



City of Ketchum

### CITY COUNCIL MEETING AGENDA MEMO

Meeting Date:  Staff Member/Dept:

Agenda Item:

Recommended Motion:

No formal motion is required. Staff will brief the Council and seek general feedback regarding proposed next steps.

Reasons for Recommendation:

- Staff began meeting with potential partners starting in May 2025 (*attachment 1*). A needs assessment outreach included the following: Environmental Resource Center, Ketchum Clubhouse (in tandem w/ Spur Community Foundation), Wood River YMCA, The Community Library, TogetherWe (formerly called the Mental Well-Being Initiative), St. Luke’s Center for Community Health, Blaine County Recreation District (BCRD), Wood River Valley Early Learning Collaborative and the City Recreation department.
- Part of staff’s outreach was to understand local organization’s current or planned and ensure there were no redundant or conflicting programs
- Through discussions it became clear that a “campus” type approach would greatly benefit potential stakeholders while allowing a flexibility of programing and usage throughout all of Forest Service Park.
- North buildings’ (three) proposed goals:
  - East building – ERC has shown a high level of interest in activating the eastern building and has committed to assisting with an impactful amount of site operations for the full campus.
  - Middle building – Staff aims for the building to serve as an adaptable space for inside & outside public programming while also serving as the “community gathering hall” for the neighboring partners in the east & west buildings.
  - West building – Ketchum Clubhouse is interested in activating a satellite operation of the Senior Connection from Hailey. Potential to incorporate additional partners in the West building (ex: BCRD) in order to ensure full-time utilization of the space

Sustainability Impact:

Financial Impact:

None OR Adequate funds exist in account:	Existing dedicated CIP budget exists for planning/design/initial improvements
--	---

Attachments:

1. Community Needs/Facilities matrix
2. Presentation deck

# Community Programming Needs vs. Facilities/Offerings

SOCIAL/SUPPORT

SENIORS	
<b>Community/Private</b>	
Current: YMCA (classes, bridge); Visitor Center/Starbucks Opportunity: YMCA expansion (common room/not dedicated)	
<b>City/Public</b>	
Current: None Opportunity: FSP west building Partners: Ketchum Clubhouse, BCRD Notes: Ketchum Clubhouse = north valley Senior Connection	

TEENS/TWEENS	
<b>Community/Private</b>	
Current: 1 dedicated room at The Community Library Opportunity: YMCA expansion (common room/not dedicated)	
<b>City/Public</b>	
Current: Recreation program (tweens) Opportunity: Expansion of recreation building/program Visitor Center - upstairs Partners: TogetherWe (formerly MWBI) Notes: City afterschool program serves 2-5th graders City summer program serves rising 3-7th graders <a href="#">Communities for Youth   survey results</a>	

EARLY CHILDCARE	
<b>Community/Private</b>	
Current: 4 Opportunity:	
<b>City/Public</b>	
Current: None Opportunity: Expansion of recreation building/program Partners: WR Early Learning Collaborative Notes: <a href="#">WR Early Learning Collaborative   Needs Assessment</a> <a href="#">WR Community Health Executive Summary</a>	

WELLNESS/EDUCATION

COUNSELING/MENTAL HEALTH	
<b>Community/Private</b>	
Current: Private offices Opportunity:	
<b>City/Public</b>	
Current: None Opportunity: FSP east building Partners: TogetherWe (formerly MWBI) Notes: <a href="#">Mental Well-Being Initiative (MWBI) Objectives</a> Shared, private offices for counselors	

ENVIRONMENTAL/OUTDOOR	
<b>Community/Private</b>	
Current: ERC, Sawtooth Avalanche, etc. Opportunity: BCRD	
<b>City/Public</b>	
Current: None Opportunity: FSP east building Partners: ERC Notes: Offices, programming space	

OTHER/HYBRID

COMMUNITY/FLEX SPACE	
<b>Community/Private</b>	
Current: American Legion Hall, The Community Library Opportunity: YMCA expansion (common room)	
<b>City/Public</b>	
Current: Visitor Center, City Hall conference rooms Opportunity: FSP middle building Partners: Open to public, including tenants of other buildings Notes: full renovation, city-funded catering kitchen flexible seating & tables A/V	



# Forest Service Park

March 25, 2026



# Project Purpose

- Staff completed a community needs assessment with partner groups
- Overall needs identified:
  - Social/Support
  - Wellness/Education
  - Other/Hybrid



# Matrix

	SENIORS	TEENS/TWEENS	EARLY CHILDCARE
SOCIAL/SUPPORT	<p><b>Community/Private</b> Current: YMCA (classes, bridge); Visitor Center/Starbucks Opportunity: YMCA expansion (common room/not dedicated)</p> <p><b>City/Public</b> Current: None Opportunity: FSP west building Partners: Ketchum Clubhouse, BCRD Notes: Ketchum Clubhouse = north valley Senior Connection</p>	<p><b>Community/Private</b> Current: 1 dedicated room at The Community Library Opportunity: YMCA expansion (common room/not dedicated)</p> <p><b>City/Public</b> Current: Recreation program (twens) Opportunity: Expansion of recreation building/program Visitor Center - upstairs Partners: TogetherWe (formerly MWBI) Notes: City afterschool program serves 2-5th graders City summer program serves rising 3-7th graders <a href="#">Communities for Youth I survey results</a></p>	<p><b>Community/Private</b> Current: 4 Opportunity:</p> <p><b>City/Public</b> Current: None Opportunity: Expansion of recreation building/program Partners: WR Early Learning Collaborative Notes: <a href="#">WR Early Learning Collaborative   Needs Assessment</a> <a href="#">WR Community Health Executive Summary</a></p>
WELLNESS/EDUCATION	<p><b>Community/Private</b> Current: Private offices Opportunity:</p> <p><b>City/Public</b> Current: None Opportunity: FSP east building Partners: TogetherWe (formerly MWBI) Notes: <a href="#">Mental Well-Being Initiative (MWBI) Objectives</a> Shared, private offices for counselors</p>	<p><b>Community/Private</b> Current: ERC, Sawtooth Avalanche, etc. Opportunity: BCRD</p> <p><b>City/Public</b> Current: None Opportunity: FSP east building Partners: ERC Notes: Offices, programming space</p>	
OTHER/HYBRID	<p><b>Community/Private</b> Current: American Legion Hall, The Community Library Opportunity: YMCA expansion (common room)</p> <p><b>City/Public</b> Current: Visitor Center, City Hall conference rooms Opportunity: FSP middle building Partners: Open to public, including tenants of other buildings Notes: full renovation, city-funded catering kitchen flexible seating &amp; tables A/V</p>		



# Forest Service Park

## #1 | WEST (1<sup>st</sup>)

### USAGE:

Ketchum Clubhouse is interested in activating a satellite operation of the Senior Connection from Hailey.

### ADDITIONAL PARTNERS:

BCRD, ERC

### PROPOSED IMPROVEMENTS

Windows: replacements/covers

TBD on R&M and/or cost

share of tenants

## #2 | MIDDLE

### USAGE:

Staff aims for the building to serve as an adaptable space for inside & outside public programming while also serving as the “community gathering hall” for the neighboring partners in the east & west buildings.

### ADDITIONAL PARTNERS:

Open to public use

### PROPOSED IMPROVEMENTS

Windows: replacements/covers

Rafter repair & insulation

Caterer’s kitchen

Full renovation (city funded)

## #3 | EAST (Wash)

### USAGE:

ERC has shown a high level of interest in activating the eastern building and has committed to assisting with an impactful amount of site operations for the full campus.

### ADDITIONAL PARTNERS:

TogetherWe

### PROPOSED IMPROVEMENTS

Windows: replacements/covers

TBD on R&M and/or cost

share of tenants



# Next Steps

- Any concerns with approach?
- Staff next steps:
  - Tenant improvement costs for middle building to be incorporated into FY27 CIP
  - Work with ERC on lease/terms for Council review
  - Develop MOU with other key partners (Ketchum Clubhouse, TogetherWe, BCRD) to solidify their next steps and related City commitments



# Council Discussion/Questions