Audit Committee** (AF-31-2024) (Lisa Winkle)

XIII. COMMUNICATIONS

1. City Manager

Deputy City Manager McReynolds thanked the city employees who have responded regarding the weather and coming out to serve the citizens when everyone else is advised to stay home. He stated he also appreciated the Chamber of Commerce and Visit Kingsport as they helped by seeing the employees stayed fed and going the extra mile.

2. Mayor and Board Members

Alderman Montgomery recognized public works, fire and police and best wishes to City Manager McCartt. Alderman Phillips thanked all the staff having to work now to keep everyone safe, noting it was a little over a year ago when several water lines had burst, and more cold temperatures were coming. He commented on the awesome Christmas season in Kingsport. thanks to Alderman Cooper and Kristie Leonard. Alderman Olterman stated he hopes DB starts playing a little better. Alderman Duncan stated he appreciated the hard work of city employees to clear the roads. He pointed out that at each business meeting there are always grants of some kind presented and he appreciated the staff that go after them and save the taxpayers money. Lastly, he recognized the finance department for their work after a trying year and he understands how comprehensive the work is after sitting through the audit report. Alderman Cooper stated the first meeting for next year's Christmas in Kingsport is next week, pointing out it's a year round process. She mentioned the Valentine Downtown shop and hop and Lamplight Theatre's Foggy Valley show. She also encouraged citizens to check the library's website for

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lots of programming for all ages. Vice-Mayor George echoed comments to the city employees regarding the snow. She also provided information on how the garbage collection schedule may be affected due to the inclement weather and asked residents to take precautions for the cold. Mayor Shull commented on the items that were pulled from the agenda that would change the Charter, noting he believes the mayor should have a four year term. He reminded everyone to be careful with the upcoming cold weather and stay safe.

XIV.ADJOURN

Seeing no other business for consideration, Mayor Shull adjourned the meeting at 7:43 p.m.

ANGELA MARSHALL
Deputy City Recorder

PATRICK W. SHULL
Mayor