



## Meeting Minutes

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**Monday August 21, 2023,**

**2:00pm**

**Ketchum City Hall**

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**CALL TO ORDER:**

Board Chair Susan Scovell called the meeting to order at 2:00pm. *(00:00:38 in video)*

**ROLL CALL:**

**Present:**

Board Chair Susan Scovell  
Board Member Gary Lipton  
Board Member Casey Dove  
Board Member Jim Slanetz  
Board Member Amanda Breen

**Absent:**

Board Member Tyler Davis Jeffers  
Board Member Casey Burke

**Other attendees:**

Suzanne Frick, KURA Executive Director  
Jade Riley, City Administrator  
Morgan Landers, Director of Planning and Building  
Ryan Armbruster *(via teleconference)*  
Harry Griffith, Director SVED

**COMMUNICATION FROM THE BOARD MEMEBERS: *(00:01:01 in video)***

Gary Lipton presented the board with a KURA funding spreadsheet covering 2006 – current day, showing how much funding the KURA has helped the city.

**CONSENT CALENDAR: ALL ACTION ITEMS *(00:002:38 in video)***

1. **Motion to move approve the bills. *(00:02:51 in video)***  
Motion made by Amanda Breen; seconded by Casey Dove  
Ayes: Gary Lipton, Casey Dove, Jim Slanetz, Amanda Breen, Susan Scovell  
Nays: None
2. **Motion to move approve July 24, 2023, Special Meeting KURA Minutes. *(00:03:11 in video)***  
Motion made by Susan Scovell; seconded by Jim Slanetz  
**Ayes:** Gary Lipton, Casey Dove, Jim Slanetz, Amanda Breen, Susan Scovell  
**Nays:** None



3. Recommendation to approve reimbursement for 311 First Street per Reimbursement Agreement #5066.  
Presented by: Suzanne Frick

**Comments, questions, and discussion by Board Members** *(00:3:38 in video)*

**Motion to move approve reimbursement to 311 First Street in the amount of \$9039.64.** *(00:04:34 in video)*

Motion made by Amanda Breen; seconded by Casey Dove

**Ayes:** Gary Lipton, Casey Dove, Jim Slanetz, Amanda Breen, Susan Scovell

**Nays:** None

#### **DISCUSSION ITEMS:**

4. Information on Update to the Ketchum Comprehensive Plan and Zoning Ordinance.  
Presented by: Morgan Landers *(00:4:45 in video)*

**Comments, questions, and discussion by Board Members** *(00:9:46 in video)*

5. Presentation of Sun Valley Economic Development Quarterly Report  
Presented by: Harry Griffith *(00:10:55 in video)*

**Comments, questions, and discussion by Board Members** *(00:20:40 in video)*

Harry Griffith inquired about budget requests of KURA *(00:21:14 in video)*

Suzanne Frick responded *(00:21:35 in video)*

6. Update on First and Washington Project.  
Presented by: Suzanne Frick *(00:22:18 in video)*  
Joined by: Ryan Armbruster *(00:27:32 in video)*

**Comments, questions, and discussion by Board Members** *(00:29:01 in video)*

#### **ACTION ITEMS:**

7. Public Hearing and Adoption of Resolution 23URA-04 approving the FY24 KURA budget.  
Presented by: Suzanne Frick *(00:32:42 in video)*

**Public Comment Opened** *(00:36:26 in video)*

None

**Public Comment Closed** *(00:36:49 in video)*



**Motion to approve the FY24 KURA Budget (00:37:22 in video)**

Motion made by Jim Slanetz; seconded by Amanda Breen

**Ayes:** Gary Lipton, Casey Dove, Jim Slanetz, Amanda Breen, Susan Scovell

**Nays:** None

**Motion to move adopt Resolution 23-URA04 and the Annual Appropriation Resolution appropriating sums of money authorized by law and deemed necessary to defray all expenses and liabilities of the Urban Renewal Agency for the fiscal year commencing October 1st, 2023, and ending September 30<sup>th</sup>, 2024 for all general, special and corporate purposes directing the Executive Director to submit said budget and providing an effective date.(00:37:35 in video)**

Motion made by Casey Dove; seconded by Jim Slanetz

**Ayes:** Gary Lipton, Casey Dove, Jim Slanetz, Amanda Breen, Susan Scovell

**Nays:** None

8. Review, Discussion and Direction to Staff on KURA Participation in the Main Street Upgrade, Undergrounding Power Lines South on Main Street South of Downtown, and the Town Square Master Plan.

Presented by: Suzanne Frick and Jade Riley (00:38:25 in video)

1. Undergrounding of Power Lines (00:40:12 in video)

Comments, questions, and discussion by Board Members (00:44:05 in video)

2. Town Square Master Plan (00:47:03 in video)

Comments, questions, and discussion by Board Members (00:51:02 in video)

3. Main Street Project (00:56:41 in video)

Comments, questions, and discussion by Board Members (01:16:02 in video)

9. Discussion and Review of Draft City Council Resolution for First and Washington Avenue Funding.

Presented by: Suzanne Frick (01:26:45 in video)

Comments, questions, and discussion by Board Members (01:28:17 in video)



10. Recommendation to Approve Proposal with Workman and Company for the KURA FY23 Audit. *(01:37:32 in video)*

**Motion to approve the August 8<sup>th</sup>, 2023, engagement letter with Workman and Company for the FY23 Audit.** *(01:37:50 in video)*

Motion made by Amanda Breen; seconded by Casey Dove

**Ayes:** Gary Lipton, Jim Slanetz, Casey Dove, Susan Scovell, Casey Burke, Tyler Davis-Jeffers

**Nays:** None

**ADJOURNMENT:**

**Motion to adjourn 3:30 pm.** *(01:38:09 in video)*

Motion made by Amanda Breen; seconded by Casey Dove

**Ayes:** Gary Lipton, Jim Slanetz, Casey Dove, Susan Scovell, Casey Burke, Tyler Davis-Jeffers

**Nays:** None

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Susan Scovell, Chair

**ATTEST:**

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Trent Donat, KURA Secretary