



City of Ketchum

November 7, 2022

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho 83340

Mayor Bradshaw and City Councilors:

Recommendation to Approve Purchase Order 23033 and Purchase Order 23032 For HVAC Replacement on the 3rd Floor of City Hall

Recommendation and Summary

Staff is recommending the Council approve Purchase Order 23033 with Thornton Heating and Purchase order 23032 with Irish Electric for HVAC replacement at City Hall, by adopting the following motion:

"I move to approve Purchase Order 23033 for an amount not to exceed \$21,961 with Thornton Heating and Purchase Order 23032 for an amount not to exceed \$4,860 with Irish Electric and authorize the mayor to sign the Purchase Orders."

The reasons for the recommendation are as follows:

- The existing natural gas furnace stopped working and is at the end of its useful life.
- This will be City Hall's first conversion from gas to electric.

Introduction and History

The City of Ketchum recently moved into a new building. The existing HVAC system was dated and in need of replacement. This HVAC replacement will help the city reach its clean energy goals, as the first conversion from gas to electric.

Financial Impact

The funding comes from the 01-4193-9930 (Contingency) line item.

Attachments

- Attachment A: Purchase Order 23033 Thornton Heating
- Attachment B: Purchase Order 23032 Irish Electric
- Attachment C: Thornton Heating Quote
- Attachment D: Irish Electric Quote



CITY OF KETCHUM
PO BOX 2315 * 191 5TH ST. * KETCHUM, ID 83340
Administration 208-726-3841 (fax) 208-726-8234

PURCHASE ORDER
 BUDGETED ITEM? ___ Yes ___ No

PURCHASE ORDER - NUMBER: 23033

To: 4114 THORNTON HEATING & SHEETMETAL INC BOX 242 KETCHUM ID 83340	Ship to: CITY OF KETCHUM PO BOX 2315 KETCHUM ID 83340
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
11/01/2022	bancona	bancona	Facilities Maintenance	0	

Quantity	Description	Unit Price	Total
1.00	HVAC UPGRADE- CITY HALL 01-4193-9930	21,961.00	21,961.00
SHIPPING & HANDLING			0.00
TOTAL PO AMOUNT			21,961.00

 Authorized Signature



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PO BOX 2315 * 191 5TH ST. * KETCHUM, ID 83340
Administration 208-726-3841 (fax) 208-726-8234

PURCHASE ORDER
 BUDGETED ITEM? ___ Yes ___ No

PURCHASE ORDER - NUMBER: 23032

To: 2560 IRISH ELECTRIC 403 CHESTNUT ST BELLEVUE ID 83313	Ship to: CITY OF KETCHUM PO BOX 2315 KETCHUM ID 83340
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
11/01/2022	bancona	bancona	Facilities Maintenance	0	

Quantity	Description	Unit Price	Total
1.00	HVAC UPGRADE- CITY HALL 01-4193-9930	4,860.00	4,860.00
	SHIPPING & HANDLING		0.00
	TOTAL PO AMOUNT		4,860.00

 Authorized Signature

Thornton Heating & Sheetmetal, INC.
P.O.Box 242
Ketchum, Idaho 83340
208-726-5520

Proposal

Date	Estimate #
10/27/2022	2350

Name / Address	
Ketchum City Hall City of Ketchum Box 2315 Ketchum, ID, 83340	
Telephone	J Stauffacher

Sales Rep	GC
Project	
3rd Floor	

Quantity	Description	Cost	Total
1	State HVAC permit	390.00	390.00
1	Demo and discard fee	470.00	470.00
1	Carrier 16 SEER heat pump with stand	9,626.00	9,626.00
1	Carrier Electric fan coil with heat strip	6,948.00	6,948.00
1	Line set flush and installation	3,977.00	3,977.00
1	Crane rental	550.00	550.00
DOES NOT INCLUDE LINE VOLTAGE ELECTRICAL			
thorntonheating@hotmail.com		Total	\$21,961.00

Terms: All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the original proposal will be an extra charge above the original figure. Proposals are good for 30 days. Any proposal constitutes a firm price for work to be done. Budget numbers will be billed on time and material and can exceed or fall short of proposal price.

Signature _____

Date: _____

ALL CREDIT CARD PAYMENTS WILL
 HAVE A 3% PROCESSING FEE AS OF
 5/04/2020.

ESTIMATE

IRISH ELECTRIC
403 CHESTNUT ST
BELLEVUE ID 83313
TEL 208-720-5650
LISC# ELE-C-31713
EMAIL kd1486@hotmail.com

10/31/22

EST# 10922

JOB: CITY HALL 3RD FLOOR HEAT CIRCUITS

WORK DESCRIPTION

-INSTALL NEW 60 AMP AND 50 AMP CIRCUITS (240 VOLT) FOR NEW HEAT PUMP FROM PANEL F TO EQUIPMENT ROOM

-INSTALL NEW 40 AMP (240 VOLT) CIRCUIT TO NEW DUCT HEATER

INCLUDES BREAKERS, DISCONNECTS, CONDUIT, WIRE, WIRE FOR COMPLETE WORKING SYSTEM

TOTAL ESTIMATE

\$4,860.00

PLEASE LET ME KNOW IF YOU HAVE ANY QUESTIONS,
THANKS, KEVIN