



CITY OF KETCHUM
MEETING MINUTES OF THE
HISTORIC PRESERVATION COMMISSION
Wednesday January 8, 2025

CALL TO ORDER:

Clyde Holt called to order at 14:31 p.m. *(00:00:19 in video)*

Roll Call:

Wendolyn Holland
Melissa Ravelo
Clyde Holt
Matthew McGraw
Jakub Galczynski

Also Present:

Abby Rivin – Senior Planner

CONSENT AGENDA: *(00:0:50 in video)*

1. ACTION ITEM: Approval of the December 4, 2024 Minutes

Motion made by Melissa Ravelo to approve the December 4, 2024 Minutes; Seconded by Matthew McGraw *(00:02:30 in video)*

MOVER: Melissa Ravelo

SECONDER: Matthew McGraw

AYES: Clyde Holt, Matthew McGraw, Wendolyn Holland, & Jakub Galczynski

NAYS: None

RESULT: UNANIMOUSLY ADOPTED

NEW BUSINESS: *(00:02:40 in video)*

2. Recommendation to adopt the HPC Bylaws, Resolution 25-004. *(00:02:45 in video)*
 - Motion to approve HPC Bylaws as they have been presented. *(00:03:40 in video)*
 - Motion from Melissa Ravelo, seconded by Matthew McGraw *(00:03:50 in video)*
3. Recommendation to review and provide feedback on the draft Comprehensive Plan. *(00:06:10 in video)*
 - Commission questions for Staff and Staff responses regarding next steps in comment process, and details of commenting process: Melissa Ravelo, Abby Rivin *(00:06:30 in video)*
 - Staff Presentation regarding the Konveio platform and particulars of use: Abby Rivin

(00:08:15 in video)

- Staff Presentation regarding the scheduled Open House to discuss the draft Comprehensive House on Wednesday, January 15th, at the Limelight Hotel, noting the time change from 5:30pm to 4:30pm: Abby Rivin *(00:10:00 in video)*
- Staff Presentation regarding the Konveio platform and particulars of use: Abby Rivin *(00:11:30 in video)*
- Commission questions for Staff and Staff responses regarding verbiage/phrasing on Ketchum Timeline section of draft Comprehensive Plan: Wendolyn Holland, Jakub Galczynski, Abby Rivin *(00:13:00 in video)*
- Commission questions for Staff and Staff responses regarding placeholder GIS within draft Comprehensive Plan: Wendolyn Holland, Abby Rivin *(00:15:30 in video)*
- Commission question for Staff and Staff responses regarding placing historic buildings on a map, and adding captions on pictures within the draft Comprehensive Plan: Jakub Galczynski, Melissa Ravelo, Wendolyn Holland, Abby Rivin *(00:16:30 in video)*
- Commission questions for Staff and Staff responses regarding potential formatting / readability improvements to Implementation Matrix section: Melissa Ravelo, Jakub Galczynski, Abby Rivin *(00:21:30 in video)*
- Commission questions for Staff and Staff responses regarding HPC Commissioners being allowed to submit individual comments online via Konveio platform. Staff confirmation that Commissioners are allowed to do so: Clyde Holt, Jakub Galczynski, Matthew McGraw, Melissa Ravelo, Abby Rivin *(00:29:35 in video)*

ADJOURNMENT: *(00:41:45 in video)*

Motion to adjourn the meeting at 5:13 p.m.

MOVER: Clyde Holt

SECONDER: Melissa Ravelo,

AYES: Matthew McGraw, Melissa Ravelo, Wendolyn Holland, & Jakub Galczynski

NAYS: None

RESULT: UNANIMOUSLY ADOPTED

Clyde Holt,
Historic Preservation Commission Chairperson

Morgan Landers,
Director Planning and Building, City of Ketchum