



## City of Ketchum

August 15, 2022

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **FY23 Budget Public Hearing & Second Reading of Ordinance #1239**

#### Recommendation & Summary

On June 27, the annual budget workshop was held where staff presented the draft budget for Council feedback. Overall, the Council supported the draft budget with the following homework items:

- Complete analysis to determine if planning fees could be adjusted to fund planner position in concert with some reimbursement portion from KURA (*in progress*)
- Update recreation fees (*complete*)
- Determine if adjustments could be made to fund increase for sustainability program (*complete*)

The city conducted an online public survey from June 24 to July 15. Results were distributed to the Council prior to the July 18 public hearing. Staff welcomes further policy guidance from the Council regarding any other amendments to the draft budget.

**"I move approval of the second reading of Ordinance #1239 by title only and schedule for third reading."**

#### Introduction and History

##### **General Fund**

The current fiscal year (FY22) adopted revenues were \$12,840,516 (amended budget \$13,438,084). The revenue forecast for the General Fund was upgraded due to development activity within town and a post-COVID environment. Specifically, planning and building revenues were increased. Funds the city receives from the state were also increased due to the positive economic outlook. FY23 forecast is a base reduction to \$12,497,062 based on the following assumptions: (1) no federal COVID grants as received in FY22 (-\$307,050); (2) the three percent property tax adjustment (+328,617); (3) increase in state shared revenues (+\$134,812); and a base reduction in planning/building revenues (-\$129,550).

##### **Capital Improvement Fund**

During the FY22 budget development process, the Council approved the five-year plan with a commitment to review annually and make necessary adjustments moving forward. Staff has completed updates to years FY23-26 and added the new fifth year (27). The majority of proposed expenses in FY23 is related to maintenance and repair of existing assets/equipment. The most significant change to the plan is the addition of Warm Springs Preserve improvements which would be fully funded from donations. A very small portion of the plan is associated with new service enhancements (sidewalks, bike lanes/paths). It is important to note that the

city has never had a significant dedicated revenue source to fund the plan outside the Idaho Power Franchise (\$265,000) and Impact Fees for Streets, Fire and Police (\$134,000). Historically, the city has funded the CIP via overperforming revenues from either the General Fund or Local Option Tax Fund.

### **Local Option Tax Fund**

FY22 was kept at a conservative base revenue forecast of \$2,400,000 knowing that it would likely overperform and those revenues would be utilized for the city's underfunded Capital Improvement Plan. The FY22 amended budget will be increased to \$4,675,100 in planned expense to accommodate the following interim budget requests: (1) onetime funding for NGO contracts per last year's budget workshop (\$237,510); (2) increased General Fund Transfer to support fire/EMS expenses; (3) Sun Valley Road rehabilitation project (\$1,277,735 LOT fund balance & \$348,627 CIP fund balance). FY23 forecast is \$2,846,469 based on current and previous fiscal year receipts. The draft proposed expenses are included. The most significant changes include: (1) no funding for Visit Sun Valley; (2) increase operating and capital funding for Mountain Rides; and (3) increased transfer to General Fund to cover Fire and Police expenses.

### **Water and Waste-Water Funds**

Staff presented ten-year rate models to support the new five-year capital improvement plans in both funds. HDR completed the new 20-year Waste-water Facility Plan that informs CIP expenses. Absent a very significant rate increase, the city will need to issue debt to facilitate the implementation of the plan. The draft budget assumes a 7% sewer rate increase to support debt service should voters approve in November. Within the Water Fund the Council supported transitioning to more aggressive rate tier structure aimed at water conservation similar to the City of Hailey. This new rate structure will also help to implement the new Capital Improvement Plan.

### Sustainability

The budget currently allocates funds (\$50,000) for sustainability activities in the Capital Improvement Fund.

### Financial Impact

The FY23 draft budget is \$35,365,435 in total planned expenses and \$35,365,435 in revenues.

### Attachments:

Ordinance #1239

FY23 Budget

ORDINANCE NO. 1239

AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, APPROPRIATING TO THE VARIOUS BUDGETARY FUNDS, SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES WITHIN EACH FUND FOR THE ENSUING FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE, AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Mayor and City Council of the City Ketchum, Blaine County, Idaho:

SECTION 1: That the sum of \$37,914,809 be raised and appropriated to defray the necessary expenses and liabilities of the City of Ketchum, Blaine County, Idaho for the fiscal year beginning October 1, 2022.

SECTION 2: That the City Council hereby appropriates each Fund as an independent fiscal and accounting group with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

SECTION 3: That the appropriation for the General Fund is made in the following amount to each specific division or function:

Legislative and Executive, Administrative, Legal, Community Planning and Development, Law Enforcement, Fire and Rescue, Street and Facility Maintenance, and Non-Departmental.

|                    |            |
|--------------------|------------|
| Total General Fund | 12,497,062 |
|--------------------|------------|

SECTION 4: That the appropriation for the Water and Wastewater Funds is made in the following amounts to each specific Fund, department, or function:

|                                     |            |
|-------------------------------------|------------|
| Water Fund                          | 2,815,101  |
| Water Capital Improvement Fund      | 559,000    |
| Wastewater Fund                     | 6,868,120  |
| Wastewater Capital Improvement Fund | 4,248,090  |
| Total Water and Wastewater Funds    | 14,490,311 |

SECTION 5: That the appropriation for all Other Funds is made in the following amounts to each specific Fund, department, or function:

|   |            |
|---|------------|
| General Capital Improvement Fund                | 2,549,374  |
| Wagon Days Fund                                 | 151,550    |
| Original LOT Fund                               | 2,846,469  |
| Additional 1%-LOT Fund                          | 2,066,247  |
| GO Bond Debt Fire Fund                          | 880,491    |
| Community Housing In-Lieu Fund                  | 305,000    |
| City/County Housing (Strategic Initiative) Fund | 848,349    |
| Police Trust Fund                               | 7,500      |
| Parks & Recreation Trust Fund                   | 1,122,456  |
| Development Trust Fund                          | 150,000    |
| Total Other Funds                               | 10,927,436 |

SECTION 6: That a general tax levy on all taxable property within the City of Ketchum be levied in an amount allowed by law for the general purposes for said City, for the fiscal year beginning October 1, 2022.

SECTION 7: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 8: This ordinance shall take effect and be in force upon its passage, approval, and publication in one issue of the Idaho Mountain Express, a newspaper of general circulation in the City of Ketchum, and the official newspaper of said City.

PASSED by the City Council and APPROVED by the Mayor of Ketchum this    day of August 2022.

ATTEST:

\_\_\_\_\_  
NEIL BRADSHAW, MAYOR

\_\_\_\_\_  
LISA ENOURATO, INTERIM CITY CLERK



# City of Ketchum | Fiscal Year 2023 Draft Budget



July 8, 2022



**Neil Bradshaw – Mayor**

**Michael David – Council President**

**Courtney Hamilton – Council Member**

**Jim Slanetz – Council Member**

**Amanda Breen – Council Member**

**Jade Riley – City Administrator**

**Shellie Gallagher – City Treasurer**

**Aly Swindley – Administrative Assistant**



City of Ketchum | 2023 Draft Budget  
Mayor Neil Bradshaw's Message

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Still to come.



City of Ketchum | 2023 Draft Budget  
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City of Ketchum | 2023 Draft Budget  
Executive Summary

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The Fiscal Year 2023 proposed budget assumes \$35,365,435 in total planned expenses and \$35,365,435 in revenues. The total budget consists of the General Fund, Local Option Tax Fund, Capital Improvement Fund, two Enterprise Funds (Water and Wastewater), and seven trusts or restricted purpose funds. The city adheres to the Government Finance Officers Association best practices when developing the budget. Specifically, this proposed budget ensures that ongoing costs are aligned with ongoing revenue sources. In addition, the proposed budget recommends that only a portion of the increased revenues be allocated to ongoing expenses in the event of an economic downturn.

The revenue forecast for the General Fund is less than Fiscal Year 2022 due to not receiving federal ARPA funds and the downgrading of planning and building revenues. The budget assumes a three percent increase in property tax revenues as allowed by state law to fund inflationary expenses. There are no significant changes in revenues received from the State of Idaho. Revenue forecast for the Local Option Tax Fund was increased based on the current fiscal year's performance. The draft budget recommends that any additional revenues be allocated to support the Capital Improvement Plan.

The draft budget allocates funding for a new full-time position in the Facilities Division to maintain the newly acquired Warm Springs Preserve property. The budget makes allowances for a compensation increase for both contract (Fire Dept.) and non-contract employees to keep pace with inflation. Expenses related to health care and vehicle fuel/petroleum products were increased due to external rate changes.

The city has two enterprise funds (Water & Wastewater), which are self-supporting via monthly customer charges. The city has recently completed a master facility plan for the Wastewater Division, which contemplates a significant reinvestment in the treatment facility over the next 10-20 years. Therefore, a rate adjustment of at least 7% is recommended in concert with seeking voter approval this November to issue revenue bonds. The capital improvement plan for the Water Division has also been updated and is reflected in the draft budget expenses. The City Council has previously supported the concept of moving toward a broader tiered rate structure similar to the City of Hailey's to promote water conservation. The budget assumes the new rate structure which will also assist with proper funding of the new capital improvement plan.

The following pages provide an overview of all funds by revenue and expense; department details are covered on pages 12-28. Details regarding outside contract entities are included as an appendix.





City of Ketchum | 2023 Draft Budget  
 Revenue / Expenditure Overview by Fund

| AMENDED FY 2022        | FY 2021 Audited Fund Balance Financial Statement | Assigned & Restricted  | Assigned Fund Balance | Revenue              | Expense              | Ending Balance Less Assigned & Restricted |  |  |  |  |
|------------------------|--|------------------------|-----------------------|----------------------|----------------------|---|--|--|--|--|
| General Fund           | \$ 4,354,406                                     | \$ (2,182,888)         | \$ 557,050            | \$ 12,881,144        | \$ 13,438,194        | \$ 1,614,468                              |  |  |  |  |
| Essential Service Fund | \$ 337,162                                       | \$ -                   | \$ 337,162            | \$ 337,162           |                      | \$ -                                      |  |  |  |  |
| Capital Improvement    | \$ 3,120,749                                     | \$ (1,000,000)         | \$ 1,511,171          | \$ 3,181,217         | \$ 4,618,058         | \$ 683,908                                |  |  |  |  |
| LOT Fund               | \$ 1,776,363                                     | \$ -                   | \$ 1,626,362          | \$ 4,300,000         | \$ 4,300,000         | \$ 150,001                                |  |  |  |  |
| Trust Fund             | \$ 356,394                                       | \$ -                   | \$ 105,000            | \$ 268,050           | \$ 369,050           | \$ 255,394                                |  |  |  |  |
| Water Fund & CIP       | \$ 4,243,785                                     | \$ (1,604,691)         | \$ -                  | \$ 2,956,632         | \$ 2,956,632         | \$ 2,639,094                              |  |  |  |  |
| Wastewater Fund & CIP  | \$ 9,206,414                                     | \$ (6,805,989)         | \$ -                  | \$ 4,797,419         | \$ 4,465,625         | \$ 2,732,220                              |  |  |  |  |
| Street Bond Fund       | \$ -   | \$ -                   | \$ -                  | \$ 3,212             | \$ 3,212             | \$ -                                      |  |  |  |  |
| Fire Bond Fund         | \$ 768,722                                       | \$ -                   | \$ 500,000            | \$ -                 | \$ 500,000           | \$ 268,722                                |  |  |  |  |
| In-Lieu Housing Fund   | \$ 2,848,406                                     | \$ -                   | \$ 2,848,406          | \$ 1,018,862         | \$ 2,822,050         | \$ -                                      |  |  |  |  |
| Strategic Initiative   | \$ -   | \$ -                   | \$ -                  | \$ 864,099           | \$ 864,099           | \$ -                                      |  |  |  |  |
| Wagon Days Fund        | \$ 39,999  | \$ -                   | \$ 39,999             | \$ 202,498           | \$ 202,498           | \$ -                                      |  |  |  |  |
| <b>TOTAL FUNDS</b>     | <b>\$ 27,052,401</b>                             | <b>\$ (11,593,568)</b> | <b>\$ 7,525,151</b>   | <b>\$ 30,810,295</b> | <b>\$ 34,539,418</b> | <b>\$ 8,343,808</b>                       |  |  |  |  |

| FY 2023                   | Beginning Fund Balance Not Audited | FY 2022 Assigned & Restricted | Assigned Fund Balance | Revenue           | Transfers        | Expense           | Transfers        | Ending Balance    | FY 2023 Assigned & Restricted | Ending Balance Less Assigned & Restricted |
|---------------------------|------------------------------------|-------------------------------|-----------------------|-------------------|------------------|-------------------|------------------|-------------------|-------------------------------|---|
| General Fund              | 1,614,468                          | 2,182,888                     | 89,956                | 9,665,513         | 2,741,593        | 12,487,062        | 10,000           | 3,617,444         | (2,124,501)                   | 1,492,943                                 |
| Capital Improvement       | 683,908                            | 1,000,000                     | -                     | -                 | -                | -                 | -                | 1,683,908         | (1,000,000)                   | 683,908                                   |
| LOT Funds                 | 150,001                            | -                             | -                     | 4,912,716         | -                | 3,012,716         | 1,900,000        | 150,000           | -                             | 150,000                                   |
| Trust Funds               | 255,394                            | -                             | 255,394               | 1,024,562         | -                | 1,279,956         | -                | -                 | -                             | -   |
| Water Fund & CIP          | 2,639,094                          | 1,604,691                     | 421,833               | 2,418,268         | 534,000          | 2,588,736         | 785,365          | 3,821,953         | (1,604,691)                   | 2,217,262                                 |
| Wastewater Fund & CIP     | 2,732,220                          | 6,805,989                     | 1,352,198             | 5,556,422         | 4,207,590        | 6,548,887         | 4,567,323        | 8,186,011         | (6,805,989)                   | 1,380,022                                 |
| Street Bond Fund          | -                                  | -                             | -                     | -                 | -                | -                 | -                | -                 | -                             | -   |
| Fire Bond Fund            | 268,722                            | -                             | 268,722               | 611,769           | -                | 880,491           | -                | -                 | -                             | -   |
| In-Lieu Housing Fund      | -                                  | -                             | -                     | 305,000           | -                | 305,000           | -                | -                 | -                             | -   |
| Strategic Initiative Fund | -                                  | -                             | 848,349               | -                 | -                | 848,349           | -                | -                 | -                             | -   |
| Wagon Days Fund           | -                                  | -                             | -                     | 19,300            | 132,250          | 151,550           | -                | -                 | -                             | -   |
| <b>TOTAL FUNDS</b>        | <b>8,343,808</b>                   | <b>11,593,568</b>             | <b>3,236,452</b>      | <b>24,513,550</b> | <b>7,615,433</b> | <b>28,102,747</b> | <b>7,262,688</b> | <b>17,459,316</b> | <b>(11,535,181)</b>           | <b>5,924,135</b>                          |

# Authorized Staffing Overview by Fund

| Position                                       | FY 20/21 Budget | FY 21/22 Budget | FY 22/23 Budget | Position   | FY 20/21 Budget | FY 21/22 Budget | FY 22/23 Budget |
|--|-----------------|-----------------|-----------------|--|-----------------|-----------------|-----------------|
| <b>Legislative &amp; Executive</b>             |                 |                 |                 | <b>Streets</b>                                   |                 |                 |                 |
| Mayor  | 1               | 1               | 1               | Director of Streets & Facility Maintenance       | 1               | 1               | 1               |
| City Council Members                           | 4               | 4               | 4               | Street Supervisor                                | 1               | 1               | 1               |
|  | 5               | 5               | 5               | Sr. Street Mechanic                              | 1               | 1               | 1               |
| <b>Administration</b>                          |                 |                 |                 | Street Crew Lead                                 | 1               | 1               | 1               |
| City Administrator                             | 1               | 1               | 1               | Sr Equipment Operator                            | 2               | 1               | 3               |
| Public Affairs & Administrative Services Manag | 1               | 1               | 1               | Equipment Operator                               | 3               | 3               | 2               |
| Director of Finance & Internal Services        | 1               | 0               | 0               | Shared position with Facility Maintenance        | 1               | 1               | 1               |
| City Treasurer                                 | 0               | 1               | 1               | Equipment Operator (winter only)                 | 2               | 3               | 2               |
| City Clerk                                     | 1               | 1               | 1               | Administrative Assistant                         | 0.5             | 1               | 1               |
| Deputy Treasurer                               | 1               | 1               | 1               | Winter seasonal                                  | 3               | 2               | 2               |
| Deputy Clerk                                   | 0               | 1               | 0               |  | 15.5            | 15              | 15              |
| Senior Accountant                              | 1               | 0               | 0               | <b>Facility Maintenance</b>                      |                 |                 |                 |
| Business License & Tax Specialist              | 1               | 1               | 1               | Maintenance Supervisor/City Arborist             | 1               | 1               | 1               |
| Special Event Manager                          | 0               | 0               | 1               | Buildings and Facilities Supervisor              | 1               | 1               | 1               |
| Administrative Assistant (Public Counter)      | 1               | 1               | 1               | Grounds Supervisor                               | 1               | 1               | 1               |
| Management & Communications Analyst            | 1               | 1               | 1               | Maintenance Worker --WSP                         | 0               | 0               | 1 new           |
|  | 9               | 9               | 9               | Maintenance Assistant 1 shared                   | 2               | 2               | 2               |
| <b>Fire &amp; Rescue</b>                       |                 |                 |                 | Maintenance Assistant (seasonal)                 | 1               | 1               | 1               |
| Fire Chief                                     | 1               | 1               | 1               |  | 6               | 6               | 7               |
| Assistant Fire Chief/Fire Marshall             | 1               | 1               | 1               | <b>Enterprise Funds</b>                          |                 |                 |                 |
| Fire Inspector                                 | 0               | 1               | 1               | Utilities Director                               | 1               | 1               | 1               |
| Captain  | 3               | 3               | 3               | Water Division Supervisor                        | 1               | 1               | 1               |
| Sr. Lieutenant                                 | 2               | 2               | 2               | Water Utilities Supervisor                       | 1               | 1               | 1               |
| Lieutenant                                     | 4               | 4               | 4               | Water Utilities Office Coordinator (shared)      | 0.5             | 0.5             | 0.5             |
| Engineer/Firefighter                           | 0               | 2               | 2               | Water Utility Maintenance Worker                 | 3               | 3               | 3               |
| Fire Clerk                                     | 1               | 1               | 1               | Wastewater Division Supervisor                   | 1               | 1               | 1               |
| Volunteer Firefighters                         | 40              | 40              | 40              | Wastewater Collection Supervisor                 | 0               | 1               | 1               |
|  | 12              | 15              | 15              | Wastewater Plant Lab Technician                  | 1               | 1               | 1               |
| <b>Police Community Services Officer</b>       |                 |                 |                 | Wastewater TP Lead Operator                      | 1               | 1               | 1               |
|  | 2               | 2.5             | 2.5             | Sr. Wastewater Utilities Operator                | 3               | 2               | 2               |
| <b>Recreation</b>                              |                 |                 |                 | Wastewater Utilities Office Coordinator (shared) | 0.5             | 0.5             | 0.5             |
| Director of Recreation                         | 1               | 1               | 1               |  | 13              | 13              | 13              |
| Recreation Supervisor                          | 1               | 1               | 1               | <b>City Housing</b>                              |                 |                 |                 |
| Community Recreation Supervisor                | 1               | 1               | 1               | Executive Director                               | 0               | 0               | 1 new           |
| Youth Recreation Supervisor                    | 1               | 1               | 1               | Program Administrator & Case Manager             | 0               | 0               | 1 new           |
| Seasonal and PT Employees                      | 4 to 20         | 4 to 20         | 4 to 20         | Administrative Assistant                         | 0               | 0               | 0.5 new         |
|  | 4               | 4               | 4               |  | 0               | 0               | 2.5             |
| <b>Planning &amp; Building</b>                 |                 |                 |                 | <b>City Staffing Summary</b>                     |                 |                 |                 |
| Director of Planning and Building              | 1               | 1               | 1               |  | FY 20/21 Budget | FY 21/22 Budget | FY 21/22 Budget |
| Senior Planner                                 | 1               | 2               | 2               | Legislative & Executive                          | 5               | 5               | 5               |
| Associate Planner                              | 1               | 1               | 1               | Administration                                   | 9               | 9               | 9               |
| Planning Technician                            | 0               | 0               | 1               | Fire & Rescue                                    | 12              | 15              | 15              |
| Administrative Assistant                       | 1               | 1               | 0               | Police   | 2               | 2.5             | 2.5             |
|  | 4               | 5               | 5               | Recreation                                       | 4               | 4               | 4               |
|  |                 |                 |                 | Planning & Building                              | 4               | 5               | 5               |
|  |                 |                 |                 | Streets  | 15.5            | 15              | 15              |
|  |                 |                 |                 | Facility Maintenance                             | 6               | 6               | 7               |
|  |                 |                 |                 | Utility Director                                 | 1               | 1               | 1               |
|  |                 |                 |                 | Water  | 5.5             | 5.5             | 5.5             |
|  |                 |                 |                 | Wastewater                                       | 6.5             | 6.5             | 6.5             |
|  |                 |                 |                 | City Housing                                     | 0               | 0               | 2.5             |
|  |                 |                 |                 | Totals   | 70.5            | 74.5            | 78              |



City of Ketchum | 2023 Draft Budget  
General Fund Summary

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The General Fund is the City's primary source of funding for daily operations ranging from police and fire/EMS services to street maintenance to children's recreation programs. The primary revenue sources for the fund include property taxes, state revenue sharing, transfer from the Local Option Tax Fund, planning and building permits, and franchise fees.

Revenues are forecasted to decrease overall due to ARPA grant funds no longer being issued. However, the following revenues will see an increase: Local Option Tax transfer by \$595,556; property tax and franchise fees by \$296,072; state and county shared fees by \$134,812; refunds and reimbursements by \$136,900.

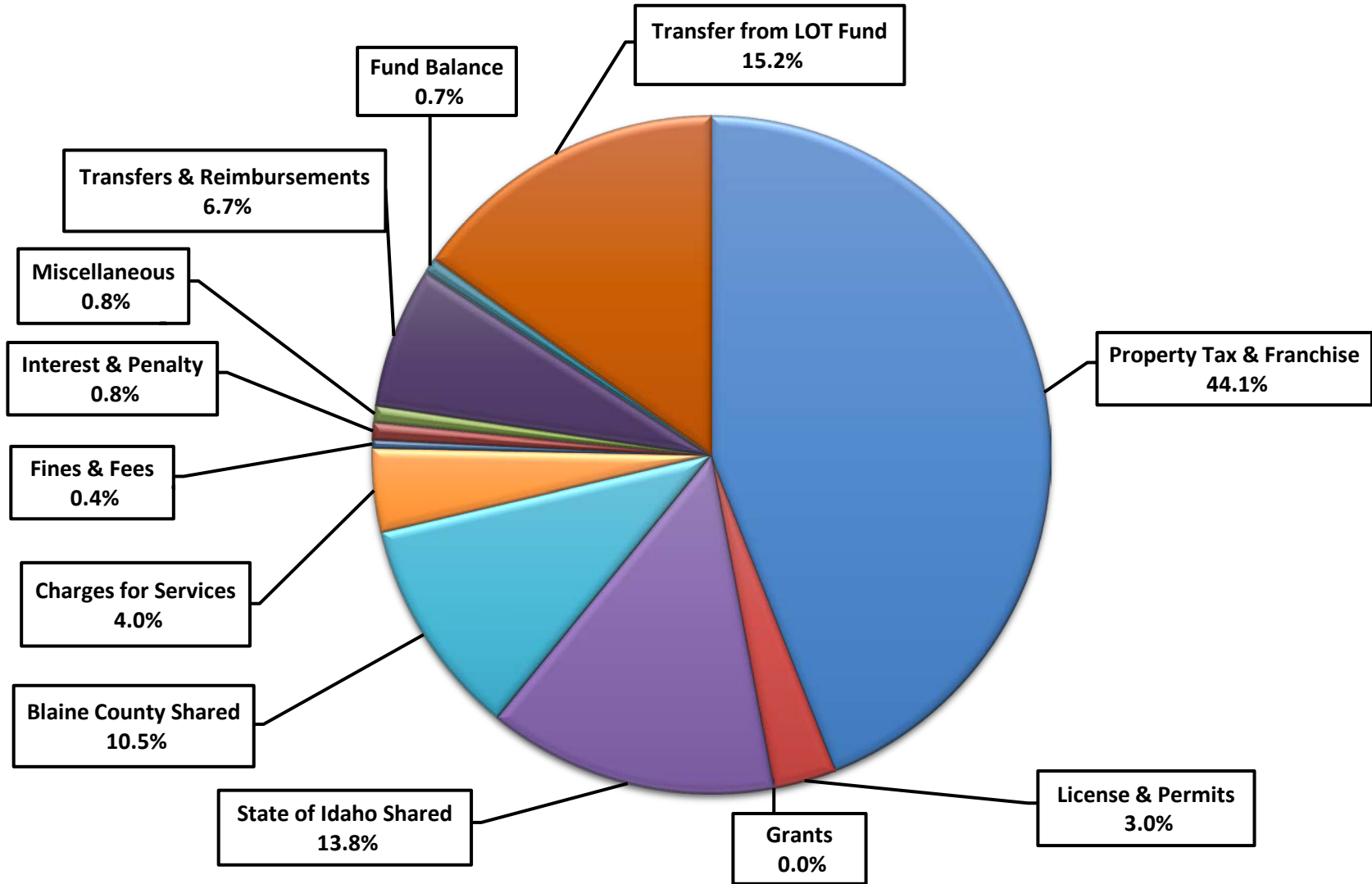
Planned expenses are proposed to decrease by \$343,454 with \$364,700 in one-time spending. The revised budget allocates on-going funding for increases in health care, vehicle fuel, and power due to external rate changes. The revised budget allocates a blend of a 4% base compensation increase and a one-time 5% bonus.

The draft budget also allocates funding to add one full-time position in the Facilities Maintenance Department for the management of the Warm Springs Preserve. The budget makes allowances for the 2<sup>nd</sup> year in the collective bargaining agreement with the Fire Department.

It is important to note that the recommended budget adheres to the restricted fund balances set by City Council.



# FY 2023 General Fund Resources



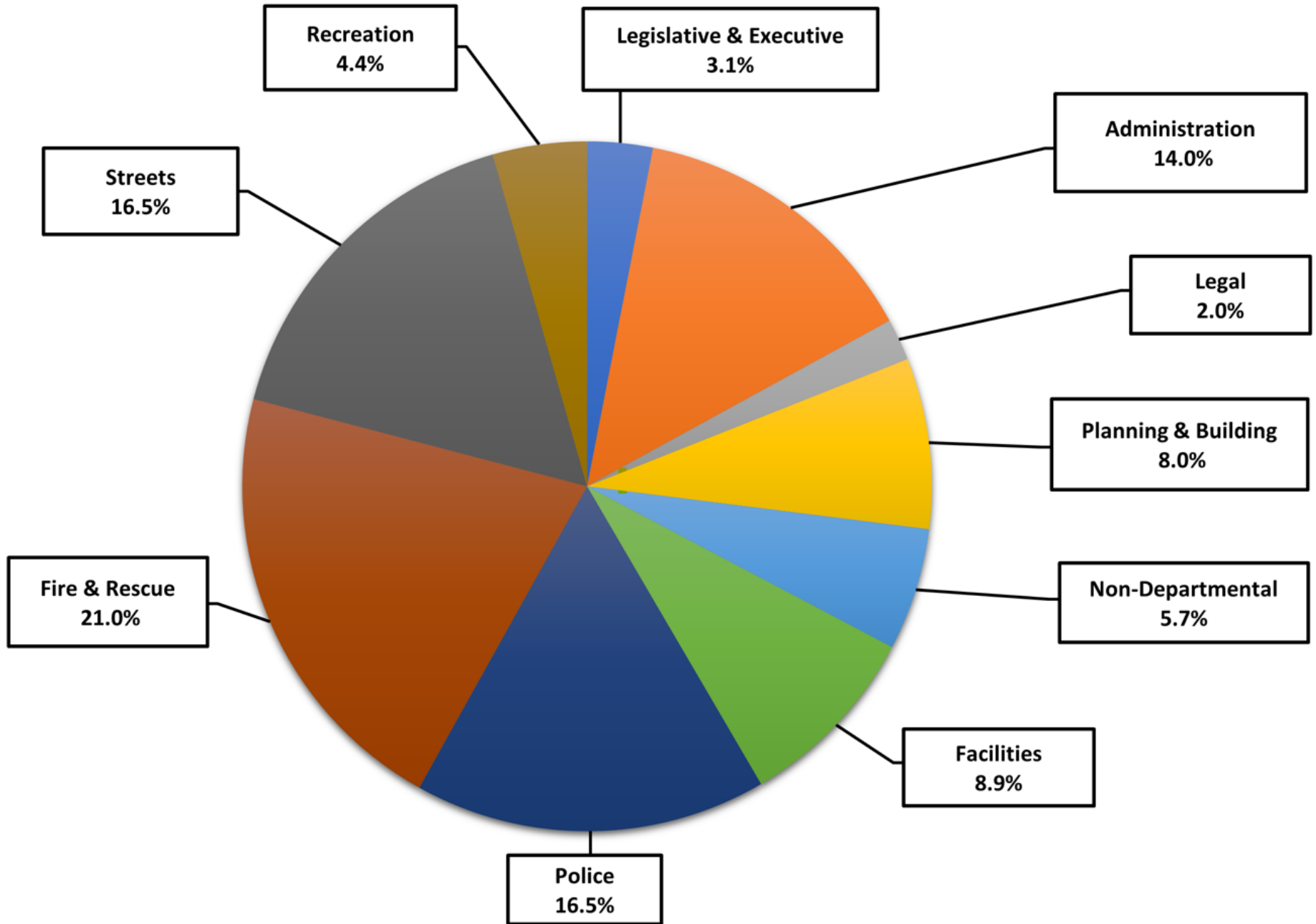
# General Fund Detailed Revenue

|    | FY 2020 AUDITED                        | FY 2021 AUDITED  | FY 2022 AMENDED  | FY 2023 PROPOSED |                  |   |
|----|--|------------------|------------------|------------------|------------------|---|
|    | ACTUALS                                | ACTUALS          | BUDGET           | BUDGET           | NOTES            |   |
| 1  | <b>1. PROPERTY TAX &amp; FRANCHISE</b> | <b>4,774,388</b> | <b>5,143,167</b> | <b>5,178,869</b> | <b>5,507,486</b> |   |
| 2  | 1000-GENERAL PROPERTY TAXES            | 4,438,061        | 4,603,017        | 4,603,267        | 4,895,073        | AIC FY2021 + 3%   |
| 3  | 1050-PROPERTY TAX REPLACEMENT          | 11,416           | 11,416           | 12,848           | 11,714           | AIC FY2021 + 3%   |
| 4  | 6100-IDAHO POWER FRANCHISE             | -                | -                | -                | -                |   |
| 5  | 6110-GAS FRANCHISE                     | 89,637           | 97,087           | 100,000          | 100,000          | actual 2021 x 2 and 2% increase per IGC                     |
| 6  | 6120-T.V. CABLE FRANCHISE              | 148,363          | 165,779          | 144,563          | 165,000          | estimated prior two years                                   |
| 7  | 6130-WATER UTILITY ROW FEE (5%)        | -                | 91,446           | 112,351          | 121,832          | 5% of Utility Fees  |
| 8  | 6140-WASTEWATER UTILITY ROW FEE(5%)    | -                | 83,481           | 115,934          | 121,624          | 5% of Utility Fees  |
| 9  | 6150-SOLID WASTE FRANCHISE             | 72,997           | 75,230           | 77,906           | 80,243           | 3% increase   |
| 10 | 9000-PENALTY & INTEREST ON TAXES       | 13,915           | 15,711           | 12,000           | 12,000           |   |
| 11 | <b>2. LICENSES &amp; PERMITS</b>       | <b>422,664</b>   | <b>612,469</b>   | <b>393,500</b>   | <b>370,750</b>   |   |
| 12 | 1110-BEER LICENSES                     | 13,679           | 12,840           | 13,450           | 13,450           |   |
| 13 | 1120-LIQUOR LICENSES                   | 8,353            | 6,678            | 8,400            | 8,400            |   |
| 14 | 1130-WINE LICENSES                     | 14,583           | 14,617           | 14,000           | 14,000           |   |
| 15 | 1140-CATERING PERMITS                  | 540              | 1,100            | 1,000            | 1,000            |   |
| 16 | 1150-OFF-SITE BUS./SPECIAL EVENTS P    | 17,110           | 13,716           | 15,000           | 13,000           |   |
| 17 | 1400-BUSINESS LICENSES                 | 32,064           | 32,670           | 32,000           | 35,750           | increase fee to 125 initial application \$50.00 for renewal |
| 18 | 1410-SHORT TERM RENTAL LICENSES        | -                | -                | 45,000           | 73,500           | 465 permits @ 35% =140 @525                                 |
| 19 | 1520-TAXI-LIMO PERMITS                 | 2,945            | 1,455            | 2,750            | 2,750            |   |
| 20 | 2100-BUILDING PERMITS                  | 330,098          | 516,904          | 250,000          | 200,000          | NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE     |
| 21 | 2140-RIGHT-OF-WAY PERMITS              | 1,766            | 10,504           | 10,000           | 7,000            |   |
| 22 | 2160-STREET EXCAVATION PERMIT FEE      | 1,450            | 1,860            | 1,900            | 1,900            |   |
| 23 | 2600-SNOW STORAGE PERMITS              | 75               | 125              | -                | -                |   |
| 24 | 6800-TREE PERMITS/TREE REMOVAL PRMT    | -                | -                | -                | -                |   |
| 25 | <b>3. GRANTS</b>                       | <b>40,511</b>    | <b>418,475</b>   | <b>352,050</b>   | <b>-</b>         |   |
| 26 | 1120-FEDERAL GRANTS                    | -                | 307,050          | -                | -                |   |
| 27 | 4000-STATE TRANSPORTATION GRANT        | -                | -                | -                | -                |   |
| 28 | 4100-STATE GRANTS                      | 30,511           | 107,675          | 45,000           | -                |   |
| 29 | 4200-OTHER GRANTS                      | 10,000           | 3,750            | 307,050          | -                |   |
| 30 | <b>4. STATE OF IDAHO SHARED</b>        | <b>1,627,251</b> | <b>1,701,999</b> | <b>1,631,939</b> | <b>1,729,694</b> |   |
| 31 | 5100-STATE LIQUOR APPORTIONMENT        | 401,989          | 428,870          | 385,000          | 409,315          | AIC   |
| 32 | 5200-HIGHWAY USER'S REVENUE - STREE    | 132,411          | 172,462          | 138,216          | 200,568          | AIC PROJECTED HB312 & HB362                                 |
| 33 | 5500-STATE SALES TAX ALLOCATION        | 78,308           | -                | -                | -                | COMBINED WITH STATE SHARED REVENUE PER AIC                  |
| 34 | 5600-STATE SHARED REVENUE              | 1,014,543        | 1,100,666        | 1,108,723        | 1,119,811        | AIC PROJECTED   |
| 35 | <b>5. COUNTY SHARED</b>                | <b>1,200,216</b> | <b>1,233,336</b> | <b>1,270,238</b> | <b>1,307,295</b> |   |
| 36 | 8400-COUNTY COURT FINES                | 35,881           | 34,071           | 35,000           | 35,000           |   |
| 37 | 8600-COUNTY AMBULANCE CONTRACT         | 1,164,335        | 1,199,265        | 1,235,238        | 1,272,295        | contracted 3% increase (Bill is working on this)            |
| 38 | 9400-BLAINE COUNTY HOUSING AUTHORIT    | -                | -                | -                | -                |   |

## General Fund Detailed Revenue, cont.

|    |   |                   |                   |                   |                   |  |
|----|---|-------------------|-------------------|-------------------|-------------------|--|
| 39 | <b>6. CHARGES FOR SERVICES</b>            | <b>677,793</b>    | <b>1,095,012</b>  | <b>625,550</b>    | <b>497,500</b>    |  |
| 40 | 1100-PLANNING FEES                        | 134,120           | 232,143           | 140,000           | 75,000            | NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE            |
| 41 | 1104-HOTEL FEES                           | -                 | -                 | -                 | -                 |  |
| 42 | 1110-BUILDING PLAN CHECK FEES             | 189,254           | 320,327           | 162,500           | 130,000           | NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE            |
| 43 | 1120-PLANNING PLAN CHECK FEES             | 125,686           | 215,899           | 113,750           | 91,000            | NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE            |
| 44 | 1130-FIRE PLAN CHECK FEES                 | 125,686           | 215,635           | 113,750           | 91,000            | NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE            |
| 45 | 1400-MAILING FEES/PUBLICATION             | -                 | -                 | -                 | -                 |  |
| 46 | 1500-RE PRODUCTION/FINGERPRINT FEES       | 567               | 573               | 1,150             | 500               |  |
| 47 | 2200-RURAL FIRE PROTECTION FEES           | -                 | -                 | -                 | -                 |  |
| 48 | 2250-SPECIAL FIRE FEES                    | 7,359             | 12,716            | 2,500             | 5,000             |  |
| 49 | 3000-ANIMAL TRANSPORTS                    | -                 | -                 | -                 | -                 |  |
| 50 | 3600-BANNER FEES                          | 5,600             | 3,150             | 6,000             | 6,000             |  |
| 51 | 6100-BC SCH DIST.PARK MAINT. CONTR        | 15,000            | 15,000            | 15,000            | 16,500            |  |
| 52 | 6300-PARK YOUTH PROGRAM FEES              | 63,593            | 57,680            | 60,000            | 70,000            |  |
| 53 | 6320-PARK USER FEES                       | 6,914             | 17,109            | 8,000             | 10,000            |  |
| 54 | 6330-PARK SWIM TEAM                       | -                 | -                 | -                 | -                 |  |
| 55 | 6700-PARK CONCESSION SALES                | 3,764             | 4,781             | 2,500             | 2,500             |  |
| 56 | 6800-TREE SERVICES                        | 250               | -                 | 400               | -                 |  |
| 57 | <b>7. FINES &amp; FEES</b>                | <b>58,933</b>     | <b>70,020</b>     | <b>55,250</b>     | <b>50,000</b>     |  |
| 58 | 1100-PARKING FINES                        | 45,897            | 55,763            | 45,000            | 45,000            |  |
| 59 | 1200-ELECTRIC VEHICLE CHARGING            | 5                 | 119               | 250               | -                 |  |
| 60 | 1300- PAID PARKING                        | 13,031            | 14,138            | 10,000            | 5,000             |  |
| 61 | <b>8. INTEREST &amp; RENTS</b>            | <b>144,038</b>    | <b>105,129</b>    | <b>111,789</b>    | <b>102,788</b>    |  |
| 62 | 1000-INTEREST EARNINGS                    | 65,889            | 19,516            | 35,000            | 20,000            | changed after review   |
| 63 | 1020-INTEREST EARNINGS-491 SV ROAD        | 1                 | 0                 | 1                 | -                 |  |
| 64 | 1500-GAIN/LOSS ON INVESTMENTS             | -                 | -                 | -                 | -                 |  |
| 65 | 2000-RENT                                 | -                 | 4,750             | -                 | 6,000             | Shroeder \$500.00 per month  |
| 66 | 2010-RENT-PARK RESERVATIONS               | 7,270             | 10,075            | 6,000             | 6,000             |  |
| 67 | 2020-RENT-491 SUN VALLEY ROAD             | 70,878            | 70,788            | 70,788            | 70,788            | CHECK RENT AMOUNT \$5899 per month                                 |
| 68 | <b>9. MISCELLANEOUS</b>                   | <b>246,412</b>    | <b>147,096</b>    | <b>601,506</b>    | <b>100,000</b>    |  |
| 69 | 3600-REFUNDS & REIMBURSEMENTS             | 230,385           | 135,695           | 298,006           | 100,000           |  |
| 70 | 3610-REFUNDS & REIMBURSEMENTS-ST          | -                 | -                 | -                 | -                 |  |
| 71 | 4000-SALE OF FIXED ASSETS                 | 5,261             | 1,225             | 3,500             | -                 | are we planning to surplus   |
| 72 | 4100-SALE OF FIXED ASSETS-STREET          | -                 | -                 | -                 | -                 |  |
| 73 | 6500-DONATIONS                            | -                 | 175               | -                 | -                 |  |
| 74 | 7000-MISCELLANEOUS                        | 2,815             | 9,626             | 300,000           | -                 | TBD one time contingency to allow for flexibility of revenue       |
| 75 | 7010-MISCELLANEOUS-STREET                 | -                 | -                 | -                 | -                 |  |
| 76 | 7020-FLOOD PLAIN PROG REIMBURSEMENT       | 219               | 375               | -                 | -                 |  |
| 77 | 7030-BUILDING PERMIT REIMBURSEMENT        | 7,733             | -                 | -                 | -                 |  |
| 78 | <b>10. TRANSFERS &amp; REIMBURSEMENTS</b> | <b>2,012,706</b>  | <b>2,159,363</b>  | <b>2,294,225</b>  | <b>2,741,593</b>  |  |
| 79 | 8701-KETCHUM RURAL REIMB-SAL/BEN          | -                 | 3,946             | -                 | -                 |  |
| 80 | 8703-TRANSFER FROM GENERAL CIP            | -                 | -                 | -                 | -                 |  |
| 81 | 8718-TRANSFER STREET GO BOND              | -                 | -                 | 3,212             | -                 |  |
| 82 | 8720-TRANSFER FRM FIRE TRUST FUND         | -                 | -                 | -                 | -                 |  |
| 83 | 8722-LOT REIMB-GF ADMIN.EXPENSES          | 2,500             | 2,500             | 3,000             | 3,000             | should match transfer from LOT, POLICE, FIRE & RESCUE,ADMIN SALARY |
| 84 | 8722-TRANSFER FROM LOT FUND               | 1,103,317         | 1,309,465         | 1,307,444         | 1,900,000         | use calc worksheet Mat & Srvs                                      |
| 85 | 8763-REIMBURSEMENT FROM WATER FUND        | 271,040           | 279,172           | 287,547           | 218,048           | use calc worksheet Mat & Srvs                                      |
| 86 | 8764-WATER FUND REIMB-ADMIN.EXPENSE       | 103,000           | 106,090           | 109,273           | 96,486            | use calc worksheet Mat & Srvs                                      |
| 87 | 8765-REIMBURSEMENT FROM WASTEWATER FD     | 271,040           | 279,172           | 287,547           | 298,280           | use calc worksheet Mat & Srvs                                      |
| 88 | 8766-WW FUND REIMB-ADMIN.EXPENSES         | 141,892           | 146,149           | 150,533           | 131,989           | timesheet entries plus anticipated housing staff work time         |
| 89 | 8798-URA FND REIM-SALARIES/BENEFITS       | 87,048            | -                 | 111,814           | 50,000            | see FY 23 KURA Reimbursement                                       |
| 90 | 8798-URA FUND REIMB-ADMIN. EXPENSES       | 32,868            | 32,869            | 33,855            | 43,790            |  |
| 91 | <b>11. FUND BALANCE</b>                   | <b>-</b>          | <b>-</b>          | <b>557,050</b>    | <b>89,956</b>     |  |
| 92 | 9000-FUND BALANCE                         | -                 | -                 | 557,050           | 89,956            |  |
|    | <b>Grand Total</b>                        | <b>11,204,912</b> | <b>12,686,067</b> | <b>13,071,966</b> | <b>12,497,062</b> |  |

# FY 2023 General Fund Expenses



| <b>GENERAL FUND EXPENDITURES</b>       |   | <b>FY 2020<br/>Audited Actuals</b> | <b>FY 2021<br/>Audited Actuals</b> | <b>FY 2022<br/>Adopted w/<br/>Amendments</b> | <b>FY 2023<br/>Proposed<br/>Budget</b> | <b>One-Time</b> |
|--|---|------------------------------------|------------------------------------|--|--|-----------------|
|  |   | 10,255,339                         | 12,316,001                         | 13,438,194                                   | 12,497,062                             |                 |
|  |   |                                    |                                    |  |  |                 |
| <b>Expenditures</b>                    |   | <b>FY 2020<br/>Audited Actuals</b> | <b>FY 2021<br/>Audited Actuals</b> | <b>FY 2022<br/>Adopted w/<br/>Amendments</b> | <b>FY 2023<br/>Proposed<br/>Budget</b> | <b>One-Time</b> |
| 1.                                     | Legislative & Executive                     | 333,697                            | 331,472                            | 360,635                                      | 383,452                                |                 |
| 2.                                     | Administration                              | 1,768,982                          | 1,829,993                          | 1,736,652                                    | 1,744,915                              | 94,700          |
| 3.                                     | Legal                                       | 380,792                            | 230,734                            | 238,600                                      | 244,360                                | -               |
| 4.                                     | Planning & Building                         | 717,976                            | 868,033                            | 915,451                                      | 1,000,116                              | 180,000         |
| 5.                                     | Non-Departmental                            | 207,326                            | 2,115,349                          | 1,818,668                                    | 716,515                                | 90,000          |
| 6.                                     | Facility Maintenance                        | 622,596                            | 688,629                            | 907,228                                      | 1,106,417                              |                 |
| 7.                                     | Police                                      | 1,646,374                          | 1,658,523                          | 1,843,947                                    | 2,063,870                              |                 |
| 8.                                     | Fire & Rescue                               | 2,250,390                          | 2,130,718                          | 2,520,290                                    | 2,622,064                              |                 |
| 9.                                     | Streets                                     | 1,883,335                          | 1,963,199                          | 1,891,540                                    | 2,062,892                              |                 |
| 10.                                    | Recreation                                  | 443,870                            | 499,352                            | 607,505                                      | 552,463                                |                 |
| <b>Total Expenditures</b>              |   | <b>10,255,339</b>                  | <b>12,316,001</b>                  | <b>12,840,516</b>                            | <b>12,497,062</b>                      | <b>364,700</b>  |
| <b>Inflationary Changes</b>            |   |                                    |                                    |  | -                                      | -               |
| 1.                                     |   | -                                  | -                                  | -  | -                                      | -               |
| 2.                                     |   |                                    |                                    |  |  |                 |
| <b>Sub-total</b>                       |   | <b>-</b>                           | <b>-</b>                           | <b>-</b>                                     | <b>-</b>                               | <b>-</b>        |
| <b>Funding Requests</b>                |   |                                    |                                    |  |  |                 |
| 1.                                     | Workman & Co Audit increase budget          |                                    | -                                  | 400  |  |                 |
| 2.                                     | IWORQ Annual Software Support               |                                    | -                                  | 6,000  |  |                 |
| 3.                                     | Fire Inspector STR                          |                                    | -                                  | 77,937                                       |  |                 |
| 4.                                     | Fire Department Overtime                    |                                    | -                                  | 25,000                                       |  |                 |
| 5.                                     | Fire Paramed Training Baybutt               |                                    |                                    | 14,000                                       |  |                 |
| 6.                                     | Fire Ambulance Storage Greenhorn            |                                    |                                    | 12,000                                       |  |                 |
| 7.                                     | Increase transfer for Police, Fire & Rescue |                                    |                                    | 212,341                                      |  |                 |
| 8.                                     | General Fund Payroll #27                    |                                    |                                    | 250,000                                      |  |                 |
| <b>Sub-total</b>                       |   | <b>-</b>                           | <b>-</b>                           | <b>597,678</b>                               | <b>-</b>                               | <b>-</b>        |
| <b>Total Expenditures with Changes</b> |   | <b>10,255,339</b>                  | <b>12,316,001</b>                  | <b>13,438,194</b>                            | <b>12,497,062</b>                      | <b>364,700</b>  |
|  |   |                                    |                                    |  |  |                 |
|  |   |                                    |                                    |  |  |                 |



## Department Summaries



This budget contains the operating accounts for City Administration, Treasury and City Clerk. The City Administrator supports the Mayor and City Council, manages the budget, and provides oversight of all departments on day-to-day administration of city operations.

The Treasury and City Clerk teams are responsible for a range of services such as maintaining ordinances/resolutions, public record requests, and retention of city official records and information technology. In addition, the team prepares and maintains all financial accounting, payment of bills, procurement, and payroll.

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### **Fiscal Year 2022 Highlights**

- Budget was \$209,215 lower than FY21 due to transfer of two accounts totaling \$88,000 (repair and maintenance of buildings) to Facilities budget.
- Cost savings of \$121,215 for changes in personnel.

#### **Personnel:**

- Changes in position structure; number of full-time employees remained the same.

### **Fiscal Year 2023 Highlights**

- Salaries decreased due to moving General Fund use for a Public Works Director position to the Non-Departmental section.
- Professional Services increase due to 10% contract increase with Ketchum Computers.
- Telephone & Communications increase due to a one-time payment to afford implementation of new fiber.

#### **Personnel:**

- No changes.



## Administrative Expenditures

| GENERAL FUND EXPENDITURES |                                     | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022 AMENDED<br>BUDGET | FY 2023 PROPOSED<br>BUDGET | BUDGET NOTES  |
|---------------------------|-------------------------------------|----------------------------|----------------------------|---------------------------|----------------------------|---|
| 36                        | <b>1. ADMINISTRATIVE</b>            | 1,768,982                  | 1,829,993                  | 1,779,373                 | 1,744,915                  |   |
| 37                        | <b>1. PERSONAL SERVICES</b>         | 1,164,254                  | 1,116,628                  | 1,220,271                 | 1,113,898                  |   |
| 38                        | 1000-SALARIES                       | 742,311                    | 703,170                    | 767,483                   | 700,556                    | moved shared position water & wastewater 1/3 utility director to non-departmental |
| 39                        | 1500-PART TIME SALARIES             | 4,996                      | -                          | 10,000                    | 10,000                     |   |
| 40                        | 1900-OVERTIME                       | -                          | 137                        | -                         | -                          |   |
| 41                        | 2100-FICA TAXES-CITY                | 54,608                     | 55,520                     | 54,679                    | 54,358                     |   |
| 42                        | 2200-STATE RETIREMENT-CITY          | 88,874                     | 92,285                     | 86,537                    | 84,840                     |   |
| 43                        | 2400-WORKMEN'S COMPENSATION-CITY    | 1,322                      | 505                        | 1,724                     | 1,492                      |   |
| 44                        | 2500-HEALTH INSURANCE-CITY          | 234,608                    | 200,742                    | 260,114                   | 228,862                    | decrease due to change in staffing, Utility Direct moved to non-Departmental      |
| 45                        | 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 5,627                      | 7,472                      | 8,792                     | 7,575                      |   |
| 46                        | 2510-DENTAL INSURANCE-CITY          | 6,103                      | 5,255                      | 6,408                     | 6,189                      |   |
| 47                        | 2515-VISION REIMBURSEMENT ACCT(HRA) | 4,120                      | 4,144                      | 4,500                     | 3,900                      |   |
| 48                        | 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                          | -                          | -                         | -                          |   |
| 49                        | 2600-LONG TERM DISABILITY           | 3,036                      | 2,752                      | 3,189                     | 3,126                      |   |
| 50                        | 2700-VACATION/SICK ACCRUAL PAYOUT   | -                          | 32,646                     | -                         | -                          |   |
| 51                        | 2710-VACATION/COMPENSATION PAYOUT   | -                          | -                          | -                         | -                          |   |
| 52                        | 2760-EMPLOYEE HOUSING SUBSIDY       | 12,000                     | 12,000                     | 12,000                    | 12,000                     |   |
| 53                        | 2800-STATE UNEMPLOYMENT INSURANCE   | 6,649                      | -                          | 4,845                     | 1,000                      | reduced due to no seasonal employee and not anticipated lay offs                  |
| 54                        | 2900-PERFORMANCE AWARDS             | -                          | -                          | -                         | -                          |   |
| 55                        | <b>2. MATERIALS AND SERVICES</b>    | 603,880                    | 711,119                    | 558,102                   | 630,017                    |   |
| 56                        | 3100-OFFICE SUPPLIES & POSTAGE      | 16,288                     | 17,197                     | 20,000                    | 20,000                     |   |
| 57                        | 3310-STATE SALES TAX-GEN.GOV. & PAR | 331                        | 115                        | 500                       | 500                        |   |
| 58                        | 3600-COMPUTER SOFTWARE              | -                          | -                          | -                         | -                          |   |
| 59                        | 4000-ELECTIONS                      | -                          | -                          | -                         | -                          |   |
| 60                        | 4200-PROFESSIONAL SERVICES          | 62,417                     | 88,493                     | 92,812                    | 101,500                    | Western Dest, Senteniel, Ketchum Computers  |
| 61                        | 4400-ADVERTISING & LEGAL PUBLICATIO | 12,711                     | 16,241                     | 12,000                    | 12,000                     |   |
| 62                        | 4600-PROPERTY & LIABILITY INSURANCE | 96,117                     | 100,381                    | 113,786                   | 93,778                     | ICRMP less Water/Wastewater 46k + 3% increase (checking with agent)               |
| 63                        | 4800-DUES, SUBSCRIPTIONS & MEMBERSH | 4,174                      | 3,850                      | 5,000                     | 5,000                      |   |
| 64                        | 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 1,930                      | 1,483                      | 5,000                     | 5,000                      |   |
| 65                        | 4902-TRAINNG/TRVL/MTG-CITY ADM/ASST | 63                         | 297                        | 5,000                     | 5,000                      |   |
| 66                        | 4950-TUITION REIMBURSEMENT          | -                          | -                          | -                         | -                          |   |
| 67                        | 5100-TELEPHONE & COMMUNICATIONS     | 73,954                     | 74,062                     | 52,500                    | 106,020                    | 8X8, Century Link, Cox, Syringa, Cell Allowances                                  |
| 68                        | 5110-COMPUTER NETWORK               | 95,826                     | 114,128                    | 58,000                    | 73,191                     | Copier & Computer Leasing, Zoom, Municode, Microsoft                              |
| 69                        | 5150-COMMUNICATIONS                 | 69,799                     | 67,073                     | 58,800                    | 70,300                     | Snee, Pokorny, will use one-time money for others                                 |
| 70                        | 5200-UTILITIES                      | 44,815                     | 48,571                     | 37,440                    | 37,440                     |   |
| 71                        | 5210-SOLID WASTE COLLECTION         | -                          | 52                         | -                         | -                          |   |
| 72                        | 5220-RECYCLING PROGRAM-ERC          | -                          | -                          | -                         | -                          |   |
| 73                        | 5900-REPAIR & MAINTENANCE-BUILDINGS | 22,939                     | 36,441                     | -                         | -                          | Moved to Facility Maint FY2021  |
| 74                        | 5910-REPAIR & MAINT-491 SV ROAD     | 75,799                     | 85,030                     | -                         | -                          | Moved to Facility Maint FY2021  |
| 75                        | 6500-CONTRACTS FOR SERVICES         | 26,720                     | 57,706                     | 70,000                    | 70,000                     | S&C Associates  |
| 76                        | 6510-COMPUTER SERVICES              | -                          | -                          | 27,264                    | 30,288                     | Caselle 3% increase & APEX \$500  |
| 77                        | <b>3. CAPITAL OUTLAY</b>            | 848                        | 2,246                      | 1,000                     | 1,000                      |   |
| 78                        | 7400-OFFICE FURNITURE & EQUIPMENT   | 848                        | 2,246                      | 1,000                     | 1,000                      |   |





City of Ketchum | 2023 Draft Budget  
Fire and Rescue Department

The Fire and Rescue Department provides a range of emergency services, from municipal fire protection services to backcountry rescue. They provide paramedic level emergency medical care to the City of Ketchum and entire northern Blaine County through a contract for services with the Blaine County Ambulance District. The department is composed of highly trained career, full-time staff as well as trained paid-on-call firefighters.

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### **Fiscal Year 2022 Highlights**

- Increase of \$42,000 in utilities costs associated with operation of new standalone fire station.
- Increase in personnel services of \$149,950 in accordance with changes to tentative collective labor agreement.

#### **Personnel:**

- Hired two new firefighters in preparation of two retiring.

### **Fiscal Year 2023 Highlights**

- Budget funds include the 2<sup>nd</sup> year of the labor contract.
- Awaiting a potential percentage increase in budget requests to ambulance district board. Current numbers do not represent the increase of potential funds.

#### **Personnel:**

- Reflects new Short Term Rental Fire Inspector position.

## Fire and Rescue Expenditures, cont.

| GENERAL FUND EXPENDITURES |                                     | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022 AMENDED<br>BUDGET | FY 2023 PROPOSED<br>BUDGET |                       |
|---------------------------|-------------------------------------|----------------------------|----------------------------|---------------------------|----------------------------|-----------------------|
| 214                       | 7. FIRE & RESCUE                    | 2,250,390                  | 2,130,718                  | 2,942,477                 | 2,622,064                  |                       |
| 215                       | 1. PERSONAL SERVICES                | 1,930,001                  | 1,886,719                  | 2,413,991                 | 2,283,884                  |                       |
| 216                       | 1000-SALARIES                       | 964,924                    | 993,714                    | 1,291,500                 | 1,142,932                  | contract negotiations |
| 217                       | 1500-PAID ON-CALL WAGES             | 160,711                    | 129,410                    | 135,000                   | 135,000                    | contract negotiations |
| 218                       | 1700-WOOC (WORKING OUT OF CLASS)    | 614                        | -                          | 6,500                     | 6,500                      |                       |
| 219                       | 1900-OVERTIME                       | 57,483                     | 50,085                     | 65,141                    | 75,000                     |                       |
| 220                       | 2100-FICA TAXES-CITY                | 89,086                     | 89,327                     | 100,544                   | 103,997                    |                       |
| 221                       | 2200-STATE RETIREMENT-CITY          | 5,386                      | 5,798                      | 5,551                     | 5,941                      |                       |
| 222                       | 2300-FIREMEN'S RETIREMENT-CITY      | 158,399                    | 122,521                    | 139,266                   | 150,360                    |                       |
| 223                       | 2310-DEF.COMP-Pd On Call/PT Emp     | 11,997                     | -                          | 12,000                    | 12,000                     |                       |
| 224                       | 2400-WORKMEN'S COMPENSATION-CITY    | 28,465                     | 31,763                     | 36,968                    | 37,803                     |                       |
| 225                       | 2500-HEALTH INSURANCE-CITY          | 369,618                    | 358,555                    | 477,881                   | 477,272                    |                       |
| 226                       | 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 13,656                     | 18,130                     | 23,025                    | 20,625                     |                       |
| 227                       | 2510-DENTAL INSURANCE-CITY          | 9,422                      | 9,522                      | 10,781                    | 10,882                     |                       |
| 228                       | 2515-VISION REIMBURSEMENT ACCT(HRA) | 8,521                      | 4,702                      | 9,600                     | 8,100                      |                       |
| 229                       | 2520-WORKMEN'S COMP. COVERAGE       | -                          | -                          | -                         | -                          |                       |
| 230                       | 2530-EMPLOYEE MEDICAL SERVICES      | -                          | 156                        | 3,000                     | 3,000                      | vol ff vaccinations   |
| 231                       | 2535-VEBA                           | 39,600                     | 40,200                     | 43,200                    | 46,800                     |                       |
| 232                       | 2540-MERP-MEDICAL EXP REIMBURSEMENT | 4,950                      | 5,025                      | 5,400                     | 5,850                      |                       |
| 233                       | 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                          | -                          | -                         | -                          |                       |
| 234                       | 2600-LONG TERM DISABILITY           | 4,198                      | 4,033                      | 4,984                     | 5,025                      |                       |
| 235                       | 2700-VACATION/SICK ACCRUAL PAYOUT   | -                          | 23,779                     | 31,000                    | 23,238                     | Binnie, Martin G      |
| 236                       | 2710-VACATION/COMPENSATION PAYOUT   | -                          | -                          | 5,450                     | 6,359                      | Binnie, Martin G      |
| 237                       | 2750-INSURANCE EQUILIZATION PAY     | -                          | -                          | -                         | -                          |                       |
| 238                       | 2800-STATE UNEMPLOYMENT INSURANCE   | 2,969                      | -                          | 3,000                     | 3,000                      | volunteers            |
| 239                       | 2900-PERFORMANCE AWARDS             | -                          | -                          | 4,200                     | 4,200                      |                       |

## Fire and Rescue Expenditures, cont.

|     |                                     |         |         |         |         |                                  |
|-----|-------------------------------------|---------|---------|---------|---------|----------------------------------|
| 240 | 2. MATERIALS AND SERVICES           | 184,391 | 153,889 | 470,056 | 279,750 |                                  |
| 241 | 3200-OPERATING SUPPLIES FIRE        | 16,371  | 16,381  | 32,000  | 34,000  |                                  |
| 242 | 3210-OPERATING SUPPLIES EMS         | 45,598  | 52,241  | 48,000  | 60,000  |                                  |
| 243 | 3500-MOTOR FUELS & LUBRICANTS FIRE  | 5,189   | 5,498   | 8,000   | 8,000   |                                  |
| 244 | 3510-MOTOR FUELS & LUBRICANTS EMS   | 3,510   | 4,730   | 6,000   | 8,000   |                                  |
| 245 | 3600-COMPUTER SOFTWARE              | -       | -       | -       | -       |                                  |
| 246 | 4200-PROFESSIONAL SERVICES FIRE     | 7,414   | 3,747   | 243,916 | 10,000  | TacSat Annual Usage              |
| 247 | 4210-PROFESSIONAL SERVICES EMS      | -       | 1,034   | 4,840   | 4,000   | TacSat Annual Usage              |
| 248 | 4220-PROFESSIONAL SRVS FIRE CHIEF   | 42,605  | -       | -       | -       |                                  |
| 249 | 4800-DUES, SUBSCRIPTIONS & MEMBERSH | 1,260   | 193     | -       | -       |                                  |
| 250 | 4900-TRAINING/TRAVEL/MTG FIRE       | 7,934   | 3,312   | 5,720   | 8,000   |                                  |
| 251 | 4902-FIRE CHIEF'S TRAINING          | -       | -       | -       | -       |                                  |
| 252 | 4903-ASSISTANT FIRE CHIEF TRAINING  | -       | -       | -       | -       |                                  |
| 253 | 4910-TRAINING EMS                   | 13,510  | 7,187   | 17,420  | 15,000  |                                  |
| 254 | 4920-TRAINING-FACILITY              | 2,487   | 5,306   | 2,200   | 2,200   |                                  |
| 255 | 4950-TUITION REIMBURSEMENT          | -       | -       | -       | -       |                                  |
| 256 | 5100-TELEPHONE & COMMUNICATION FIRE | 9,140   | 13,895  | 12,000  | 21,000  |                                  |
| 257 | 5110-TELEPHONE & COMMUNICATION EMS  | 7,610   | 15,500  | 12,000  | 21,000  |                                  |
| 258 | 5200-UTILITIES                      | -       | -       | 42,000  | 40,000  |                                  |
| 259 | 5900-REPAIR & MAINTENANCE-BUILDINGS | -       | -       | -       | -       |                                  |
| 260 | 6000-REPAIR & MAINT-AUTO EQUIP FIRE | 5,022   | 8,943   | 11,000  | 16,000  |                                  |
| 261 | 6010-REPAIR & MAINT-AUTO EQUIP EMS  | 4,336   | 2,236   | 5,950   | 12,000  |                                  |
| 262 | 6100-REPAIR & MAINT--MACHINERY & EQ | 4,854   | 8,196   | 10,210  | 8,000   |                                  |
| 263 | 6110-REPAIR & MAINT--MACHINERY & EQ | 785     | 833     | 2,300   | 2,300   |                                  |
| 264 | 6900-OTHER PURCHASED SERVICES FIRE  | 3,563   | 2,784   | 3,250   | 3,250   |                                  |
| 265 | 6910-OTHER PURCHASED SERVICES EMS   | 3,203   | 1,874   | 3,250   | 7,000   |                                  |
| 266 | 3. CAPITAL OUTLAY                   | 45,481  | 33,680  | -       | 58,430  |                                  |
| 267 | 7500-AUTOMOTIVE EQUIPMENT           | -       | -       | -       | -       |                                  |
| 268 | 7600-OTHER MACHINERY & EQUIP FIRE   | 45,481  | 33,680  | -       | -       |                                  |
| 269 | 7610-OTHER MACHINERY & EQUIP EMS    | -       | -       | -       | -       |                                  |
| 270 | 7700-LEASES                         | -       | -       | -       | 58,430  | moved aerial tower lease payment |
| 271 | 4. TRANSFERS                        | 90,518  | 56,430  | 58,430  | -       |                                  |
| 272 | 8811-AERIAL TOWER LEASE             | 90,518  | 56,430  | 58,430  | -       |                                  |



The Legal Services Department includes funding for the City Attorney and City Prosecutor. A contracted City Attorney provides legal counsel for the City, including the Mayor, City Council, Planning Commission and Staff. The City Attorney performs legal research; negotiates, reviews and drafts contracts, franchises, resolutions, and ordinances; monitors federal, state, and local laws and regulations, and defends City litigation.

### Fiscal Year 2022 Highlights

- Adjustment of \$5k for contract associated with the city attorney.

#### Personnel:

- No changes.

### Fiscal Year 2023 Highlights

- Assumes a 3% increase in contract with the city attorney.

#### Personnel:

- No changes.

| GENERAL FUND EXPENDITURES |                                     | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022 AMENDED<br>BUDGET | FY 2023 PROPOSED<br>BUDGET |                            |
|---------------------------|-------------------------------------|----------------------------|----------------------------|---------------------------|----------------------------|----------------------------|
| 79                        | 2. LEGAL                            | 380,792                    | 230,734                    | 238,600                   | 244,360                    |                            |
| 80                        | 2. MATERIALS AND SERVICES           | 380,792                    | 230,734                    | 238,600                   | 244,360                    |                            |
| 81                        | 4200-PROFESSIONAL SERVICES          | 335,553                    | 185,495                    | 192,000                   | 197,760                    | White Peterson 3% increase |
| 82                        | 4270-CITY PROSECUTOR                | 45,239                     | 45,239                     | 46,600                    | 46,600                     |                            |
| 83                        | 4800-DUES, SUBSCRIPTION, MEMBERSHIP | -                          | -                          | -                         | -                          |                            |
| 84                        | 4900-PERSONNEL TRAINING/TRAVEL/MTG  | -                          | -                          | -                         | -                          |                            |
| 85                        | 5100-TELEPHONE & COMMUNICATIONS     | -                          | -                          | -                         | -                          |                            |
| 86                        | 3. CAPITAL OUTLAY                   | -                          | -                          | -                         | -                          |                            |
| 87                        | 7400-OFFICE FURNITURE & EQUIPMENT   | -                          | -                          | -                         | -                          |                            |



The Legislative and Executive Department budget contains the operating accounts for the Mayor and City Council. The Mayor serves as chief executive and City Council holds the legislative powers including the approval of ordinances, annual budget, and contracts. The Mayor recommends policy matters to City Council with the City Administrator handling the implementation.

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### **Fiscal Year 2022 Highlights**

- Reinstated travel/training budget to \$3,000.

#### **Personnel:**

- No changes.

### **Fiscal Year 2023 Highlights**

- No changes.

#### **Personnel:**

- No changes.

## Legislative and Executive Expenditures

| GENERAL FUND EXPENDITURES |                                     | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022 AMENDED<br>BUDGET | FY 2023 PROPOSED<br>BUDGET |
|---------------------------|-------------------------------------|----------------------------|----------------------------|---------------------------|----------------------------|
| 1                         | 0. LEGISLATIVE & EXEC               | 333,697                    | 331,472                    | 373,332                   | 383,452                    |
| 2                         | 1. PERSONAL SERVICES                | 315,052                    | 314,946                    | 351,240                   | 361,360                    |
| 3                         | 1000-SALARIES                       | 120,686                    | 120,281                    | 132,983                   | 120,686                    |
| 4                         | 1500-PART-TIME                      | -                          | -                          | -                         | -                          |
| 5                         | 1900-OVERTIME                       | -                          | -                          | -                         | -                          |
| 6                         | 2100-FICA TAXES-CITY                | 8,452                      | 8,536                      | 9,232                     | 9,233                      |
| 7                         | 2200-STATE RETIREMENT-CITY          | 14,410                     | 14,410                     | 14,410                    | 14,410                     |
| 8                         | 2400-WORKER'S COMPENSATION-CITY     | 118                        | 116                        | 120                       | 253                        |
| 9                         | 2500-HEALTH INSURANCE-CITY          | 160,971                    | 163,807                    | 178,687                   | 200,785                    |
| 10                        | 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 1,845                      | 2,245                      | 7,675                     | 7,675                      |
| 11                        | 2510-DENTAL INSURANCE-CITY          | 3,483                      | 3,609                      | 3,702                     | 3,887                      |
| 12                        | 2515-VISION REIMBURSEMENT ACCT(HRA) | 4,555                      | 1,410                      | 3,900                     | 3,900                      |
| 13                        | 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                          | -                          | -                         | -                          |
| 14                        | 2600-LONG TERM DISABILITY           | 531                        | 531                        | 531                       | 531                        |
| 15                        | 2700-VACATION/SICK ACCRUAL PAYOUT   | -                          | -                          | -                         | -                          |
| 16                        | 2710-VACATION/COMPENSATION PAYOUT   | -                          | -                          | -                         | -                          |
| 17                        | 2760-EMPLOYEE HOUSING SUBSIDY       | -                          | -                          | -                         | -                          |
| 18                        | 2800-STATE UNEMPLOYMENT INSURANCE   | -                          | -                          | -                         | -                          |
| 19                        | 2. MATERIALS AND SERVICES           | 18,345                     | 16,526                     | 21,092                    | 21,092                     |
| 20                        | 3100-OFFICE SUPPLIES & POSTAGE      | 855                        | 1,817                      | 3,167                     | 3,167                      |
| 21                        | 3160-OFFICE SUPPLIES/POSTAGE-HOTEL  | -                          | -                          | -                         | -                          |
| 22                        | 3200-OPERATING SUPPLIES             | 459                        | 2,576                      | 2,125                     | 2,125                      |
| 23                        | 3500-MOTOR FUELS & LUBRICANTS       | -                          | -                          | -                         | -                          |
| 24                        | 3600-COMPUTER SOFTWARE              | -                          | -                          | -                         | -                          |
| 25                        | 4000-ELECTIONS                      | -                          | -                          | 2,500                     | 2,500                      |
| 26                        | 4200-PROFESSIONAL SERVICES          | 13,304                     | 11,075                     | 8,600                     | 8,600                      |
| 27                        | 4800-DUES, SUBSCRIPTIONS & MEMBERSH | -                          | 400                        | 1,700                     | 1,700                      |
| 28                        | 4860-DUES,SUBSCRIPTNS,MEMBRSP-HOTEL | -                          | -                          | -                         | -                          |
| 29                        | 4900-PERSONNEL TRAINING/TRAVEL/MTG  | -                          | -                          | -                         | -                          |
| 30                        | 4910-MYR/CNCL-TRAINING/TRAVEL/MTG   | 3,728                      | 659                        | 3,000                     | 3,000                      |
| 31                        | 4960-TRAINING/TRAVEL/MTG-HOTEL      | -                          | -                          | -                         | -                          |
| 32                        | 5100-TELEPHONE & COMMUNICATIONS     | -                          | -                          | -                         | -                          |
| 33                        | 6000-REPAIR & MAINT--AUTOMOTIVE EQU | -                          | -                          | -                         | -                          |
| 34                        | 3. CAPITAL OUTLAY                   | 300                        | -                          | 1,000                     | 1,000                      |
| 35                        | 7400-OFFICE FURNITURE & EQUIPMENT   | 300                        | -                          | 1,000                     | 1,000                      |

Workman & Co Audit



The Planning and Building Department is responsible for long-range (comprehensive) planning, current planning functions, and management of all developments, both past and present. The Planning and Building Department administers the Zoning Code, Subdivision Code, various Building Codes, and coordinates reviews from other City Departments. The Planning and Building Department provides staff support to the Planning Commission, City Council, and the Ketchum Urban Renewal Agency.

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### **Fiscal Year 2022 Highlights**

- The Planning and Building revenues were upgraded based on current fiscal year performance. It is important to note that only 50% of increased revenues were allocated towards on-going expenses should we experience an economic slowdown.
- Increased contract with IDBS by \$95,000 to align with projected workload. The contract is set up to only pay for actual hours completed.

#### **Personnel:**

- One planning position added to reflect FY21's interim budget change.

### **Fiscal Year 2023 Highlights**

- Restored funding for training and travel - \$3,000.
- Decreased revenue forecast by \$387,000.
- Increase contract with IDBS by \$40,000 to align with projected workload. The contract is set up to only pay for actual hours completed.
- Request for \$180,000 to update the zoning code – a one-time - expense – reflected on the General Fund Expenditures chart.

#### **Personnel:**

- One additional planner requested but not funded due to decrease in planning & building revenue forecast. Dialoging with KURA to understand consideration of cost reimbursement for the position.



# Planning and Building Expenditures

| GENERAL FUND EXPENDITURES |                                     | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022 AMENDED<br>BUDGET | FY 2023 PROPOSED<br>BUDGET | BUDGET NOTES  |
|---------------------------|-------------------------------------|----------------------------|----------------------------|---------------------------|----------------------------|---|
| 88                        | 3. PLANNING & BUILDING              | 717,976                    | 868,033                    | 939,476                   | 1,000,116                  |   |
| 89                        | 1. PERSONAL SERVICES                | 445,340                    | 494,778                    | 686,222                   | 674,116                    |   |
| 90                        | 1000-SALARIES                       | 283,115                    | 317,990                    | 443,802                   | 428,938                    | new position requested not funded   |
| 91                        | 1200-PLANNING & ZONING COMMISSION   | 9,400                      | 20,400                     | 25,200                    | 25,200                     |   |
| 92                        | 1900-OVERTIME                       | -                          | -                          | -                         | -                          |   |
| 93                        | 2100-FICA TAXES-CITY                | 21,571                     | 24,364                     | 34,041                    | 34,742                     |   |
| 94                        | 2200-STATE RETIREMENT-CITY          | 34,883                     | 40,407                     | 53,130                    | 54,224                     |   |
| 95                        | 2300-FIREMEN'S RETIREMENT-CITY      | -                          | -                          | -                         | -                          |   |
| 96                        | 2400-WORKER'S COMPENSATION-CITY     | 3,405                      | 3,962                      | 5,365                     | 6,220                      |   |
| 97                        | 2500-HEALTH INSURANCE-CITY          | 85,109                     | 76,304                     | 112,328                   | 111,184                    |   |
| 98                        | 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 2,098                      | 2,679                      | 5,275                     | 5,275                      |   |
| 99                        | 2510-DENTAL INSURANCE-CITY          | 2,562                      | 2,562                      | 3,133                     | 4,046                      |   |
| 100                       | 2515-VISION REIMBURSEMENT ACCT(HRA) | 1,917                      | 1,983                      | 2,100                     | 2,400                      |   |
| 101                       | 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                          | -                          | -                         | -                          |   |
| 102                       | 2600-LONG TERM DISABILITY           | 1,280                      | 1,344                      | 1,847                     | 1,887                      |   |
| 103                       | 2700-VACATION/SICK ACCRUAL PAYOUT   | -                          | 2,783                      | -                         | -                          |   |
| 104                       | 2710-VACATION/COMPENSATION PAYOUT   | -                          | -                          | -                         | -                          |   |
| 105                       | 2800-STATE UNEMPLOYMENT INSURANCE   | -                          | -                          | -                         | -                          |   |
| 106                       | 2900-PERFORMANCE AWARDS             | -                          | -                          | -                         | -                          |   |
| 107                       | 2. MATERIALS AND SERVICES           | 271,451                    | 373,254                    | 252,754                   | 325,500                    |   |
| 108                       | 3100-OFFICE SUPPLIES & POSTAGE      | 2,306                      | 4,887                      | 6,000                     | 6,000                      |   |
| 109                       | 3200-OPERATING SUPPLIES             | -                          | 7,332                      | 1,000                     | 1,200                      | Increase for public outreach  |
| 110                       | 3600-COMPUTER SOFTWARE              | -                          | -                          | -                         | -                          |   |
| 111                       | 4200-PROFESSIONAL SERVICES          | 69,310                     | 109,333                    | 69,604                    | 70,000                     | will use one time money for Comp Update to Zoning Ord 180k                              |
| 112                       | 4210-PROFESSIONAL SERVICES - IDBS   | 173,369                    | 238,293                    | 170,000                   | 210,000                    | Increase Add'l permit activity  |
| 113                       | 4220-PROF SVCS-FLOOD PLAIN PROG REM | -                          | 375                        | -                         | 5,000                      | Rembursed by applicant fees   |
| 114                       | 4230-PROF SVCS-BUILDING PERMIT REIM | -                          | -                          | -                         | -                          |   |
| 115                       | 4400-ADVERTISING & LEGAL PUBLICATIO | 1,303                      | 5,109                      | -                         | 10,000                     | Restore funding legal ads for public hearings   |
| 116                       | 4500-GEOGRAPHIC INFO SYSTEMS        | 23,084                     | 5,700                      | 5,150                     | 5,300                      | Increase 3%   |
| 117                       | 4800-DUES, SUBSCRIPTIONS & MEMBERSH | 90                         | 670                        | -                         | 4,000                      | Restore funding APA, ULI, and Planner Reg   |
| 118                       | 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 1,540                      | 990                        | -                         | 10,000                     | Restore funding and increase \$4900 for Mt. Town Planner, Idaho APA and Western Planner |
| 119                       | 4970-TRAINING/TRAVEL/MTG-P&Z COMM   | 210                        | -                          | -                         | 3,000                      | Restore funding   |
| 120                       | 5100-TELEPHONE & COMMUNICATIONS     | 240                        | -                          | -                         | -                          |   |
| 121                       | 6510-EVENTS SPONSORSHIPS            | -                          | -                          | -                         | -                          |   |
| 122                       | 6910-OTHER PURCHASED SERVICES       | -                          | 565                        | 1,000                     | 1,000                      |   |
| 123                       | 3. CAPITAL OUTLAY                   | 1,186                      | -                          | 500                       | 500                        |   |
| 124                       | 7400-OFFICE FURNITURE & EQUIPMENT   | 1,186                      | -                          | 500                       | 500                        |   |





The Ketchum Police Department, contracted through the Blaine County Sheriff's Office, is responsible for enforcing all local and state laws to protect the residents and visitors of Ketchum. The department consists of patrol/traffic enforcement functions, investigations, and administration.

Funding for the Community Service Officers (CSO) are also contained in the department budget. The officers focus on parking enforcement and compliance with city code violations.

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### Fiscal Year 2022 Highlights

- Reinstatement of full-time patrol position at \$104,287.
- The Sherriff's Department requested \$66,000 as part of a housing stipend for employees. This request was ultimately

#### Personnel:

- Addition of one full-time patrol officer.

### Fiscal Year 2023 Highlights

- Reflects the 9% compensation that the County is intending to implement.

#### Personnel:

- No changes.

## Police Expenditures

| GENERAL FUND EXPENDITURES |                                     | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022 AMENDED<br>BUDGET | FY 2023 PROPOSED<br>BUDGET | BUDGET NOTES  |
|---------------------------|-------------------------------------|----------------------------|----------------------------|---------------------------|----------------------------|---|
| 183                       | <b>6. POLICE</b>                    | <b>1,646,374</b>           | <b>1,658,523</b>           | <b>1,852,258</b>          | <b>2,063,870</b>           |   |
| 184                       | <b>1. PERSONAL SERVICES</b>         | <b>130,573</b>             | <b>161,138</b>             | <b>237,389</b>            | <b>250,936</b>             |   |
| 185                       | 1000-SALARIES                       | 76,761                     | 79,303                     | 104,079                   | 94,421                     |   |
| 186                       | 1500-PART-TIME                      | -                          | 9,496                      | 20,963                    | 28,708                     |   |
| 187                       | 1900-OVERTIME                       | 1,507                      | 1,940                      | 5,000                     | 5,000                      |   |
| 188                       | 2100-FICA TAXES-CITY                | 5,674                      | 6,664                      | 9,312                     | 9,802                      |   |
| 189                       | 2200-STATE RETIREMENT-CITY          | 7,606                      | 9,722                      | 12,032                    | 15,299                     |   |
| 190                       | 2400-WORKMEN'S COMPENSATION-CITY    | 1,682                      | 2,096                      | 2,892                     | 3,694                      |   |
| 191                       | 2500-HEALTH INSURANCE-CITY          | 27,401                     | 47,531                     | 75,499                    | 85,114                     |   |
| 192                       | 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 797                        | 1,697                      | 3,550                     | 3,550                      |   |
| 193                       | 2510-DENTAL INSURANCE-CITY          | 710                        | 1,269                      | 1,548                     | 1,625                      |   |
| 194                       | 2516-VISION REIMBURSEMENT ACCT(HRA) | 1,865                      | 1,117                      | 1,500                     | 1,500                      |   |
| 195                       | 2600-LONG TERM DISABILITY           | 206                        | 304                        | 514                       | 1,724                      |   |
| 196                       | 2800-STATE UNEMPLOYMENT INSURANCE   | 6,363                      | -                          | 500                       | 500                        |   |
| 197                       | <b>2. MATERIALS AND SERVICES</b>    | <b>1,515,801</b>           | <b>1,497,385</b>           | <b>1,614,869</b>          | <b>1,812,934</b>           |   |
| 198                       | 3100-OFFICE SUPPLIES & POSTAGE      | 748                        | 7,207                      | 1,600                     | 1,200                      | Citation ticketing material                               |
| 199                       | 3200-OPERATING SUPPLIES             | 5,387                      | 7,184                      | 3,000                     | 3,000                      | Polcing gear, cleaning                                    |
| 200                       | 3500-MOTOR FUELS & LUBRICANTS       | -                          | 752                        | 500                       | 3,000                      | Rav & CSO truck   |
| 201                       | 3600-COMPUTER SOFTWARE              | 2,245                      | 10,815                     | 1,200                     | 2,000                      | Data TKT - annual subscription, licenses, troubleshooting |
| 202                       | 3610-PARKING OPS PROCESSING FEES    | 2,245                      | 5,601                      | 3,000                     | 5,000                      | Data TKT - Citation management (Dixon Data Projection)    |
| 203                       | 3620-PARKING OPS EQUIPMENT FEES     | 9,079                      | 11,396                     | 17,000                    | 11,000                     | Data TKT - Printers                                       |
| 204                       | 4200-PROFESSIONAL SERVICES          | 12,848                     | 26,631                     | 20,000                    | 20,000                     | winter towing   |
| 205                       | 4210-PROFESSIONAL SERVICE-SNOW TOWS | -                          | -                          | -                         | -                          |   |
| 206                       | 4250-PROF.SERVICES-BCSO CONTRACT    | 1,483,049                  | 1,427,800                  | 1,568,569                 | 1,748,234                  | see FY23 BCSO2 no 15k for fuel                            |
| 207                       | 4900-PERSONNEL TRAINING/TRAVEL/MTG  | -                          | -                          | -                         | -                          |   |
| 208                       | 5100-TELEPHONE & COMM               | -                          | -                          | -                         | 3,000                      | Cell phones, hot spots (AT&T monthly rates)               |
| 209                       | 6000-REPAIR & MAINT--AUTOMOTIVE EQU | 200                        | -                          | -                         | 16,500                     | Truck repairs, tires , car wash, misc items               |
| 210                       | <b>3. CAPITAL OUTLAY</b>            | <b>-</b>                   | <b>-</b>                   | <b>-</b>                  | <b>-</b>                   |   |
| 211                       | 7500-AUTOMOTIVE EQUIPMENT           | -                          | -                          | -                         | -                          |   |
| 212                       | 7600-OTHER MACHINERY & EQUIPMENT    | -                          | -                          | -                         | -                          |   |
| 213                       | 7700-LEASES                         | -                          | -                          | -                         | -                          |   |



The Recreation Department is responsible for providing safe and healthy recreation opportunities for the citizens of Ketchum and visitors to the community. The department operates structured recreation programs throughout the year at the Terry Tracy Recreation Center at Atkinson Park.

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### **Fiscal Year 2022 Highlights**

- Reinstatement of travel/training budget.
- Increase of \$20,000 of part-time/seasonal salaries to offer more programming to the community.

#### **Personnel:**

- No changes.

### **Fiscal Year 2023 Highlights**

- Staff changes during 2022 lead to savings via benefits coverage.

#### **Personnel:**

- No changes.

## Recreation Expenditures

| GENERAL FUND EXPENDITURES |                                     | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022 AMENDED<br>BUDGET | FY 2023 PROPOSED<br>BUDGET |                    |
|---------------------------|-------------------------------------|----------------------------|----------------------------|---------------------------|----------------------------|--------------------|
| 309                       | 9. RECREATION                       | 443,870                    | 498,214                    | 627,722                   | 552,463                    |                    |
| 310                       | 1. PERSONAL SERVICES                | 411,108                    | 464,677                    | 577,472                   | 498,463                    |                    |
| 311                       | 1000-SALARIES                       | 207,545                    | 234,988                    | 301,248                   | 260,672                    |                    |
| 312                       | 1500-PART-TIME/SEASONAL             | 44,602                     | 39,900                     | 62,000                    | 62,000                     |                    |
| 313                       | 1900-OVERTIME                       | -                          | 124                        | -                         | -                          |                    |
| 314                       | 2100-FICA TAXES - CITY              | 18,219                     | 20,489                     | 26,242                    | 24,684                     |                    |
| 315                       | 2200-STATE RETIREMENT - CITY        | 26,660                     | 28,681                     | 33,555                    | 31,124                     |                    |
| 316                       | 2400-WORKER'S COMPENSATION - CITY   | 3,746                      | 4,464                      | 5,772                     | 6,453                      |                    |
| 317                       | 2500-HEALTH INSURANCE - CITY        | 101,553                    | 122,509                    | 134,734                   | 103,501                    |                    |
| 318                       | 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 1,059                      | 8,399                      | 5,900                     | 3,500                      |                    |
| 319                       | 2510-DENTAL INSURANCE-CITY          | 2,600                      | 2,952                      | 2,893                     | 2,589                      |                    |
| 320                       | 2515-VISION REIMBURSEMENT ACCT(HRA) | 794                        | 1,233                      | 3,000                     | 1,800                      |                    |
| 321                       | 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                          | -                          | -                         | -                          |                    |
| 322                       | 2600-LONG TERM DISABILITY           | 895                        | 940                        | 1,060                     | 1,071                      |                    |
| 323                       | 2700-VACATION/SICK ACCRUAL PAYOUT   | 1,441                      | -                          | -                         | -                          |                    |
| 324                       | 2710-VACATION/COMPENSATION PAYOUT   | -                          | -                          | -                         | -                          |                    |
| 325                       | 2800-STATE UNEMPLOYMENT INSURANCE   | 1,994                      | -                          | 1,068                     | 1,068                      | seasonal employees |
| 326                       | 2900-PERFORMANCE AWARDS             | -                          | -                          | -                         | -                          |                    |

## Recreation Expenditures, cont.

|     |                                     |        |        |        |        |                                       |
|-----|-------------------------------------|--------|--------|--------|--------|---------------------------------------|
| 327 | 2. MATERIALS AND SERVICES           | 32,750 | 33,537 | 49,250 | 54,000 |                                       |
| 328 | 3100-OFFICE SUPPLIES & POSTAGE      | 105    | 508    | 500    | 750    |                                       |
| 329 | 3200-OPERATING SUPPLIES             | 2,620  | 2,206  | 4,000  | 4,000  |                                       |
| 330 | 3210-SPECIAL EVENT SUPPLIES         | -      | -      | -      | -      |                                       |
| 331 | 3250-RECREATION SUPPLIES            | 8,193  | 7,786  | 10,000 | 10,000 |                                       |
| 332 | 3280-YOUTH GOLF                     | -      | -      | 1,000  | 1,000  |                                       |
| 333 | 3290-SWIM TEAM                      | -      | -      | -      | -      |                                       |
| 334 | 3300-RESALE ITEMS-CONCESSION SUPPLY | 5,036  | 4,809  | 8,000  | 8,000  |                                       |
| 335 | 3310-STATE SALES TAX-PARK           | 3,479  | 6,767  | 8,000  | 8,000  |                                       |
| 336 | 3500-MOTOR FUELS & LUBRICANTS       | 1,376  | 1,352  | 2,500  | 3,000  |                                       |
| 337 | 3600-COMPUTER SOFTWARE              | -      | -      | -      | -      |                                       |
| 338 | 4200-PROFESSIONAL SERVICE           | 2,989  | 2,303  | 3,000  | 4,000  | BIB background checks, misc. services |
| 339 | 4410-ADVERTISING & PUBLICATIONS     | -      | 429    | 1,500  | 750    |                                       |
| 340 | 4800-DUES, SUBSCRIPTIONS & MEMBERSH | 300    | 175    | -      | -      |                                       |
| 341 | 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 572    | 510    | 1,000  | 1,000  |                                       |
| 342 | 5100-TELEPHONE & COMMUNICATIONS     | -      | -      | -      | -      |                                       |
| 343 | 5200-UTILITIES                      | 6,038  | 5,778  | 6,250  | 10,000 |                                       |
| 344 | 5300-CUSTODIAL & CLEANING SERVICES  | -      | -      | -      | -      |                                       |
| 345 | 6000-REPAIR & MAINT--AUTOMOTIVE EQU | 922    | 229    | 2,000  | 2,500  |                                       |
| 346 | 6100-REPAIR & MAINT--MACHINERY & EQ | 1,120  | 684    | 1,500  | 1,000  |                                       |
| 347 | 6910-OTHER PURCHASED SERVICES       | -      | -      | -      | -      |                                       |
| 348 | 6950-MAINTENANCE                    | -      | -      | -      | -      |                                       |
| 349 | 3. CAPITAL OUTLAY                   | 12     | -      | 1,000  | -      |                                       |
| 350 | 7300-CAPITAL MAINTENANCE            | -      | -      | -      | -      |                                       |
| 351 | 7400-BUILDING FURNITURE & EQUIPMENT | -      | -      | 1,000  | -      |                                       |
| 352 | 7500-AUTOMOTIVE EQUIPMENT           | 12     | -      | -      | -      |                                       |



The Streets & Facilities Department consists of the Street Division and Facility Maintenance Division. The department is responsible for maintaining the infrastructure of the City of Ketchum. This budget includes funding for snow removal, resurfacing streets, improving drainage, street sweeping, repairing potholes, installing, and maintaining street signs and traffic markings, maintaining street trees and public restrooms, street lighting, city beautification, and maintenance of public facilities and parks.

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### **Fiscal Year 2022 Highlights**

- \$23,000 was added to fund installation and maintenance of flowers.
- The \$88,000 increase was associated with moving the repair and maintenance of buildings accounts from the Administration to the Facilities budget.

#### **Personnel:**

- Administrative Assistant transitions from a part-time to full-time position.

### **Fiscal Year 2023 Highlights**

- Increased fuel- and petroleum-related costs to reflect market conditions.
- First year full year of operating and expenses related to management of Warm Springs Preserve.

#### **Personnel:**

- One new maintenance position associated with the Preserve.

# Streets Expenditures

| GENERAL FUND EXPENDITURES |                                     | FY 2020 AUDITED  | FY 2021 AUDITED  | FY 2022 AMENDED  | FY 2023 PROPOSED | BUDGET NOTES  |
|---------------------------|-------------------------------------|------------------|------------------|------------------|------------------|---|
|                           |                                     | ACTUALS          | ACTUALS          | BUDGET           | BUDGET           |   |
| 273                       | <b>8. STREETS</b>                   | <b>1,883,335</b> | <b>1,963,199</b> | <b>1,933,644</b> | <b>2,062,892</b> |   |
| 274                       | <b>1. PERSONAL SERVICES</b>         | <b>1,007,156</b> | <b>1,026,257</b> | <b>1,202,634</b> | <b>1,280,295</b> |   |
| 275                       | 1000-SALARIES                       | 600,956          | 607,431          | 686,276          | 664,605          |   |
| 276                       | 1500-PART-TIME                      | 12,753           | 3,788            | 30,626           | 50,196           |   |
| 277                       | 1800-PAY DIFFERENTIAL               | 6,828            | 5,594            | 15,441           | 15,441           |   |
| 278                       | 1900-OVERTIME                       | 14,550           | 20,406           | 25,000           | 25,000           |   |
| 279                       | 2040-VACATION/COMPENSATION PAYOUT   | -                | -                | 5,000            | -                |   |
| 280                       | 2100-FICA TAXES-CITY                | 47,793           | 48,622           | 54,602           | 57,776           |   |
| 281                       | 2200-STATE RETIREMENT-CITY          | 74,235           | 75,027           | 88,085           | 84,182           |   |
| 282                       | 2400-WORKER'S COMPENSATION-CITY     | 23,938           | 24,841           | 28,328           | 38,629           |   |
| 283                       | 2500-HEALTH INSURANCE-CITY          | 208,522          | 212,624          | 236,976          | 287,483          |   |
| 284                       | 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 2,643            | 7,192            | 10,838           | 12,038           |   |
| 285                       | 2510-DENTAL INSURANCE-CITY          | 6,221            | 6,221            | 6,602            | 6,999            |   |
| 286                       | 2515-VISION REIMBURSEMENT ACCT(HRA) | 4,035            | 4,854            | 4,950            | 5,850            |   |
| 287                       | 2600-LONG TERM DISABILITY           | 2,578            | 2,484            | 2,712            | 2,970            |   |
| 288                       | 2700-VACATION/SICK ACCRUAL PAYOUT   | -                | 7,174            | 5,000            | 23,126           |   |
| 289                       | 2760-EMPLOYEE HOUSING SUBSIDY       | -                | -                | -                | -                |   |
| 290                       | 2800-STATE UNEMPLOYMENT INSURANCE   | 2,101            | -                | 2,200            | 6,000            | seasonal employees  |
| 291                       | 2900-PERFORMANCE AWARDS             | -                | -                | -                | -                |   |
| 292                       | <b>2. MATERIALS AND SERVICES</b>    | <b>726,672</b>   | <b>787,107</b>   | <b>731,010</b>   | <b>782,597</b>   |   |
| 293                       | 3200-OPERATING SUPPLIES             | 11,536           | 12,437           | 19,240           | 16,240           | reduce by 4,500- trending down  |
| 294                       | 3400-MINOR EQUIPMENT                | 30,270           | 3,410            | 3,800            | 3,800            |   |
| 295                       | 3500-MOTOR FUELS & LUBRICANTS       | 51,318           | 55,910           | 93,755           | 109,092          | need to cover fuel increase-15 yr. use ave. X 6.00 gal                          |
| 296                       | 3600-COMPUTER SOFTWARE              | -                | -                | -                | 6,800            | IWORQS/traffic control plan software  |
| 297                       | 4200-PROFESSIONAL SERVICES          | 124,028          | 210,739          | 182,000          | 185,000          | cover fuel increase and increase for snow contractors (95hr vs 125hr) (changed) |
| 298                       | 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 1,749            | 1,801            | 4,515            | 4,515            |   |
| 299                       | 5100-TELEPHONE & COMMUNICATIONS     | 1,112            | 1,115            | 3,000            | 3,000            |   |
| 300                       | 5200-UTILITIES                      | 11,199           | 15,985           | 18,000           | 18,000           |   |
| 301                       | 6000-REPAIR & MAINT--AUTOMOTIVE EQU | 9,079            | 2,894            | 8,700            | 8,700            |   |
| 302                       | 6100-REPAIR & MAINT--MACHINERY & EQ | 94,379           | 105,279          | 90,000           | 98,650           | increase to help cover Mechanic position vacancy                                |
| 303                       | 6910-OTHER PURCHASED SERVICES       | 14,411           | 11,151           | 16,000           | 16,000           |   |
| 304                       | 6920-SIGNS & SIGNALIZATION          | 15,055           | 19,419           | 16,000           | 16,000           |   |
| 305                       | 6930-STREET LIGHTING                | 14,195           | 18,013           | 23,000           | 18,500           | reduce by 3,000-trending down (new LED street light retrofit)                   |
| 306                       | 6950-MAINTENANCE & IMPROVEMENTS     | 348,340          | 328,954          | 253,000          | 278,300          | crude oil related materials increase-asphalt, chip and crack seal oil           |
| 307                       | <b>4. TRANSFERS</b>                 | <b>149,507</b>   | <b>149,835</b>   | <b>-</b>         | <b>-</b>         |   |
| 308                       | 8840-TRANSFER TO GO BOND FUND       | 149,507          | 149,835          | -                | -                |   |



# Facilities Expenditures

| GENERAL FUND EXPENDITURES |  | FY 2020 AUDITED | FY 2021 AUDITED | FY 2022 AMENDED | FY 2023 PROPOSED | BUDGET NOTES  |
|---------------------------|--|-----------------|-----------------|-----------------|------------------|---|
|                           |  | ACTUALS         | ACTUALS         | BUDGET          | BUDGET           |   |
| 141                       | 5. FACILITY MAINTENANCE                | 622,596         | 688,629         | 926,643         | 1,106,417        |   |
| 142                       | 1. PERSONAL SERVICES                   | 385,277         | 414,765         | 554,583         | 689,682          |   |
| 143                       | 1000-SALARIES                          | 212,970         | 205,693         | 269,623         | 308,680          | new position MW WSP, market adjustment FY2021                         |
| 144                       | 1500-PART-TIME/SEASONAL                | 29,696          | 27,424          | 45,000          | 45,000           |   |
| 145                       | 1800-PAY DIFFERENTIAL                  | 609             | 1,247           | 2,619           | 4,689            |   |
| 146                       | 1900-OVERTIME                          | 533             | 1,191           | 8,500           | 8,500            |   |
| 147                       | 2100-FICA TAXES - CITY                 | 18,205          | 18,247          | 23,434          | 28,065           |   |
| 148                       | 2200-STATE RETIREMENT - CITY           | 25,389          | 24,879          | 31,202          | 38,431           |   |
| 149                       | 2400-WORKER'S COMPENSATION-CITY        | 3,765           | 3,887           | 712             | 4,978            |   |
| 150                       | 2500-HEALTH INSURANCE - CITY           | 83,527          | 116,548         | 156,476         | 225,509          | 3 emp with family, 1 emp only and one shared emp only 2 vacant family |
| 151                       | 2505-HEALTH REIMBURSEMENT ACCT(HRA)    | 1,950           | 2,141           | 6,188           | 7,963            |   |
| 152                       | 2510-DENTAL INSURANCE-CITY             | 2,453           | 2,301           | 3,256           | 4,268            |   |
| 153                       | 2515-VISION REIMBURSEMENT ACCT(HRA)    | 1,168           | 1,443           | 3,150           | 4,050            |   |
| 154                       | 2600-LONG TERM DISABILITY              | 940             | 865             | 955             | 1,548            |   |
| 155                       | 2700-VACATION/SICK ACCRUAL PAYOUT      | -               | 8,898           | -               | -                |   |
| 156                       | 2710-YEAR END COMP TIME PAYOUT         | -               | -               | -               | -                |   |
| 157                       | 2800-STATE UNEMPLOYMENT INSURANCE      | 4,072           | -               | 3,469           | 8,000            | Seasonal Employee   |
| 158                       | 2. MATERIALS AND SERVICES              | 237,319         | 273,864         | 372,060         | 416,735          |   |
| 159                       | 3100-OFFICE SUPPLIES & POSTAGE         | 102             | 350             | 500             | 500              |   |
| 160                       | 3200-OPERATING SUPPLIES                | 7,154           | 6,293           | 7,200           | 10,000           |   |
| 161                       | 3500-MOTOR FUELS & LUBRICANTS          | 7,837           | 8,268           | 9,000           | 9,000            |   |
| 162                       | 3600-COMPUTER SOFTWARE                 | -               | -               | -               | -                |   |
| 163                       | 4200-PROFESSIONAL SERVICES             | 57,451          | 61,182          | 64,500          | 64,500           | Snow Removal  |
| 164                       | 4210-PROFESSIONAL SERVC-CITY TREES     | 13,487          | 14,204          | 15,000          | 15,000           | Pruning and Treatment   |
| 165                       | 4220-PROF SERV-CITY BEAUTIFICATION     | 30,786          | 36,536          | 45,000          | 45,000           | Flowers   |
| 166                       | 4800-DUES, SUBSCRIPTIONS & MEMBERSH    | 500             | 280             | 440             | 440              |   |
| 167                       | 4900-PERSONNEL TRAINING/TRAVEL/MTG     | 75              | 109             | 1,500           | 1,500            |   |
| 168                       | 5100-TELEPHONE & COMMUNICATIONS        | 630             | 383             | 720             | 720              |   |
| 169                       | 5110-COMPUTER NETWORK                  | -               | -               | -               | -                |   |
| 170                       | 5200-UTILITIES                         | 32,016          | 41,780          | 28,500          | 28,500           |   |
| 171                       | 5210-SOLID WASTE COLLECTION            | -               | -               | -               | -                |   |
| 172                       | 5220-RECYCLING PROGRAM-ERC             | -               | -               | -               | -                |   |
| 173                       | 5300-CUSTODIAL & CLEANING SERVICES     | 58,770          | 62,737          | 66,000          | 45,000           |   |
| 174                       | 5900-REPAIR & MAINTENANCE-BUILDINGS    | -               | 7,024           | 33,400          | 33,400           | Moved from Admin FY2021   |
| 175                       | 5910-REPAIR & MAINTENANCE-491 SV RD    | -               | -               | 55,000          | 70,000           | Moved from Admin FY2021   |
| 176                       | 5910-REPAIR & MAINTENANCE-WARM SPRINGS | -               | -               | -               | 47,175           | Maintenance for WS Preserve   |
| 177                       | 6000-REPAIR & MAINT-AUTOMOTIVE EQUI    | 2,791           | 1,750           | 4,000           | 4,500            |   |
| 178                       | 6100-REPAIR & MAINT--MACHINERY & EQ    | 4,604           | 3,095           | 4,800           | 5,000            |   |
| 179                       | 6950-MAINTENANCE                       | 21,117          | 29,875          | 36,500          | 36,500           |   |
| 180                       | 3. CAPITAL OUTLAY                      | -               | -               | -               | -                |   |
| 181                       | 7600-OTHER MACHINERY & EQUIPMENT       | -               | -               | -               | -                |   |
| 182                       | 7800-PARKS IRRIGATION UPGRADES         | -               | -               | -               | -                |   |





The Non-Departmental section of the budget contains initiatives not otherwise associated with a specific department. In FY22, the funds support contracts dedicated to citywide efforts that benefit all departments and transfers out of the General Fund to support other funds (including Capital Improvement and Trust Funds).

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### **Fiscal Year 2022 Highlights**

- Increase of \$20,000 to the initial budget (\$60,000) for the sustainability shared position with Blaine County (=\$80,000).
- Increase of \$67,000 for compensation adjustments based on market comparison.
- Increase of \$73,000 for one-time employee compensation.
- Increase of \$73,000 for Warm Springs Contractual Staffing.
- Transfer of ARPA grant funding FY21 and FY22 of \$614,100 to Strategic Initiative Fund.
- Transfer of \$250,000 to Strategic Initiative Fund.

#### **Personnel:**

- One new position shared via contract with Blaine County.

### **Fiscal Year 2023 Highlights**

- Proposes a 4% base/on-going increase to compensation and an additional 5% one-time increase.
- Includes one-third of the proposed Public Works Director salary.
- Blaine County proposed an increase of \$69,215 over previous year – this budget does not reflect those changes.

#### **Personnel:**

- No changes.

## Non-Departmental Expenditures

| GENERAL FUND EXPENDITURES |                                       | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022 AMENDED<br>BUDGET | FY 2023 PROPOSED<br>BUDGET |                                       |
|---------------------------|---------------------------------------|----------------------------|----------------------------|---------------------------|----------------------------|---------------------------------------|
| 125                       | <b>4. NON-DEPARTMENTAL</b>            | 207,326                    | 2,115,349                  | 1,824,668                 | 716,515                    |                                       |
| 126                       | <b>2. MATERIALS AND SERVICES</b>      | 141,288                    | 120,749                    | 337,515                   | 241,515                    |                                       |
| 127                       | 4200-PROFESSIONAL SERVICES            | -                          | 50,835                     | 205,515                   | 205,515                    | Other Prof. Services as needed        |
| 128                       | 4300-COMMUNITY OUTREACH & INFORMATN   | -                          | -                          | -                         | -                          |                                       |
| 129                       | 4500-1ST/WASHINGTON RENT              | 33,000                     | 39,000                     | 36,000                    | 36,000                     |                                       |
| 130                       | 6500-CONTRACT FOR SERVICE             | 78,161                     | 17,738                     | 90,000                    | -                          | sustainability position on-time funds |
| 131                       | 6510-PASS THROUGH GRANTS              | 2,500                      | -                          | 6,000                     | -                          |                                       |
| 132                       | 6601-MASTER TRANSPORTATION PLAN       | 27,627                     | 13,177                     | -                         | -                          |                                       |
| 133                       | <b>4. TRANSFERS</b>                   | 66,038                     | 1,994,600                  | 1,487,153                 | 475,000                    |                                       |
| 134                       | 8802-TRANSFER TO GENERAL UTILITY DIR  |                            |                            |                           | 60,000                     |                                       |
| 135                       | 8803-TRANSFER TO GENERAL CIP FUND     | -                          | 204,265                    | 208,054                   | -                          |                                       |
| 136                       | 8805-TRANSFER TO STRATEGIC INITIATIVE | -                          | -                          | 864,099                   | -                          |                                       |
| 137                       | 8893-TRANSFER TO PARK TRUST-KAC       | 0                          | -                          | 10,000                    | 10,000                     |                                       |
| 138                       | 8995-TRANSFER TO ESF TRUST            | -                          | 1,610,969                  | -                         | -                          |                                       |
| 139                       | 9910-COMPENSTATION ADJUSTMENTS        | -                          | -                          | 140,000                   | 140,000                    | bonuses 105k and market increases 35k |
| 140                       | 9930-GENERAL FUND OP. CONTINGENCY     | 66,038                     | 179,365                    | 265,000                   | 265,000                    | used for one-times                    |



The original Local Option Tax (LOT) became effective December 15, 1978. Since the original adoption of the LOT, voters have approved or modified the tax in 1979, 1983, 1984, 1988, 1997, and 2011. In 2011, voters approved a new fifteen-year term. The LOT is to be used for

- a) municipal transportation
- b) open space acquisition and recreation
- c) capital improvements
- d) emergency services; police, fire, and ambulance
- e) city promotion, visitor information and special events
- f) property tax relief
- g) direct costs to collect and enforce the tax

The tax imposes 1% on retail, 1% on building material, 2% on liquor by the drink, and 2% on short-term lodging and rentals.

In November 2013, an additional 1% was added to the LOT with authority to collect for five years. This additional 1% LOT was renewed by voters in May 2016 for another 5-year period, which will extend through calendar year 2023. This additional 1% is to be used to

- a) maintain and increase commercial air service to Friedman Memorial Airport through the use of minimum revenue guarantees or other inducements to air providers
- b) promote and market the existing service and any future service to increase passengers
- c) all ancillary costs associated with the ongoing effort to maintain and increase commercial air service, including management costs and bussing due to flight diversions
- d) direct costs to collect and enforce the tax, including administrative and legal fees



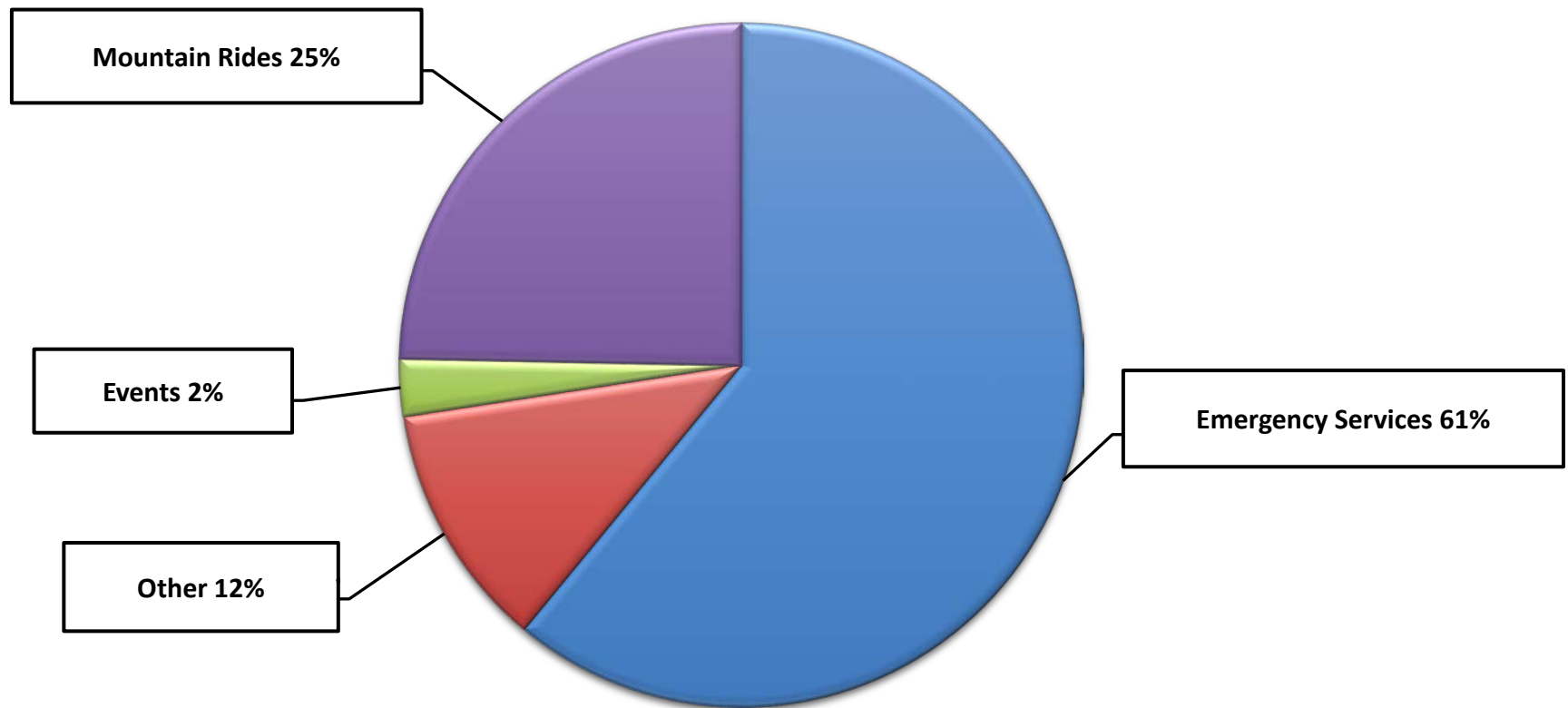
### Fiscal Year 2022 Highlights

- LOT did not contain this page last year.

### Fiscal Year 2023 Highlights

- Any excess revenues are recommended for one-time purposes. (Mountain Rides capital local match).
- Mountain Rides' request includes a) an increase in operations/service and b) a one-time request for capital improvements.
- Visit Sun Valley is not requesting funds this fiscal year.
- There are no funds available to transfer to the Capital Improvement Plan.
- Mountain Humane has previously been a line item in the Police Department budget.
- The budget for Wagon Days has returned to its pre-pandemic funding level.

## FY 2023 Original LOT Expenditures



### Other:

- Consolidated Dispatch – 5.3%
- Sun Valley Economic Development – .5%
- Idaho Dark Sky Alliance – .1%
- Friends of the Sawtooth Avalanche Center – .1%
- Mountain Humane – .1%
- Granicus (Short-term rental program) – 1%

## Local Option Tax Original Fund - Revenues

|    |  | FY 2020<br>Audited<br>Actuals | FY 2021<br>Audited<br>Actuals | FY 2022<br>Adopted w/<br>Amendments | FY 2023<br>Proposed<br>Budget | One-Time |
|----|--|-------------------------------|-------------------------------|-------------------------------------|-------------------------------|----------|
|    | <b>REVENUES</b>                          | 2,606,873                     | 3,391,025                     | 4,675,100                           | 2,846,469                     |          |
|    |  |                               |                               |                                     |                               |          |
|    | <b>Projected Revenue Changes</b>         | FY 2020<br>Audited<br>Actuals | FY 2021<br>Audited<br>Actuals | FY 2022<br>Adopted w/<br>Amendments | FY 2023<br>Proposed<br>Budget | One-Time |
| 1. | Fund Revenue                             | 2,606,873                     | 3,391,025                     | 2,400,000                           | 2,700,000                     | 268,000  |
| 2. | Fund Balance                             |                               |                               | -                                   | 146,469                       |          |
|    | <b>Sub-Total</b>                         | 2,606,873                     | 3,391,025                     | 2,400,000                           | 2,846,469                     | 268,000  |
|    |  |                               |                               |                                     |                               |          |
|    | <b>Inflationary Changes</b>              |                               |                               |                                     |                               |          |
| 1. | Fund Balance FY21 GF CIP                 | -                             | -                             | 348,627                             |                               |          |
| 2. | Fund Balance FY21 GF CIP Sun Valley Road |                               |                               | 1,277,735                           |                               |          |
| 3. | Fund Balance GF Emergency Services       |                               |                               | 411,228                             |                               |          |
| 4. | Fund Balance FY22 NGO's & Other          |                               |                               | 237,510                             |                               |          |
|    |  |                               |                               |                                     |                               |          |
|    |  |                               |                               |                                     |                               |          |
|    | <b>Sub-Total</b>                         | -                             | -                             | 2,275,100                           | -                             |          |
|    |  |                               |                               |                                     |                               |          |
|    | <b>Total Revenue</b>                     | 2,606,873                     | 3,391,025                     | 4,675,100                           | 2,846,469                     | 268,000  |
|    |  |                               |                               |                                     |                               |          |
|    | <b>Total Expenditures</b>                | 2,347,456                     | 2,205,645                     | 4,675,100                           | 2,846,469                     | 268,000  |
|    |  |                               |                               |                                     |                               |          |
|    | <b>Total Revenue Over/(Under)</b>        | 259,417                       | 1,185,380                     | -                                   | -                             | -        |
|    |  |                               |                               |                                     |                               |          |

Local Option Tax Original Fund - Expenditures

|     |  | FY 2020<br>Audited<br>Actuals | FY 2021<br>Audited<br>Actuals | FY 2022<br>Adopted w/<br>Amendments | FY 2023<br>Proposed<br>Budget | One-Time |
|-----|--|-------------------------------|-------------------------------|-------------------------------------|-------------------------------|----------|
|     | <b>EXPENDITURES</b>                            | 2,350,891                     | 2,207,093                     | 4,675,100                           | 2,846,469                     | 268,000  |
|     |  |                               |                               |                                     |                               |          |
|     |  | FY 2020<br>Audited<br>Actuals | FY 2021<br>Audited<br>Actuals | FY 2022<br>Adopted w/<br>Amendments | FY 2023<br>Proposed<br>Budget | One-Time |
| 1.  | City Emergency Services                        | 1,103,317                     | 1,309,465                     | 1,718,672                           | 1,900,000                     |          |
| 2.  | Transfer to GF CIP                             | -                             | 45,000                        | 1,626,362                           | -                             | -        |
| 3.  | Consolidated Dispatch                          | 152,282                       | 156,850                       | 161,556                             | 166,403                       |          |
| 4.  | Wagon Days                                     | 42,500                        | 80,000                        | 117,000                             | 132,250                       |          |
| 5.  | Events   | 22,157                        | 32,830                        | 75,000                              | 85,000                        |          |
| 6.  | Visit Sun Valley SVMA                          | 400,000                       | 110,000                       | 200,000                             | -                             |          |
| 7.  | Mountain Rides                                 | 624,700                       | 469,000                       | 687,000                             | 527,000                       | 242,000  |
| 8.  | Administrative GF Direct Costs                 | 2,500                         | 2,500                         | 3,000                               | 5,000                         |          |
| 9.  | Contingency                                    | -                             | -                             | 9,000                               | -                             |          |
| 10. | SVED   | -                             | -                             | 10,000                              | -                             | 15,000   |
| 11. | Idaho Dark Sky Alliance                        | -                             | -                             | 2,200                               | -                             | 2,500    |
| 12. | Friends of the Sawtooth National FSAC          | -                             | -                             | 4,000                               | -                             | 4,000    |
| 13. | Mountain Humane                                |                               |                               | -                                   |                               | 4,500    |
| 14. | Other  |                               |                               | 1,000                               | 1,000                         |          |
|     | <b>Total Expenditures</b>                      | 2,347,456                     | 2,205,645                     | 4,614,790                           | 2,816,653                     | 268,000  |
|     |  |                               |                               |                                     |                               |          |
| 15. | <b>Granicus (Short Term Rental Compliance)</b> | -                             | -                             | 29,810                              | 29,816                        |          |
| 16. | <b>Audio Systems Equipment Events</b>          |                               |                               | 30,500                              | 0                             |          |
|     | <b>Total Expenditures</b>                      | 2,347,456                     | 2,205,645                     | 4,675,100                           | 2,846,469                     | 268,000  |
|     |  |                               |                               |                                     |                               |          |

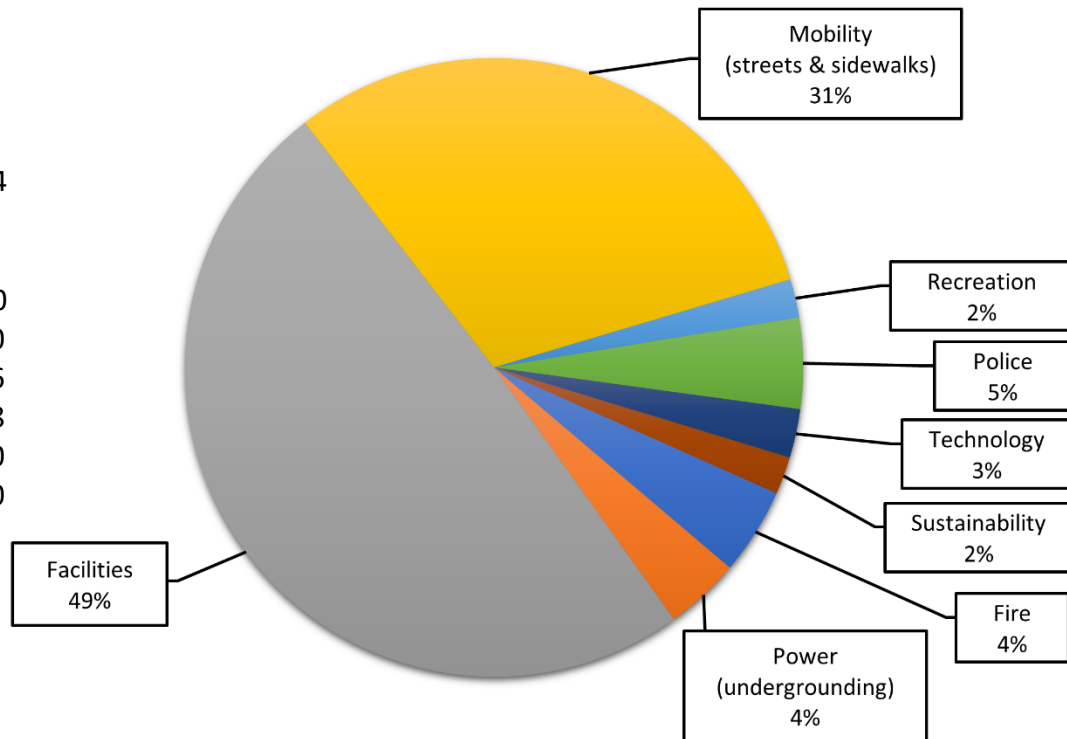


Fiscal Year 2023 is the second year of the updated five-year Capital Improvement Plan. Planned expenses for FY23 total \$2,549,374. The most significant project (\$1 million) is the first phase on improvements to Warm Springs Preserve which will be fully funded via donations received.

The following pages contain expense detail for each fiscal year and is organized by function area. Project requests for the remaining fiscal years exceed the amount of funding from planned resources. Therefore, the CIP plan will be reviewed annually to make necessary changes to ensure expenses align with resources. The CIP also serves as a basis to calculate development impact fees for fire, police, and parks.

### Fiscal Year 2023 Highlights

- FY23 Total Proposed Expense: \$ 2,549,374
- FY23 Revenue Sources
  - Donations \$ 1,000,000
  - Idaho Power Franchise \$ 265,000
  - Use of CIP Fund Balance \$ 938,246
  - Use of LOT Fund Balance \$ 131,128
  - Fire Bond Balance \$ 115,000
  - Police Contract Rebate \$ 100,000





# Capital Improvement | FY23 Detail

| Description  | Department              | Projected Cost     |
|--|-------------------------|--------------------|
| Firefighting EQ (tools)  | Fire                    | \$14,860           |
| PPE (turnout gear)   | Fire                    | \$31,375           |
| MDT (Mobile Computers)   | Fire                    | \$24,000           |
| Radios (portable)  | Fire                    | \$14,000           |
| Medical (city provided)  | Fire                    | \$4,000            |
| Rescue (city provided)   | Fire                    | \$24,800           |
| Shop Tools   | Fire                    | \$2,500            |
|  | <b>Fire</b>             | <b>\$115,535</b>   |
| Water Conservation Upgrades Cost Savings                           | Facilities              | \$20,000           |
| Replace 2001 Ford Ranger   | Facilities              | \$35,000           |
| EV Charging Stations   | Facilities              | \$5,000            |
| Atkinson Park Irrigation Upgrades                                  | Facilities              | \$25,000           |
| Atkinson Park Replace Softball Fence                               | Facilities              | \$27,000           |
| Forest Service Park Replace Restroom Fixtures                      | Facilities              | \$6,500            |
| Forest Service Park New Roof Residential Bldgs                     | Facilities              | \$80,000           |
| Forest Service Park Paint All Buildings                            | Facilities              | \$35,000           |
| John Deere Mower X729 2011 - Replacement                           | Facilities              | \$16,000           |
| Replace Trash Cans (Citywide)                                      | Facilities              | \$10,000           |
| Town Square Upgrades   | Facilities              | TBD                |
| Warm Springs Preserve - Phase I                                    | Facilities              | \$1,000,000        |
| Power Line Undergrounding  | Power                   | \$100,000          |
|  | <b>Facilities/Power</b> | <b>\$1,359,500</b> |
| 2nd Avenue Sharrows/Protected Bike Lane                            | Mobility                | \$80,000           |
| 4th Street Paver Replacement (Main Street to Walnut)               | Mobility                | TBD                |
| Downtown Core Sidewalk infill                                      | Mobility                | \$222,000          |
| Sidewalk Curb and Gutter Repairs                                   | Mobility                | \$111,111          |
| Main and 1st Street - Pedestrian Safety (Construction)             | Mobility                | \$104,400          |
| Main Street and Sun Valley Road - Pedestrian Safety (Construction) | Mobility                | \$113,100          |
| Main Street and 5th Street - Pedestrian Safety (Construction)      | Mobility                | \$104,400          |
| Main Street and 6th Street - Pedestrian Safety (Construction)      | Mobility                | \$52,200           |
|  | <b>Mobility</b>         | <b>\$787,211</b>   |

| Description  | Department                           | Projected Cost     |
|--|--------------------------------------|--------------------|
| Atkinson Park New Soccer Goals (deferred from '22) | Recreation                           | \$10,000           |
| Van/bus from Mt Rides (deferred from '22)          | Recreation                           | \$11,000           |
| Replace Automatic Plow truck                       | Recreation                           | \$30,000           |
|  | <b>Recreation</b>                    | <b>\$51,000</b>    |
| New server for body camera system                  | Police                               | \$24,245           |
| Mobile radio replacement                           | Police                               | \$12,000           |
| Patrol vehicle replacement                         | Police                               | \$55,000           |
| City Share of Record Management System             | Police                               | \$29,883           |
|  | <b>Police</b>                        | <b>\$121,128</b>   |
| IT Upgrades  | Technology                           | \$65,000           |
|  | <b>Technology</b>                    | <b>\$65,000</b>    |
| Sustainability Infrastructure                      | Sustainability Infrastructure        | \$50,000           |
|  | <b>Sustainability Infrastructure</b> | <b>\$50,000</b>    |
| <b>2023 Proposed Totals</b>                        |                                      | <b>\$2,549,374</b> |

## Capital Improvement | FY24 Detail

| Description                               | Department       | Projected Cost |
|---|------------------|----------------|
| Engine 1 (might move to a lease - \$60K)  | Fire             | \$868,219      |
| Firefighting EQ (tools)                   | Fire             | \$14,860       |
| PPE (turnout gear)                        | Fire             | \$31,375       |
| Radios (portable)                         | Fire             | \$14,000       |
| Medical (city provided)                   | Fire             | \$4,000        |
| Rescue (city provided)                    | Fire             | \$24,800       |
| Shop Tools                                | Fire             | \$2,500        |
|   | Fire             | \$959,754      |
| Water Conservation Upgrades Cost Savings  | Facilities       | \$20,000       |
| Atkinson Park Irrigation Upgrades         | Facilities       | \$25,000       |
| Replace Trash Cans (Citywide)             | Facilities       | \$10,000       |
| Replace Gator                             | Facilities       | \$18,000       |
| Replace 2004 Ford Ranger                  | Facilities       | \$35,000       |
| Rotary Park - Bathroom Roof Replacement   | Facilities       | \$25,000       |
| Splash Pad - Replace 2 Pumps              | Facilities       | \$8,500        |
| Town Square Upgrades                      | Facilities       | TBD            |
| Warm Springs Preserve - Phase II          | Facilities       | TBD            |
| Atkinson Park Refurbish Legion Ballfield  | Facilities       | \$150,000      |
| Edelweiss Park Install Irrigation Hookup  | Facilities       | \$10,000       |
| Rotary Park Paint Bathrooms               | Facilities       | \$15,000       |
| Rotary Park Replace Paver Walkways        | Facilities       | \$22,000       |
| Rotary Park Replace Picnic tables         | Facilities       | \$11,000       |
| Rotary Park Replace Play Structure        | Facilities       | \$7,000        |
| Power Line Undergrounding                 | Power            | \$180,000      |
|   | Facilities/Power | \$536,500      |
| Mill and Overlay Walnut Avenue            | Mobility         | \$80,000       |
| Warm Springs Road Reconfiguration (\$TBD) | Mobility         | TBD            |
| Downtown Core Sidewalk infill             | Mobility         | \$222,000      |
| Sidewalk Curb and Gutter Repairs          | Mobility         | \$111,111      |
| Mill and Overlay East Avenue              | Mobility         | \$600,000      |
| Town Square Alley - asphalt               | Mobility         | \$50,000       |
|   | Mobility         | \$1,063,111    |

| Description                                    | Department                    | Projected Cost     |
|--|-------------------------------|--------------------|
| Reconfiguration of Upper/Lower Softball Fields | Recreation                    | \$50,000           |
| John Deere Gator                               | Recreation                    | \$20,000           |
|  | Recreation                    | \$70,000           |
| Patrol vehicle replacement                     | Police                        | \$57,000           |
| Tasers (set of 4)                              | Police                        | \$14,000           |
| City Share of Record Management System         | Police                        | \$29,883           |
|  | Police                        | \$100,883          |
| Elgin Eagle (2006) - Sweeper                   | Street/Equipment              | \$250,000          |
|  | Street/Equipment              | \$250,000          |
| IT Upgrades                                    | Technology                    | \$65,000           |
|  | Technology                    | \$65,000           |
| Sustainability Infrastructure                  | Sustainability Infrastructure | \$50,000           |
|  | Sustainability Infrastructure | \$50,000           |
| % for Art                                      | % for Art                     | \$0                |
|  | % for Art                     | \$0                |
| <b>2024 Proposed Totals</b>                    |                               | <b>\$3,095,248</b> |

## Capital Improvement | FY25 Detail

| Description  | Department       | Projected Cost |
|--|------------------|----------------|
| Firefighting EQ (tools)  | Fire             | \$14,860       |
| PPE (turnout gear)   | Fire             | \$31,375       |
| Radios (portable)  | Fire             | \$14,000       |
| Medical (city provided)  | Fire             | \$4,000        |
| Rescue (city provided)   | Fire             | \$24,800       |
| Shop Tools   | Fire             | \$2,500        |
|  | Fire             | \$91,535       |
| Water Conservation Upgrades Cost Savings                         | Facilities       | \$20,000       |
| Atkinson Park Irrigation Upgrades                                | Facilities       | \$25,000       |
| Farnlun Park Irrigation Hookup                                   | Facilities       | \$10,000       |
| Farnlun Park Potable Water                                       | Facilities       | \$15,000       |
| Skate Park - Permanent Bathrooms                                 | Facilities       | \$125,000      |
| Replace Trash Cans (Citywide)                                    | Facilities       | \$10,000       |
| Town Square Upgrades   | Facilities       | \$120,000      |
| Power Line Undergrounding  | Power            | \$180,000      |
|  | Facilities/Power | \$505,000      |
| Lewis & Northwood - sidewalk, gutter, roadway (Engineering)      | Mobility         | \$200,000      |
| Warm Springs lift area - sidewalk, gutter, roadway (Engineering) | Mobility         | \$250,000      |
| 1st Avenue and 1st Street - Pedestrian Safety                    | Mobility         | \$130,000      |
| 1st Avenue and 4th Street - Pedestrian Safety                    | Mobility         | \$140,000      |
| 1st Avenue and 5th Street - Pedestrian Safety                    | Mobility         | \$140,000      |
| East Avenue and 2nd Street - Pedestrian Safety                   | Mobility         | \$120,000      |
| East Avenue and 5th Street - Pedestrian Safety                   | Mobility         | \$130,000      |
| SH-75 Pathway-North of Town (Construction)                       | Mobility         | \$257,000      |
| Downtown Core Sidewalk infill                                    | Mobility         | \$222,000      |
| Sidewalk Curb and Gutter Repairs                                 | Mobility         | \$111,111      |
|  | Mobility         | \$1,700,111    |

| Description                            | Department                    | Projected Cost     |
|--|-------------------------------|--------------------|
| New vehicle (hybrid)                   | Police                        | \$60,000           |
| New handguns (12 units included)       | Police                        | \$14,000           |
| City Share of Record Management System | Police                        | \$29,883           |
|  | Police                        | \$103,883          |
| Standby Generator                      | Street/Equipment              | \$150,000          |
| Elgin Geovac (2000) - Sweeper          | Street/Equipment              | \$300,000          |
| 140 Grader (TBD)                       | Street/Equipment              | \$345,000          |
|  | Street/Equipment              | \$795,000          |
| IT Upgrades                            | Technology                    | \$65,000           |
|  | Technology                    | \$65,000           |
| Sustainability Infrastructure          | Sustainability Infrastructure | \$50,000           |
|  | Sustainability Infrastructure | \$50,000           |
| % for Art                              | % for Art                     | \$0                |
|  | % for Art                     | \$0                |
|  |                               |                    |
| <b>2025 Proposed Totals</b>            |                               | <b>\$3,310,529</b> |

## Capital Improvement | FY26 Detail

| Description   | Department                           | Projected Cost     |
|---|--------------------------------------|--------------------|
| Firefighting EQ (tools)                               | Fire                                 | \$14,860           |
| PPE (turnout gear)                                    | Fire                                 | \$31,375           |
| Radios (portable)                                     | Fire                                 | \$14,000           |
| Medical (city provided)                               | Fire                                 | \$4,000            |
| Rescue (city provided)                                | Fire                                 | \$24,800           |
| Shop Tools  | Fire                                 | \$2,500            |
|   | <b>Fire</b>                          | <b>\$91,535</b>    |
| Atkinson Park Irrigation Upgrades                     | Facilities                           | \$25,000           |
| Replace Trash Cans (Citywide)                         | Facilities                           | \$10,000           |
| Power Line Undergrounding                             | Power                                | \$180,000          |
|   | <b>Facilities/Power</b>              | <b>\$215,000</b>   |
| Warm Springs Road and Saddle Road - Pedestrian Safety | Mobility                             | \$170,000          |
| Downtown Core Sidewalk infill                         | Mobility                             | \$222,000          |
| Sidewalk Curb and Gutter Repairs                      | Mobility                             | \$111,111          |
|   | <b>Mobility</b>                      | <b>\$503,111</b>   |
| KPD 1424 Replacement                                  | Police                               | \$60,000           |
| City Share of Record Management System                | Police                               | \$29,883           |
|   | <b>Police</b>                        | <b>\$89,883</b>    |
| Elgin Pelican (2001) - Sweeper                        | Street/Equipment                     | \$300,000          |
| New Snow Blower                                       | Street/Equipment                     | \$850,000          |
| Sand Storage Building                                 | Street/Equipment                     | \$200,000          |
|   | <b>Street/Equipment</b>              | <b>\$1,350,000</b> |
| IT Upgrades   | Technology                           | \$65,000           |
|   | <b>Technology</b>                    | <b>\$65,000</b>    |
| Sustainability Infrastructure                         | Sustainability Infrastructure        | \$50,000           |
|   | <b>Sustainability Infrastructure</b> | <b>\$50,000</b>    |
| % for Art   | % for Art                            | \$0                |
|   | <b>% for Art</b>                     | <b>\$0</b>         |
|   |                                      |                    |
| <b>2026 Proposed Totals</b>                           |                                      | <b>\$2,364,529</b> |

## Capital Improvement | FY27 Detail

| Description                            | Department                    | Projected Cost   |
|--|-------------------------------|------------------|
| Firefighting EQ (tools)                | Fire                          | \$14,860         |
| PPE (turnout gear)                     | Fire                          | \$31,375         |
| Radios (portable)                      | Fire                          | \$14,000         |
| Medical (city provided)                | Fire                          | \$4,000          |
| Rescue (city provided)                 | Fire                          | \$24,800         |
| Shop Tools                             | Fire                          | \$2,500          |
|  | Fire                          | \$91,535         |
| Replace Trash Cans (Citywide)          | Facilities                    | \$10,000         |
| Power Line Undergrounding              | Power                         | \$180,000        |
|  | Facilities/Power              | \$190,000        |
| Downtown Core Sidewalk infill          | Mobility                      | \$222,000        |
| Sidewalk Curb and Gutter Repairs       | Mobility                      | \$111,111        |
|  | Mobility                      | \$333,111        |
| Zamboni                                | Recreation                    | \$40,000         |
|  | Recreation                    | \$40,000         |
| Rifle Replacements (18 Units)          | Police                        | \$18,000         |
| City Share of Record Management System | Police                        | \$29,883         |
| Vehicle Purchase                       | Police                        | \$60,000         |
|  | Police                        | \$107,883        |
| IT Upgrades                            | Technology                    | \$65,000         |
|  | Technology                    | \$65,000         |
| Sustainability Infrastructure          | Sustainability Infrastructure | \$50,000         |
|  | Sustainability Infrastructure | \$50,000         |
| % for Art                              | % for Art                     | \$289            |
|  | % for Art                     | \$289            |
| <b>2027 Proposed Totals</b>            |                               | <b>\$877,818</b> |



## Enterprise Funds



The Water Division of the Utilities Department is responsible for providing potable water to the residents and businesses of Ketchum. The division operates several well sites and reservoirs throughout the city. The division also reads meters, repairs meters, supervises the installation of water taps, and processes utility billing.

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### **Fiscal Year 2022 Highlights**

- A 4.9% percent rate adjustment would be necessary to fund expenses should the Council prefer not to access fund balance.
- Most significant increase in capital is associated with an emergency power generator (\$250,000 estimate).
- No significant changes to operating expenses.

#### **Personnel:**

- No changes.

### **Fiscal Year 2023 Highlights**

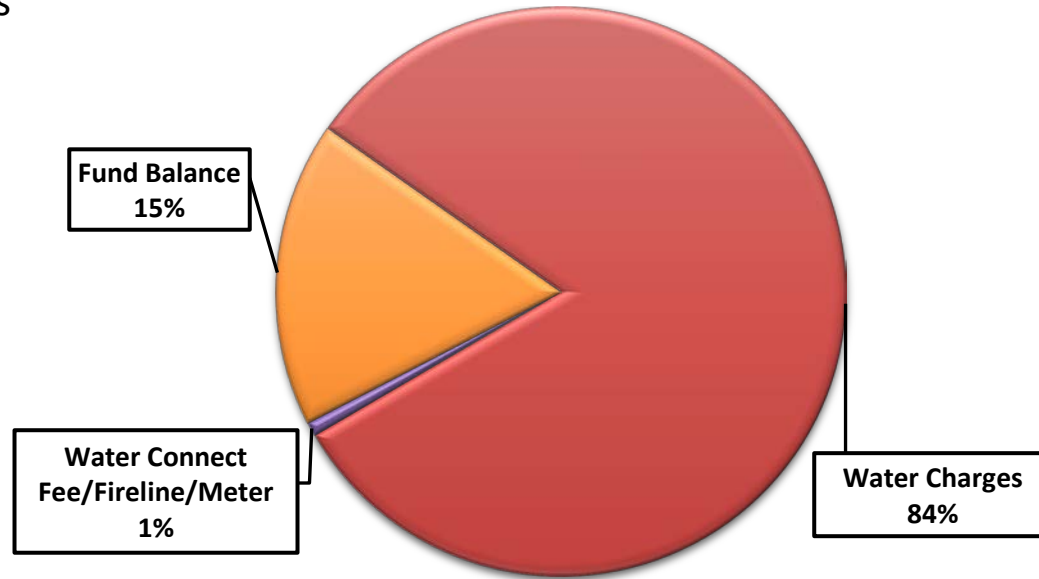
- Proposed new tiered rate structure to promote water conservation.
- Increase funding to implement multi-year Capital Improvement Plan.

#### **Personnel:**

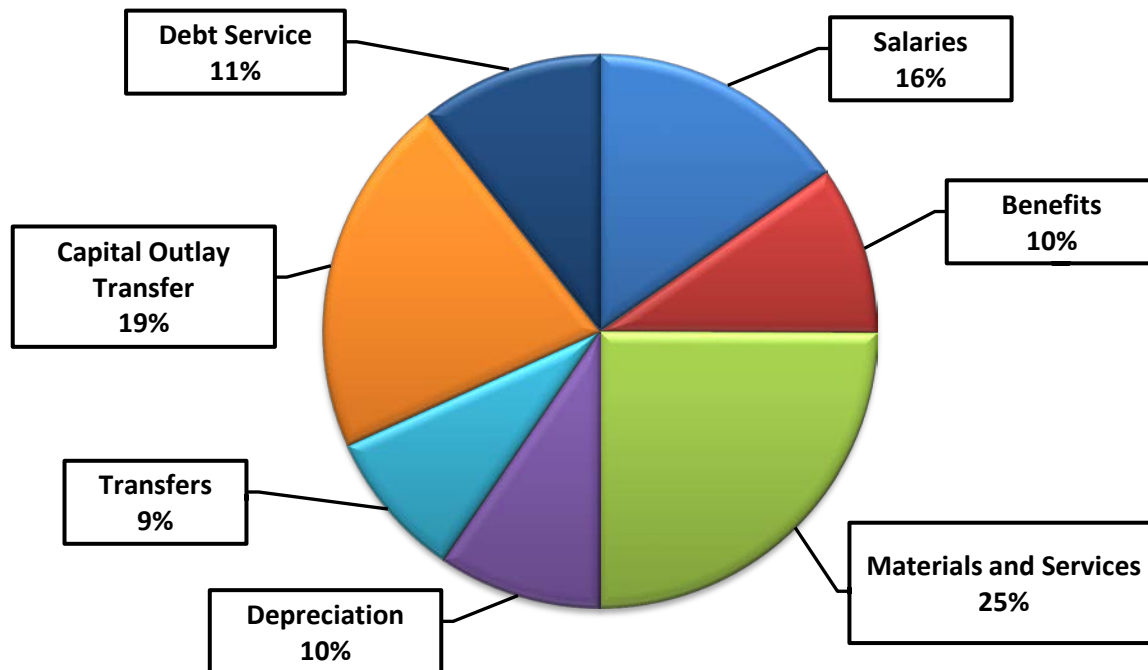
- No changes.



## FY23 Water Resources



## FY 2023 Water Requirements



## Water Division Revenues & Expenditures

|                                     | FY 2021 Audited Actuals | FY 2022 Adopted Budget | FY 2022 Actuals  | FY 2023 Proposed Budget |  |                            | FY 2021 Audited Actuals | FY 2022 Adopted Budget | FY 2022 Actuals  | FY 2023 Proposed Budget |
|-------------------------------------|-------------------------|------------------------|------------------|-------------------------|--|----------------------------|-------------------------|------------------------|------------------|-------------------------|
| <b>Revenues</b>                     |                         |                        |                  |                         |  | <b>Expenditures</b>        |                         |                        |                  |                         |
| <b>WATER</b>                        | 2,286,824               | 2,469,632              | 1,052,487        | 2,815,101               |  | <b>WATER</b>               | 2,065,612               | 2,469,632              | 1,210,799        | 2,815,101               |
|                                     |                         |                        |                  |                         |  |                            |                         |                        |                  |                         |
|                                     | FY 2021 Audited Actuals | FY 2022 Adopted Budget | FY 2022 Actuals  | FY 2023 Proposed Budget |  |                            | FY 2021 Audited Actuals | FY 2022 Adopted Budget | FY 2022 Actuals  | FY 2023 Proposed Budget |
| <b>Revenues</b>                     |                         |                        |                  |                         |  | <b>Expenditures</b>        |                         |                        |                  |                         |
| 1. WATER CHARGES                    | 2,247,669               | 2,436,632              | 1,006,081        | 2,357,768               |  | 1. SALARIES                | 283,901                 | 439,285                | 218,785          | 441,535                 |
| 2. WA CONNECT FEE/FIRELINE/METER    | 13,853                  | 23,000                 | 10,289           | 23,000                  |  | 2. BENEFITS                | 159,540                 | 284,482                | 110,860          | 283,764                 |
| 3. WATER INSPECTION FEES            | -                       | -                      | -                | -                       |  | 3. MATERIALS AND SERVICES  | 434,492                 | 683,844                | 315,282          | 721,193                 |
| 4. INTEREST EARNINGS                | 5,383                   | 10,000                 | 2,911            | 10,000                  |  | 4. DEPRECIATION            | 268,051                 | -                      | -                | 275,000                 |
| 5. REFUNDS & REIMBURSEMENTS         | (1,321)                 | -                      | 32,012           | -                       |  | 5. TRANSFERS               | 791,359                 | -                      | 503,289          | 251,365                 |
| 6. MISCELLANEOUS REVENUE            | 1,863                   | -                      | 1,194            | 2,500                   |  | 6. CAPITAL OUTLAY TRANSFER | 523,308                 | 754,934                | -                | 534,000                 |
| 7. GAIN(LOSS) ON PENSION ACTIVITY   | 19,378                  | -                      | -                | -                       |  | 7. DEBT SERVICE            | 128,269                 | 307,087                | 62,583           | 308,244                 |
| 7. FUND BALANCE                     | 0                       | -                      | -                | 421,833                 |  | <b>Total Expenditures</b>  | <b>2,588,921</b>        | <b>2,469,632</b>       | <b>1,210,799</b> | <b>2,815,101</b>        |
| <b>Total Revenue less Transfers</b> | 2,286,824               | 2,469,632              | 1,052,487        | 2,815,101               |  |                            |                         |                        |                  |                         |
| <b>Transfers</b>                    | -                       | -                      | -                | -                       |  | <b>Funding Requests</b>    |                         |                        |                  |                         |
| <b>Total Revenue</b>                | <b>2,286,824</b>        | <b>2,469,632</b>       | <b>1,052,487</b> | <b>2,815,101</b>        |  | 1.                         |                         |                        |                  |                         |
|                                     |                         |                        |                  |                         |  | 2.                         |                         |                        |                  |                         |
| <b>Total Revenue</b>                | <b>2,286,824</b>        | <b>2,469,632</b>       | <b>1,052,487</b> | <b>2,815,101</b>        |  |                            |                         |                        |                  |                         |
|                                     |                         |                        |                  |                         |  | <b>Sub-total</b>           | -                       | -                      | -                | -                       |
| <b>Total Expenditures</b>           | <b>2,588,921</b>        | <b>2,469,632</b>       | <b>1,210,799</b> | <b>2,815,101</b>        |  | <b>Total Expenditures</b>  | <b>2,588,921</b>        | <b>2,469,632</b>       | <b>1,210,799</b> | <b>2,815,101</b>        |
|                                     |                         |                        |                  |                         |  |                            |                         |                        |                  |                         |
| <b>Total Revenue Over/(Under)</b>   | <b>(302,096)</b>        | <b>0</b>               | <b>(158,312)</b> | <b>0</b>                |  |                            |                         |                        |                  |                         |

# Water Fund Expenditures

|                                     | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022 ADOPTED<br>BUDGET | FY 2023 PROPOSED<br>BUDGET | NOTES                                   |
|-------------------------------------|----------------------------|----------------------------|---------------------------|----------------------------|---|
| <b>1. WATER</b>                     | <b>1,821,197.96</b>        | <b>1,937,343.24</b>        | <b>2,162,544.93</b>       | <b>2,506,856.71</b>        |   |
| <b>1.1. PERSONAL SERVICES</b>       | <b>407,151.12</b>          | <b>443,441.20</b>          | <b>723,766.93</b>         | <b>725,298.71</b>          |   |
| 1000-SALARIES-WATER                 | 243,688.14                 | 261,012.45                 | 408,285.00                | 410,535.00                 |   |
| 1800-PAY DIFFERENTIAL               | 19,246.52                  | 18,643.78                  | 20,000.00                 | 20,000.00                  |   |
| 1900-OVERTIME                       | 10,346.36                  | 4,244.74                   | 11,000.00                 | 11,000.00                  |   |
| 2100-FICA TAXES-CITY                | 20,159.99                  | 22,628.27                  | 33,605.30                 | 33,777.43                  |   |
| 2200-STATE RETIREMENT-CITY          | 31,759.87                  | 33,078.89                  | 52,450.63                 | 52,719.28                  |   |
| 2400-WORKMEN'S COMPENSATION-CITY    | 5,528.76                   | 7,009.01                   | 8,828.00                  | 8,074.00                   |   |
| 2500-HEALTH INSURANCE-CITY          | 69,079.62                  | 68,697.90                  | 163,454.00                | 169,019.00                 |   |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 2,642.19                   | 1,685.84                   | 9,417.00                  | 8,529.00                   |   |
| 2510-DENTAL INSURANCE-CITY          | 2,656.08                   | 2,632.11                   | 4,585.00                  | 5,789.00                   |   |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 995.85                     | 771.37                     | 4,350.00                  | 4,050.00                   |   |
| 2600-LONG TERM DISABILITY           | 1,047.74                   | 1,019.88                   | 1,796.00                  | 1,806.00                   |   |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | -                          | 22,016.96                  | -                         | -                          |   |
| 2710-VACATION/COMPENSATION PAYOUT   | -                          | -                          | -                         | -                          |   |
| 2760-EMPLOYEE HOUSING SUBSIDY       | -                          | -                          | -                         | -                          |   |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                          | -                          | 5,996.00                  | -                          | no seasonal employees                   |
| <b>1.2. MATERIALS AND SERVICES</b>  | <b>455,030.61</b>          | <b>428,742.36</b>          | <b>683,844.00</b>         | <b>721,193.00</b>          |   |
| 3100-OFFICE SUPPLIES & POSTAGE      | 484.07                     | 1,118.31                   | 2,000.00                  | 2,000.00                   |   |
| 3120-DATA PROCESSING                | 5,177.84                   | 5,154.85                   | 7,100.00                  | 7,100.00                   |   |
| 3200-OPERATING SUPPLIES             | 11,942.91                  | 12,923.03                  | 15,000.00                 | 16,500.00                  |   |
| 3250-LABORATORY/ANALYSIS            | 5,442.00                   | 2,855.50                   | 4,000.00                  | 4,000.00                   |   |
| 3400-MINOR EQUIPMENT                | 817.71                     | 1,069.43                   | 2,000.00                  | 2,500.00                   |   |
| 3500-MOTOR FUELS & LUBRICANTS       | 7,074.09                   | 10,306.26                  | 15,000.00                 | 18,000.00                  |   |
| 3600-COMPUTER SOFTWARE              | 2,905.90                   | 5,193.40                   | 8,000.00                  | 10,000.00                  |   |
| 3800-CHEMICALS                      | 7,956.22                   | 6,754.61                   | 12,000.00                 | 12,000.00                  |   |
| 4200-PROFESSIONAL SERVICES          | 63,348.92                  | 13,442.82                  | 170,000.00                | 170,000.00                 |   |
| 4300-STATE & WA DISTRICT FEES       | 8,138.50                   | 10,714.00                  | 15,000.00                 | 17,000.00                  |   |
| 4600-INSURANCE                      | 14,000.00                  | 14,000.00                  | 14,000.00                 | 14,000.00                  |   |
| 4800-DUES, SUBSCRIPTIONS, & MEMBERS | -                          | -                          | 8,000.00                  | 8,000.00                   |   |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 2,226.92                   | 1,423.89                   | 5,000.00                  | 8,000.00                   |   |
| 5000-ADMINISTRATIVE EXPENSE-GEN FND | 102,999.99                 | 106,090.00                 | 109,273.00                | 91,761.00                  | used Mat&Svc Distribution Cal worksheet |
| 5100-TELEPHONE & COMMUNICATIONS     | 5,022.05                   | 4,592.16                   | 9,620.00                  | 13,500.00                  |   |
| 5200-UTILITIES                      | 96,248.68                  | 111,728.77                 | 115,500.00                | 120,000.00                 |   |
| 5500-RIGHT-OF-WAY FEE (STREET DEPT) | 89,000.00                  | 91,446.00                  | 112,351.00                | 121,832.00                 | 5% of user fees 01-3100-6130            |
| 6000-REPAIR & MAINT-AUTO EQUIP      | 2,535.10                   | 5,332.63                   | 10,000.00                 | 15,000.00                  |   |
| 6100-REPAIR & MAINT-MACH & EQUIP    | 29,709.71                  | 23,746.70                  | 40,000.00                 | 60,000.00                  |   |
| 6910-OTHER PURCHASED SERVICES       | -                          | 850.00                     | 10,000.00                 | 10,000.00                  |   |

## Water Fund Expenditures, cont.

|                                     |                     |                     |                     |                     |   |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---|
| 3. CAPITAL OUTLAY                   | 266,588.85          | 273,800.68          | -                   | 275,000.00          |   |
| 7100-WATER EASEMENTS, LAND, ETC     | 5,750.00            | 5,750.00            | -                   | -                   |   |
| 7900-DEPRECIATION EXPENSE           | 260,838.85          | 268,050.68          | -                   | 275,000.00          |   |
| 4. OTHER EXPENDITURES               | 692,427.38          | 791,359.00          | 754,934.00          | 785,365.00          |   |
| 8801-REIMBURSE CITY GENERAL FUND    | 271,040.39          | 279,172.00          | 287,547.00          | 233,365.00          | used Mat&Svc Distribution Cal worksheet |
| 8803-REIMBURSE GF CIP-TECH/LEASING  | 6,387.00            | 6,387.00            | 6,387.00            |                     | included in 8801                        |
| 8864-TRANSFER TO WA CAPITAL IMP FND | 414,999.99          | 505,800.00          | 461,000.00          | 534,000.00          |   |
| 9930-WATER FUND OP. CONTINGENCY     | -                   | -                   | -                   | 18,000.00           | bonus program                           |
| 2. WATER DEBT SERVICE EXP           | 131,793.70          | 128,269.16          | 307,087.00          | 308,244.00          |   |
| 2. MATERIALS AND SERVICES           | 450.00              | 450.00              | 500.00              | 500.00              |   |
| 4200-PROF.SERVICES-PAYING AGENT     | 450.00              | 450.00              | 500.00              | 500.00              |   |
| 4. OTHER EXPENDITURES               | 131,343.70          | 127,819.16          | 306,587.00          | 307,744.00          |   |
| 8300-DEBT SRVC ACCT PRINCIPAL-2015B | (115,000.00)        | (121,000.00)        | 30,000.00           | 30,000.00           |   |
| 8400-DEBT SRVC ACCT INTEREST-2015B  | 109,411.82          | 108,426.13          | 107,675.00          | 106,475.00          |   |
| 8600-DEBT SRVC ACCT PRINCIPAL-2016  | 115,000.00          | 121,000.00          | 152,000.00          | 157,000.00          |   |
| 8700-DEBT SRVC ACCT INTEREST-2016   | 21,931.88           | 19,393.03           | 16,912.00           | 14,269.00           |   |
| <b>Grand Total</b>                  | <b>1,952,991.66</b> | <b>2,065,612.40</b> | <b>2,469,631.93</b> | <b>2,815,100.71</b> |   |

## Water Division CIP

|                                 | FY21 Actuals | FY 2022 Adopted Budget | FY 2022 Actuals | FY 2023 Proposed Budget |  |                                   | FY 2021 Audited Actuals | FY 2022 Adopted Budget | FY 2022 Actuals | FY 2023 Proposed Budget |
|---------------------------------|--------------|------------------------|-----------------|-------------------------|--|-----------------------------------|-------------------------|------------------------|-----------------|-------------------------|
| WATER CIP                       | 650,162      | 487,000                | 436,309         | 559,000                 |  | WATER CIP                         | 525,726                 | 487,000                | -               | 559,000                 |
| Revenues                        | FY21 Actuals | FY 2022 Adopted Budget | FY 2022 Actuals | FY 2023 Proposed Budget |  | Expenditures                      | FY 2021 Audited Actuals | FY 2022 Adopted Budget | FY 2022 Actuals | FY 2023 Proposed Budget |
| 1. WATER CONNECTION FEES        | 144,027      | 25,000                 | 131,824         | 25,000                  |  | 1. MISC SERVICES & CHARGES        | -                       | -                      | -               | 19,000                  |
| 2. INTEREST EARNINGS            | 335          | 1,000                  | 167             | -                       |  | 2. AUTOMOTIVE EQUIPMENT           | -                       | 35,000                 | -               | 30,000                  |
| 3. TRANSFER FROM WATER FUND     | 505,800      | 461,000                | 307,333         | 534,000                 |  | 3. MACHINERY AND EQUIPMENT        | 59,173                  | 72,000                 | -               | 150,000                 |
| 4.                              |              |                        |                 |                         |  | 4. WATER METERS                   | 62,303                  | 50,000                 | 36,506          | 50,000                  |
| Total Revenue less Transfers    | 650,162      | 487,000                | 439,324         | 559,000                 |  | 5. WATER METER REPLACEMENT        | 6,722                   | 20,000                 | 19,283          | 50,000                  |
| Transfers                       | -            | -                      | -               | -                       |  | 6. CONSTRUCTION                   | 46,850                  | 60,000                 | 2,298           | 60,000                  |
| Total Revenue                   | 650,162      | 487,000                | 439,324         | 559,000                 |  | 7. KETCHUM SPRING WA CONVERSION   | 337,118                 | -                      | 197,967         | -                       |
| Funding Requests                |              |                        |                 |                         |  | 8. NEW STAND-BY GENERATOR WA/ADM. | 13,560                  | 250,000                | 5,700           | 200,000                 |
| 1.                              |              |                        |                 |                         |  | Total Expenditures                | 525,726                 | 487,000                | 261,755         | 559,000                 |
| 2.                              |              |                        |                 |                         |  | Funding Requests                  |                         |                        |                 |                         |
| 1.                              |              |                        |                 |                         |  | 1.                                |                         |                        |                 |                         |
| 2.                              |              |                        |                 |                         |  | 2.                                |                         |                        |                 |                         |
| Sub-total                       | -            | -                      | -               | -                       |  | Sub-total                         | -                       | -                      | -               | -                       |
| Total Revenue with Changes      | 650,162      | 487,000                | 439,324         | 559,000                 |  | Total Expenditures                | 525,726                 | 487,000                | 261,755         | 559,000                 |
| Total Expenditures with Changes | 525,726      | 487,000                | 261,755         | 559,000                 |  |                                   |                         |                        |                 |                         |
| Total Revenue Over/Under        | 124,437      | -                      | 177,569         | -                       |  |                                   |                         |                        |                 |                         |

| Row Labels                          | FY 2020 AUDITED ACTUALS | FY 2021 AUDITED ACTUALS | FY 2022 ADOPTED BUDGET | FY 2023 PROPOSED BUDGET |
|-------------------------------------|-------------------------|-------------------------|------------------------|-------------------------|
| 3. WATER CIP                        | 408,637.53              | 525,725.60              | 522,000.00             | 559,000.00              |
| 3. CAPITAL OUTLAY                   | 408,637.53              | 525,725.60              | 522,000.00             | 559,000.00              |
| 6900-MISC SERVICES & CHARGES        | -                       | -                       | -                      | 19,000.00               |
| 7500-AUTOMOTIVE EQUIPMENT           | -                       | -                       | -                      | 30,000.00               |
| 7600-MACHINERY AND EQUIPMENT        | 11,254.53               | 59,172.55               | 72,000.00              | 150,000.00              |
| 7650-WATER METERS                   | 19,624.47               | 62,303.40               | 25,000.00              | 50,000.00               |
| 7653-WATER METER REPLACEMENT        | 4,537.17                | 6,721.58                | 5,000.00               | 50,000.00               |
| 7800-CONSTRUCTION                   | 39,104.66               | 46,850.04               | 50,000.00              | 60,000.00               |
| 7802-KETCHUM SPRING WA CONVERSION   | 334,116.70              | 337,118.03              | 350,000.00             | -                       |
| 7806-NEW STAND-BY GENERATOR WA/ADM. | -                       | 13,560.00               | 20,000.00              | 200,000.00              |
| <b>Grand Total</b>                  | <b>408,637.53</b>       | <b>525,725.60</b>       | <b>522,000.00</b>      | <b>559,000.00</b>       |

## Water Division CIP Detail

| FY 2023   |  |  |              | FY 2024                              |  |  |               | FY 2025                              |  |  |              |               |
|---|--|--|--------------|--------------------------------------|--|--|---------------|--------------------------------------|--|--|--------------|---------------|
| Project/ Purchase Item  |  |  | Cost:        | Project/ Purchase Item               |  |  | Cost:         | Project/ Purchase Item               |  |  | Cost:        |               |
| Atkinsons Park/Parkway ML Ext. (Possibly done in FY 21-22)            |  |  | \$ 19,000.00 | S. HWY 75 to Boulder Court ML Ext.   |  |  | \$ 66,500.00  | Engineering Trail Creek ML/Well      |  |  | \$ 50,000.00 |               |
| NW Well backup Generator- Possible transfer from 2021/22 budget       |  |  | \$200,000.00 | New 1/2 ton work truck               |  |  | \$ 30,000.00  | New 3/4 ton Truck                    |  |  | \$ 35,000.00 |               |
| New 908 Loader w/blower and forks: Quote \$135,849.32 + 10% Inflation |  |  | \$150,000.00 | New Vac trailer system               |  |  | \$ 75,000.00  | Water Ops Backup Genaerator          |  |  | \$130,000.00 |               |
| New 1/2 ton work truck  |  |  | \$ 30,000.00 | Aquire Sherthanner Well              |  |  |               | Aquire Sherthanner Well              |  |  |              |               |
|   |  |  |              | S Wyakkin to Boulder Court ML Ext.   |  |  | \$ 71,250.00  |                                      |  |  |              |               |
| Aquire Sherthanner Well   |  |  |              |                                      |  |  |               |                                      |  |  |              |               |
| 64-4340-7500 Automotive Equipment                                     |  |  |              | 64-4340-7500 Automotive Equipment    |  |  |               | 64-4340-7500 Automotive Equipment    |  |  |              |               |
| 64-4340-7600 Machinery & Equipment                                    |  |  |              | 64-4340-7600 Machinery & Equipment   |  |  |               | 64-4340-7600 Machinery & Equipment   |  |  |              |               |
| 64-4340-7650 Water Meters   |  |  | \$ 50,000.00 | 64-4340-7650 Water Meters            |  |  | \$ 50,000.00  | 64-4340-7650 Water Meters            |  |  | \$ 50,000.00 |               |
| 64-4340-7653 Water Meter Replacement                                  |  |  | \$ 50,000.00 | 64-4340-7653 Water Meter Replacement |  |  | \$ 50,000.00  | 64-4340-7653 Water Meter Replacement |  |  | \$ 50,000.00 |               |
| 64-4340-7800 Construction   |  |  | \$ 60,000.00 | 64-4340-7800 Construction            |  |  | \$ 60,000.00  | 64-4340-7800 Construction            |  |  | \$ 60,000.00 |               |
|   |  |  | Total:       | \$559,000.00                         |  |  | Total:        | \$ 402,750.00                        |  |  | Total:       | \$ 375,000.00 |
|   |  |  |              |                                      |  |  |               |                                      |  |  |              |               |
|   |  |  |              |                                      |  |  |               |                                      |  |  |              |               |
| FY 2026   |  |  |              | FY2027                               |  |  |               |                                      |  |  |              |               |
| Project/ Purchase Item  |  |  | Cost:        | Project/ Purchase Item               |  |  | Cost:         |                                      |  |  |              |               |
| Aquire Sherthanner Well   |  |  |              | Aquire Sherthanner Well              |  |  |               |                                      |  |  |              |               |
| Start Sun Peak well Process   |  |  |              | Trail Creek Mainline Construction    |  |  | \$ 380,000.00 |                                      |  |  |              |               |
| Trail Creek Mainline Construction                                     |  |  | \$380,000.00 | Trail Creek Well, Re-build           |  |  | \$ 500,000.00 |                                      |  |  |              |               |
|   |  |  |              | Start Sun Peak well Process          |  |  |               |                                      |  |  |              |               |
| 64-4340-7500 Automotive Equipment                                     |  |  |              | 64-4340-7500 Automotive Equipment    |  |  |               |                                      |  |  |              |               |
| 64-4340-7600 Machinery & Equipment                                    |  |  |              | 64-4340-7600 Machinery & Equipment   |  |  |               |                                      |  |  |              |               |
| 64-4340-7650 Water Meters   |  |  | \$ 50,000.00 | 64-4340-7650 Water Meters            |  |  | \$ 50,000.00  |                                      |  |  |              |               |
| 64-4340-7653 Water Meter Replacement                                  |  |  | \$ 50,000.00 | 64-4340-7653 Water Meter Replacement |  |  | \$ 50,000.00  |                                      |  |  |              |               |
| 64-4340-7800 Construction   |  |  | \$ 60,000.00 | 64-4340-7800 Construction            |  |  | \$ 60,000.00  |                                      |  |  |              |               |
|   |  |  | Total:       | \$540,000.00                         |  |  | Total:        | \$1,040,000.00                       |  |  |              |               |
|   |  |  |              |                                      |  |  |               |                                      |  |  |              |               |



The Wastewater Division of the Utilities Department is responsible for collecting and treating domestic wastewater. The Sun Valley Water and Sewer District and the City of Ketchum own the wastewater treatment facility. The division operates the wastewater treatment plant and maintains the collection system in the City of Ketchum.

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### **Fiscal Year 2022 Highlights**

- A 4.9% rate adjustment would be necessary to fund expenses should the Council prefer not to access fund balance.
- The most significant change in the capital improvement budget is an allocation of \$500,000 for a new VAC truck. This expense would be split equally with the Sun Valley Water and Sewer District.

#### **Personnel:**

- No changes.

### **Fiscal Year 2023 Highlights**

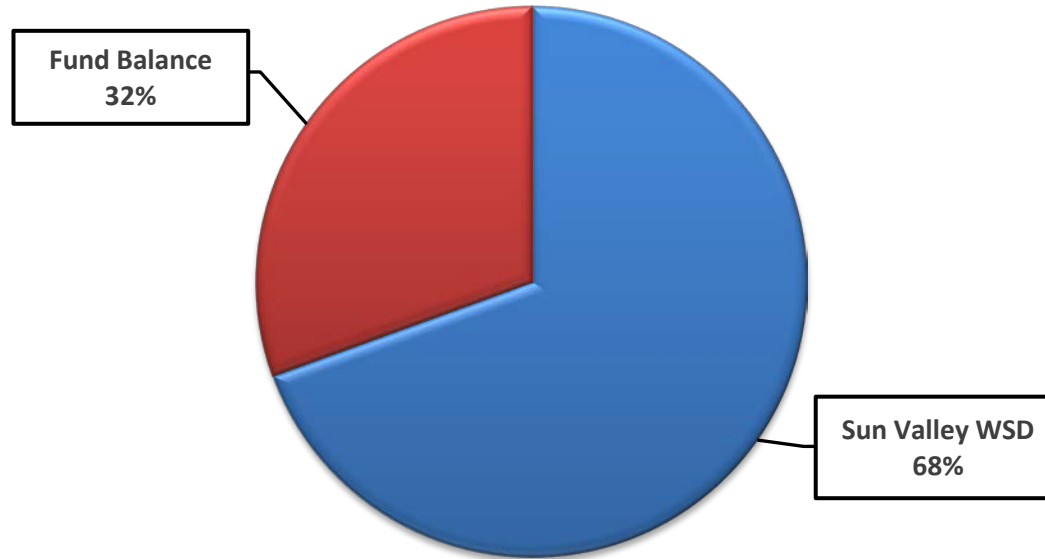
- HDR has recently completed a draft Facility Plan to guide investment at the treatment plant for next 20 years.
- City has retained a financial advisor to develop detailed cash flow analysis and revenue bond scenarios to determine proper blend of rate increases and debt issuance.
- Draft budget assumes at least a 7% rate increase.

#### **Personnel:**

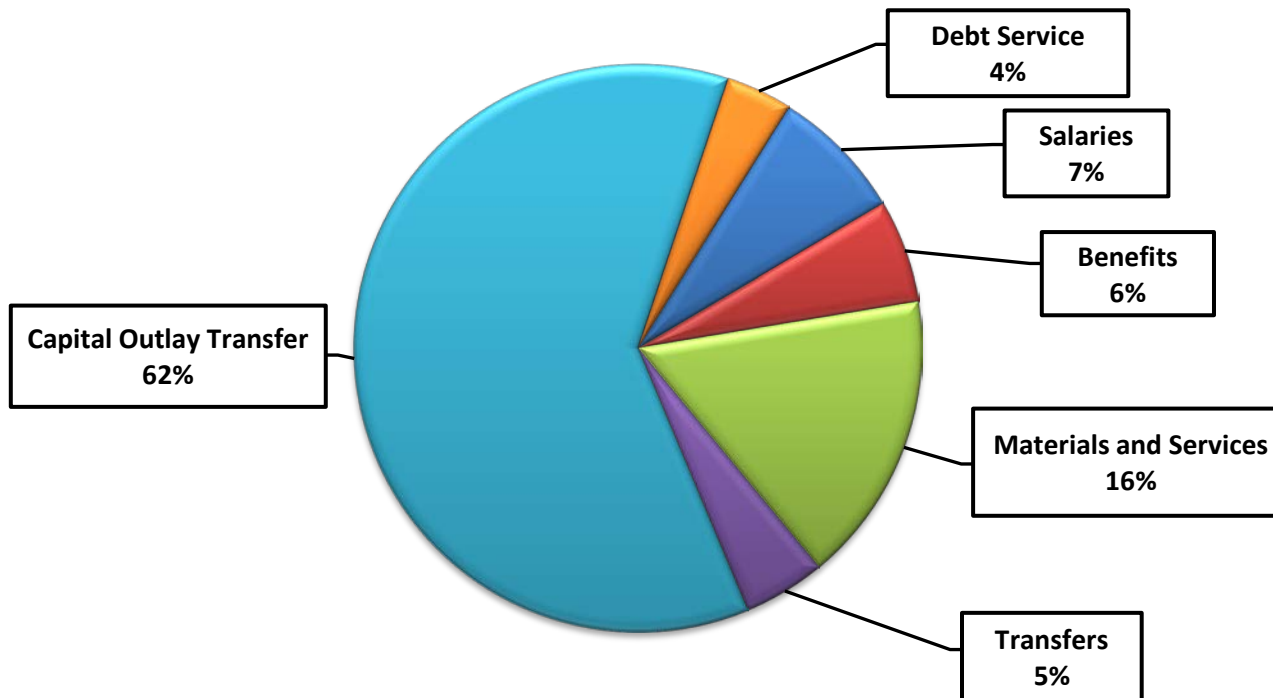
- No changes.



### FY 2023 Wastewater Resources



### FY 2023 Wastewater Requirements



## Wastewater Division Revenues & Expenditures

|  | FY 2021<br>Audited<br>Actuals | FY 2022<br>Adopted<br>Budget | FY 2022<br>Actuals | FY 2023<br>Proposed<br>Budget |                            | FY 2021<br>Audited<br>Actuals | FY 2022<br>Adopted<br>Budget | FY 2022<br>Actuals | FY 2023<br>Proposed<br>Budget |
|--|-------------------------------|------------------------------|--------------------|-------------------------------|----------------------------|-------------------------------|------------------------------|--------------------|-------------------------------|
| <b>Revenues</b>                        |                               |                              |                    |                               | <b>Expenditures</b>        |                               |                              |                    |                               |
| <b>WASTEWATER</b>                      | 2,858,171                     | 3,591,419                    | 2,060,417          | 6,868,120                     | <b>WASTEWATER</b>          | 2,460,185                     | 3,259,625                    | 2,050,962          | 6,868,120                     |
|  |                               |                              |                    |                               |                            |                               |                              |                    |                               |
|  | FY 2021<br>Audited<br>Actuals | FY 2022<br>Adopted<br>Budget | FY 2022<br>Actuals | FY 2023<br>Proposed<br>Budget |                            | FY 2021<br>Audited<br>Actuals | FY 2022<br>Adopted<br>Budget | FY 2022<br>Actuals | FY 2023<br>Proposed<br>Budget |
| <b>Revenues</b>                        |                               |                              |                    |                               | <b>Expenditures</b>        |                               |                              |                    |                               |
| 1. WASTEWATER CHARGES                  | 2,297,441                     | 2,432,485                    | 1,614,970          | 2,602,759                     | 1. SALARIES                | 394,219                       | 464,605                      | 334,233            | 517,130                       |
| 2. WASTEWATER INSPECTION FEES          | 720                           | -                            | 640                | -                             | 2. BENEFITS                | 294,775                       | 358,665                      | 243,178            | 399,567                       |
| 3. SUN VALLEY WA & SW DISTRICT CH      | 540,789                       | 1,151,934                    | 441,649            | 2,906,163                     | 3. MATERIALS AND SERVICES  | 988,370                       | 715,928                      | 477,443            | 1,128,600                     |
| 4. INTEREST EARNINGS                   | 5,564                         | 7,000                        | 3,158              | 7,000                         | 4. TRANSFERS               | 286,801                       | -                            | 196,784            | 319,233                       |
| 5. REFUNDS & REIMBURSEMENTS            | (5,956)                       | -                            | -                  | -                             | 5. CAPITAL OUTLAY TRANSFER | 440,000                       | 1,459,176                    | 776,000            | 4,248,090                     |
| 6. AMORTIZED BOND PREMIUM              | 19,449                        | -                            | -                  | -                             | 6. DEBT SERVICE            | 56,020                        | 261,250                      | 23,323             | 255,500                       |
| 8. FUND BALANCE                        | -                             | -                            | -                  | 1,352,198                     | <b>Total Expenditures</b>  | <b>2,460,185</b>              | <b>3,259,625</b>             | <b>2,050,962</b>   | <b>6,868,120</b>              |
| 7. GAIN(LOSS) ON PENSION ACTIVITY      | 164                           | -                            | -                  | -                             |                            |                               |                              |                    |                               |
| <b>Total Revenue less Transfers</b>    | <b>2,858,171</b>              | <b>3,591,419</b>             | <b>2,060,417</b>   | <b>6,868,120</b>              |                            |                               |                              |                    |                               |
| <b>Transfers</b>                       | <b>-</b>                      | <b>-</b>                     | <b>-</b>           | <b>-</b>                      |                            |                               |                              |                    |                               |
| <b>Total Revenue</b>                   | <b>2,858,171</b>              | <b>3,591,419</b>             | <b>2,060,417</b>   | <b>6,868,120</b>              |                            |                               |                              |                    |                               |
| <b>Funding Requests</b>                |                               |                              |                    |                               | <b>Funding Requests</b>    |                               |                              |                    |                               |
| 1.                                     |                               |                              |                    |                               | 1.                         |                               |                              |                    |                               |
| <b>Sub-total</b>                       | <b>-</b>                      | <b>-</b>                     | <b>-</b>           | <b>-</b>                      | <b>Sub-total</b>           | <b>-</b>                      | <b>-</b>                     | <b>-</b>           | <b>-</b>                      |
|  |                               |                              |                    |                               |                            |                               |                              |                    |                               |
| <b>Total Revenue with Changes</b>      | <b>2,858,171</b>              | <b>3,591,419</b>             | <b>2,060,417</b>   | <b>6,868,120</b>              | <b>Total Expenditures</b>  | <b>2,460,185</b>              | <b>3,259,625</b>             | <b>2,050,962</b>   | <b>6,868,120</b>              |
|  |                               |                              |                    |                               |                            |                               |                              |                    |                               |
| <b>Total Expenditures with Changes</b> | <b>2,460,185</b>              | <b>3,259,625</b>             | <b>2,050,962</b>   | <b>6,868,120</b>              |                            |                               |                              |                    |                               |
|  |                               |                              |                    |                               |                            |                               |                              |                    |                               |
| <b>Total Revenue Over/Under</b>        | <b>397,986</b>                | <b>331,795</b>               | <b>9,455</b>       | <b>0</b>                      |                            |                               |                              |                    |                               |

# Wastewater Division Expenditures

|                                     | FY 2020 AUDITED<br>ACTUALS | FY 2021 AUDITED<br>ACTUALS | FY 2022<br>ADOPTED<br>BUDGET | FY 2023<br>PROPOSED<br>BUDGET | NOTES                               |
|-------------------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|-------------------------------------|
| <b>1. WASTEWATER</b>                | <b>618,301.77</b>          | <b>688,994.51</b>          | <b>823,270.12</b>            | <b>916,696.77</b>             |                                     |
| <b>1. PERSONAL SERVICES</b>         | <b>618,301.77</b>          | <b>688,994.51</b>          | <b>823,270.12</b>            | <b>916,696.77</b>             |                                     |
| 1000-SALARIES                       | 336,005.14                 | 363,449.55                 | 427,732.00                   | 480,257.00                    |                                     |
| 1800-PAY DIFFERENTIAL               | 17,329.96                  | 14,820.34                  | 22,968.00                    | 22,968.00                     |                                     |
| 1900-OVERTIME                       | 11,668.67                  | 15,949.41                  | 13,905.00                    | 13,905.00                     |                                     |
| 2100-FICA TAXES-CITY                | 26,984.68                  | 28,741.49                  | 35,542.28                    | 39,560.45                     |                                     |
| 2200-STATE RETIREMENT-CITY          | 42,868.89                  | 46,105.46                  | 55,473.84                    | 61,745.32                     |                                     |
| 2400-WORKER'S COMPENSATION-CITY     | 5,475.80                   | 6,326.61                   | 8,412.00                     | 9,445.00                      |                                     |
| 2500-HEALTH INSURANCE-CITY          | 159,438.13                 | 195,647.75                 | 230,481.00                   | 264,310.00                    |                                     |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 4,594.12                   | 7,982.96                   | 10,617.00                    | 11,504.00                     |                                     |
| 2510-DENTAL INSURANCE-CITY          | 4,133.42                   | 4,719.92                   | 5,189.00                     | 5,789.00                      |                                     |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 5,133.51                   | 3,786.60                   | 4,800.00                     | 5,100.00                      |                                     |
| 2600-LONG TERM DISABILITY           | 1,443.85                   | 1,464.42                   | 1,882.00                     | 2,113.00                      |                                     |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | 3,225.60                   | -                          | -                            |                               |                                     |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                          | -                          | 6,268.00                     | -                             | no seasonal employees               |
| <b>2. MATERIALS AND SERVICES</b>    | <b>543,725.00</b>          | <b>658,979.62</b>          | <b>715,928.42</b>            | <b>779,600.00</b>             |                                     |
| 3100-OFFICE SUPPLIES & POSTAGE      | 376.33                     | 483.62                     | 700.00                       | 700.00                        |                                     |
| 3120-DATA PROCESSING                | 7,766.74                   | 7,730.73                   | 8,000.00                     | 8,500.00                      |                                     |
| 3200-OPERATING SUPPLIES             | 10,742.34                  | 14,111.21                  | 11,000.00                    | 14,000.00                     |                                     |
| 3400-MINOR EQUIPMENT                | 981.12                     | 607.03                     | 1,000.00                     | 1,100.00                      |                                     |
| 3500-MOTOR FUELS & LUBRICANTS       | 9,482.32                   | 8,282.55                   | 9,500.00                     | 14,025.00                     |                                     |
| 3600-COMPUTER SOFTWARE              | 1,800.00                   | 5,775.90                   | 2,500.00                     | 1,300.00                      |                                     |
| 3800-CHEMICALS                      | 46,120.99                  | 72,425.14                  | 67,000.00                    | 79,500.00                     |                                     |
| 4200-PROFESSIONAL SERVICES          | 31,501.96                  | 43,802.41                  | 48,950.00                    | 54,500.00                     |                                     |
| 4201-IPDES PERMITS                  | 3,711.42                   | 2,747.46                   | 3,711.42                     | 3,711.00                      |                                     |
| 4600-INSURANCE                      | 32,000.00                  | 32,000.00                  | 32,000.00                    | 32,000.00                     |                                     |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 3,577.33                   | 2,749.63                   | 2,500.00                     | 3,715.00                      |                                     |
| 5000-ADMINSTRATIVE EXP - GEN FUND   | 141,891.76                 | 146,149.00                 | 150,533.00                   | 125,525.00                    | used Mat & Svc Distr Calc worksheet |
| 5100- TELEPHONE & COMMUNICATION     | 2,648.03                   | 2,449.59                   | 4,000.00                     | 7,500.00                      |                                     |
| 5200-UTILITIES                      | 106,063.14                 | 126,493.79                 | 135,000.00                   | 175,000.00                    |                                     |
| 5500-RIGHT-OF-WAY FEE (STREET DEPT) | 81,050.00                  | 83,481.00                  | 115,934.00                   | 121,624.00                    | 5% of user fees 01-3100-6140        |
| 6000-REPAIR & MAINT - AUTO EQUIP    | 10,247.38                  | 8,020.87                   | 9,000.00                     | 7,500.00                      |                                     |
| 6100-REPAIR & MAIN - MACH & EQUIP   | 40,432.21                  | 77,357.47                  | 65,000.00                    | 75,000.00                     |                                     |
| 6150-OHIO GULCH REPARY & REPLACE    | 130.00                     | 17.25                      | 1,000.00                     | 1,000.00                      |                                     |
| 6900-COLLECTION SYSTEM SERVICES/CHA | 13,201.93                  | 24,294.97                  | 48,600.00                    | 53,400.00                     |                                     |

### Wastewater Division Expenditures, cont.

|   |                     |                     |                     |                     |                                     |
|---|---------------------|---------------------|---------------------|---------------------|-------------------------------------|
| 3. WASTEWATER                           | 329,788.49          | 329,390.44          | -                   | 330,000.00          |                                     |
| 3. CAPITAL OUTLAY                       | 329,788.49          | 329,390.44          | -                   | 330,000.00          |                                     |
| 7900-DEPRECIATION EXPENSE               | 329,788.49          | 329,390.44          | -                   | 330,000.00          | used Mat & Svc Distr Calc worksheet |
| 4. WASTEWATER                           | 878,669.39          | 726,801.00          | 1,459,176.00        | 4,586,323.00        | included in 8801                    |
| 4. OTHER EXPENDITURES                   | 878,669.39          | 726,801.00          | 1,459,176.00        | 4,586,323.00        | -                                   |
| 8801-REIMBURSE CITY GENERAL FUND        | 271,040.39          | 279,172.00          | 287,547.00          | 319,233.00          |                                     |
| 8803-REIMBURSE GF CIP-TECH/LEASING      | 7,629.00            | 7,629.00            | 7,629.00            |                     |                                     |
| 8863-REIMBURSE WATER COLLECTION SYS     | 200,000.01          | 0.00                | -                   | -                   |                                     |
| 8867-TRANSFER TO WW CAP IMP FUND        | 399,999.99          | 440,000.00          | 1,164,000.00        | 4,248,090.00        |                                     |
| 9930-CONTINGENCY                        | -                   | -                   | -                   | 19,000.00           | bonus program                       |
| 5. WASTEWATER DEBT SERVICE EXP          | 65,340.13           | 56,019.77           | 261,250.00          | 255,500.00          | -                                   |
| 2. MATERIALS AND SERVICES               | 450.00              | 450.00              | 500.00              | 500.00              | -                                   |
| 4200-PROFESSIONAL SERVICES-PAYING AGENT | 450.00              | 450.00              | 500.00              | 500.00              | -                                   |
| 4. OTHER EXPENDITURES                   | 64,890.13           | 55,569.77           | 260,750.00          | 255,000.00          |                                     |
| 8300-DEBT SRVC ACCT PRNCPL-2014C        | -                   | (0.26)              | 215,000.00          | 220,000.00          |                                     |
| 8400-DEBT SRVE ACCT INTEREST-2014C      | 64,890.13           | 55,570.03           | 45,750.00           | 35,000.00           |                                     |
| <b>Grand Total</b>                      | <b>2,435,824.78</b> | <b>2,460,185.34</b> | <b>3,259,624.54</b> | <b>6,868,119.77</b> |                                     |

## Wastewater Division CIP

|  | FY 2021 Audited Actuals | FY 2022 Adopted Budget | FY 2022 Actuals | FY 2023 Proposed Budget |                                  | FY 2021 Audited Actuals | FY 2022 Adopted Budget | FY 2022 Actuals | FY 2023 Proposed Budget |
|--|-------------------------|------------------------|-----------------|-------------------------|----------------------------------|-------------------------|------------------------|-----------------|-------------------------|
| WASTEWATER CIP                         | 536,022                 | 1,206,000              | 862,194         |                         | WASTEWATER CIP                   | 46,404                  | 1,206,000              | 543,236         |                         |
|  |                         |                        |                 |                         |                                  |                         |                        |                 |                         |
| Revenues                               | FY21 Actuals            | FY 2022 Adopted Budget | FY 2022 Actuals | FY 2023 Proposed Budget | Expenditures                     | FY 2021 Audited Actuals | FY 2022 Adopted Budget | FY 2022 Actuals | FY 2023 Proposed Budget |
|  |                         |                        |                 |                         | 1. BOB CAT UW56 TOOLCAT          | 273                     | 50,000                 | 2,242           | -                       |
| 1. IMPACT FEES                         | 7,511                   | -                      | -               | -                       | 2. SEWER VAC TRUCK               | -                       | 500,000                | 448,507         | -                       |
| 2. WASTEWATER CONNECTION FEES          | 87,630                  | 40,000                 | 85,439          | 40,000                  | 3. CONSTRUCTION                  | 1,043                   | 500,000                | 29,760          | -                       |
| 3. INTEREST EARNINGS                   | 881                     | 2,000                  | 755             | 500                     | 4. ENERGY EFFICIENCY PROJECTS    | 275                     | -                      | -               | 50,000                  |
| 4. TRANSFER FROM WASTEWATER FUND       |                         | 1,164,000              | 776,000         | 4,207,590               | 5. HEADWORKS CONSTR. & EQUIP.    | -                       | -                      | -               | -                       |
| 5. FUND BALANCE                        |                         |                        |                 | -                       | 6. CAPITAL FACILITY PLAN         | 44,814                  | 50,000                 | 62,728          | 75,000                  |
| <b>Total Revenue less Transfers</b>    | <b>96,022</b>           | <b>1,206,000</b>       | <b>862,194</b>  | <b>4,248,090</b>        | 7. MICROSCOPE                    | -                       | 6,000                  | -               | -                       |
| Transfers                              | -                       | -                      | -               | -                       | 8. CAPITAL IMP PLAN(NO SHARING)  | -                       | 100,000                | -               | 1,016,610               |
| <b>Total Revenue</b>                   | <b>96,022</b>           | <b>1,206,000</b>       | <b>862,194</b>  | <b>4,248,090</b>        | 9. AERATION BASINS - ANOXIC AND  | -                       | -                      | -               | 2,185,660               |
|  |                         |                        |                 |                         | 10. AERATION BASINS BLOWERS & EL | -                       | -                      | -               | 210,120                 |
| <b>Funding Requests</b>                |                         |                        |                 |                         | 11. UPGRADE FILTER PLC           | -                       | -                      | -               | 710,700                 |
| 1.                                     |                         |                        |                 |                         | <b>Total Expenditures</b>        | <b>46,404</b>           | <b>1,206,000</b>       | <b>543,236</b>  | <b>4,248,090</b>        |
| Sub-total                              | -                       | -                      | -               | -                       | <b>Funding Requests</b>          |                         |                        |                 |                         |
|  |                         |                        |                 |                         |                                  |                         |                        |                 |                         |
| <b>Total Revenue with Changes</b>      | <b>96,022</b>           | <b>1,206,000</b>       | <b>862,194</b>  | <b>4,248,090</b>        | 1.                               |                         |                        |                 |                         |
| <b>Total Expenditures with Changes</b> | <b>46,404</b>           | <b>1,206,000</b>       | <b>543,236</b>  | <b>4,248,090</b>        | Sub-total                        | -                       | -                      | -               | -                       |
|  |                         |                        |                 |                         |                                  |                         |                        |                 |                         |
| <b>Total Revenue Over/Under</b>        | <b>49,618</b>           | <b>-</b>               | <b>318,958</b>  | <b>-</b>                | <b>Total Expenditures</b>        | <b>46,404</b>           | <b>1,206,000</b>       | <b>543,236</b>  | <b>4,248,090</b>        |

| WASTEWATER CIP                | 2020 AUDITED ACTUALS | FY 2021 AUDITED ACTUALS | FY 2022 ADOPTED BUDGET | FY 2023 PROPOSED BUDGET |
|-------------------------------|----------------------|-------------------------|------------------------|-------------------------|
| <b>3. CAPITAL OUTLAY</b>      | <b>516,302</b>       | <b>536,022</b>          | <b>1,206,000</b>       | <b>4,173,090</b>        |
| IMPACT FEES                   | 80,785               | 7,511                   | -                      | -                       |
| INTEREST EARNINGS             | 2,655                | 881                     | 2,000                  | 500                     |
| TRANSFER FROM WASTEWATER FUND | 400,000              | 440,000                 | 1,164,000              | 4,132,590               |
| WASTEWATER CONNECTION FEES    | 32,861               | 87,630                  | 40,000                 | 40,000                  |
| <b>Grand Total</b>            | <b>516,302</b>       | <b>536,022</b>          | <b>1,206,000</b>       | <b>4,173,090</b>        |

# Wastewater Division CIP Detail

| Project  | Project Cost (2022 Dollars) | 2022      | 2023        | 2024        | 2025        | 2026        | 2027        | 2028        | 2029        | 2030        | 2031        |
|--|-----------------------------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Aeration Basins - Anoxic and MLR (Nos. 3 & 4)      | \$987,000                   |           | \$1,016,610 |             |             |             |             |             |             |             |             |
| Aeration Basin Blower Repair                       | \$65,000                    | \$65,000  |             |             |             |             |             |             |             |             |             |
| Grit Removal System                                | \$1,015,000                 |           |             |             |             |             |             |             |             |             | \$1,324,345 |
| Aeration Basin Upgrades (Nos. 1 & 2)               | \$2,140,000                 |           |             |             |             |             | \$1,240,423 | \$1,277,636 |             |             |             |
| Rotary Drum Thickener & Dewatering Building        | \$7,204,000                 |           |             | \$3,821,362 | \$3,936,003 |             |             |             |             |             |             |
| Remove Digester No. 1 Building and New Flat Covers | \$690,000                   |           | \$710,700   |             |             |             |             |             |             |             |             |
| Clarifier No. 1 HVAC and Roof Repair               | \$183,000                   |           |             | \$194,145   |             |             |             |             |             |             |             |
| Gravity Thickener & Transfer Building Demo         | \$145,000                   |           |             |             | \$158,445   |             |             |             |             |             |             |
| Digester No. 2                                     | \$2,648,000                 |           |             |             |             |             |             |             | \$1,085,569 | \$1,118,136 | \$1,151,680 |
| Screw Press  | \$1,527,000                 |           |             |             |             | \$1,718,652 |             |             |             |             |             |
| New & Replacement Digester Blowers                 | \$1,829,000                 |           |             |             |             |             |             |             | \$2,249,439 |             |             |
| Aeration Basin Blowers & Updated Electrical        | \$6,626,000                 |           | \$2,185,660 |             | \$1,849,987 |             | \$1,276,361 |             |             |             |             |
| Replace Generator & MCC-3                          | \$1,263,000                 |           |             |             |             |             |             |             |             | \$1,599,931 |             |
| Pump Replacements                                  | \$1,413,000                 |           |             |             |             |             | \$409,514   |             |             |             |             |
| Replace UV Equipment                               | \$1,694,000                 |           |             |             |             |             |             | \$2,022,725 |             |             |             |
| Upgrade PLC Hardware                               | \$1,356,000                 |           |             |             |             | \$1,526,190 |             |             |             |             |             |
| Upgrade Filter PLC                                 | \$102,000                   |           | \$105,060   |             |             |             |             |             |             |             |             |
| Digester No. 1 Diffusers                           | \$250,000                   |           |             |             |             |             |             |             |             |             | \$326,193   |
| Clarifier Mechanism No. 1 Replacement              | \$553,000                   |           |             |             |             |             |             |             |             |             |             |
| Upgrade Dewatering PLC                             | \$102,000                   |           |             |             |             |             |             |             |             |             |             |
| Misc. Headworks Improvements                       | \$271,000                   |           |             |             |             |             | \$59,123    |             |             |             |             |
| Upgrade UV PLC                                     | \$102,000                   |           | \$105,060   |             |             |             |             |             |             |             |             |
| Clarifier Mechanism No. 2 Replacement              | \$454,000                   |           |             |             |             |             |             |             |             |             |             |
| Ancillary Buildings                                | \$1,010,000                 |           |             |             |             |             |             |             |             |             |             |
| Utility Tractor                                    | \$67,000                    | \$67,000  |             |             |             |             |             |             |             |             |             |
| Sewer Cleaning "Vac" Truck                         | \$450,000                   | \$450,000 |             |             |             |             |             |             |             |             |             |
| Parking Lot Repaving                               | \$1,330,000                 |           |             |             |             | \$748,463   |             |             |             |             |             |
| Replace VFD's                                      | \$1,564,000                 |           |             |             |             |             |             | \$933,749   |             |             |             |
| Outfall Clearing                                   | \$167,000                   |           |             |             |             | \$93,980    |             |             |             |             |             |

Annual Capital Costs | \$37,207,000 | \$582,000 | \$4,123,090 | \$4,015,507 | \$5,944,435 | \$4,087,285 | \$2,985,421 | \$4,234,109 | \$3,335,008 | \$2,718,066 | \$2,802,218

| 2032        | 2033        | 2034 | 2035      | 2036      | 2037      | 2038        | 2039 | 2040 | 2041 | 2042        | Annualized Cost |
|-------------|-------------|------|-----------|-----------|-----------|-------------|------|------|------|-------------|-----------------|
|             |             |      |           |           |           |             |      |      |      |             | \$66,342        |
|             |             |      |           |           |           |             |      |      |      |             | \$4,369         |
|             |             |      |           |           |           |             |      |      |      |             | \$68,224        |
|             |             |      |           |           |           |             |      |      |      |             | \$143,842       |
|             |             |      |           |           |           |             |      |      |      |             | \$484,222       |
|             |             |      |           |           |           |             |      |      |      |             | \$46,379        |
|             |             |      |           |           |           |             |      |      |      |             | \$12,300        |
|             |             |      |           |           |           |             |      |      |      |             | \$9,746         |
|             |             |      |           |           |           |             |      |      |      |             | \$177,987       |
|             |             |      |           |           |           |             |      |      |      |             | \$102,638       |
|             |             |      |           |           |           |             |      |      |      |             | \$122,938       |
| \$2,298,097 |             |      |           |           |           |             |      |      |      |             | \$445,371       |
|             |             |      |           |           |           |             |      |      |      |             | \$84,893        |
| \$474,738   |             |      |           |           | \$550,352 |             |      |      |      | \$638,009   | \$94,976        |
|             |             |      |           |           |           |             |      |      |      |             | \$113,863       |
|             |             |      |           |           |           |             |      |      |      |             | \$91,144        |
|             |             |      |           |           |           |             |      |      |      |             | \$6,856         |
|             |             |      |           |           |           |             |      |      |      |             | \$16,804        |
| \$743,186   |             |      |           |           |           |             |      |      |      |             | \$37,170        |
|             |             |      | \$149,790 |           |           |             |      |      |      |             | \$6,856         |
|             |             |      |           |           |           | \$353,035   |      |      |      |             | \$18,215        |
|             |             |      |           |           |           |             |      |      |      |             | \$6,856         |
|             |             |      | \$666,714 |           |           |             |      |      |      |             | \$30,516        |
|             | \$1,398,076 |      |           |           |           |             |      |      |      |             | \$67,888        |
|             |             |      |           |           |           |             |      |      |      |             | \$4,503         |
|             |             |      |           |           |           |             |      |      |      |             | \$30,247        |
|             |             |      |           |           |           |             |      |      |      | \$1,201,064 | \$89,397        |
|             |             |      |           |           |           | \$1,254,880 |      |      |      |             | \$105,125       |
|             |             |      |           | \$126,301 |           |             |      |      |      |             | \$11,225        |

\$3,516,021 | \$1,398,076 | \$0 | \$816,505 | \$126,301 | \$550,352 | \$1,607,916 | \$0 | \$0 | \$0 | \$1,839,073 | \$2,500,895



## Development Services

The Development Services Trust Fund is an account established for bonds or other monies deposited as required by city ordinances for development projects. If projects do not fulfill their obligations, the funds may be withdrawn and used for mitigating any issues in connection to the development. In the vast majority of cases, the funds are returned to the applicant in full.

## Parks and Recreation

The Parks and Recreation Trust Fund provides budget authority to receive and expend money obtained through grants, donations, and General Fund contributions. A new sub account was created to house donations made toward the Warm Springs Preserve. Federal law typically requires that money received through grants be segregated into separate funds and that the receipt and expenditure of such money be accounted separately from other city functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions of donors.

## Police

The Police Trust Fund provides budget authority to receive and expend money obtained through forfeitures and seized assets. Federal law requires that money received through such forfeitures be segregated into separate funds and that the receipt and expenditure of such money be accounted separately from other city functions. Federal law also limits the expenditure of such funds to specific uses, such as drug enforcement, education activities, and capital equipment or improvements.



Trust Funds

| <b>TRUST FUNDS</b>   | <b>FY 2020 Audited<br/>Actuals</b> | <b>FY 2021 Audited<br/>Actuals</b> | <b>FY 2022 Adopted<br/>w/ Amendments</b> | <b>FY 2023 Proposed<br/>Budget</b> |
|----------------------|------------------------------------|------------------------------------|--|------------------------------------|
| <b>DEVELOPMENTAL</b> |                                    |                                    |  |                                    |
| REVENUE              | 246,869                            | 100,355                            | 150,000                                  | 150,000                            |
| EXPENDITURE          | 234,642                            | 117,630                            | 150,000                                  | 150,000                            |
| <b>TOTAL</b>         | <b>12,228</b>                      | <b>-17,275</b>                     | <b>0</b>                                 | <b>0</b>                           |
| <b>PARKS</b>         |                                    |                                    |  |                                    |
| REVENUE              | 15,634                             | 92,369                             | 127,050                                  | 1,279,956                          |
| EXPENDITURE          | 45,165                             | 26,668                             | 124,050                                  | 1,279,956                          |
| <b>TOTAL</b>         | <b>-29,531</b>                     | <b>65,702</b>                      | <b>3,000</b>                             | <b>0</b>                           |
| <b>POLICE</b>        |                                    |                                    |  |                                    |
| REVENUE              | 1,615                              | 441                                | 96,000                                   | 7,500                              |
| EXPENDITURE          | 0                                  | 0                                  | 95,000                                   | 7,500                              |
| <b>TOTAL</b>         | <b>1,615</b>                       | <b>441</b>                         | <b>1,000</b>                             | <b>0</b>                           |



## General Obligation and Debt Service Fund

The General Obligation and Debt Service Fund provides for debt service on the City's Series 2007 General Obligation (G.O.) Bonds that funded certain Streets Department capital equipment acquisitions as well as the Series 2020 General Obligation Bonds that are funding construction of the new station for the Fire and Rescue Department.

The 2007 G.O. Bonds were authorized by the requisite two-thirds of the voters at the election held on November 7, 2006, in the amount of \$1,550,000. Ordinance 1014 provides for the repayment of the bonds over a 14-year term. The final payment is scheduled for August 2021. Interest rates on the bonds vary from 3.72% to 4.43%.

The 2020 G.O. Bonds were authorized by the requisite two-thirds of the voters at the election held on November 5, 2019, in the amount of \$11,500,000. Ordinance 1201 provides for the repayment of the bonds over a 25-year term. The final payment is scheduled for September 2044. Interest rates on the bonds vary from 2.00% to 5.00% with a true interest cost of 1.92% over the life of the bonds.

## Community Housing In-Lieu Fund

The purpose of the Community Housing In-Lieu Fund is to provide budget authority to administer the City's community housing in-lieu program. In-lieu funds are restricted for uses that advance community housing efforts.



## City/County Housing Department (formerly the Mayor-Council Strategic Initiatives Fund)

The FY23 budget is a scaled down approach (\$848,349) for the first year of the Housing Action Plan due to the recent Local Option Tax vote not receiving voter approval. The draft budget assumes full utilization of the Strategic Initiatives Account and \$266,349 from General Fund – Fund Balance. This scope of work would be co-funded with Blaine County similar to the countywide sustainability approach.

In October of 2021, the city kicked off the process to create the Ketchum Housing Action Plan. The city created a community task force to assist in the creation of the plan. The task force held several meetings to provide feedback on the development of the plan. Staff held a series of meetings with potential implementing partners outlined in the plan to ensure alignment should the plan be approved and funded. Three phases of significant community engagement were conducted to solicit feedback on the development of the plan. City Council formally adopted the plan on May 9<sup>th</sup>.

## Wagon Days Fund

The Wagon Days Fund provides budget authority to support the annual Wagon Days Celebration that takes place during the Labor Day weekend. The Wagon Days Celebration is funded through a mix donations, ticket and souvenir sales coupled with the Local Option Tax Fund.

## Other Funds

| <b>OTHER FUNDS</b>                               | <b>FY 2020 Audited<br/>Actuals</b> | <b>FY 2021 Audited<br/>Actuals</b> | <b>FY 2022 Adopted w/<br/>Amendments</b> | <b>FY 2023 Proposed<br/>Budget</b> |
|--|------------------------------------|------------------------------------|--|------------------------------------|
| <b>GENERAL OBLIGATION FIRE BOND</b>              |                                    |                                    |  |                                    |
| REVENUE  | 0                                  | 596,111                            | 636,050                                  | 611,769                            |
| EXPENDITURE                                      | 0                                  | 611,679                            | 636,050                                  | 611,769                            |
| <b>TOTAL</b>                                     | <b>0</b>                           | <b>-15,568</b>                     | <b>0</b>                                 | <b>0</b>                           |
| <b>GENERAL OBLIGATION CONSTRUCTION FIRE BOND</b> |                                    |                                    |  |                                    |
| REVENUE  | 11,557,875                         | 61,758                             | 500,000                                  | 268,722                            |
| EXPENDITURE                                      | 1,749,242                          | 9,054,420                          | 500,000                                  | 268,722                            |
| <b>TOTAL</b>                                     | <b>9,808,633</b>                   | <b>-8,992,663</b>                  | <b>0</b>                                 | <b>0</b>                           |
| <b>GENERAL OBLIGATION STREET BOND</b>            |                                    |                                    |  |                                    |
| REVENUE  | 149,948                            | 149,916                            | 3,212                                    | 0                                  |
| EXPENDITURE                                      | 149,836                            | 149,835                            | 3,212                                    | 0                                  |
| <b>TOTAL</b>                                     | <b>112</b>                         | <b>81</b>                          | <b>0</b>                                 | <b>0</b>                           |
| <b>IN-LIEU HOUSING</b>                           |                                    |                                    |  |                                    |
| REVENUE  | 40,906                             | 577,953                            | 2,822,050                                | 305,000                            |
| EXPENDITURE                                      | 283,045                            | 75,000                             | 2,822,050                                | 305,000                            |
| <b>TOTAL</b>                                     | <b>-242,139</b>                    | <b>502,953</b>                     | <b>0</b>                                 | <b>0</b>                           |
| <b>CITY/COUNTY HOUSING</b>                       |                                    |                                    |  |                                    |
| REVENUE  | 0                                  | 0                                  | 864,099                                  | 848,349                            |
| EXPENDITURE                                      | 0                                  | 0                                  | 864,099                                  | 848,349                            |
| <b>TOTAL</b>                                     | <b>0</b>                           | <b>0</b>                           | <b>0</b>                                 | <b>0</b>                           |
| <b>WAGON DAYS</b>                                |                                    |                                    |  |                                    |
| REVENUE  | 43,159                             | 94,649                             | 122,500                                  | 151,550                            |
| EXPENDITURE                                      | 15,693                             | 99,391                             | 122,500                                  | 151,550                            |
| <b>TOTAL</b>                                     | <b>27,466</b>                      | <b>-4,742</b>                      | <b>0</b>                                 | <b>0</b>                           |



Appendixes:

I – Housing Budget

II – Water Fund Rate Model

III – Wastewater Fund Rate Model

IV – Contracts for Services

**CITY + COUNTY DRAFT  
HOUSING OPERATING  
AND PROGRAM BUDGET SUMMARY**

**FY 2023  
PROPOSED**

10-Jun-22

**Revenue**     **\$1,666,354**  
**Expenses**     **\$1,666,254**

| <b>OPERATING EXPENSES</b>                             |                  |
|---|------------------|
| <b>Income</b>   |                  |
| Contracts for Services total                          | \$321,501        |
| Blaine County   | \$140,185        |
| City of Ketchum                                       | \$140,185        |
| City of Ketchum, benefits contribution                | \$38,131         |
| City of Sun Valley                                    | \$0              |
| City of Hailey  | \$3,000          |
| CH Administrative Fees                                | \$5,000          |
| Rental Income, from 2 Elkhorn units                   | \$18,900         |
| Rental Mgmt Income, Cold Springs Crossing             | \$9,085          |
| Rental Income, Lift Tower Lodge (93% occupancy)       | \$109,368        |
| <b>Total Revenue</b>                                  | <b>\$463,854</b> |
| <b>Expenses</b>                                       |                  |
| <i>Personel</i>                                       |                  |
| Salaries  | \$185,000        |
| Total Payroll/Benefit Expenses                        | \$112,134        |
| <b>Total Payroll Expenses</b>                         | <b>\$297,134</b> |
| <i>Lift Tower Lodge</i>                               |                  |
| Total LTL On-Site Caretaker Cost                      | \$2,445          |
| LTL Utilities (Electricity, Gas, Cable, Trash, Sewer) | \$17,160         |
| LTL Snow Removal                                      | \$3,500          |
| LTL Supplies  | \$3,500          |
| LTL Maintenance & capital reserve                     | \$7,656          |
| LTL Other   | \$1,500          |

|  |  |                  |
|--|--|------------------|
| <b>Lift Tower Lodge Operations Total</b> |  | <b>\$35,761</b>  |
| <b>General and Administrative</b>        |  |                  |
| Ads                                      |  | \$3,000          |
| Dues & Subscriptions & Credentials       |  | \$1,000          |
| Tenant eligibility and compliance        |  | \$32,000         |
| HOA Dues for 2 Elkhorn units             |  | \$13,309         |
| Tidwell Appeal                           |  | \$17,000         |
| Mileage Reimbursement                    |  | \$125            |
| Postage & Delivery                       |  | \$125            |
| Office Rent                              |  | \$12,000         |
| Telephone & Internet/Website expenses    |  | \$2,800          |
| <b>G &amp; A Subtotal</b>                |  | <b>\$81,359</b>  |
| <b>One-Time Expenses</b>                 |  |                  |
| staff training, certifications + travel  |  | \$10,000         |
| administrative assistance                |  | \$17,500         |
| fellow, graduate student                 |  | \$20,000         |
| furniture & office equipment             |  | \$2,000          |
| <b>One-Time Expenses Subtotal</b>        |  | <b>\$49,500</b>  |
| <b>TOTAL OPERATING EXPENSES</b>          |  | <b>\$463,754</b> |

|  |           |
|--|-----------|
| <b>PROGRAM REQUEST</b>   |           |
| <b>5 B Housing Programs/Contract for Services</b>                                  |           |
| 1. Create + Preserve Housing: Architect to explore Master Planning YMCA            | \$25,000  |
| 1. Create + Preserve Housing: Historic preservation architect, Forest Service Park | \$10,000  |
| 1. Create + Preserve Housing: ADU incentive  | \$50,000  |
| 1. Create + Preserve Housing: Lease to Locals                                      | \$906,000 |
| 1. Create + Preserve Housing: train program administrator                          | \$10,000  |
| 2. Policy: specialty legal assistance  | \$5,000   |
| 3. Housing Stability: Eviction prevention  | \$50,000  |
| 3. Housing Stability: One Stop Shop for housing applicants                         | \$20,000  |
| 3. Housing Stability: Coordinate & facilitate supportive services                  | \$10,000  |



3. Housing Stability: rental assistance

\$45,000

5. Inform, Engage, Collaborate

\$71,500

**Program Subtotal**

**\$1,202,500**

**TOTAL REQUEST**

**\$1,521,001**

**COUNTY DRAFT**  
**HOUSING OPERATING**  
**AND PROGRAM BUDGET SUMMARY**

**FY 2023**  
**PROPOSED**

10-Jun-22

| <b>OPERATING EXPENSES</b>                             |                  |
|---|------------------|
| <b>Income</b>   |                  |
| Contracts for Services total                          | \$321,501        |
| Blaine County   | \$140,185        |
| City of Ketchum                                       | \$140,185        |
| City of Ketchum, benefits contribution                | \$38,131         |
| City of Sun Valley                                    | \$0              |
| City of Hailey  | \$3,000          |
| CH Administrative Fees                                | \$5,000          |
| Rental Income, from 2 Elkhorn units                   | \$18,900         |
| Rental Mgmt Income, Cold Springs Crossing             | \$9,085          |
| Rental Income, Lift Tower Lodge (93% occupancy)       | \$109,368        |
| <b>Total Revenue</b>                                  | <b>\$463,854</b> |
| <b>Expenses</b>                                       |                  |
| <i>Personel</i>                                       |                  |
| Salaries  | \$185,000        |
| Total Payroll/Benefit Expenses                        | \$112,134        |
| <b>Total Payroll Expenses</b>                         | <b>\$297,134</b> |
| <i>Lift Tower Lodge</i>                               |                  |
| Total LTL On-Site Caretaker Cost                      | \$2,445          |
| LTL Utilities (Electricity, Gas, Cable, Trash, Sewer) | \$17,160         |
| LTL Snow Removal                                      | \$3,500          |
| LTL Supplies  | \$3,500          |
| LTL Maintenance & capital reserve                     | \$7,656          |
| LTL Other   | \$1,500          |
| <b>Lift Tower Lodge Operations Total</b>              | <b>\$35,761</b>  |
| <i>General and Administrative</i>                     |                  |

|   |                  |
|---|------------------|
| Ads                                     | \$3,000          |
| Dues & Subscriptions & Credentials      | \$1,000          |
| Tenant eligibility and compliance       | \$32,000         |
| HOA Dues for 2 Elkhorn units            | \$13,309         |
| Tidwell Appeal                          | \$17,000         |
| Mileage Reimbursement                   | \$125            |
| Postage & Delivery                      | \$125            |
| Office Rent                             | \$12,000         |
| Telephone & Internet/Website expenses   | \$2,800          |
| <b>G &amp; A Subtotal</b>               | <b>\$81,359</b>  |
| <b>One-Time Expenses</b>                |                  |
| staff training, certifications + travel | \$10,000         |
| administrative assistance               | \$17,500         |
| fellow, graduate student                | \$20,000         |
| furniture & office equipment            | \$2,000          |
| <b>One-Time Expenses Subtotal</b>       | <b>\$49,500</b>  |
| <b>TOTAL OPERATING EXPENSES</b>         | <b>\$463,754</b> |

|   |                  |
|---|------------------|
| <b>PROGRAM EXPENSES</b>   |                  |
| <b>5 B Housing Programs/Contract for Services</b>                 |                  |
| 1. Create + Preserve Housing: ADU incentives                      | \$41,000         |
| 1. Create + Preserve Housing: Lease to Locals                     | \$406,000        |
| 2. Policy: specialty legal assistance                             | \$2,500          |
| 3. Housing Stability: Eviction prevention                         | \$25,000         |
| 3. Housing Stability: One Stop Shop for housing applicants        | \$10,000         |
| 3. Housing Stability: Coordinate & facilitate supportive services | \$5,000          |
| 5. Inform, Engage, Collaborate                                    | \$36,500         |
| <b>Program Subtotal</b>   | <b>\$526,000</b> |

**TOTAL REQUEST**

**\$666,185**

**CITY DRAFT**  
**HOUSING OPERATING**  
**AND PROGRAM BUDGET - SUMMARY**

**FY 2023**  
**PROPOSED**

10-Jun-22

| <b>OPERATING EXPENSES</b>                             |                  |
|---|------------------|
| <b>Income</b>   |                  |
| Contracts for Services total                          | \$321,501        |
| Blaine County   | \$140,185        |
| City of Ketchum                                       | \$140,185        |
| City of Ketchum, benefits contribution                | \$38,131         |
| City of Sun Valley                                    | \$0              |
| City of Hailey  | \$3,000          |
| CH Administrative Fees                                | \$5,000          |
| Rental Income, from 2 Elkhorn units                   | \$18,900         |
| Rental Mgmt Income, Cold Springs Crossing             | \$9,085          |
| Rental Income, Lift Tower Lodge (93% occupancy)       | \$109,368        |
| <b>Total Revenue</b>                                  | <b>\$463,854</b> |
| <b>Expenses</b>                                       |                  |
| <i>Personel</i>                                       |                  |
| Salaries  | \$185,000        |
| Total Payroll/Benefit Expenses                        | \$112,134        |
| <b>Total Payroll Expenses</b>                         | <b>\$297,134</b> |
| <i>Lift Tower Lodge</i>                               |                  |
| Total LTL On-Site Caretaker Cost                      | \$2,445          |
| LTL Utilities (Electricity, Gas, Cable, Trash, Sewer) | \$17,160         |
| LTL Snow Removal                                      | \$3,500          |
| LTL Supplies  | \$3,500          |
| LTL Maintenance & capital reserve                     | \$7,656          |
| LTL Other   | \$1,500          |
| <b>Lift Tower Lodge Operations Total</b>              | <b>\$35,761</b>  |
| <i>General and Administrative</i>                     |                  |

|   |                  |
|---|------------------|
| Ads                                     | \$3,000          |
| Dues & Subscriptions & Credentials      | \$1,000          |
| Tenant eligibility and compliance       | \$32,000         |
| HOA Dues for 2 Elkhorn units            | \$13,309         |
| Tidwell Appeal                          | \$17,000         |
| Mileage Reimbursement                   | \$125            |
| Postage & Delivery                      | \$125            |
| Office Rent                             | \$12,000         |
| Telephone & Internet/Website expenses   | \$2,800          |
| <b>G &amp; A Subtotal</b>               | <b>\$81,359</b>  |
| <b>One-Time Expenses</b>                |                  |
| staff training, certifications + travel | \$10,000         |
| administrative assistance               | \$17,500         |
| fellow, graduate student                | \$20,000         |
| furniture & office equipment            | \$2,000          |
| <b>One-Time Expenses Subtotal</b>       | <b>\$49,500</b>  |
| <b>TOTAL OPERATING EXPENSES</b>         | <b>\$463,754</b> |

## PROGRAM EXPENSES

### 5 B Housing Programs/Contract for Services

|  |           |
|--|-----------|
| 1. Create + Preserve Housing: Architect to explore Master Planning YMCA            | \$25,000  |
| 1. Create + Preserve Housing: Historic preservation architect, Forest Service Park | \$10,000  |
| 1. Create + Preserve Housing: ADU incentive  | \$9,000   |
| 1. Create + Preserve Housing: Lease to Locals                                      | \$500,000 |
| 1. Create + Preserve Housing: train program administrator                          | \$10,000  |
| 2. Policy: specialty legal assistance  | \$2,500   |
| 3. Housing Stability: Eviction prevention  | \$25,000  |
| 3. Housing Stability: One Stop Shop for housing applicants                         | \$10,000  |
| 3. Housing Stability: Coordinate & facilitate supportive services                  | \$5,000   |
| 3. Housing Stability: rental assistance for Blaine County Charitable Fund          | \$45,000  |

5. Inform, Engage, Collaborate

\$35,000

**Program Subtotal**

**\$676,500**

**TOTAL CITY REQUEST**

**\$854,816**

**Total Budget**

**\$1,666,354**

| OPERATING BUDGET, June 10, 2022                 |  | Change from<br>FY 2022, \$ | Proposed<br>FY 2023 | FY 2022          | Notes   |
|---|--|----------------------------|---------------------|------------------|---|
| <b>Total Income</b>                             |  | \$217,869                  | \$463,854           | \$245,985        |   |
| <b>Total Expenses</b>                           |  | \$169,186                  | \$463,854           | \$294,668        |   |
| <b>Budget Balance</b>                           |  |                            | \$0                 | -\$48,683        |   |
| <b>Income</b>                                   |  |                            | \$0                 |                  |   |
| <b>Contract for Service Income</b>              |  |                            |                     |                  |   |
| Blaine County                                   |  | \$65,185                   | \$140,185           | \$75,000         |   |
| City of Ketchum                                 |  | \$65,185                   | \$140,185           | \$75,000         |   |
| City of Ketchum, benefits contribution          |  | \$38,131                   | \$38,131            | \$0              | Blaine County benefits are lower than K<br>SV cut<br>stayed the same  |
| City of Sun Valley                              |  | -\$5,000                   | \$0                 | \$5,000          |   |
| City of Hailey                                  |  | \$3,000                    | \$3,000             | \$3,000          |   |
| <b>Contracts for Services (Total)</b>           |  | <b>\$163,501</b>           | <b>\$321,501</b>    | <b>\$158,000</b> |   |
| CH Administrative Fees                          |  | -\$5,000                   | \$5,000             | \$10,000         | previously 3% fee for sale of CH, real estate agent<br>charges 1% so cutting this in half   |
| Rental Income, from 2 Elkhorn units             |  | \$0                        | \$18,900            | \$18,900         | 2 places owned for rental in Elkhorn  |
| Rental Mgmt Income, Cold Springs Crossing       |  | \$0                        | \$9,085             | \$9,085          | Management of CSX, 8% of rent. 8 units  |
| Rental Income, Lift Tower Lodge (93% occupancy) |  | \$59,368                   | \$109,368           | \$50,000         | Rent \$700 per single occupancy room, \$800 per<br>couple   |
| <b>Total Revenue</b>                            |  | <b>\$217,869</b>           | <b>\$463,854</b>    | <b>\$245,985</b> |   |
| <b>Expenses</b>                                 |  |                            |                     |                  |   |
| <b>Payroll Expenses</b>                         |  |                            |                     |                  |   |
| Salary; Executive Director                      |  | \$23,100                   | \$120,000           | \$96,900         | Increase in complexity, scope, responsibility. \$110-<br>130k for comparable communities. Low end of<br>high set of Ketchum Director pay. |
| Salary; Program Administrator & Case Manager    |  | \$21,122                   | \$65,000            | \$43,878         | Glassdoor base pay is \$52,000 for Boise  |
| Total Salaries                                  |  | \$44,222                   | \$185,000           | \$140,778        |   |
| <b>Benefit Expenses</b>                         |  | \$71,594                   | \$112,134           | \$40,540         | Blaine County at 40% = \$74,000/2=\$37,000. Ketchum<br>at \$37,000+ difference=\$38,131   |
| Medical Insurance, HRA                          |  | \$61,100                   | \$72,100            | \$11,000         |   |
| Retirement                                      |  | \$22,089                   | \$22,089            | \$0              |   |
| Workers Comp Insurance                          |  | -\$3,611                   | \$389               | \$4,000          |   |
| Direct Deposit Fees                             |  | -\$200                     | \$0                 | \$200            |   |
| Other - UE, LDI                                 |  | \$3,404                    | \$3,404             | \$0              |   |
| Social security                                 |  | \$11,470                   | \$11,470            | \$0              |   |
| Payroll Taxes                                   |  | -\$22,657                  | \$2,683             | \$25,340         |   |
| Total Payroll/Benefit Expenses                  |  | \$71,595                   | \$112,135           | \$40,540         |   |
| <b>Total Payroll Expenses</b>                   |  | <b>\$75,276</b>            | <b>\$297,134</b>    | <b>\$221,858</b> |   |



| OPERATING BUDGET                                      | Change from<br>FY 2022, \$ | Proposed<br>FY 2023 | FY 2022         | Notes  |
|---|----------------------------|---------------------|-----------------|--|
| <b>Lift Tower Lodge</b>                               |                            |                     |                 |  |
| <b>Lift Tower Lodge On-Site Caretaker</b>             |                            |                     |                 |  |
| Lift Tower Lodge On-Site Caretaker (Salary)           | \$0                        | \$10,500            | \$10,500        |  |
| LTL On-Site Caretaker (Payroll Taxes)                 | \$0                        | \$945               | \$945           |  |
| Less Rent (On-Site Caretaker)                         | \$0                        | -\$9,000            | -\$9,000        | LTL Manager receiving \$750 Credit towards rent with increased responsibilities  |
| Total LTL On-Site Caretaker Cost                      | \$0                        | \$2,445             | \$2,445         |  |
| LTL Utilities (Electricity, Gas, Cable, Trash, Sewer) | \$4,660                    | \$17,160            | \$12,500        | increased occupancy from 6 to 14   |
| LTL Snow Removal                                      | \$1,500                    | \$3,500             | \$2,000         |  |
| LTL Supplies  | \$1,000                    | \$3,500             | \$2,500         |  |
| LTL Maintenance & capital reserve                     | \$7,656                    | \$7,656             | \$0             |  |
| LTL Other   | \$1,000                    | \$1,500             | \$500           |  |
| <b>Lift Tower Lodge Operations Total</b>              | <b>\$15,816</b>            | <b>\$35,761</b>     | <b>\$19,945</b> |  |
| <b>General and Administrative</b>                     |                            |                     |                 |  |
| Ads   | \$2,750                    | \$3,000             | \$250           | Ads for LTL RFI/P, submitted notices to newspaper for people to submit their RFQ to redevelop. Ads for housing availability and staff vacancies.                             |
| Audit & Bookkeeping & Bank Charges                    | -\$3,000                   | \$0                 | \$3,000         | Hailey does bookkeeping. Contract for service.   |
| Computer Expenses                                     | -\$4,250                   | \$0                 | \$4,250         | N/A  |
| Dues & Subscriptions                                  | -\$2,000                   | \$1,000             | \$3,000         | primarily computer dues, switched for professional dues  |
| Tenant Eligibility & Compliance                       | \$32,100                   | \$32,100            |                 | previously managed by program administrator, quote from Sunny is \$32,100 annually. Ketchum approved 6 months of ongoing compliance for \$16,050 - will review onqoina need. |
| HOA Dues for 2 Elkhorn units                          | \$109                      | \$13,309            | \$13,200        | 2 in Elkhorn   |
| Tidwell Appeal  | \$7,000                    | \$17,000            | \$10,000        | Balance is \$17k owed.   |
| Liability Insurance                                   | -\$4,500                   | \$0                 | \$4,500         | Premium Increase, N/A  |
| Mileage Reimbursement                                 | \$0                        | \$125               | \$125           | for driving to meetings, etc.  |
| Postage & Delivery                                    | \$0                        | \$125               | \$125           |  |
| Office Rent   | \$0                        | \$12,000            | \$12,000        | Sawtooth Business Center \$1000/month.   |
| Repairs & Utilities                                   | -\$1,000                   | \$0                 | \$1,000         | for 2 elkhorn village units  |
| Telephone & Internet/Website expenses                 | \$1,385                    | \$2,800             | \$1,415         | purchase 2 cell phones   |
| <b>G &amp; A Sub-Total</b>                            |                            | <b>\$81,459</b>     | <b>\$52,865</b> |  |

| OPERATING BUDGET                        |                                | Change from<br>FY 2022, \$ | Proposed<br>FY 2023 | FY 2022          | Notes   |
|---|--------------------------------|----------------------------|---------------------|------------------|---|
| <b>One-Time Expenses</b>                |                                |                            |                     |                  |   |
| staff training, certifications + travel |                                | \$10,000                   | \$10,000            | \$0              | NAHRO, training property managers, staff, mental health first aid, referrals, housing and social service programs |
| administrative assistance               |                                | \$17,500                   | \$17,500            | \$0              | \$35/hr for 750 hours (10 hours per week)   |
| fellow, graduate student                |                                | \$20,000                   | \$20,000            | \$0              | \$25/hr for 740 hours (15/hr/week during semester + 25/hr/week during summer)                                     |
| furniture & office equipment            |                                |                            | \$2,000             | \$0              | LTL garage, Ketchum office desk, Hailey office desk, filing cabinets, book shelf                                  |
|   | <b>One-Time Sub-Total</b>      |                            | <b>\$49,500</b>     | <b>\$0</b>       |   |
|   |                                |                            |                     |                  |   |
|   | <b>Sub-Total Expense</b>       |                            | <b>\$463,854</b>    | <b>\$294,668</b> |   |
|   | <b>Total Expense</b>           |                            | <b>\$463,854</b>    | <b>\$294,668</b> |   |
| <b>Income less Expenses</b>             | <b>Income less Expenses</b>    |                            | \$0                 | -\$48,683        |   |
| <b>Fund Balance Transfer</b>            | <b>Fund Balance Transfer</b>   |                            |                     |                  |   |
|   | (incoming) - Capital Reserve   |                            |                     |                  |   |
|   | Fund Balance Transfer          |                            |                     |                  |   |
|   | (incoming) - Operating Reserve |                            |                     |                  |   |
|   | Fund Balance Transfer          |                            |                     |                  |   |
|   | (outgoing) - Capital Fund      |                            |                     |                  |   |
|   | <b>Budget Balance</b>          |                            | <b>\$0</b>          | <b>-\$48,683</b> |   |

| PROGRAM WISH LIST + REQUESTED FUNDS<br>June 10, 2022                       |                    |                    | request under separate review<br>or already approved |                         |   |   |
|--|--------------------|--------------------|--|-------------------------|---|---|
| GOAL & ACTION  | MINIMUM INVESTMENT | IDEAL INVESTMENT   | REQUESTED FUNDS, CITY                                | REQUESTED FUNDS, COUNTY | IMPLEMENTER<br>different funding recipient          | NOTES   |
| <b>Goal 1: Create + Preserve Housing</b>                                   |                    |                    |  |                         |   |   |
| Director time (25%)  |                    |                    |  |                         |   |   |
| 2. New Construction  | \$0                | \$0                | \$0  | \$0                     | -   |   |
| architect for Master Planning YMCA   | \$25,000           | \$25,000           | \$25,000   | \$0                     | Housing team/5B Housing/BCHA                        |   |
| Washington St.   | \$1,500,000        | \$1,500,000        | \$0  | \$1,500,000             | Housing team/5B Housing/BCHA                        | middle income housing development   |
| 3. Preservation: rehabilitation + deed restriction                         | \$500,000          | \$1,500,000        | \$0  | \$0                     | Housing team/5B Housing/BCHA                        | \$100-150k/home = 10-15 homes   |
| 5. Forest Service Park preservation for housing                            |                    |                    |  |                         | Housing team/5B Housing/BCHA                        |   |
| Architect  | \$10,000           | \$30,000           | \$10,000   | \$0                     | Housing team/5B Housing/BCHA                        | waiting on scope of work from architect   |
| Improvements   | \$600,000          | \$800,000          | \$0  | \$0                     | Housing team/5B Housing/BCHA                        | waiting on scope of work from architect   |
| 6. ADU incentives + education  | \$9,000            | \$109,000          | \$9,000  | \$41,000                | Housing team/5B Housing/BCHA                        | design competition \$9,000 - \$3,000 for 3 options;<br>incentives \$100,000, \$5,000/ADU=20                     |
| 7. ownership: downpayment assistance + deed restriction, etc.              | \$500,000          | \$1,500,000        | \$0  | \$0                     | Housing team/5B Housing/BCHA                        | \$100-150k/home = 10-15 homes. Or match Idaho<br>Housing Fianance's 7% and add deed restriction<br>~\$40k/home. |
| 8. Lease to Locals   | \$510,000          | \$1,000,000        | \$500,000  | \$406,000               | Housing team/5B Housing/BCHA, <b>Landing Locals</b> | Estimate 172 bedrooms unlocked  |
| Administration   | \$90,000           | \$120,000          |  |                         |   | Added capacity for managing the program is \$7500 for<br>first jurisdiction, \$2,500 for each additional.       |
| Marketing  | \$20,000           | \$20,000           |  |                         |   | marketing material design and production (post cards,<br>print ads)   |
| Incentives   | \$400,000          | \$860,000          |  |                         |   | estimate \$5,000 per bedroom  |
| Administer existing and new deed restrictions + Lift Tower Lodge           |                    |                    |  |                         |   |   |
| train program administrator & property managers on compliance, eligibility | \$5,000            | \$10,000           | \$10,000   |                         |   | quote from Sunny, compliance specialist   |
| Technical assistance on program development                                | \$15,000           | \$30,000           | \$0  | \$0                     | Housing team/5B Housing/BCHA,<br><b>Agnew::Beck</b> |   |
| <b>Goal 1 Total</b>  | <b>\$3,669,000</b> | <b>\$6,494,000</b> | <b>\$554,000</b>                                     | <b>\$1,947,000</b>      |   |   |

| GOAL & ACTION  | MINIMUM INVESTMENT | IDEAL INVESTMENT   | REQUESTED FUNDS, CITY | REQUESTED FUNDS, COUNTY | IMPLEMENTER<br><i>different funding recipient</i>                | NOTES   |
|--|--------------------|--------------------|-----------------------|-------------------------|--|---|
| <b>Goal 2: Update Policy to Promote Housing</b>  |                    |                    |                       |                         |  |   |
| 7., 8. 9. Specialty legal assistance   | \$0                | \$20,000           | \$2,500               | \$2,500                 | Housing team/5B Housing/BCHA                                     | Fair Housing, discrimination, etc, could potentially be shared with tenant mediator in Goal 3   |
| Policy research & draft (Fellow 50%, Director 20%)   | \$0                | \$0                | \$0                   | \$0                     |  |   |
| <i>Goal 2 Total</i>  | <i>\$0</i>         | <i>\$20,000</i>    | <i>\$2,500</i>        | <i>\$2,500</i>          |  |   |
| <b>Goal 3: Create + Improve Services to Create Housing Stability</b>   |                    |                    |                       |                         |  |   |
| Director time (20%)  |                    |                    |                       |                         |  |   |
| 5. eviction prevention: part-time tenant mediator and legal support, train case workers on mediation and laws                  | \$25,000           | \$100,000          | \$25,000              | \$25,000                | Housing team/5B Housing/BCHA, <i>BCCF, Legal Aid, Jesse Tree</i> |   |
| 5. design + implement one-stop shop for housing applicants   | \$0                | \$20,000           | \$10,000              | \$10,000                | BCHA/5B Housing  |   |
| 5. Coordinate and facilitate supportive services   | \$5,000            | \$50,000           | \$5,000               | \$5,000                 | BCHA, <i>BCCF, The Advocates, The Alliance</i>                   | BCCF can implement  |
| 5. eviction prevention: emergency rental assistance, improving access: first, last month & security deposit, moving assistance | \$0                | \$382,500          | \$45,000              | <i>\$45,000</i>         | <i>Blaine County Charitable Fund</i>                             | last year was 170 households without marketing for average of \$1,100 per household. Adding 1st, last moths rent,security deposit option for \$1,500.   |
| 7. physical housing options  | -                  | -                  | -                     | -                       | -  |   |
| Silver Creek Living  | \$123,000          | \$0                | \$0                   | <i>\$123,000</i>        | Housing team/5B Housing/BCHA                                     | 14 bedrooms for emergency/transitional. Emergency housing in the Valley is currently about \$80 per night in a hotel, if they give you a deal. This would be \$50/night. So, annually we would be looking at \$21,500/mo for 15 rooms |
| mobile, prefab, or tiny homes, acquisition or new construction for emergencies   | \$100,000          | \$1,000,000        | \$0                   | \$0                     | Housing team/5B Housing/BCHA                                     | 5 homes, \$100k each  |
| <i>Goal 3 Total</i>  | <i>\$253,000</i>   | <i>\$1,552,500</i> | <i>\$85,000</i>       | <i>\$208,000</i>        | \$183,192  |   |
| <b>Goal 4: Expand + Leverage Resources</b>   |                    |                    |                       |                         |  |   |
| Director time (15%)  |                    |                    |                       |                         |  |   |
| grant writing + philanthropy coordination  | \$20,000           | \$20,000           | <i>\$20,000</i>       | \$0                     | Housing team/5B Housing/BCHA                                     | Carter or grant-writer  |
| funding database (Fellow 25%)  | \$0                | \$0                | \$0                   | \$0                     |  |   |
| <i>Goal 4 Total</i>  | <i>\$20,000</i>    | <i>\$20,000</i>    | <i>\$20,000</i>       | <i>\$0</i>              |  |   |
| <b>Goal 5: Inform, Engage, + Collaborate</b>   |                    |                    |                       |                         |  |   |
| Director time (20%)  |                    |                    |                       |                         |  |   |

|   |                    |                    |                  |                    |                              |  |
|---|--------------------|--------------------|------------------|--------------------|------------------------------|--|
| Fellow (25%) + Admin (25%)                            |                    |                    |                  |                    |                              |  |
| 2. materials & design for annual HAP update           | \$3,700            | \$7,400            | \$7,400          | \$0                | Housing team/5B Housing/BCHA | \$3,400 for printing, \$4,000 for design   |
| 5. facilitation of quarterly meetings                 | \$15,000           | \$15,000           | \$0              | \$15,000           | Angew::Beck                  | includes \$6,000 for travel. Ketchum approved 2 quarters of meeting facilitation.  |
| 6. Housing Department start-up, technical assistance  | \$0                | \$15,000           | \$0              | \$0                | Housing team/5B Housing/BCHA | AB quote: assistance with regional action plan, establishing organizational structure, development of agreements for collaboration, bi-monthly team meetings |
| 7. implementation partner training                    | \$0                | \$10,000           | \$5,000          | \$5,000            | Housing team/5B Housing/BCHA |  |
| 7. communication strategy + story boards              | \$2,500            | \$5,000            | \$2,500          | \$2,500            | Housing team/5B Housing/BCHA |  |
| 7. community education and outreach - design services | \$20,000           | \$20,000           | \$10,000         | \$10,000           | Housing team/5B Housing/BCHA | design services (\$95-125/hr) at 240 hours (   |
| 7. rebranding   | \$3,000            | \$3,000            | \$3,000          | \$0                | Housing team/5B Housing/BCHA |  |
| 7. website  | \$5,000            | \$5,000            | \$2,500          | \$2,500            | Housing team/5B Housing/BCHA |  |
| 7. translation services - verbal                      | \$600              | \$600              | \$600            | \$0                | Housing team/5B Housing/BCHA | \$40/hr, 15 hours per year   |
| 7. translation services - written                     | \$3,000            | \$3,000            | \$1,500          | \$1,500            | Housing team/5B Housing/BCHA | HAP was \$1,500, new program material + website  |
| 10. Comparable city visits                            | \$1,500            | \$2,500            | \$2,500          | \$0                | Housing team/5B Housing/BCHA | 2 places/year, 3 staff   |
| Goal 5 Total  | \$54,300           | \$86,500           | \$35,000         | \$36,500           | \$81,842                     |  |
| <b>TOTAL</b>  | <b>\$3,996,300</b> | <b>\$8,173,000</b> | <b>\$696,500</b> | <b>\$2,194,000</b> |                              |  |
| <b>REQUEST EXCLUDING PREVIOUS REQUESTS</b>            |                    | <b>-</b>           | <b>\$676,500</b> | <b>\$526,000</b>   |                              |  |



# **Water Fund**

## **Rate Proposal & 10-Year Financial Outlook**



# Agenda

- Review Rate Proposal
  - Discussion
- Presentation of Update 10-Year Financial Scenarios
  - Discussion
- Next Steps



# Proposed Rate Structure

## What & Why

- What?
  - No Proposed Change to the Base Charge for FY2023
  - Currently a 4-tier rate system
  - Moving to a 14-tier rate system
  - Using current rate amounts as the foundational tiers
- Why?
  - Better alignment with industry standards and neighboring municipalities
  - Reinforce water conservation efforts



# Proposed Rate Structure



## Current Rate Structure

| Gallons  |         | Rate      |
|----------|---------|-----------|
| Min      | Max     |           |
| 1        | 8,000   | \$0.00115 |
| 8,001    | 65,000  | \$0.00231 |
| 65,001   | 120,000 | \$0.00465 |
| 120,001+ |         | \$0.00698 |

## Proposed Rate Structure

| Gallons  |         | Rate             |
|----------|---------|------------------|
| Min      | Max     |                  |
| 1        | 8,000   | <b>\$0.00115</b> |
| 8,001    | 20,000  | <b>\$0.00231</b> |
| 20,001   | 32,000  | \$0.00277        |
| 32,001   | 44,000  | \$0.00324        |
| 44,001   | 56,000  | \$0.00370        |
| 56,001   | 68,000  | \$0.00417        |
| 68,001   | 80,000  | <b>\$0.00465</b> |
| 80,001   | 92,000  | \$0.00523        |
| 92,001   | 104,000 | \$0.00581        |
| 104,001  | 116,000 | \$0.00639        |
| 116,001  | 128,000 | <b>\$0.00698</b> |
| 128,001  | 140,000 | \$0.00756        |
| 140,001  | 152,000 | \$0.00814        |
| 152,001+ |         | \$0.00872        |



# Affect on Customers

Assumes no change in historical usage, shows **variable water usage charge only**

|                 |    |       |
|-----------------|----|-------|
| Customer A      |    |       |
| Gallons Used    |    | 8,000 |
| Existing Charge | \$ | 9.20  |
| Proposed Charge | \$ | 9.20  |
| % Change        |    | 0.0%  |

|                 |    |        |
|-----------------|----|--------|
| Customer B      |    |        |
| Gallons Used    |    | 20,000 |
| Existing Charge | \$ | 36.92  |
| Proposed Charge | \$ | 36.92  |
| % Change        |    | 0.0%   |

|                 |    |        |
|-----------------|----|--------|
| Customer C      |    |        |
| Gallons Used    |    | 25,000 |
| Existing Charge | \$ | 48.47  |
| Proposed Charge | \$ | 50.77  |
| % Change        |    | 4.7%   |

|                 |    |        |
|-----------------|----|--------|
| Customer D      |    |        |
| Gallons Used    |    | 50,000 |
| Existing Charge | \$ | 106.22 |
| Proposed Charge | \$ | 131.24 |
| % Change        |    | 23.6%  |

# Cash Flow Impact



## Annual 3%

### Fund Balance

| Fiscal Year              | Without Tier Changes | With Tier Changes* |
|--------------------------|----------------------|--------------------|
| FY 2023                  | \$553,225            | \$797,752          |
| FY 2024                  | \$(70,784)           | \$425,490          |
| FY 2025                  | \$(663,102)          | \$92,697           |
| FY 2026                  | \$(1,415,297)        | \$(392,300)        |
| FY 2027                  | \$(2,660,841)        | \$(1,362,629)      |
| <b>5-Year Difference</b> |                      | <b>\$1,298,212</b> |

## Annual 5%

### Fund Balance

| Fiscal Year              | Without Tier Changes | With Tier Changes* |
|--------------------------|----------------------|--------------------|
| FY 2023                  | \$592,988            | \$797,752          |
| FY 2024                  | \$51,567             | \$471,333          |
| FY 2025                  | \$(411,624)          | \$233,894          |
| FY 2026                  | \$(984,904)          | \$(102,346)        |
| FY 2027                  | \$(1,997,837)        | \$(866,386)        |
| <b>5-Year Difference</b> |                      | <b>\$1,131,451</b> |

\* “With Tier Changes” only includes the new tier and no additional increase in FY 2023



# **UPDATED 10-YEAR FINANCIAL OUTLOOK**

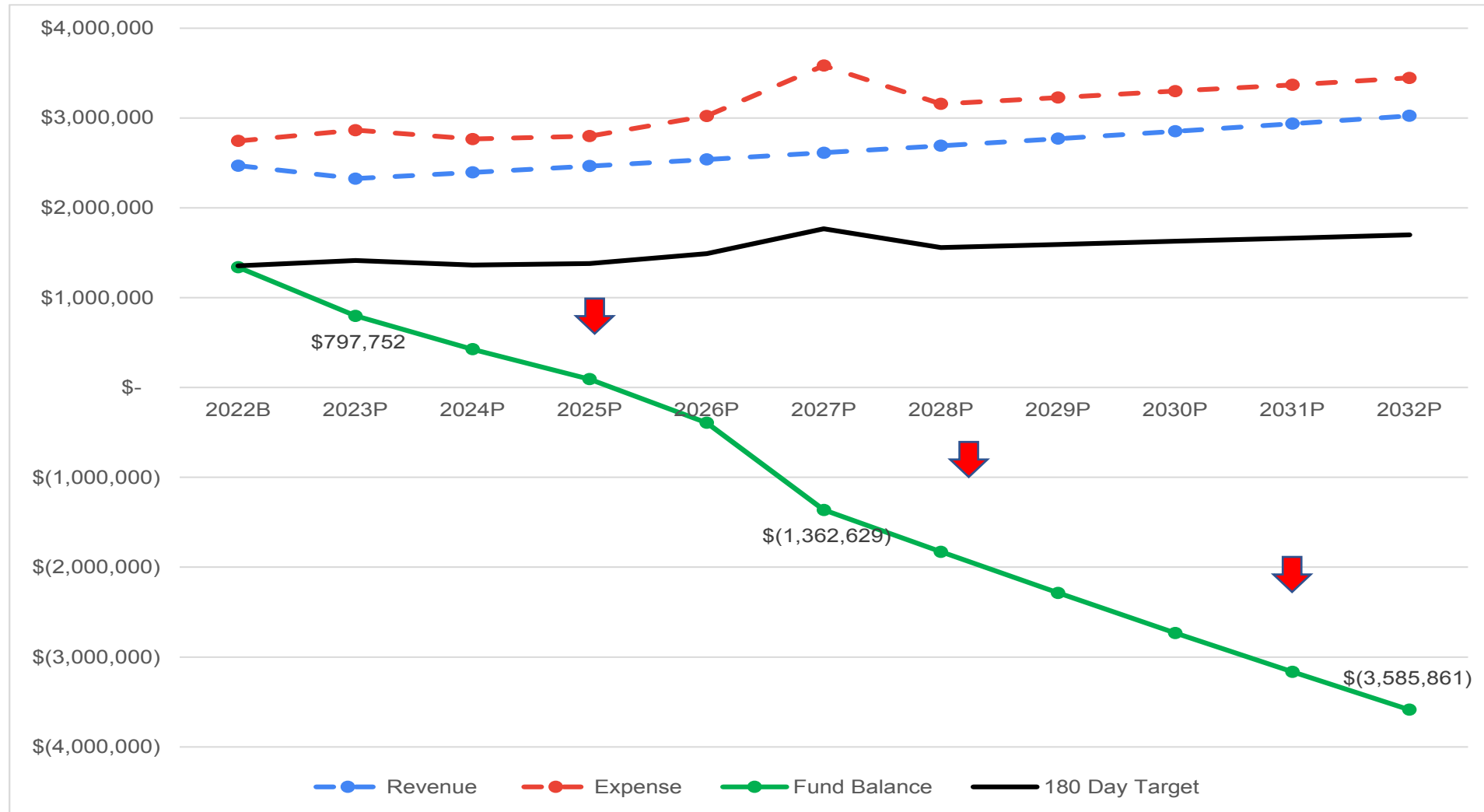
# Financial Assumptions (Unchanged Since May)



- Capital Expenditures
  - Based on Current 5-Year CIP (2023-2027)
  - CIP Expenses for the “Out” Years (2028-2032)
    - Assumed at \$500k annually
- Operating Costs
  - Personnel
    - 4.5% Annual Growth
  - Materials & Services
    - 3.0% Annual Growth
  - Other expenses are assumed flat or are based on known amounts
- Undesignated Fund Balance
  - Recommendation to establish an 180 day operating reserve

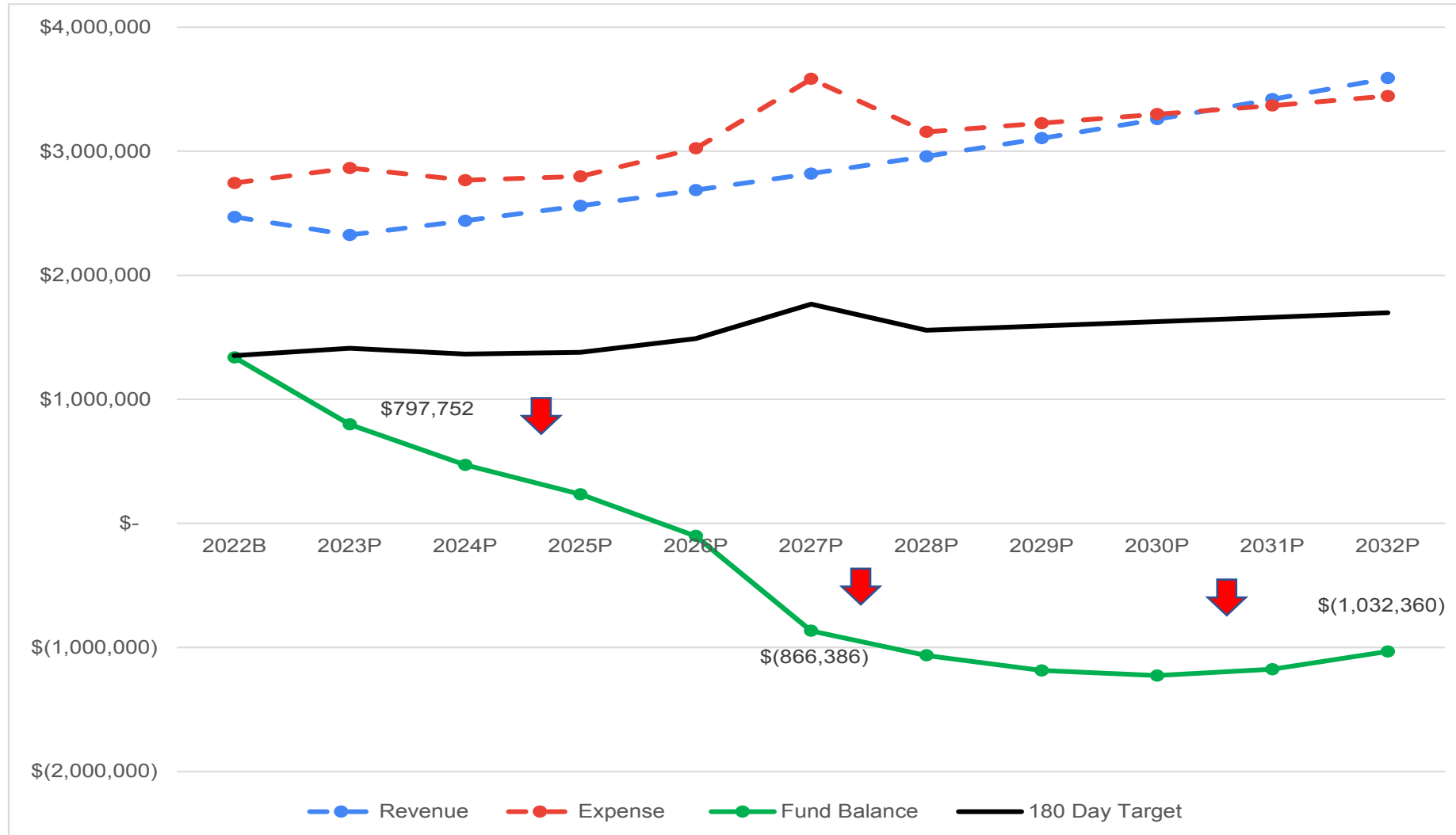
# 10-Year Rate Scenarios

Assumes a **3% annual rate increase (2024-2032)**



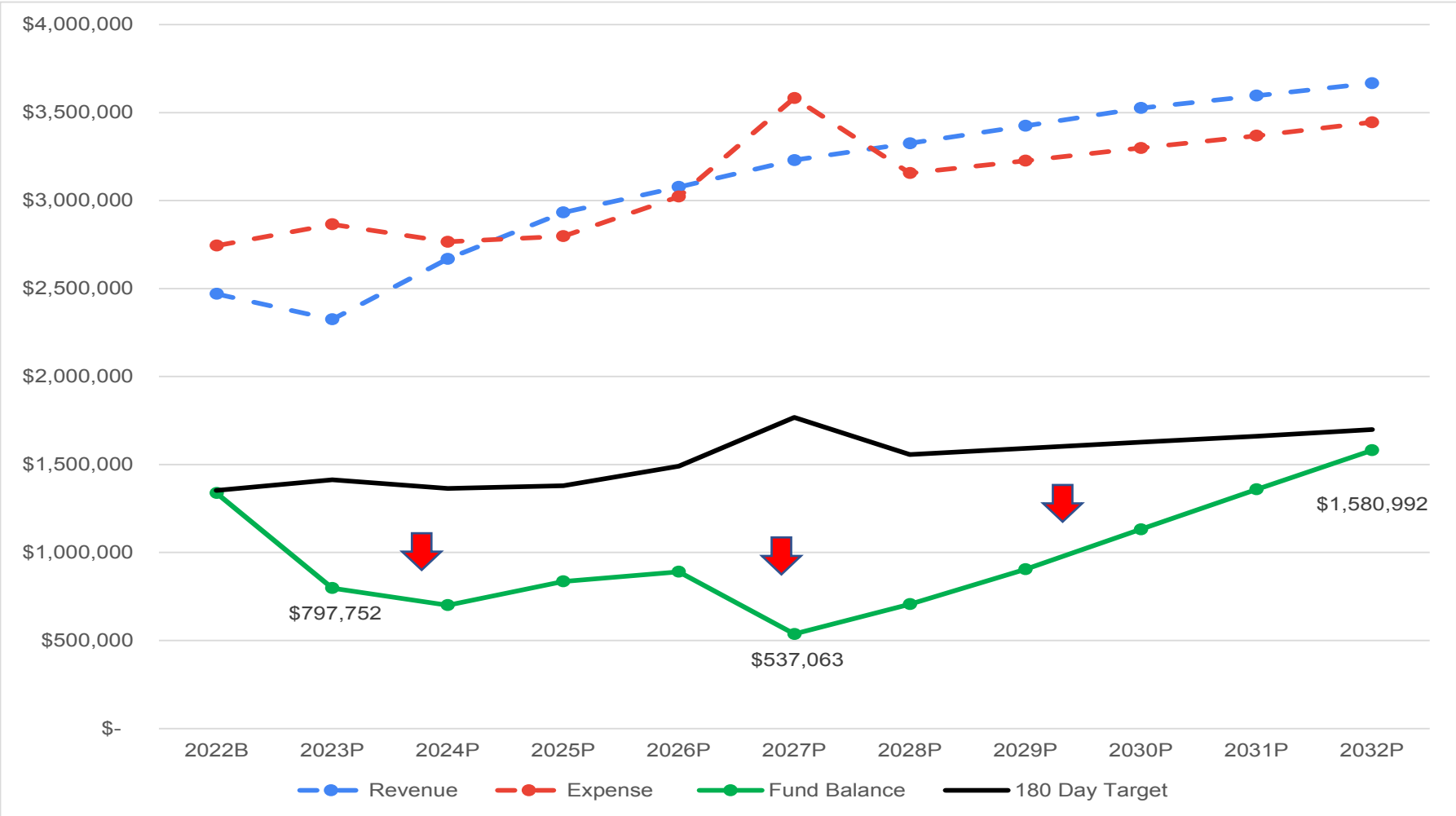
# 10-Year Rate Scenarios

Assumes a 5% annual rate increase (2024-2032)



# 10-Year Rate Scenarios

Assumes a **variable increase** to maintain a positive fund balance and return to the 180 day target reserve

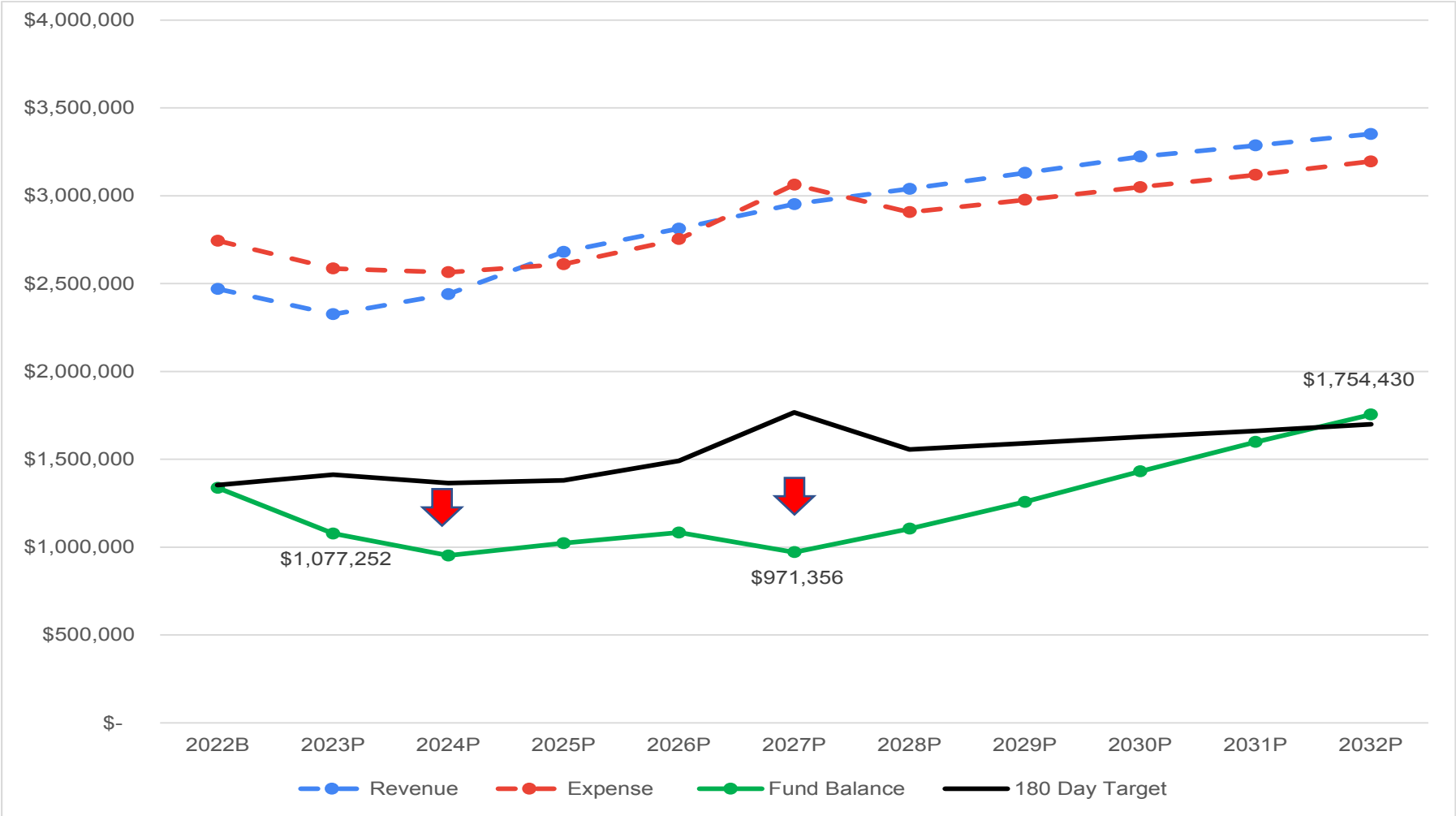


- Rate Increases:
- 2024: 15%
  - 2025: 10%
  - 2026: 5%
  - 2027: 5%
  - 2028: 3%
  - 2029: 3%
  - 2030: 3%
  - 2031: 2%
  - 2032: 2%



# 10-Year Rate Scenarios

Assumes a **variable increase** to maintain a positive fund balance and return to the 180 day target reserve, **cutting capital by 50%**



- Rate Increases:
- 2024: 5%
  - 2025: 5%
  - 2026: 3%
  - 2027: 3%
  - 2028: 3%
  - 2029: 3%
  - 2030: 3%
  - 2031: 3%
  - 2032: 3%



# Feedback & Next Steps -

- Guidance on preferred rate increase?
- Next Steps:
  - July 18<sup>th</sup> – Public Hearing



# **Wastewater Fund Financial Discussion**

June 27, 2022



# Agenda

- Presentation of Updated 10-Year Financial Scenarios
  - Discussion
- Next Steps



# **UPDATED**

# **10-YEAR FINANCIAL OUTLOOK**

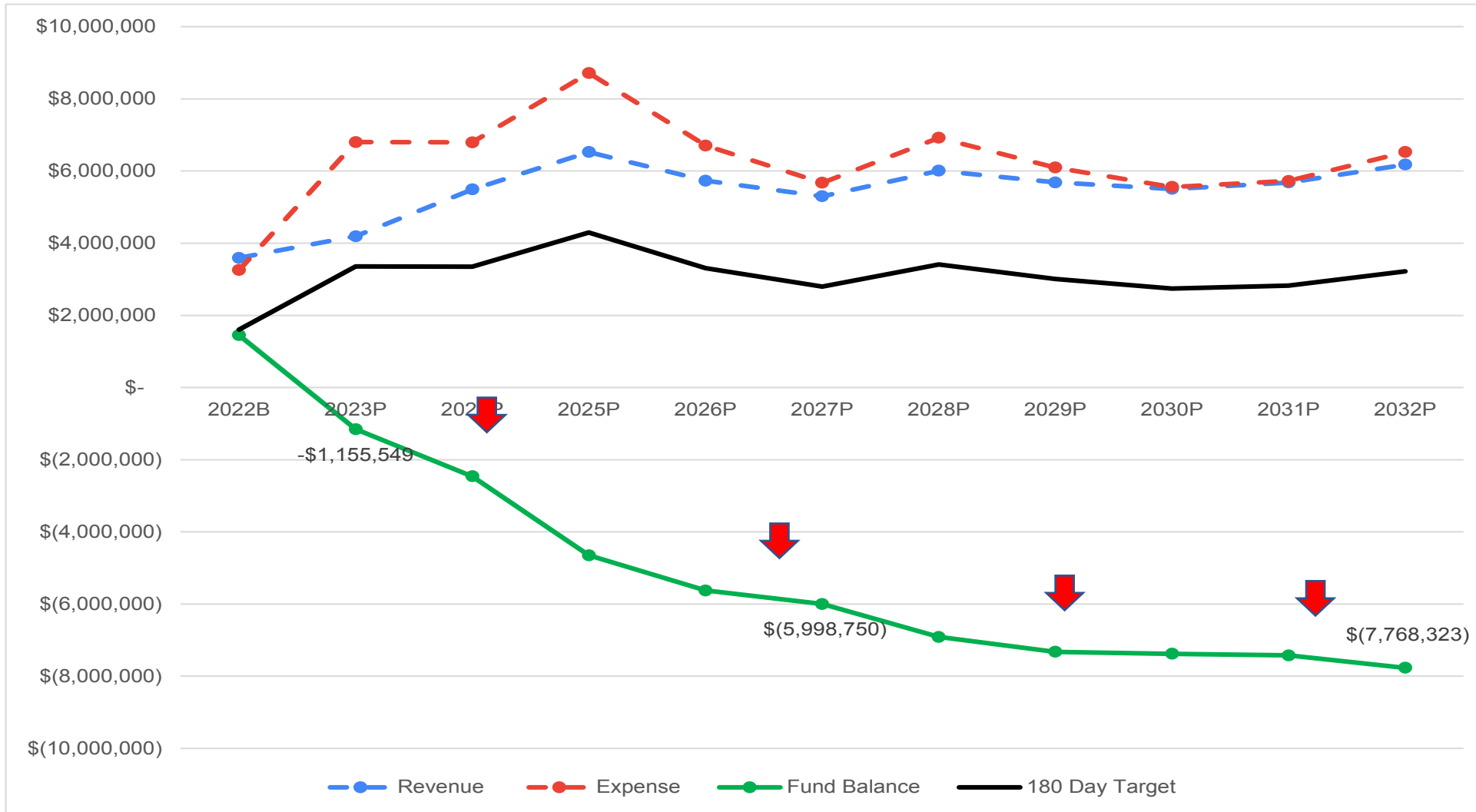
# Financial Assumptions



- Capital Expenditures
  - Based on HDR CIP amounts (2023-2032)
- Operating Costs
  - Personnel
    - 4.5% Annual Growth
  - Materials & Services
    - 3.0% Annual Growth
  - Other expenses are assumed flat or are based on known amounts (e.g. Debt service)
- Undesignated Fund Balance
  - Recommendation to establish an 180 day operating reserve

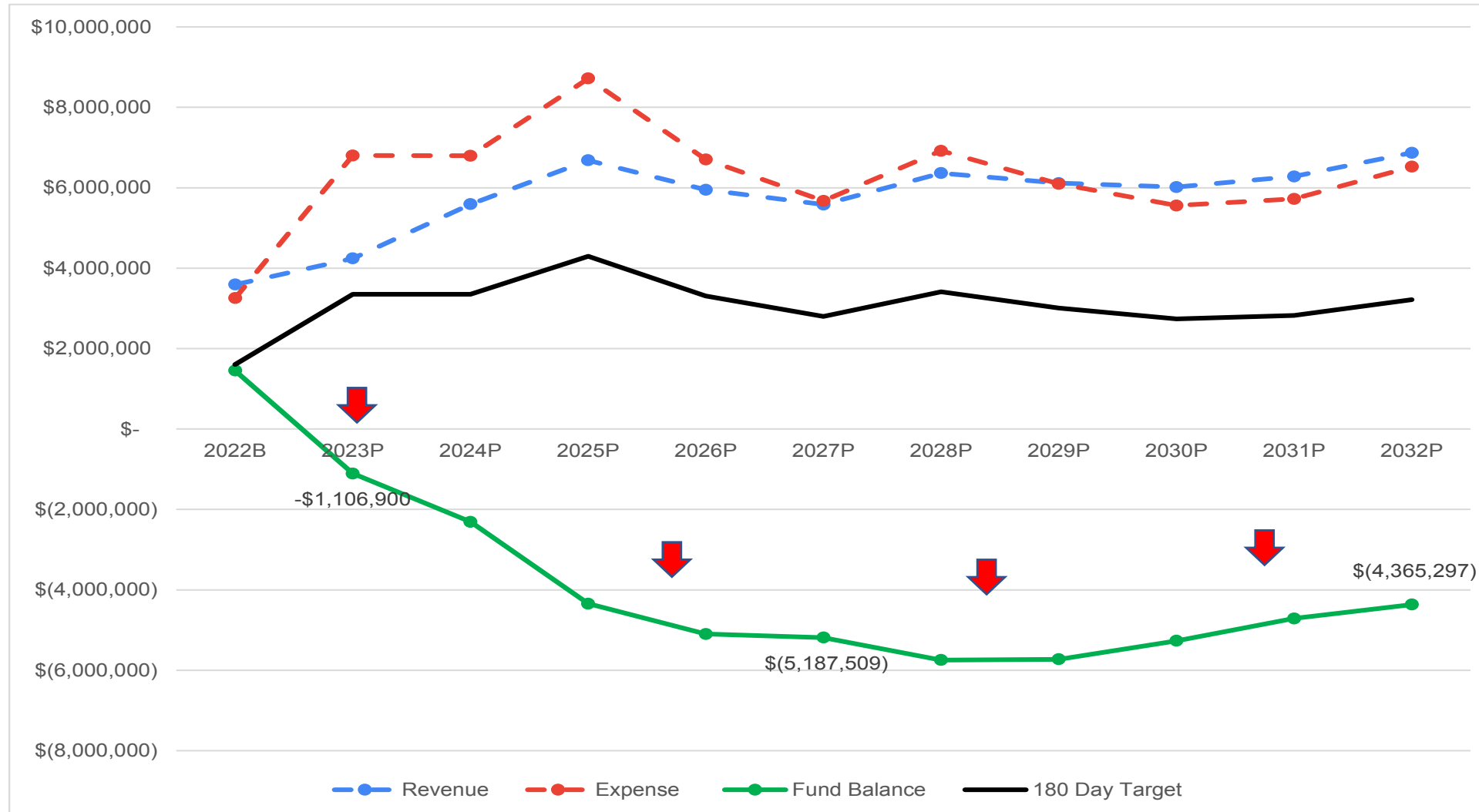
# 10-Year Rate Scenarios

Assumes a **3% annual rate increase (2023-2032)**



# 10-Year Rate Scenarios

Assumes a 5% annual rate increase (2023-2032)







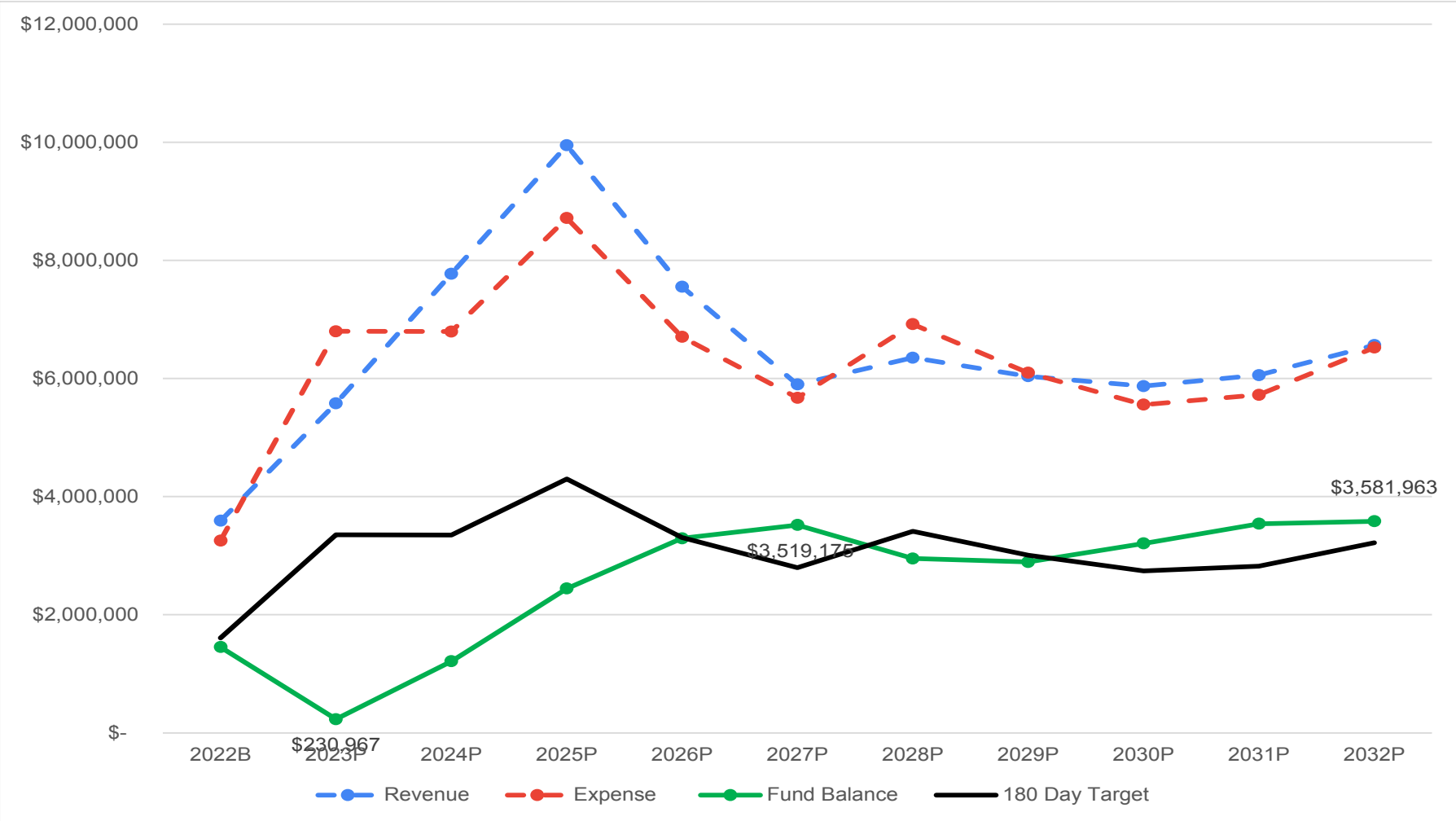
# 10-Year Rate Scenarios

Assumes a **variable increase** to maintain a positive fund balance and return to the 180 day target reserve, **No Debt**

- A Breakeven scenario is not reasonably possible because:
  - Total CIP expenses increased (2023-2032) significantly
  - \$25.5M to \$38.6
  - The total expenses in the first 5 years (2023-2027) increased \$7.8M
    - \$14.0M to \$21.8M
- The chart is on the next slide.

# 10-Year Rate Scenarios

Assumes a **variable increase** to maintain a positive fund balance and return to the 180 day target reserve, **No Debt**



Rate Increases:

|       |      |
|-------|------|
| 2023: | 60%  |
| 2024: | 25%  |
| 2025: | 25%  |
| 2026: | -25% |
| 2027: | -25% |
| 2028: | -5%  |
| 2029: | 3%   |
| 2030: | 3%   |
| 2031: | 3%   |
| 2032: | 3%   |



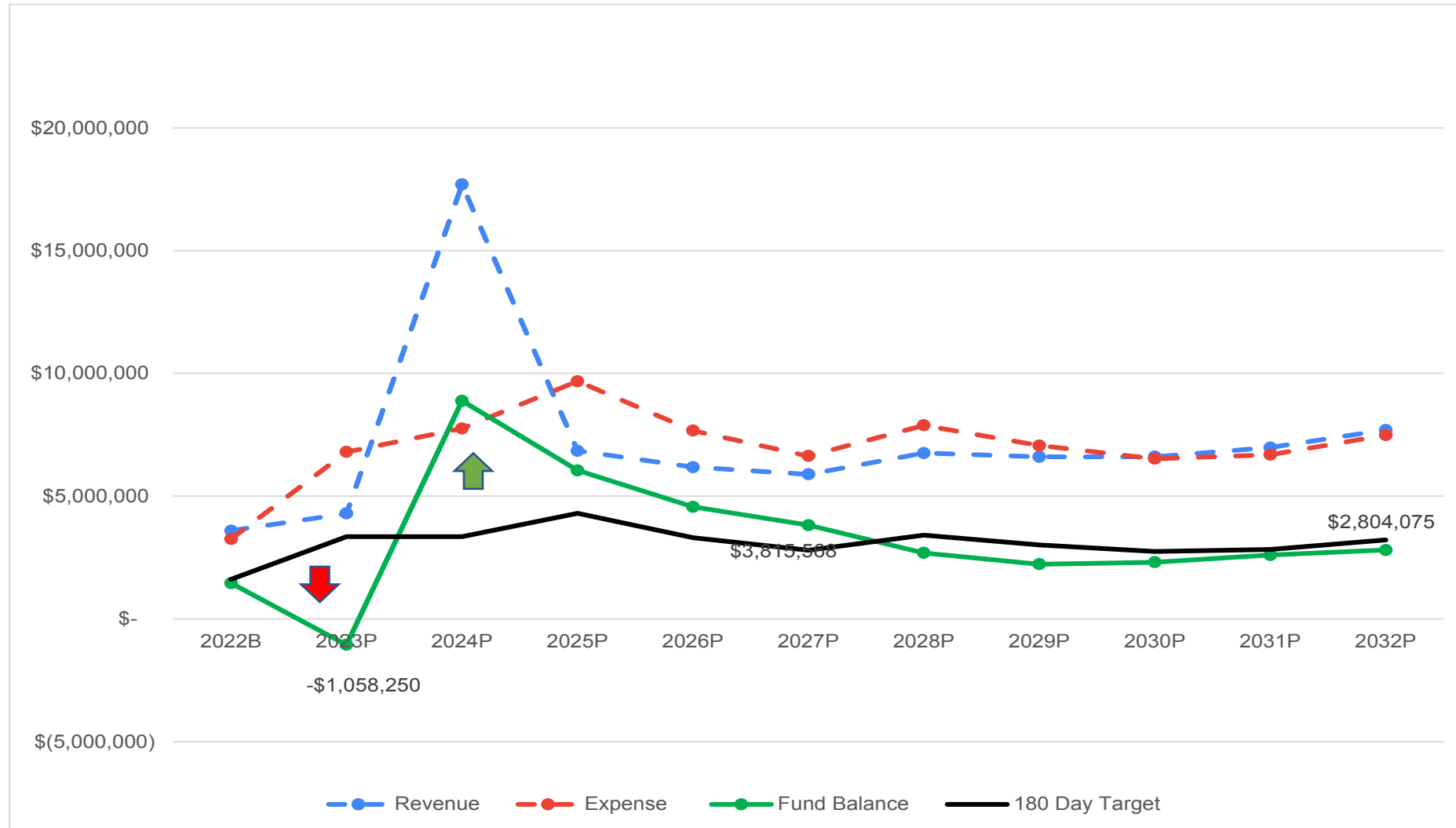
# 10-Year Rate Scenarios

## Debt Option

- The debt options has changed significantly
  - Increase debt amount from \$7M to \$12M
  - Annual increase went from 4% to 7%
  - FY2023 remains a cash flow issue given the front loaded CIP

# 10-Year Rate Scenarios

**Debt Option:** Assumes a 7% annual increase with **\$12 million in Debt (2024)**





# Feedback & Next Steps -

- Guidance on preferred rate increase?
- Next Steps:
  - July 18<sup>th</sup> – Public Hearing

Sustainability Budget

| DESCRIPTION - 01-24-                  | ACCOUNT          | FY23 BUDGET       | BC COSTS ONLY    | ONE TIME COSTS   | MINUS BC & ONE TIME COSTS | FY22 BUDGET       |
|---------------------------------------|------------------|-------------------|------------------|------------------|---------------------------|-------------------|
| <b>SALARIES</b>                       | <b>0401-0000</b> |                   |                  |                  | \$ -                      |                   |
| Sustainability Manager                |                  | \$ 98,100         | \$ 24,525        |                  | \$ 73,575                 | \$ 90,000         |
| Sustainability Specialist             |                  | \$ 70,000         |                  |                  | \$ 70,000                 |                   |
| Student Intern / Fellow               | 0489-0001        | \$ 6,425          |                  |                  | \$ 6,425                  | \$ 13,500         |
| Benefits - A Expenses                 |                  | \$ 86,574         | \$ 13,244        |                  | \$ 73,331                 | \$ 48,272         |
| <b>TOTAL</b>                          |                  | <b>\$ 261,099</b> | <b>\$ 37,769</b> |                  | <b>\$ 223,331</b>         | <b>\$ 151,772</b> |
| <b>EXPENSES</b>                       |                  |                   |                  |                  | \$ -                      |                   |
| Travel - Out of Town                  | 0439-0000        | \$ 2,500          |                  |                  | \$ 2,500                  | \$ 2,500          |
| Travel Per Diem                       | 0439-0001        | \$ 500            |                  |                  | \$ 500                    | \$ 500            |
| Supplies - Office                     | 0440-0000        | \$ 500            |                  |                  | \$ 500                    | \$ 500            |
| Supplies - Meetings                   | 0440-0001        | \$ 5,000          |                  |                  | \$ 5,000                  | \$ 5,000          |
| Office Equipment                      | 0440-0003        | \$ 2,100          | \$ 1,500         | \$ 600           | \$ -                      | \$ 1,500          |
| Graphic Design, Marketing, & Printing | 0440-0004        | \$ 10,000         |                  | \$ 10,000        | \$ -                      | \$ 9,000          |
| Education & Outreach                  | 0569-0000        | \$ 35,000         |                  |                  | \$ 35,000                 | \$ -              |
| Profession Services                   | 0489-0000        | \$ 30,000         | \$ 15,000        |                  | \$ 15,000                 | \$ 24,000         |
| Grant Writer                          | 0489-0001        | \$ 20,000         |                  | \$ 20,000        | \$ -                      | \$ -              |
| Dues / Memberships                    | 0528-0000        | \$ 6,000          |                  |                  | \$ 6,000                  | \$ 4,000          |
| <b>TOTAL</b>                          |                  | <b>\$ 111,600</b> | <b>\$ 16,500</b> | <b>\$ 30,600</b> | <b>\$ 95,100</b>          | <b>\$ 47,000</b>  |
| <b>TOTAL SALARIES + EXPENSES</b>      |                  | <b>\$ 372,699</b> | <b>\$ 54,269</b> | <b>\$ 30,600</b> | <b>\$ 318,431</b>         | <b>\$ 198,772</b> |

|                                   |             | SHARE PROGRAM COSTS | MINUS HAILEY      | MINUS ONE TIME COSTS | MINUS 1-T COSTS & HAILEY | FY22 BUDGET |
|-----------------------------------|-------------|---------------------|-------------------|----------------------|--------------------------|-------------|
| HAILEY CONTRIBUTION _ SALARIES    |             | \$ 17,400           |                   | \$ 17,400            |                          |             |
| TOTAL BUDGET INCL. HAILEY         |             | \$ 390,099          | \$ 372,699        | \$ 335,831           | \$ 318,431               |             |
| BLAINE COUNTY ONLY EXPENSE        |             | \$ (54,269)         | \$ (54,269)       | \$ (54,269)          | \$ (54,269)              |             |
| <b>TOTAL SHARED PROGRAM COSTS</b> |             | <b>\$ 335,831</b>   | <b>\$ 318,431</b> | <b>\$ 281,562</b>    | <b>\$ 264,162</b>        |             |
| HAILEY FINANCIAL SHARE            | \$ (17,400) | \$ 94,544           |                   | \$ 76,454            |                          |             |
| KETCHUM FINANCIAL SHARE           |             | \$ 111,944          | \$ 159,215        | \$ 93,854            | \$ 132,081               | \$ 99,386   |
| BLAINE COUNTY SHARE               |             | \$ 111,944          | \$ 159,215        | \$ 93,854            | \$ 132,081               | \$ 99,386   |



City of Ketchum

|  |
|--|
| <b>Agency Name:</b> Idaho Dark Sky Alliance for the Central Idaho Dark Sky Reserve (CIDSR) |
| <b>Project Name:</b> Educational Outreach and Light Pollution Monitoring                   |
| <b>Contact Person:</b> Carol Cole  |
| <b>Address:</b> PO Box 4903, Ketchum, ID 83340   |
| <b>Email:</b> <a href="mailto:idahodarksky@gmail.com">idahodarksky@gmail.com</a>           |
| <b>Phone Number:</b> Carol, 208-721-2303   |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 22, 2022.**

- City Council’s Budget Strategic Session will be on June 27<sup>th</sup>
- The public hearing will be on July 18<sup>th</sup>, with the readings as follows:
  - 1<sup>st</sup> – August 1<sup>st</sup> | 2<sup>nd</sup> – August 15 | 3<sup>rd</sup> – September 6<sup>th</sup>

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments.

If any of the below items do not apply to your request, please indicate with N/A.

1. Amount requested for fiscal year 2023: **\$2,500.00**
2. What percentage of your overall budget does the requested amount represent? **17 %**  
Please submit a budget sheet for FY2021 and FY2022 that shows overall revenue and expenditures.

| Funding Source                             | 2023<br>Percent of<br>Planned Budget<br>\$16,000 | 2022<br>Percent of<br>Total Budget<br>\$12,200 | 2021<br>Percent of<br>Total Budget<br>\$2,800 |
|--|--|--|---|
| Cities of Ketchum, Sun Valley, and Stanley | 44%<br>(requested)                               | 50%  | N/A   |
| Blaine County                              | 22%<br>(requested)                               | 25%  | N/A   |
| Stanley Chamber of Commerce                | 17%<br>(confirmed)                               | 15%  | N/A   |
| IDSA                                       | 17%<br>(confirmed)                               | 10%  | 100%  |

3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

Reduced funding would make it more difficult to maintain IDSA's education and outreach efforts that help residents and visitors to enjoy the stunning night sky and understand the importance of preserving the naturally dark nighttime environment within the Reserve.

Leveraging additional funds from the other cities and counties within the Reserve would be more challenging without the leadership and continued support from Ketchum as a related Dark Sky Community.

4. Does your program or project have a strategic/business plan in place? Yes \_\_\_\_\_ No X

If yes, please attach a copy upon submission.

(NOTE: The Idaho Dark Sky continues to use the Lightscape Management Plan required by the International Dark-Sky Assn to guide our outreach and monitoring efforts.)

5. If you received funds from the City in fiscal year 2022, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

- Collaborated with BSU to secure multi-year funding through NASA's Science Activation Program to provide STEM outreach and education opportunities. BSU students in the AstroTAC program will provide astronomy and STEM presentations in classrooms and community -based events.
- Provided astronomy information, dark sky friendly lighting displays and telescope viewing (including views of Saturn's moons!) at Solstice Celebrations at Ketchum Town Square
- Worked with the CINSS, the local observing group to host stargazing nights for local residents and with Hotel Ketchum to host two dark sky events for guests
- Worked with City Staff on required sky quality monitoring to maintain Dark Sky Reserve status for CIDSR and Dark Sky Community status for the City.
- Working on upcoming programs in Ketchum and other Wood River locations during the summer 2022 season with the CIDSR Astronomer in Residence



6. If you receive funds from the City in fiscal year 2023, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

- Since 2017 the Reserve has offered a range of presentations led by astronomers and other subject matter experts. To supplement and expand upon these efforts, the Alliance will continue to provide programs for local organizations, schools and civic groups.
- Develop and install dark sky interpretive signs throughout the Reserve to provide information about astronomy, the importance of dark night sky to maintaining healthy ecosystems, and dark sky friendly outdoor lighting.
- Provide information for local tourism organizations (local Chambers of Commerce, Visit Sun Valley, local outfitters, lodging providers) about the economic benefits of astro-tourism
- Continue work with BSU AstroTAC students to provide outreach programs for schools and other organizations
- Work with students from UCLA’s Institute of the Environment and Sustainability in June to collect Sky Quality data for local use and to maintain Dark Sky designation for both CIDSR and Ketchum.
- Recruit and train a volunteer night sky monitoring group, including local teachers and other interested residents, to assist the Reserve and the City with ongoing monitoring needs

Overall benefits of the Central Idaho Dark Sky Reserve to the City of Ketchum and city residents

The Idaho Dark Sky Alliance works with a number of organizations throughout the reserve to educate residents about the importance of maintaining dark skies. The group also serves as a resource for Ketchum and other communities as they develop and implement dark sky policies.

The pristine dark skies we enjoy in the Reserve are a treasured resource for both local residents and visitors. A main goal for the CIDSR is to preserve our dark skies. Reducing artificial light at night benefits human health and wildlife populations, and reduces energy consumption. Dark Sky designation can also provide economic benefits to local businesses through increased tourism and specific benefits to businesses that provide dark sky related items.

The City of Ketchum has been involved with the Dark Sky planning discussions since the 1990s when the city passed a Dark Sky Lighting Ordinance. City staff were instrumental in the early planning effort to get CIDSR recognized as the first Dark Sky Reserve in the US.



City of Ketchum

|   |
|---|
| <b>Agency Name:</b> Friends of the Sawtooth National Forest Avalanche Center (FSAC) |
| <b>Project Name:</b> Daily Forecast Sponsor   |
| <b>Contact Person:</b> Dawn Bird, FSAC Executive Director                           |
| <b>Address:</b> PO Box 2669, Ketchum ID, 83340                                      |
| <b>Email:</b> Avycenterfriends@gmail.com  |
| <b>Phone Number:</b> (208)220-3367  |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 22, 2022.**

- City Council’s Budget Strategic Session will be on June 27<sup>th</sup>
- The public hearing will be on July 18<sup>th</sup>, with the readings as follows:
  - 1<sup>st</sup> – August 1<sup>st</sup> | 2<sup>nd</sup> – August 15 | 3<sup>rd</sup> – September 6<sup>th</sup>

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments.

If any of the below items do not apply to your request, please indicate with N/A.

- 
1. Amount requested for fiscal year 2023: \$ 4,000
  2. What percentage of your overall budget does the requested amount represent? 2 %  
Please submit a budget sheet for FY2021 and FY2022 that shows overall revenue and expenditures.
  3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

The Friends of the Sawtooth Avalanche Center (FSAC) and Sawtooth Avalanche Center (SAC) hold a shared mission to save lives by reducing avalanche risk to people recreating, working and traveling on and around the Sawtooth National Forest. Avalanches are responsible for more deaths than any other natural hazard on federally owned lands (USFS, BLM). SAC’s daily avalanche forecasts are a critical tool for sharing avalanche and weather information with the local and tourist winter recreation community and with our professional and business community, including Blaine County Search & Rescue, law enforcement and fire departments, snow removal and landscape services, backcountry guiding groups, and backcountry gear retailers. Our local avalanche center truly is a community effort and our most important resource to help our mountain community remain safe during the winter months. A reduction in funding could severely impact our ability to meet our mission.

4. Does your program or project have a strategic/business plan in place? Yes \_\_\_\_\_ No

If yes, please attach a copy upon submission.

\*\*\* FSAC board of directors and Staff are currently working on a strategic plan. We hope to have it ready by July 2022. Once complete, I will be more than happy to provide a copy and any further explanations as needed.

5. If you received funds from the City in fiscal year 2022, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

Yes, FSAC was a grateful recipient of funds from the City of Ketchum in 2022. These funds helped sponsor the SAC daily avalanche forecast. This has been a wonderful relationship between the City and FSAC for many, many years.

As a small expression of gratitude, we showcase The City of Ketchum as a dedicated sponsor on the FSAC website. <https://friends.sawtoothavalanche.com/sponsors/>

6. If you receive funds from the City in fiscal year 2023, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

FSAC's primary goal and responsibility is to provide funding for SAC so it may continue to provide reliable, accurate, and actionable avalanche and weather information to the public. The Daily Avalanche Forecast is our most important resource for sharing critical information with the public in order to save lives. Funds collected from the City will be used to ensure this goal is met, which can include SAC website maintenance, expanded forecast territory, and social media outreach.

| FSAC 2021-2022 Working Budget Sheet                         |               | FSAC's FY: July 1st - June 30th  |   |   |
|---|---------------|----------------------------------|---|---|
| Income Category   | FY 2020-2021* | Proposed Budgets **<br>2021-2022 | Actual 2021-22:<br>To Date 4/20/2022*** |   |
| Fall Campaign   | 49,372        | 45,000                           | 42,855                                  |   |
| Spring Campaign   | 15,839        | 15,000                           | 11,690                                  | <b>Note:</b>  |
| Advisory Sponsors   | 20,500        | 28,000                           | 26,000                                  |   |
| Nicholas Martin Jr. (Tech/IT, 4th Forecaster, Media/Comm)   | 25,000        | 40,000                           | 40,000                                  |   |
| Eccles/Hayward (Covid Relief/Event Lost Income)             | 20,000        |                                  | 20,000                                  | ** This was the proposed and working budget FSAC used for guidance going into the FY21-22. I wanted to provide this for your reference. |
| Gould (Social Media Coordinator)                            | 15,000        | 3,000                            | 20,000                                  |   |
| Rendle (4th Forecaster)                                     | 10,000        | 10,000                           | 10,000                                  |   |
| Chrysopolae Founation                                       | 7,500         | 0                                | 0                                       |   |
| Unsolicited Donations                                       | 16,923        |                                  | 22500                                   | ***This FY has not yet completed. The end of this FY will be on June 30th. The numbers provided here are the best to date, 4/20/2022.   |
| Wattis Dumke Grant  | 15,000        | 15,000                           | 0                                       |   |
| Beacon Parks  | 4,200         |                                  | 0                                       |   |
| Local vendor merch sales                                    | 5,113         |                                  | 5965.04                                 |   |
| Other merch sales   | 1,102         |                                  | 1902                                    |   |
| Friends Events (Net)  | 0             |                                  | 2205.6                                  |   |
| Other Events (Net) - Homegrown                              | 10,418        | 20,000                           | 7811.9                                  |   |
| Other Events (Net) - Banff                                  | 957           |                                  | 4740                                    |   |
| Education (class donations)                                 | 7,151         | 400                              | 510                                     |   |
| <b>Total Income</b>   | 224,075       | 176,400                          | 216,180                                 |   |
| Expense Category  | FY 2020-2021  | Proposed<br>2021-2022            | Actual 2021-22:<br>To Date 4/20/2022    |   |
| SAC FS Collection (wage)                                    | 82,244        | 75,000                           | 75,000                                  |   |
| SAC Weather Stations  | 3,321         | 0                                | 462.64                                  |   |
| SAC Snowmobile Ops  | 3,099         | 3500                             | 2462.75                                 |   |
| SAC Other (uniforms/gear, etc.)                             | 7,279         | 7,500                            | 2732.83                                 |   |
| ED Payroll (wage+tax)                                       | 12,830        | 15,000                           | 18,153.60                               |   |
| EC Payroll (wage+tax)                                       | 5,739         | 6,500                            | 7224.95                                 |   |
| Social Media Coordinator                                    | 12,694        | 15,000                           | 10675                                   |   |
| Education (instructors, materials, etc.)                    | 9,138         | 10,000                           | 7622.35                                 |   |
| Promotional (merch)   | 8,892         | 5,000                            | 5002                                    |   |
| Beacon Parks (Baldy)  | 4,833         | 4,500                            | 4563.83                                 |   |
| General Operations (office supplies, copies, postage, etc.) | 2,948         | 3,000                            | 4217.62                                 |   |
| Web Design  |               | 4,000                            | 4872.88                                 |   |
| Accounting  | 2,357         | 2,750                            | 1962.96                                 |   |
| Insurance   | 1,709         | 1,750                            | 640                                     |   |
| Events  | 0             |                                  |   |   |
| <b>Total Expense</b>  | 157,083       | 153,500                          | 145,593                                 |   |



## City of Ketchum

|  |
|--|
| <b>Agency Name:</b> Mountain Humane  |
| <b>Project Name:</b> Impound Contract Renewal  |
| <b>Contact Person:</b> Kelly Mitchell  |
| <b>Address:</b> 101 Croy Creek Road  |
| <b>Email:</b> <a href="mailto:kmitchell@mountainhumane.org">kmitchell@mountainhumane.org</a> |
| <b>Phone Number:</b> 208-788-4351  |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 22, 2022**.

- City Council's Budget Strategic Session will be on June 27<sup>th</sup>
- The public hearing will be on July 18<sup>th</sup>, with the readings as follows:
  - 1<sup>st</sup> – August 1<sup>st</sup> | 2<sup>nd</sup> – August 15 | 3<sup>rd</sup> – September 6<sup>th</sup>

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments.

If any of the below items do not apply to your request, please indicate with N/A.

- 
1. Amount requested for fiscal year 2023: **\$ 4500.00**
  2. What percentage of your overall budget does the requested amount represent? **.15%**  
Please submit a budget sheet for FY2021 and FY2022 that shows overall revenue and expenditures.
  3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

Mountain Humane would not be able to continue as the impound facility for stray and/or residents of Ketchum lost animals. Staffing, lost & found efforts, licensing and Rabies compliance administration would no longer be possible for our non-profit without the municipalities funding the service for residents.

4. Does your program or project have a strategic/business plan in place? Yes \_\_\_Y\_\_\_ No \_\_\_\_\_

Our strategic plan is in the midst of a complete overall due to all of the changes surrounding animal welfare and our communities' many challenges (labor/housing shortage) so we won't have this complete until September. I would be happy to share it once it is completed.

5. If you received funds from the City in fiscal year 2022, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

Continued reuniting lost (at large) animals with their owners while keeping animals safe from harm and off the streets.  
Lost & Found social media and other marketing administrative tasks.  
Ensured all Blaine County animals are current on Rabies vaccinations, and administered the Blaine County Dog license program.

6. If you receive funds from the City in fiscal year 2023, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

Same as above.

## Mountain Humane

|                          | 2021<br>Actuals<br>Total | 2022<br>Budget<br>Total |
|--------------------------|--------------------------|-------------------------|
| Income                   |                          |                         |
| Total Income             | 3,645,493                | 2,880,688               |
| Total Cost of Goods Sold | 121,435                  | 77,719                  |
| Gross Profit             | 3,524,057                | 2,802,969               |
|                          |                          |                         |
| Total Expenses           | 2,466,247                | 2,952,804               |
|                          |                          |                         |
| Net Operating Income     | 1,057,810                | (149,835)               |



City of Ketchum

|   |
|---|
| <b>Agency Name:</b> Mountain Rides Transportation Authority     |
| <b>Project Name:</b> Public Transportation Operations & Capital |
| <b>Contact Person:</b> Wally Morgus, Executive Director         |
| <b>Address:</b> POB 3091, Ketchum, ID 83340-3091                |
| <b>Email:</b> wally@mountainrides.org                           |
| <b>Phone Number:</b> 208.788.7433 x.101                         |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 22, 2022.**

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  - 1<sup>st</sup> – August 1<sup>st</sup> | 2<sup>nd</sup> – August 15 | 3<sup>rd</sup> – September 6<sup>th</sup>

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments.

If any of the below items do not apply to your request, please indicate with N/A.

1. Amount requested for fiscal year 2023: \$ 769,000
2. What percentage of your overall budget does the requested amount represent? 5.1 %  
Please submit a budget sheet for FY2021+FY2022 – [Attachment A](#) – that shows overall revenue and expenditures.
3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

To qualify for FTA funding, which underwrites the lion's share of our budget, Mountain Rides must receive local match funds. There is a direct relationship – intensified by the leverage from the Federal match – between funding from our Joint Powers, including Ketchum, and the quality and quantity of public transportation services we deliver. In Operations, with ~\$2.75 of FTA funding per \$1.00 of local funding, each \$100,000 of local funding results in ~\$375,000 of total funding, which translates to ~3,800 hours of bus service. On the Capital side, the match is ~\$4.00 of Federal funding per \$1.00 of local funding.

Mountain Rides deploys resources efficiently to deliver quality services critical to the community. Reduced funding from Ketchum would likely trigger service cuts on our Blue & Valley Routes – serving ~400,000 riders per year (~73% of MRTA ridership) – which, in turn, would exacerbate challenges – traffic congestion; parking shortages; accelerated wear-and-tear on highways/streets; safety and environmental issues due to increased SOV trips – that Mountain Rides, historically, has helped to mitigate.

For FY23, Mountain Rides is requesting \$769,000 from Ketchum: i) for Operations/Service -- \$589,000 -- which is an increase over FY22 (wherein we had CARES funds available to cover shortfalls in local funding) and reflects inflationary impacts on Mountain Rides’ expenses; and ii) for Capital -- \$180,000 -- which is explicitly allocated as the local match for Federal awards earmarked for Capital Improvements, including buses (BEBs), facilities (new Bellevue building), and equipment (lifts, hoists, charging infrastructure, etc. to outfit the new building and retrofit our Ketchum facility for maintaining BEBs).



## Mountain Rides Transportation Authority

4. Does your program or project have a strategic/business plan in place? Yes  No   
If yes, please attach a copy upon submission. See "Mountain Rides Transportation Authority, Strategic Framework: Pentad of Focus," Attachment B.
5. If you received funds from the City in fiscal year 2022, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

In FY22, Mountain Rides is using City funds to: i) operate and support our Valley & Blue Routes, including enhanced, more frequent, seven-day service on the Valley Route and continuing late-night service on the Blue Route; ii) manage and operate a Safe Routes to School Program; iii) engage in regional transportation planning and coordination; and iv) operate and support our regional van pool services. Benefits to the community include:

- Workers accessing affordable, reliable, safe transportation getting them to/from jobs.
- Senior citizens accessing affordable, reliable, safe transportation getting them to/from shopping and activities.
- Cyclists and pedestrians moving along safe, secure, and scenic routes.
- Children experiencing greater mobility and independence.
- Less traffic; more balanced transportation options; mitigated parking shortages; higher quality of life.

6. If you receive funds from the City in fiscal year 2023, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

Mountain Rides goals, set by our Board of Directors, remain consistent and relevant:

- Provide/advocate for well-funded public transportation that meets communities' needs.
- Promote knowledge and awareness of the social, financial, environmental, and community benefits of public transportation.
- Promote regional cooperation on transportation issues.

Specifically, in FY 2023, look for Mountain Rides to:

- Operate 30,000+ hours of annual service on routes serving the City.
- Provide quality transportation services and infrastructure that underpin and promote economic growth, vitality, and livability.
- Provide essential transportation services to transit-dependent essential workers.
- Positively impact the local economy, with ~45 employees earning – and spending – ~\$2.3MM in annual wages and benefits.
- Expand and augment our Bellevue depot (total investment, ~\$1.7M) to accommodate fleet electrification and to complement our Ketchum depot. Enhance the infrastructure in our Ketchum depot to further accommodate fleet electrification.
- Bring ten (10) BEBs into our fleet (total investment, ~\$8.2M), which will bring our total BEBs to fourteen (14) in a fleet of twenty-four (24) buses.

For a comprehensive look at Mountain Rides' goals, please see Mountain Rides' "Strategic Framework: Pentad of Focus," attached.

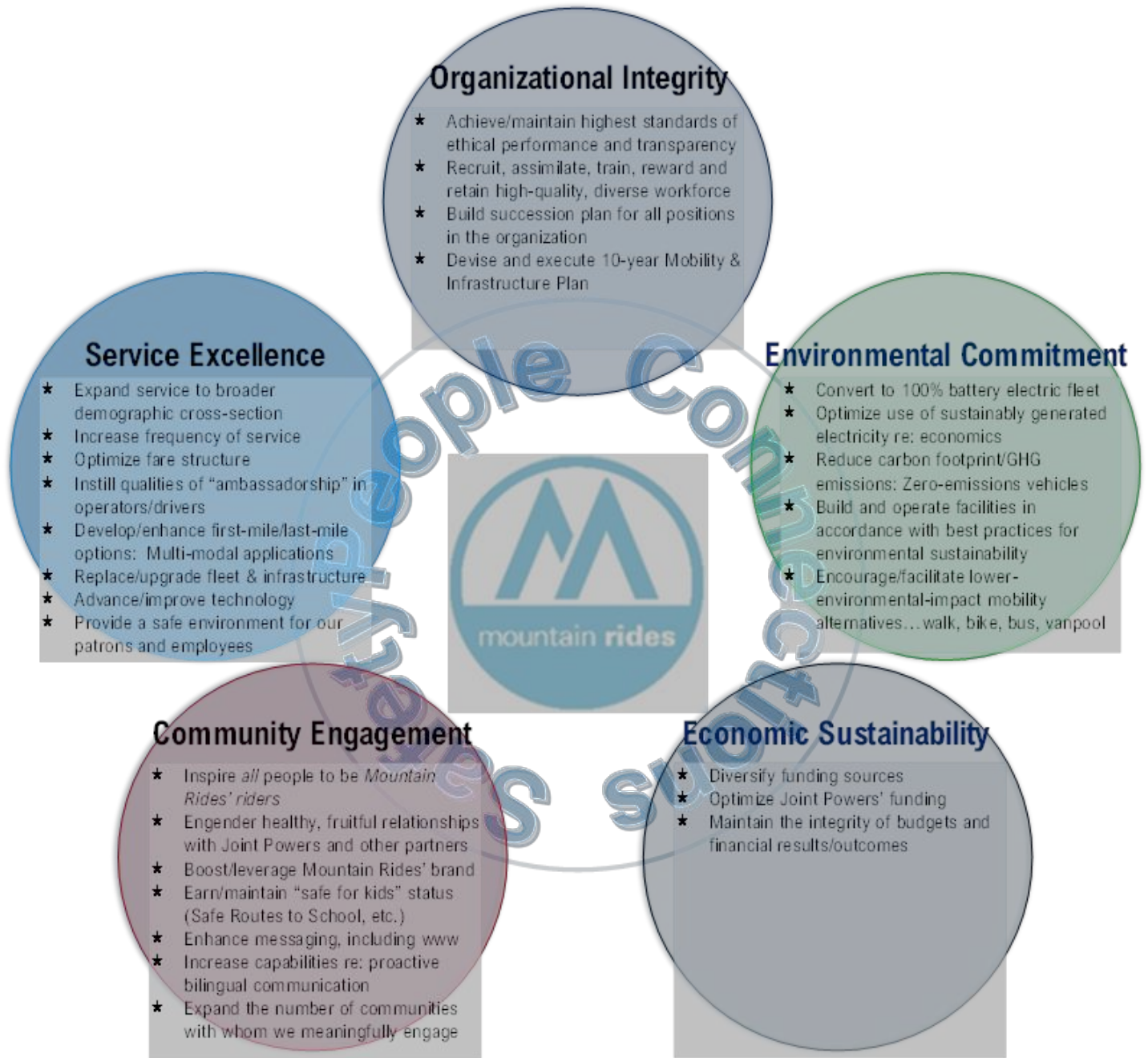
**Attachment A**

| <b>Budget Sheet: Mountain Rides</b> |                      |                      |
|-------------------------------------|----------------------|----------------------|
| <b>REVENUE</b>                      | <b>FY 2021</b>       | <b>FY 2022</b>       |
| Operations Fund                     | \$ 4,575,500         | \$ 3,636,400         |
| Cap. Eqpt. Fund                     | 3,931,400            | 6,745,000            |
| Facilities Fund                     | 1,738,700            | 1,140,500            |
| WFH Fund                            | 54,200               | 54,200               |
| Contingency                         | 503,400              | 504,400              |
| <b>Total Revenue</b>                | <b>\$ 10,803,200</b> | <b>\$ 12,080,500</b> |
| <b>EXPENSE</b>                      | <b>FY 2021</b>       | <b>FY 2022</b>       |
| Operations Fund                     | \$ 4,575,500         | \$ 3,636,400         |
| Cap. Eqpt. Fund                     | 3,654,100            | 6,677,000            |
| Facilities Fund                     | 1,112,300            | 1,081,400            |
| WFH Fund                            | 33,200               | 33,200               |
| Contingency                         | -                    | -                    |
| <b>Total Expense</b>                | <b>\$ 9,375,100</b>  | <b>\$ 11,428,000</b> |
| <b>FY CARRYOVER</b>                 | <b>\$ 1,428,100</b>  | <b>\$ 652,500</b>    |

**Attachment B**

**Mountain Rides Transportation Authority  
Strategic Framework: Pentad of Focus  
2022 - 2026**

*...it's the journey that matters*





## City of Ketchum

|  |
|--|
| <b>Agency Name:</b> Sun Valley Economic Development                                      |
| <b>Project Name:</b> FY23 Funding Request  |
| <b>Contact Person:</b> Harry Griffith  |
| <b>Address:</b> POB 3893 Ketchum, ID 83340   |
| <b>Email:</b> <a href="mailto:harry@sunvalleyeconomy.org">harry@sunvalleyeconomy.org</a> |
| <b>Phone Number:</b> 208-721-7847  |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 22, 2022**.

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- The public hearing will be on July 18<sup>th</sup>, with the readings as follows:
  - 1<sup>st</sup> – August 1<sup>st</sup> | 2<sup>nd</sup> – August 15 | 3<sup>rd</sup> – September 6<sup>th</sup>

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments.

If any of the below items do not apply to your request, please indicate with N/A.

- 
1. Amount requested for fiscal year 2023: \$ **15,000**
  2. What percentage of your overall budget does the requested amount represent? **9 %**  
Please submit a budget sheet for FY2021 and FY2022 that shows overall revenue and expenditures.
  3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

Access to grant dollars from the Idaho Dept. of Commerce Rural ED Grant program would not be possible, and projected funding from the five other Blaine Co municipalities would be very difficult unless the City demonstrated leadership through this budget request. With the largest business community and employer base, Ketchum's continued support is critical. In order to leverage more than the projected \$55k in Blaine Co. non-Ketchum public sector and \$60k in private sector funding, the City contribution plays a pivotal "key contributor" role.

4. Does your program or project have a strategic/business plan in place? Yes  No   
If yes, please attach a copy upon submission.

5. If you received funds from the City in fiscal year 2022, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

1. Leadership of the Blaine Covid Recovery Committee
2. Expansion of the Sun Valley Culinary Institute
3. Attraction of Project Wheat with 30 potential new jobs
4. Delivery of economic data and analyses to inform public & private decision-making
5. Guidance to businesses on accessing external capital during the pandemic

This year, we completed an ROI calculation based on methodology used by other leading Idaho ED organizations. This calculation and the methodology are attached separately.

6. If you receive funds from the City in fiscal year 2023, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

SVED delivers projects and programs that create economic value for Ketchum through:

1. More Jobs: Retain existing and attract new businesses
2. Improved Sales: Increase business traffic & reduce seasonality
3. Better Decision Making: Provide timely data & analysis on the local economy
4. Removing Obstacles: Improve the local business environment
5. Delivering Significant ROI: real and positive community-wide impact from sponsored projects & programs

# Sun Valley Economic Development, Inc.

## Budget FY 2022 by Class

January - December 2022

|                                    | <u>TOTAL</u>         |
|------------------------------------|----------------------|
|                                    | <u>Budget</u>        |
| <b>Income</b>                      |                      |
| Income                             | 0.00                 |
| Events                             | 0.00                 |
| Summit                             | 0.00                 |
| Registrations                      | 7,500.00             |
| Sponsorships                       | 7,500.00             |
| <b>Total Summit</b>                | <b>\$ 15,000.00</b>  |
| <b>Total Events</b>                | <b>\$ 15,000.00</b>  |
| Grant Income                       | 0.00                 |
| Broadband Admin                    | 2,500.00             |
| State Dept of Commerce             | 24,150.00            |
| <b>Total Grant Income</b>          | <b>\$ 26,650.00</b>  |
| Private Sector                     | 0.00                 |
| Membership                         | 40,000.00            |
| <b>Total Private Sector</b>        | <b>\$ 40,000.00</b>  |
| Public Sector                      | 0.00                 |
| Blaine County                      | 30,000.00            |
| Hailey                             | 4,000.00             |
| Ketchum                            | 10,000.00            |
| Kura                               | 15,000.00            |
| Sun Valley                         | 8,500.00             |
| <b>Total Public Sector</b>         | <b>\$ 67,500.00</b>  |
| <b>Total Income</b>                | <b>\$ 149,150.00</b> |
| Interest Income                    | 12.51                |
| z In Kind Revenue & Services       | 15,000.00            |
| <b>Total Income</b>                | <b>\$ 164,162.51</b> |
| <b>Gross Profit</b>                | <b>\$ 164,162.51</b> |
| <b>Expenses</b>                    |                      |
| Office Administration              | 0.00                 |
| Accounting                         | 0.00                 |
| General Accounting                 | 3,630.00             |
| Tax Preparation                    | 1,200.00             |
| <b>Total Accounting</b>            | <b>\$ 4,830.00</b>   |
| Bank Costs                         | 600.00               |
| Dues & Subscriptions               | 350.00               |
| Other Fees & Service               | 1,700.00             |
| <b>Total Office Administration</b> | <b>\$ 7,480.00</b>   |
| Operating Expenses                 | 0.00                 |
| Compensation                       | 0.00                 |
| Executive Director                 | 100,000.00           |

|                                       |                      |
|---------------------------------------|----------------------|
| Bonus                                 | 8,400.00             |
| <b>Total Executive Director</b>       | <b>\$ 108,400.00</b> |
| Membership Director                   | 0.00                 |
| Base                                  | 0.00                 |
| Commissions/Bonus                     | 0.00                 |
| <b>Total Membership Director</b>      | <b>\$ 0.00</b>       |
| <b>Total Compensation</b>             | <b>\$ 108,400.00</b> |
| Consulting                            | 8,000.00             |
| Marketing                             | 5,500.00             |
| Professional Fees                     | 200.00               |
| Training                              | 500.00               |
| Travel, Meals & Entertainment Expense | 5,500.00             |
| Web Site                              | 1,000.00             |
| <b>Total Operating Expenses</b>       | <b>\$ 129,100.00</b> |
| <b>Total Expenses</b>                 | <b>\$ 136,580.00</b> |
| <b>Net Operating Income</b>           | <b>\$ 27,582.51</b>  |
| Other Expenses                        |                      |
| In-Kind Revenue & Services            | 15,000.00            |
| Loans Repayment & Miscellaneous       | 1,905.00             |
| <b>Total Other Expenses</b>           | <b>\$ 16,905.00</b>  |
| <b>Net Other Income</b>               | <b>-\$ 16,905.00</b> |
| <b>Net Income</b>                     | <b>\$ 10,677.51</b>  |

Wednesday, Jan 05, 2022 02:30:33 PM GMT-8 - Accrual Basis

City of Ketchum ROI 2020 ROI

| Sun Valley Economic Development<br>Return on Investment |           | Return Metrics>> | Culinary Only <sup>2</sup> | Plus Limelight TRI <sup>3</sup> | Plus Revelry TRI <sup>4</sup> |                        |
|---|-----------|------------------|----------------------------|---------------------------------|-------------------------------|------------------------|
|   |           | Annual Returns>> | \$ 565,000                 | \$ 2,902,000                    | \$ 4,302,000                  |                        |
| Investment Metrics <sup>1</sup>                         |           |                  |                            |                                 |                               |                        |
| Ketchum 1-Yr  | \$ 10,000 |                  | \$ 57                      | \$ 290                          | \$ 430                        | for every \$1 invested |
| Ketchum 3-Yr  | \$ 29,000 |                  | \$ 19                      | \$ 100                          | \$ 148                        |                        |
| Ketchum 5-Yr  | \$ 49,000 |                  | \$ 12                      | \$ 59                           | \$ 88                         |                        |

Notes:

<sup>1</sup> Includes awards to SVED only

<sup>2</sup> Based on Local operating & capital expenditures

<sup>3</sup> Based on Staff Payroll only

<sup>4</sup> TBD; Pending for 2021

Methodology consistent with Southern Idaho Economic Development





**SUN VALLEY  
ECONOMIC  
DEVELOPMENT**

# **SVED 2022 Strategic Plan**

DRAFT

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# 2022 Action Plan - Framework

| Performance Objective Number | Action Plan Category                                      | Strategic Categories    |
|------------------------------|---|-------------------------|
| 1                            | Business Attraction, Expansion, Retention and/or Creation | BUSINESS +              |
| 2                            |   | HOUSING & ACCOMMODATION |
| 3                            |   | INFRASTRUCTURE          |
| 4                            |   | WORKFORCE               |
| 5                            | Place Making  | RECREATION              |
| 6                            |   | EVENTS                  |
| 7                            | Training  | PROFESSIONAL            |
| 8                            |   | OTHER                   |
| 9                            | Other   | MEMBERSHIP              |
| 10                           |   | FINANCIAL               |
| 11                           |   | ORGANIZATIONAL          |

# Strategic Plan - Business Attraction, Retention, Expansion & Creation

|   | Potential Strategy                                     | Potential Tactics/Projects  | Priority/<br>Weight<br>(3=Hi) | Potential Targets  |
|---|--|---|-------------------------------|--|
| 1 | Recruit specific/focused relocation leads              | Food & Beverage services<br>Small professional offices<br>Satellite/remote cluster offices                  | 3                             | New rest's/Food Innovation Ctr<br>Professional, PE, VCs, etc.<br>Big Tech, big Rec   |
| 2 | Respond to Commerce RFPs                               | As needed   | 2                             | Smaller low-infrastructure co's  |
| 3 | Solicit & draft Idaho incentive applications           | Tax Reimbursement Incentive (TRI)<br>Property Tax Exemption (PTE)<br>Advantage, STEP & other                | 3                             | Wild Rye<br>Lido, Blue Haven, etc.   |
| 4 | Regular outreach to local businesses and organizations | Phone call & Zoom until COVID safe  | 3                             | Target with DoC priority 75 list<br>Internal 2+/week   |
| 5 | Provide access to external funding sources             | SBA program applications<br>BBB grant applications<br>Other agency applications<br>Local grant applications | 3                             | SBA loan application candidates<br>Seminars & grant support<br>Advise on other grant programs<br>Advise on BC ARPA grant structure |
| 6 | Community education & advocacy                         | Develop economic dashboard<br>Publish membership newsletters<br>Advocate on critical business issues        | 3                             | Quarterly issuance<br>Monthly issuance<br>New developmnt, regulatory issues  |

# Strategic Plan - Housing/Accommodation & Infrastructure

|   | Potential Strategy                       | Potential Tactics/Projects   | Priority/<br>Weight<br>(3=Hi) | Potential Targets   |
|---|--|--|-------------------------------|---|
| 1 | Expansion of Workforce Housing Inventory | Project inventory database<br>Multi-family project advocacy<br>Regulatory policy changes<br>Increase supply incentives<br>LOT for housing advocacy | 3                             | Tracking & reporting<br>Blue Bird, Lido, Blue Haven<br>Tiny Home, ADU, other zoning policy<br>Property Tax Exemption improvement<br>Analysis for ballot measure |
| 2 | Accessible Rental Options                | City policy change advocacy<br>Long-term rental incentive policies<br>Short Term Rental market policies  | 2                             | ST rentals, employment covenants<br>Rent rate, residency restrictions<br>Incentivize ST>LT rental conversion  |
| 3 | Expand Accommodation & Lodging Options   | Hotel project advocacy<br>Support WR Tourism Coalition   | 2                             | Marriott Signature, Harriman<br>ExCo participation & data analysis  |
| 4 | Expansion of Broadband Access            | ARPA/FCC grant applications<br>Subsidized devices & services   | 2                             | Broadway, So. Bellevue, etc.<br>Support ISP marketing efforts   |
| 5 | Improved Transportation Systems          | Increase SUN capabilities<br>Improve Commuting/Public Transit  | 1                             | Support lead organization efforts   |

# Strategic Plan - Workforce

|   | Potential Strategy    | Potential Tactics/Projects   | Priority/<br>Weight<br>(3=Hi) | Potential Targets  |
|---|-----------------------|--|-------------------------------|--|
| 1 | Community Education   | Living wage/ALICE metrics<br>Labor statistics analysis   | 1                             | Support lead organization efforts<br>Analyze workforce gaps  |
| 2 | Talent Attraction     | Quality of Place marketing<br>Satellite Urban office marketing   | 1                             | BBB, Relocate Recreate<br>Google, FB, etc.   |
| 3 | Workforce Development | Build Apprenticeship programs<br>Create Internship programs<br>Increase Childcare capacity<br>Leverage TPM <sup>®</sup> Structure<br>Inventory of community skills | 2                             | Grow Culinary; new Const/Trades. ORec<br>Access home-bound students<br>Support BBB, ARPA grant applications<br>Engage local educators & NFPs<br>Joint Idaho Technology Council study |

# Strategic Plan - Place Making/Training/Other

|   | Potential Strategy                           | Potential Tactics/Projects  | Priority/<br>Weight<br>(3=Hi) | Potential Targets  |
|---|--|---|-------------------------------|--|
| 1 | Increase recreational assets & opportunities | SV Culinary Institute<br>Baldy Forest Health<br>New RV parks                                  | 3                             | Treasury oversight & grants<br>FEMA BRIC grant application<br>Parcel advocacy              |
| 2 | Revitalize SVED Events                       | Organize 2022 Economic Summit<br>Conduct 2-3 Business Forums                                  | 2                             | New post-Covid theme... LIVE<br>BBB, succession, other themes                              |
| 3 | Improve team skills & influence              | Increased IEDA engagement<br>RIVDA Loan Board participation                                   | 2                             | Participate in Legislatv committee<br>Conduct SBA regional loan reviews                    |
| 4 | Expand Membership rolls                      | New member value proposition<br>Young professional's program<br>Urban assimilation program(s) | 3                             | Achieve 75 business outreach<br>target +3 lapsed renewals +5 new<br>members signups        |
| 5 | Maintain/improve Financial Performance       | Optimize P&L performance<br>Secure additional grants<br>Manage EIDL loan                      | 3                             | Positive Summit & overall P&L<br>ARPA/other program admin. fees<br>Align with Board policy |
| 6 | Optimize organizational Structure            | Evaluate collaboration alternatives<br>Refresh Board<br>Access additional work capacity       | 3                             | VSV consolidation<br>Chair succession<br>Board committee engagement                        |