



City of Ketchum

August 16, 2021

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Direction To Staff on Funding Request for Undergrounding Power Lines at 404 Broadway

Recommendation and Summary

Staff is seeking direction from Council on a request to fund a portion of the undergrounding of power lines along Broadway Boulevard north of Sunnyside Drive.

- In 2016 the City Council established a process and prioritization for providing city funding assistance for undergrounding power lines. The City Council would consider requests for funding.
- In July 2019 the City Council agreed to fund \$365 for a portion of the study for undergrounding the power lines. The Council did not commit to funding the undergrounding work.

Introduction and History

On July 1, 2019, the City Council agreed to fund \$365, or 25% of the cost to study and identify the cost for undergrounding the power lines at 404 Broadway (Attachment A). The Council did not commit to the second phase of funding the construction costs for undergrounding. Council funding decisions occur in two steps, the first is funding for the engineering study, the second step occurs once the engineering study is complete and all costs are identified. Applicants return to Council for a decision on construction funding.

The property owners proceeded with the construction work and are now asking for city reimbursement for 10% of the construction costs, or \$2,690 (Attachment B). Total cost of construction was \$26,901. Staff is requesting Council direction if city funding will be authorized for the construction work.

Analysis

The proposed work is in a residential zone. The priority areas approved by the City Council in 2016 were identified as:

1. Community Core
2. Tourist
3. All Residential Zones

Financial Impact

There is currently \$79,000 in the budget for undergrounding projects. The Council has committed \$30,000 to assist with the undergrounding work requested by Andrew Castellano at 760 Washington.

Attachment A: July 1, 2019 Staff Report

Attachment B: 2021 Funding Request for Construction



City of Ketchum

July 1, 2019

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Direction To Staff on Funding Request for Undergrounding Power Lines at 404 Broadway

Recommendation and Summary

Staff is seeking direction from Council on a request to fund a portion of the engineering study associated with the undergrounding of power lines along Broadway Boulevard north of Sunnyside Drive (Attachment A).

- In 2016 the City Council established a process and prioritization for contributing city funding assistance for undergrounding power lines. The City Council would consider requests for funding.
- There is currently \$180,000 in city funding available for underground projects.
- The proposed project is in a residential zone.

Introduction and History

In May 2016 the City Council identified the available funding and process for city participation in undergrounding power requests. The Council further clarified the funding priorities in December 2016 (Attachment B).

Analysis

The proposed work is located in a residential zone. The priority areas approved by the City Council in 2016 were identified as:

1. Community Core
2. Tourist
3. All Residential Zones

The cost of the analysis is identified as \$1,425. City guidelines identify a 25% city cost share for the study for projects in the community core, tourist and residential zones. If Council approves financial participation, the cost to the City would be \$356.25. Council funding decisions occur in two steps, the first is funding for the engineering study, the second step occurs once the engineering study is completed and all costs are identified. Applicants return to Council for a decision on construction funding.

Financial Impact

There is currently \$180,000 budgeted toward city participation in undergrounding projects. There are several projects under consideration, undergrounding in the alley between 7th and 8th Streets just west of Warm Springs Road, and undergrounding in the alley between 5th and 6th Street just east of Second Avenue. Should this request be approved, there would be no financial impact.



City of Ketchum

OFFICIAL USE ONLY

Date Received: 6-11-19

By: KS

Approved Date:

By:

Application for City Funding for Electric Facility Undergrounding Projects

Submit complete application to City of Ketchum, Administration, P.O. Box 2315, Ketchum, ID 83340 or hand deliver to Ketchum City Hall, 480 East Ave., N., Ketchum.

PROJECT INFORMATION

Contact Name: Jenna Hall

Mailing Address:

Project Location:

Business Name: n/a

PO Box 6489
Ketchum ID 83340

404 Broadway

Phone: 208 721 7313

Email: jennahall110@hotmail.com

Project Zoning District:

Project Description: (Provide a general description of the electric facility underground scope. Applicant may attach as many figures are necessary to describe the project scope.)

See Attached

Funding Request:

☒ Planning

☒ Construction

Total Project Cost:

planning 8 Const. 15-18
\$ 1425
356.25 + 1800
Requested Amount: \$ Percent of Total: 25% 10%

Other Funding Sources

Amount:

\$ 1/3

Source:

Terri
Rob' Andersmi

Amount:

\$ 1/3

Source:

Amy
Joe Marx

Amount:

\$ 1/3

Source:

Robert : Jenna Hall

(attach separate sheet if necessary)

N6
OC

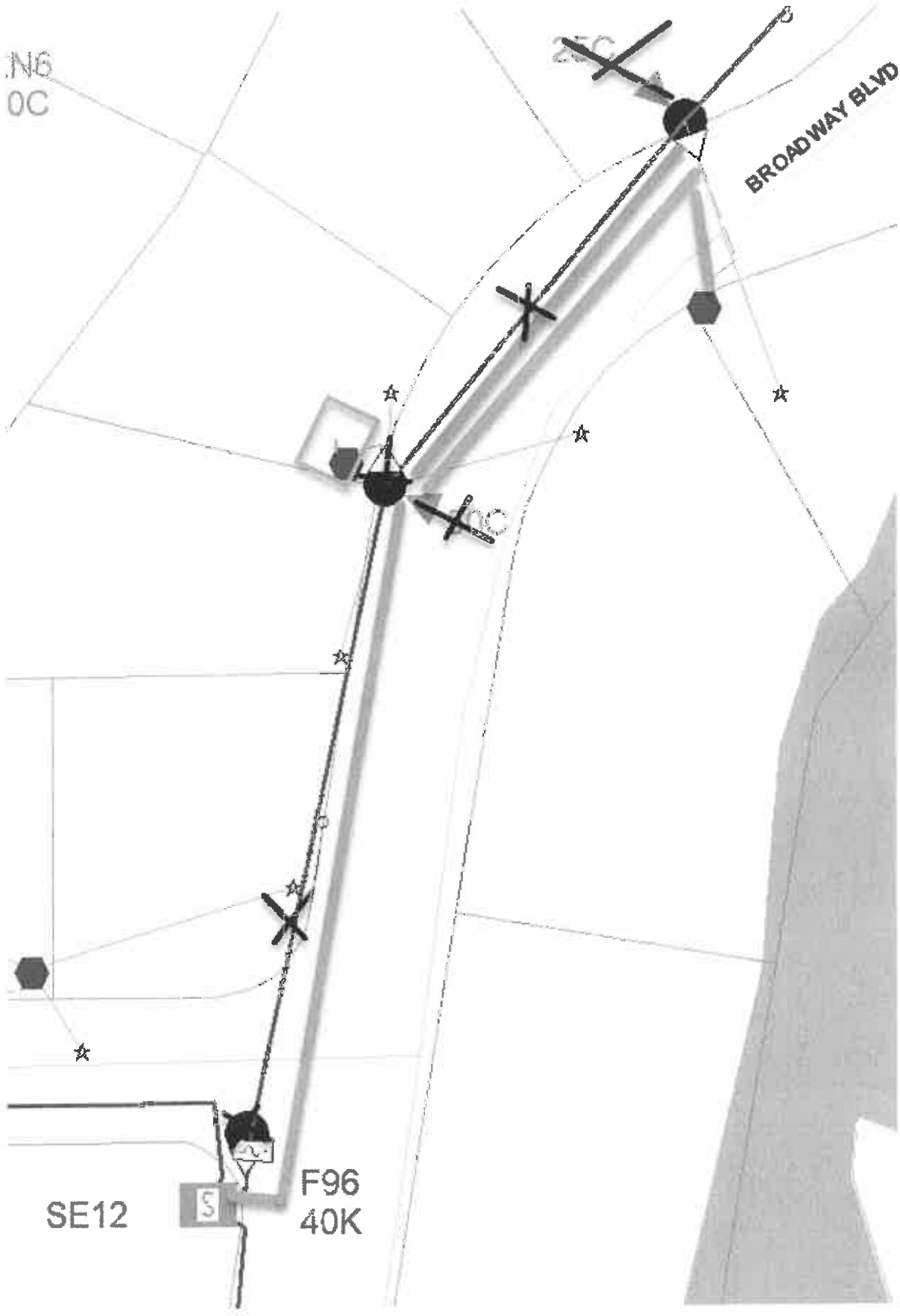
25C

BROADWAY BLVD

OC

F96
40K

SE12



Application for City Funding for Electric Facility Underground Projects

SUPPLEMENTAL QUESTIONS (provide additional sheet if more space is needed)

Is the project beneficial to multiple properties? If so, please explain in detail.

Yes. Poles and lines would be eliminated from 5 properties.
Anderson, Marx, Tompkins, Goldman and Hall

Will the project improve view corridor for visitor & resident experience? If so, please explain.*

The view corridor for all residents will be greatly improved. There is a widely used river access close to this view corridor.

OFFICIAL USE ONLY:

Applicant certifies that he/she has read and examined this application and that all information contained therein is true and correct.

Applicant Signature

Date

Phone

Email

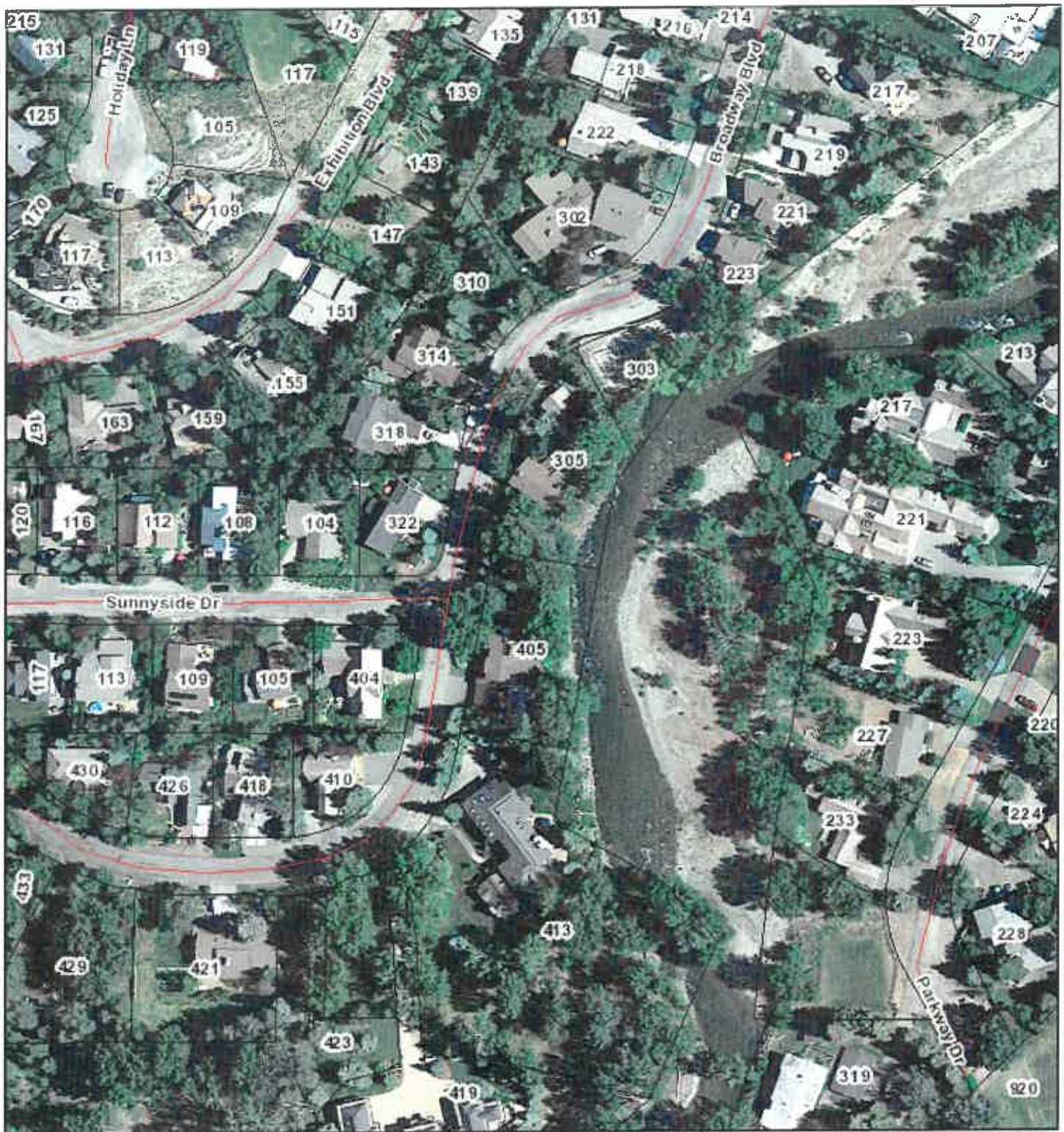
Jenna Hall
208 721 7313

6-10-2019

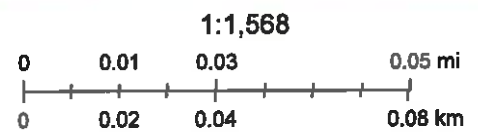
jennahall111@hotmail.com

Requests will be brought to Ketchum City Council for consideration.

Parcel Information Map



June 24, 2019





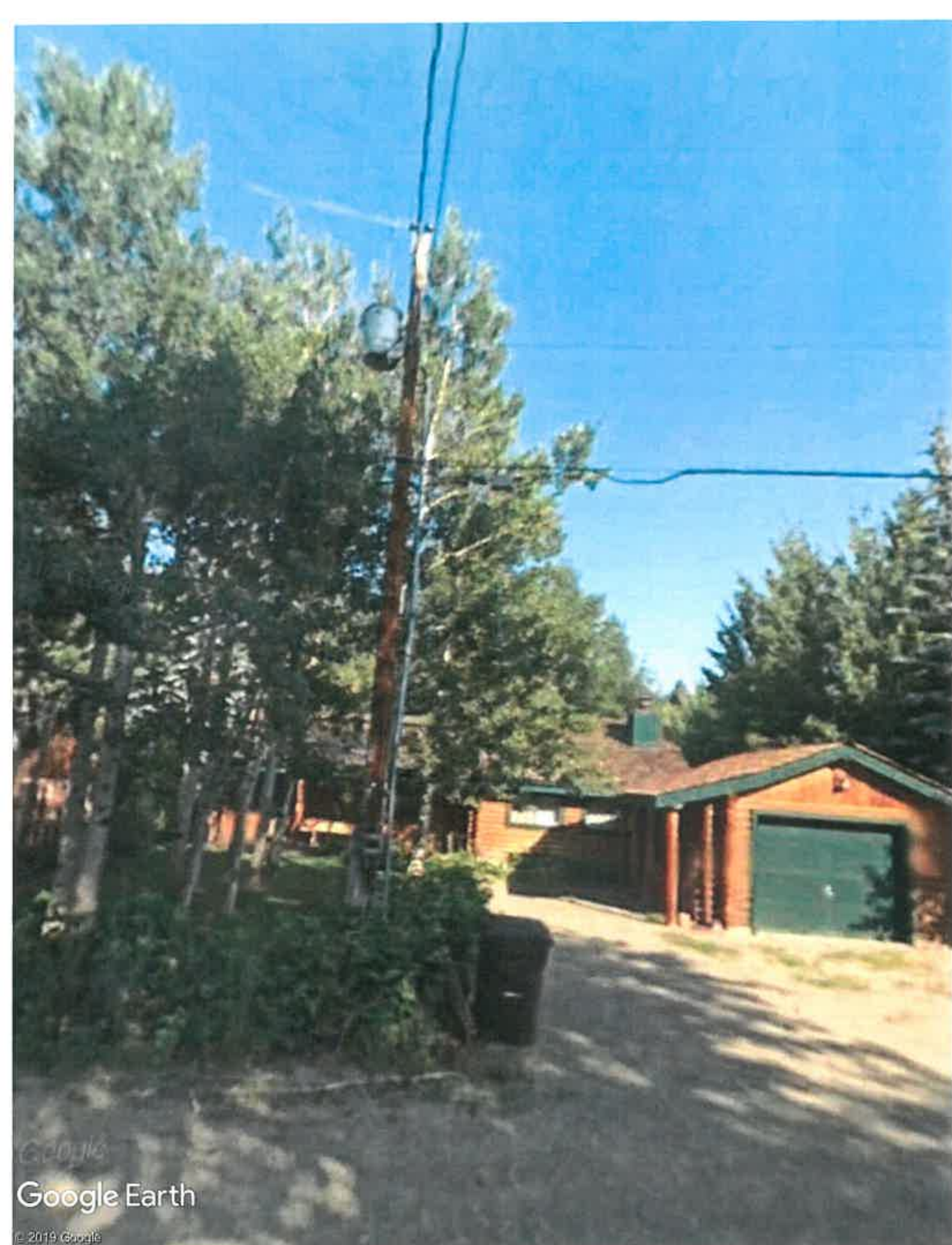
Sunnyside Blvd

Broadway Blvd

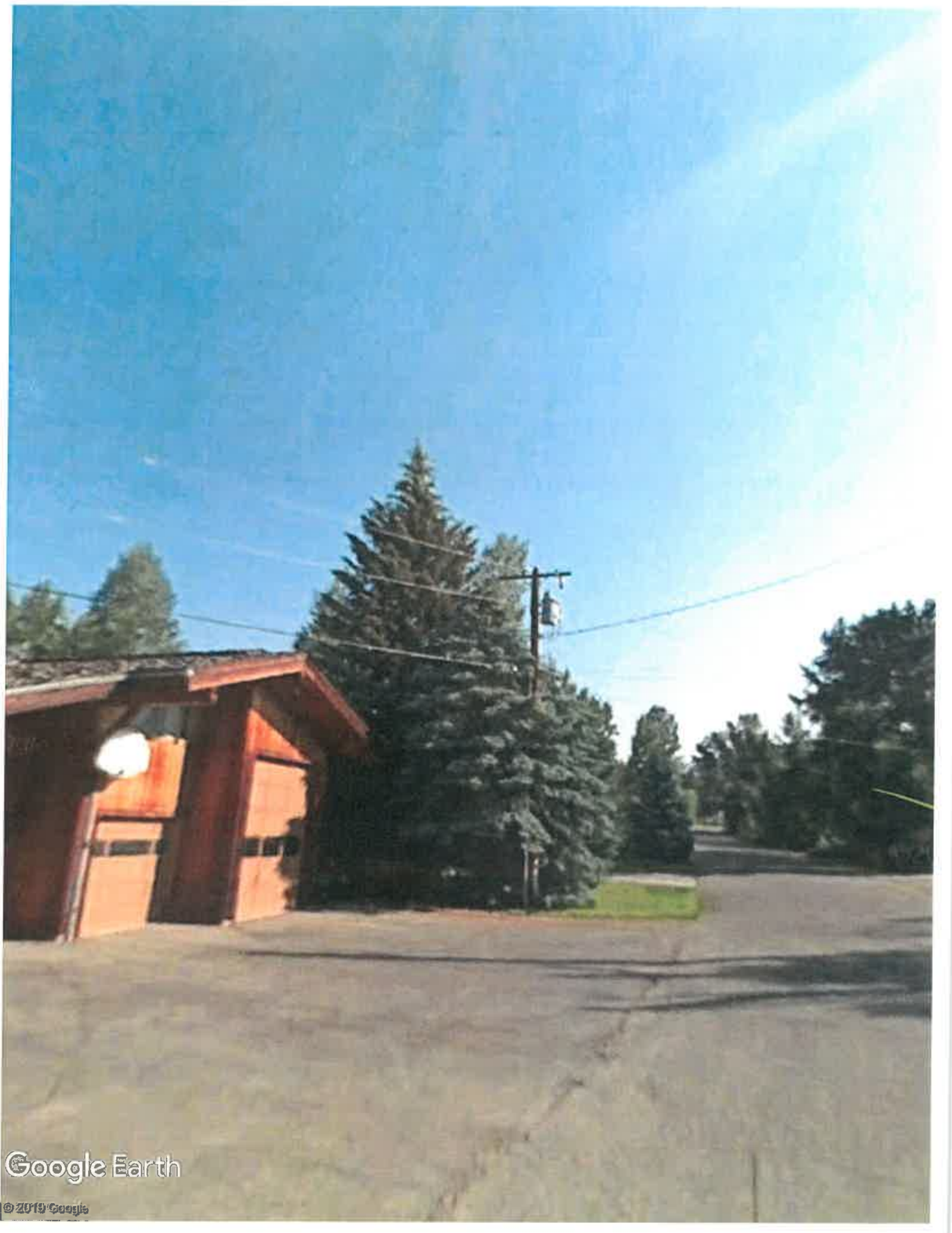


Google Earth

© 2019 Google









City of Ketchum Public Works

Application for City Funding for Electric Facility Undergrounding Projects Information Sheet

Idaho Power Franchise Fee

In November 2003 Ketchum residents approved an Idaho Power franchise fee increase from one percent to three percent for the purpose of undergrounding overhead electric facilities. This application is for city funding of undergrounding projects initiated by the public.

Funding Available from City

Annual funding from the city will be capped at a maximum of 25% of the annual franchise fee revenues, however city council will have the ability to increase the funding by allocating unused funds rolled over from a previous year.

The maximum amount of city funding that can be allocated to projects depends on the zone in which the project is located. Since undergrounding electric facilities primarily benefits private property owners the maximum amount of city funding for a project is 25%. The remaining amount of funding for the project must come from other sources, such as private funding or through a Local Improvement District (LID) or Business Improvement District (BID) initiated by petition. Table 1 shows the maximum city funding for an electric facility undergrounding project by zone.

Table 1 –Maximum City Undergrounding Funding

Zone	Idaho Power Study/Design		Construction	
	Max City Funding*	Other Funding	Max City Funding*	Other Funding
Community Core & Tourist	25%	75%	25%	75%
Residential	25%	75%	10%	90%

*City contribution would be limited to the percentage listed of the actual costs, or the percentage listed of the estimated cost at the time of annual budgeting, whichever is less. If actual construction costs exceed the estimated construction cost at the time of city budgeting the applicant would be required to cover cost increases through other funding.

Selection Criteria

In order to focus city funding in areas with the most visibility and impact to the public the city will prioritize undergrounding funding as follows:

1. Community Core
2. Tourist
3. All Residential Zones

Projects within each zone would be further prioritized based on the following criteria:

- Beneficial to multiple properties
- Improving view corridor for visitor & resident experience
- City infrastructure needs

Funding Process and Timeline

Applicants complete the attached application and submit the application to the city by February 1st. The application schedule would coincide with the city's annual budgeting schedule so that council can consider undergrounding requests along with other city infrastructure needs. The following graphic shows an annual schedule by which applications will need to be received by the city. Funding for the project(s) would not occur until the start of the following fiscal year and city funds would not be issued until the applicant has secured other funding for the projects.



Questions?

Applicants may contact Robyn Mattison, Public Works Director/City Engineer, for questions regarding this application process.



City of Ketchum

OFFICIAL USE ONLY

Date Received:

By:

Approved Date:

By:

Application for City Funding for Electric Facility Undergrounding Projects

Submit complete application to City of Ketchum, Administration, P.O. Box 2315, Ketchum, ID 83340 or hand deliver to Ketchum City Hall, 480 East Ave., N., Ketchum.

PROJECT INFORMATION		
Contact Name: <u>Jenna Hall</u>	Mailing Address: <u>PO Box 6489</u>	Project Location: <u>404 Broadway</u>
Business Name: <u>N/A</u>	<u>Ketchum ID 83340</u>	
Phone: <u>208 721 7313</u>		
Email: <u>jenna.hall110@hotmail.com</u>	Project Zoning District:	
Project Description: (Provide a general description of the electric facility underground scope. Applicant may attach as many figures are necessary to describe the project scope.)		
<p>Remove poles from 404 Broadway and 314 Broadway and all connecting lines. The lines are now underground. The Anderson and Halls also paid for the work by Cox which was over \$6000.00</p>		
Funding Request:		
<input type="checkbox"/> Planning	Total Project Cost: <u>\$ 26,901</u>	
<input checked="" type="checkbox"/> Construction	Requested Amount: <u>\$ 2,690.00</u> Percent of Total: <u>10</u> %	
	Other Funding Sources	
	Amount: <u>\$ 10950.00</u>	Source: <u>Robert & Jenna Hall</u>
	Amount: <u>\$ 10950.00</u>	Source: <u>Rob & Terri Anderson</u>
	Amount: <u>\$ 5000.00</u>	Source: <u>Joe Marx</u>
	(attach separate sheet if necessary)	

Application for City Funding for Electric Facility Underground Projects

SUPPLEMENTAL QUESTIONS (provide additional sheet if more space is needed)

Is the project beneficial to multiple properties? If so, please explain in detail.

The project is beneficial to the whole neighborhood. Specifically the Andersm, Hall and Marx properties. The Tompkins and Floods also had wires removed, but did not participate financially.

Will the project improve view corridor for visitor & resident experience? If so, please explain.

Broadway has a lovely view down the street. There is a very popular river access off Broadway and the street has become a bit of a scenic walk.

OFFICIAL USE ONLY:

Applicant certifies that he/she has read and examined this application and that all information contained therein is true and correct.

Applicant Signature

Date

Phone

Email

Jenn Hall
208 721 7313

4.27.2021

jennahall110@hotmail.com

Requests will be brought to Ketchum City Council for consideration.

Rob Anderson

From: Idaho Power <noreply@payconnexion.com>
Sent: Wednesday, June 17, 2020 3:33 PM
To: Rob Anderson
Subject: Payment Confirmation for Utility Payment by Idaho Power
Attachments: ATT00001.jpg.html

Follow Up Flag: Follow up
Flag Status: Completed

*** PLEASE DO NOT RESPOND TO THIS EMAIL ***

Thank you for submitting your payment for Utility Payment by Idaho Power. This email is to confirm that on Jun-17-2020, you authorized Idaho Power Utilities to charge the credit card listed below on the scheduled payment date.

Confirmation Number: IDHPWR000049286
Confirmation Date (ET): Jun-17-2020 05:32:14 PM
Payer Name: ROBERT ANDERSON

Payment Amount Debited: \$25,000.00
Convenience Fee: \$2.75
Total Payment Amount: \$25,002.75
Account # : 2270640226
Scheduled Payment Date: Jun-17-2020

Cardholder Name: ROBERT A ANDERSON
Card Number: XXXXXXXXXXXXX5881
Card Type: Visa Credit

If you have questions about this payment or need assistance, please view the payment online at <https://www.idahopower.com/>, or call Customer Service at (800) 488-6151.

Thank you for using the Idaho Power Utilities electronic payment system.

Rob Anderson

From: Idaho Power <noreply@payconnexion.com>
Sent: Wednesday, June 17, 2020 3:37 PM
To: Rob Anderson
Subject: Payment Confirmation for Utility Payment by Idaho Power
Attachments: ATT00001.jpg.html

Follow Up Flag: Follow up
Flag Status: Completed

*** PLEASE DO NOT RESPOND TO THIS EMAIL ***

Thank you for submitting your payment for Utility Payment by Idaho Power. This email is to confirm that on Jun-17-2020, you authorized Idaho Power Utilities to charge the credit card listed below on the scheduled payment date.

Confirmation Number: IDHPWR000049308
Confirmation Date (ET): Jun-17-2020 05:36:35 PM
Payer Name: Robert Anderson

Payment Amount Debited: \$4,698.00
Convenience Fee: \$2.75
Total Payment Amount: \$4,700.75
Account #: 2270640226
Scheduled Payment Date: Jun-17-2020

Cardholder Name: ROBERT A ANDERSON
Card Number: XXXXXXXXXXXXX5881
Card Type: Visa Credit

If you have questions about this payment or need assistance, please view the payment online at <https://www.idahopower.com/>, or call Customer Service at (800) 488-6151.
Thank you for using the Idaho Power Utilities electronic payment system.



CUSTOMER COST QUOTE IDAHO

Customer or Project Name: ANDERSON, ROBERT-314 BROADWAY BLVD/KET RELOCATION OF OH TO UG

Construction Costs

Line Installation Costs

1. Line Installation/Upgrade Charge	\$0
2. Customer Credits (Betterment, Metering, Salvage)	\$0
3. Customer Performed Construction Work Credit	\$0

4. Net Line Installation Cost	\$0
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Unusual Conditions

5. Unusual Conditions	\$11,728
6. Unusual Conditions Bank Letter of Credit (Only for over \$10,000)	\$0

7. Net Unusual Conditions	\$11,728
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Terminal Facilities Costs

8. Terminal Facilities	\$0
9. Terminal Facilities Allowances	\$0
10. Terminal Facilities Salvage	\$(761)

11. Net Terminal Facilities Cost	\$0
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12. Underground Service and Attachment Charges	\$0
13. Engineering Charge	\$76
14. Permits	\$0
15. Relocation or Removal	\$17,894
16. Miscellaneous Charges/Adjustments	\$0

17. Net Construction Costs	(Line Items 4, 7, 11, 12, 13, 14, 15, 16)	\$29,698
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18. Prepaid Charges	(Engineering, Permits & Right-of-Way)	\$1,425
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19. Vested Interest Charge	\$0
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20. Customer Payment Due Prior to Construction Scheduling	\$29,698
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This cost may not include all construction costs, see page 3 if additional service charges apply.

Notes:

Notice: This Customer Cost Quote shall be binding on both Idaho Power Company ("Idaho Power") and Customer for a period of 60 days from the quoted date indicated below, subject to changes in information provided by the Customer or changes in Idaho Power's ability to obtain satisfactory rights-of-way or to comply with governmental regulations, including but not limited to the rules, regulations, and tariffs of the Idaho Public Utilities Commission ("IPUC") and the Public Utility Commission of Oregon ("OPUC"). Customer must make payment of the quoted amount not less than (30) days prior to the start of the construction work set forth in this agreement ("Work"). However, Idaho Power does not represent or warrant that the Work will commence within 30 days of receipt of payment. The start of the Work is subject to Idaho Power's ability to obtain the necessary labor, materials and equipment.

Internal use			Page 1 of 3
Service Request Number:	Work Order Number:	Design Number:	Version:
00434959	27534977	0000137781	002