



Ketchum Urban Renewal Agency

480 East Avenue North
Ketchum, ID 83340
<http://ketchumura.org/>

Regular Meeting

~ Minutes ~

Admin

Monday, August 17, 2020

2:00 PM

Ketchum City Hall

Due to safety and COVID-19 physical distancing requirements, there will be limited public attendance at Ketchum Urban Renewal Agency meetings. Members of the public may observe the meeting live on the KURA's website at <https://www.ketchumura.org/kura/meetings> or observe the meeting live outside of the building.

If you would like to comment on an agenda item, please submit your comment to info@ketchumura.org by noon the day of the meeting. Comments will be provided to the Ketchum Urban Renewal Agency.

If you would like to phone in and provide comment on the BUDGET PUBLIC HEARING on the agenda, please dial the number below. You will be called upon for comment during that agenda item.

If you would like to provide comment on the BUDGET PUBLIC HEARING on the agenda in person, you may speak to the Commissioners when called upon but must leave the room after speaking and observe the meeting outside City Hall.

Dial-in: +1 253 215 8782 US

Meeting ID: 977 8909 6473

CALL TO ORDER

Chair Susan Scovell called the meeting to order at 2:00 pm.

ROLL CALL

PRESENT

Chair Susan Scovell

Commissioner Amanda Breen

Commissioner Casey Dove – present by Video Conference

Commissioner Carson Palmer – present by Video Conference

Commissioner Jim Slanetz

ABSENT

Vice Chair Ed Johnson

ALSO PRESENT

Attorney Ryan Armbruster – present by Video Conference

Executive Director Suzanne Frick

Treasurer Grant Gager

Secretary Robin Crotty

CONSENT CALENDAR: (ALL ACTION ITEMS)

1. Approval of Minutes: July 20, 2020 regular meeting

Attorney Ryan Armbruster corrected the date of FY Budget in minutes.

Motion to approve minutes with change stated by Ryan Armbruster

Motion made by Commissioner Breen, Seconded by Commissioner Slanetz.

Voting Yea: Chair Scovell, Commissioner Breen, Commissioner Dove, Commissioner Palmer, Commissioner Slanetz

2. Approval of current bills: see packet

Motion to approve Bills

Motion made by Commissioner Breen, Seconded by Chair Scovell.

Voting Yea: Chair Scovell, Commissioner Breen, Commissioner Dove, Commissioner Palmer, Commissioner Slanetz

COMMUNICATIONS FROM THE BOARD OF COMMISSIONERS

No communications from Commissioners

DISCUSSION AND PUBLIC HEARING ITEMS

3. ACTION ITEM: Continued from 7/20/2020 - Request for funding in FY 20/21 for Sun Valley Culinary Institute - SVED Executive Director Harry Griffith

Sun Valley Economic Development Director Harry Griffith talked about the benefits to the KURA and advised that the matrix is in the packet. The bulk of the ask is going to professional short courses, that would benefit the economics of the community. It was clarified that the request is \$17,000. The previous request was \$25,000.

Commissioner Amanda Breen agrees and believes this is a win win for the restaurants. Commissioner Jim Slanetz agrees with this but does not want the KURA covering operational expenses. Commissioner Casey Dove does not understand the operational costs. Executive Director Harry Griffith explained that putting these programs on would have an explicit cost. There will be other costs associated with operations. Casey Dove explained that she has less commitment to the monthly supper club. She does not think this is what the KURA's mission is for. Harry Griffith said if we deliver supper club, the monies will go to the restaurant community to help maintain staffing. Commissioner Casey Dove and Commissioner Jim Slanetz do not think that is part of the KURA mission and do not want to get in the position of helping one segment of the community. Casey Dove recommended reducing the request to \$14,000 and remove the supper club. Councilors Breen and Palmer agree.

Direction to staff to come back to the Commission with a contract for services for \$14,000 with a scope of work for professional short courses.

4. ACTION ITEM: Discussion and direction on scope of work for SVED - SVED Executive Director Harry Griffith

Commissioner Amanda Breen is recused - married to the outreach Director

Sun Valley Economic Development Director Harry Griffith talked about the matrix in the packet. He proposed this become the framework for the KURA. Commissioner Jim Slanetz questioned if this is something, we want to continue to spend money on? Chair Susan Scovell advised that she is in favor of the contract. Attorney Ryan Armbruster talked about the process for approval. Harry Griffith advised that he would continue to report quarterly.

Direction to staff to prepare contract with an amount not to exceed \$15,000.

5. PUBLIC HEARING ACTION ITEM: Recommendation to adopt Resolution 20-URA04 Establishing the FY 20/21 Proposed Budget - Treasurer Grant Gager

Commissioner Casey Dove questioned what is included in the infrastructure project? Executive Director Suzanne Frick advised that the board would determine what projects to fund with a dollar amount not to exceed that line item.

Attorney Ryan Armbruster explained the budget approval process and advised the Commissioners that they would still have an opportunity to make changes if the dollar amount goes down, but it cannot go up from the published amount.

Motion to adopt the proposed budget for the Fiscal Year commencing October 1, 2020 and ending September 30, 2021.

Motion made by Commissioner Dove, Seconded by Commissioner Breen.

Voting Yea: Chair Scovell, Commissioner Breen, Commissioner Dove, Commissioner Palmer, Commissioner Slanetz

6. ACTION ITEM: Recommendation to discuss and provide direction on sidewalk funding priorities for FY 20/21--Executive Director Suzanne Frick

Executive Director Suzanne Frick talked about the requests received from the Gem St. residents. In addition to that discussion we have included sidewalk priorities throughout. After it is decided, staff will do an analysis. The sidewalk from Gem St would be on ITD Property. It would be an ITD decision. To date ITD has been reluctant to move forward with improvements until the under grounding has been completed.

Chair Susan Scovell advised that there has been a lot of discussion and talked about Vice-Chair Ed Johnson's suggestion. Commissioner Casey Dove questioned a seasonal option. She stated that this is a conversation that could be had with the Gem St. residents. Commissioner Jim Slanetz believes that we need to work with ITD due to the changes that are proposed for the future. We need to take a step back and look at the Ketchum Comprehensive Plan.

Commissioner Amanda Breen agrees and talked about parking by the post office. She asked if the funding is the issue, or just the hassle? Executive Director Suzanne Frick explained that funding is the issue but ITD has very specific design criteria that we would be required to follow. She does not know that we would be able to obtain a permit. It will most likely require a higher level of design work.

Commissioner Jim Slanetz talked about exploring more ideas for those streets. He would like to find an alternative route and stated that the commission needs more information. Executive Director Suzanne Frick talked about ITD's future and the location of the sidewalks, as well as their plan for the highway

improvement project. Chair Susan Scovell asked Suzanne Frick how they move forward with the neighbors. Suzanne Frick explained that Mayor Neil Bradshaw has reached out to the residents and is arranging a meeting. Suzanne Frick welcomed members of the KURA. Susan Scovell, Jim Slanetz and Casey Dove will attend the meeting. Suzanne Frick will inform them when the meeting is scheduled.

Executive Director Suzanne Frick explained that this is the boards opportunity to give direction on sidewalk priorities. She asked if there were additional sidewalks, other than those that have already had engineering, that they would like to get engineered, or if they would like to move forward with what has already been approved. She outlined the areas that have already been engineered and approved as:

1. Quadrant 3 except for Q3-2 but within in that they include the Washington side of that segment.
2. All segments in Q3-7

Commissioner Jim Slanetz is recusing since he owns property in that area. Attorney Ryan Armbruster advised he should be recused from just that piece. Ryan Armbruster does not see that he would benefit from this project. Executive Director Suzanne Frick talked about the budgeted funds and the cost. Page 34 of packet gives missing segments of sidewalks thru the city. Jim Slanetz is open to discussion on all areas if the commission desires. Executive Director Suzanne Frick advised that there is no rush on this. The Commission can go and look at the areas and make those decision later.

Chair Susan Scovell would like this topic to come back to the commission for further discussion. Executive Director Suzanne Frick explained that the construction would begin next Spring. Susan Scovell would like to build the area we have engineering for. Commissioner Casey Dove would like to keep the momentum going on the streets that do not have sidewalks on both sides. Commissioner Amanda Breen agrees.

Recommendation to direct staff to move forward with Q3 list as is and adding additional projects as needed. Susan Scovell would like all commissioners to walk the area and come back with ideas and suggestions.

ADJOURNMENT

Motion to adjourn at 2:52 p.m.

Motion made by Commissioner Breen, Seconded by Chair Scovell.

Voting Yea: Chair Scovell, Commissioner Breen, Commissioner Dove, Commissioner Palmer, Commissioner Slanetz

Susan Scovell, Chair

ATTEST:

Robin Crotty, Secretary