



# Blaine County Housing Authority Board

08/09/2023 12:00 PM

Ketchum City Hall, Community Meeting Room, 191 5th St. West,  
Ketchum, Idaho 83340

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## AGENDA

### PUBLIC PARTICIPATION INFORMATION

Public information on this meeting is posted outside City Hall.

**We welcome you to watch Board Meetings via live stream.**

You will find this option on our website at [www.ketchumidaho.org/meetings](http://www.ketchumidaho.org/meetings).

**If you would like to comment on a public hearing agenda item, please select the best option for your participation:**

- Join us via Zoom (*please mute your device until called upon*)  
**Join the Webinar:** <https://ketchumidaho-org.zoom.us/j/86727776205>

Webinar ID: 867 2777 6205

- Address the Board in person at Ketchum City Hall, Community Meeting Room.
- Submit your comments in writing at [participate@ketchumidaho.org](mailto:participate@ketchumidaho.org)  
(*by 9 am the day of the meeting*)

*This agenda is subject to revisions. All revisions will be underlined.*

**CALL TO ORDER:** By Board Chairman Keith Perry (00:00:44 in video)

**ROLL CALL:** Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.

Keith Perry –Chairman

Sarah Seppa – Board Member

Mason Frederickson (online) – Treasurer

Carissa Connelly – Housing Director

### COMMUNICATIONS FROM BLAINE COUNTY HOUSING AUTHORITY BOARD:

Communications from the Board of Directors.

1. Public Comments submitted. (00:03:33 in video)

## COMMUNICATIONS FROM LIAISONS:

2. Updates from the Liaisons on their jurisdictions. (00:04:08 in video)

## CONSENT AGENDA:

*ALL ACTION ITEMS - The Board is asked to approve the following listed items by a single vote, except for any items that a Board Member asks to be removed from the Consent Agenda and considered separately. (00:05:45 in video)*

**Mason Frederickson - Request to pull consent item #9** (00:06:02 in video)

3. Recommendation to approve minutes for July 12, 2023 - City Clerk Trent Donat
4. Recommendation to approve Treasurer's report and financials for July 2023 - Treasurer Shellie Gallagher
5. Recommendation to Implement a New Data and Application System - Housing Director Carissa Connelly
6. Recommendation to Approve Contract for Services with Courtney Noble, for Housing Navigation System - Housing Director Carissa Connelly
7. Recommendation to Approve Sublease with Blaine County Charitable Fund - Housing Director Carissa Connelly
8. Recommendation to Deny Taan Robrahn's Exception Request - Housing Director Carissa Connelly
9. Recommendation to Conditionally Approve Prue Hemmings' Exception Request - Housing Director Carissa Connelly (00:11:05 in video)

**Motion to approve consent agenda items #9.** (00:19:05 in video)

**MOVER:** Mason

**SECONDER:** Sarah

**AYES:** Mason, Keith, Sarah

**RESULT: APPROVAL**

10. Recommendation to Authorize Recording of updated Community Housing Guidelines - Housing Director Carissa Connelly

**Motion to approve consent agenda items #1-8, #10.** (00:11:00 in video)

**MOVER:** Mason

**SECONDER:** Sarah  
**AYES:** Mason, Keith, Sarah  
**RESULT: ADOPTED**

**PUBLIC HEARING:**

11. Recommendation to Adopt Emergency and Transitional Housing Plan -Housing Director Carissa Connelly (00:19:46 in video)

-no public comment (00:22:31 in video)

**NEW BUSINESS:**

12. Guidance on Emergency and Transitional Housing Plan Actions - Housing Director Carissa Connelly (00:22:55 in video)

13. Update on Hiring Process - Housing Director Carissa Connelly (00:45:40 in video)

14. Update on Board Composition and Liaisons - Housing Director Carissa Connelly (00:51:25 in video)

Next meeting confirmed: September, 20<sup>th</sup> 2023 1:05 pm (00:59:21 in video)

**EXECUTIVE SESSION:**

15. Executive Session pursuant to Idaho Code 74-206(1)(f): To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated - Housing Director Carissa Connelly (01:09:31 in video)

**Motion to move the Executive Session (see above) to other location (01:09:40 in video)**

**MOVER:** Keith  
**SECONDER:** Sarah  
**AYES:** Keith, Sarah Mason  
**RESULT: ADOPTED**

**ADJOURNMENT:**

**Motion to adjourn (01:10:49 in video)**

**MOVER:** Keith  
**SECONDER:** Sarah  
**AYES:** Keith, Sarah Mason  
**ADJOURNED**