



City of Ketchum

October 7, 2019

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Recommendation to Extend and Increase Professional Services Agreement Contract #20297 with Galena Engineering, Inc. for Sidewalk Infill Surveying and Design

Recommendation and Summary

Staff is recommending Council approve a 2-year extension and a \$50,000 contract increase to Professional Services Agreement #20297 with Galena Engineers and adopt the following motion:

"I move to approve extending and increasing Contract #20297 with Galena Engineering, Inc."

The reasons for the recommendation are as follows:

- Continue supporting ongoing efforts to enhance pedestrian infrastructure within the city.
- The flexibility to design sidewalk locations to be "shovel ready"
- Finalize additional sidewalk designs for bidding and construction in 2020

Introduction and History

Providing a safe, complete, and comprehensive pedestrian circulation system is a vision of the City that has been identified in various plans and studies. Since 2017 sidewalk sections along 5th St., Warm Springs Ave., 1st Ave., 2nd Ave., and Washington St. have been constructed.

Per Idaho Code Title 67-2320, the City of Ketchum solicited Statements of Qualifications (SOQ's) from qualified Professional Engineering firms to provide professional engineering, planning, surveying, construction administration, and related services for developing new city sidewalks. Through the qualification based selection (QBS) Galena Engineering was selected.

Analysis

The City Council approved contract 20297 in December 2018 in the amount of \$161,404 for the design and preparation of construction and bid documents for in-fill sidewalk segments. The contract is effective for one year, until December 2019. Galena Engineering has prepared all the design and materials for the sidewalk segments previously reviewed and approved by both the City Council and KURA. Based on recent KURA discussions, there is a desire to focus on sidewalk segments outside the original scope of the design contract. Therefore, to expedite design, staff is recommending the contract with Galena Engineering be increased by \$50,000 and extended for 2 years until 2021. Extending and increasing Galena's contract will facilitate the City's ability to move forward with survey and design of additional sidewalk infill sections.

Financial Impact

The KURA has identified funding for this project. The plan is to design all identified sidewalk segments so they are ready for the bid process once funding is available. Funding sources could come from the City, KURA and grants.

Attachments:

Amendment to Professional Services Agreement Contract #20297

**AMENDMENT #1 TO
PROFESSIONAL SERVICES AGREEMENT #20297**

Contract #20297 is amended as follows:

1. SCOPE OF WORK: Contractor will provided the following services: preparation of base mapping/survey, design criteria, engineering analysis, engineer’s opinion of probable cost, preliminary design plans, final design plans and specifications, site visits, construction bidding support, construction RFI and submittal review, and as-built construction drawings as directed by the City Administrator or his/her designee.

2. AMOUNT AND METHOD OF PAYMENT: The City agrees to pay Contractor on a time and material basis not to exceed amount of \$211,404.00 for services rendered under this Agreement as follows:

Original PSA Contract:	161,404.00
Previous Amendments:	0.00
This Amendment:	50,000.00
Revised PSA, PSWO Amount:	211,404.00

13. TERM OF AGREEMENT: This Agreement shall commence as of the effective date specified in Section 30 and shall remain in effect for two (2) years unless terminated by either party as specified as set forth in this agreement.

Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the original Contract remain unchanged and in full force and effect.

IN WITNESS WHEREOF, THE CITY and Contractor have executed this Agreement as of the effective date specified above.

CITY OF KETCHUM

CONTRACTOR – GALENA ENGINEERING INC.

By: _____
Neil Bradshaw
Mayor

By: _____
Sean Flynn
Corporate Vice President

DATE: _____

DATE: _____

ATTEST:

By: _____
Robin Crotty
City Clerk

DATE: _____