



City of Ketchum

KETCHUM ARTS COMMISSION MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

Reasons for Recommendation:

Policy Analysis and Background (non-consent items only):

The following copy of Ketchum's city-wide Work Plan and subsequent presentation are being presented to help keep the Arts Commission up to date on current city planning and projects. It's also meant to help the commission identify art programming opportunities and align the Arts Commissions' work with city-wide master planning.

Sustainability Impact:

Financial Impact:

Attachments:

- | |
|-------------------------------------------------------------------------------------|
| 1. 2026 Annual Work Plan |
| 2. Art and History Opportunities with the Annual Work Plan Initiatives Presentation |
| 3. |

FY2026 WORK PLAN

COMP PLAN CHAPTER	CC				
	PROJECT	DEPARTMENT(S)	PRIORITY	COMPLETION TARGET	NOTES
Connected Transportation Network (page 21)		Admin, Facilities, P&B			
	1	Lewis Street & Warm Springs Road roundabout	X	TBD	Application submitted for a Safe Streets for All grant.
	2	Complete Saddle Road anaylsis regarding future safety improvements and potential additional public parking		Winter 2026	
	3	Downtown stop sign/traffic calming study	X	Spring 2026	In progress.
	4	Bike/ped plan	X	Summer 2026	Complete analysis this fall. Public engagement over the winter. Guidance from Council by early spring.
	5	Update right-of-way standards	Admin, Planning	Fall 2025	Targeting council draft availble by end of October.
		Main Street/HWY75 reconstruction	X		
	6	6th to Saddle separated multi-use path	Admin, Facilities, P&B	TBD	Discussions ongoing with ITD to determine construction window (2027 v 2028)
	7	Saddle Road pedestrian underpass	Admin, Facilities, P&B	TBD	Initiate concept design and apply for state/federal grant by January
		Roadway maintenance			
	8	1st Street	Streets		Mill/inlay Between SV Road and 5th
	9	Core/light industrial/residential	Streets	Summer 2026	Chip seal
	10	9th Street (west side)	Streets		Full depth reconstruction - Washington to Warm Springs Road
		Pedestrian realm			
	11	6th Street & Leadville	Streets		Hotel Ketchum parking lot corner
	12	SV Road & Leadville	Streets		Huck & Paddle corner
	13	5th Street	Streets		between Leadville & 511 alley
	14	2nd Street	Streets		between WA and lot alley (south)
	15	6th Street & Washington	Streets		southwest corner
	16	1st Avenue & 5th Street	Streets		southeast corner
	17	Lewis to 10th Street	Streets		in front of Albertsons' property
Distinctive Built and Natural Environment (page 27)		Zoning Code update	X		
	18	Reorg and Procedures	Planning	Fall/winter 2025	PZ Recommended Approval with changes in July 2025, adoption December 2025
	19	Substantive Updates	Planning	Ongoing	Phase 3 kick-off Fall 2025, research/analysis/drafting Winter & Spring 2026
	20	Stakeholder engagement to improve processes	Planning	Ongoing	Next TAG Meeting in December.
	21	Community contractor meetings	Planning	Ongoing	October 8th meeting recap in Good Foundations 10.31

FY2026 WORK PLAN

		22	Ore Wagon Museum plan refresh	Admin		Ongoing
		23	Bonning Cabin Stabalization	Admin		Fall 2025
		24	Survey of historic assets	Planning (HPC)		Spring/Summer 2025
						Phased scoping due to bandwidth. Complete new doors this fall. New programming to be deferred to 2026.
						Emergency stabalization
						Grant received, executing grant agreement

Diverse Community Housing Options (page 36)		Housing Action Plan Year 3				
		Produce & preserve community housing				
		25	Identify parcels for acquisition	Housing	X	Ongoing
		26	Identify buildings and strategy for preservation			Ongoing
		27	Rental Preservation Program		X	
		28	Ownership & Preservation program (include bargain sale)		X	Ongoing
		29	Hyperborean			Early winter 2026
		30	Bird Drive			Fall 2025
		31	Lift Tower Lodge		X	TBD
		Update policy to promote community housing				
		Explore priority processing and incentives for projects that serve the HAP				
		32		Housing + Planning		Winter 2025/2026
		33	Update density bonus program	Housing + Planning		Fall/winter 2025
		Expand & improve services to create stability				
		34	Financially support master leasing opportunities			Ongoing
		35	Convert, acquire, or construct new transitional housing			Not started
		Expand & leverage resources				
		36	Secure additional lodging LOT funds for preservation			Not started
		Inform, engage & collaborate				

FY2026 WORK PLAN

	37	Clarify, document, and improve processes			Ongoing	New Ops Manager will make updates to - and develop - policies, procedures, and forms to ensure effectiveness
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FY2026 WORK PLAN

COMP PLAN CHAPTER	CC					
	PROJECT	DEPARTMENT(S)	PRIORITY	COMPLETION TARGET	NOTES	
Exceptional Recreational Opportunities (page 41)	38	Complete facility audit of recreation building	Admin, Facilities, Recreation		Spring 2026	Work with BCRD & BCSD
						Staff interviewed w/community groups (senior citizens, ERC, mental health community, teen space) interested in utilization of the three buildings. Small task order with local architect to create prelim design for Big House in order to make habitable for two living units.
		Forest Service Park maintenance upgrades	Facilities	X	Late 2025	
	39	Atkinson Park irrigation				
	40	Irrigation improvements	Facilities, Recreation	X	Spring 2026	
	41	Patio/sun shade installation for pickleball courts	Facilities, Recreation	X	Spring 2026	
	42	Upper softball field revamp	Facilities, Recreation	X	Summer 2026	
	43	Participate in Hemingway Elementary's Facility Master Plan update	Admin, Recreation		Ongoing	Draft presented to BCSD board. In communication with facility manager. Research/tabs on future of pump park site.
	44	Refresh Atkinson Park master plan (in concert)				
		Warm Springs Preserve Master Plan		X		
	45	Building permit under review	Admin, Facilities, P&B		Fall 2025	
	46	Restoration, irrigation & utilities	Admin, Facilities, P&B		Fall 2025	80% complete, 20% left for spring time work
	47	Plantings & paving	Admin, Facilities		Spring 2026	
	48	Access: Norwegian Woods, Broadway, West Ketchum bridge	Admin, Facilities, P&B		TBD	
	49	Connector trail to the southern flood plain	Facilities, Recreation		Late spring 2026	Connection to BMT will depend on issue of permit by FS
	50	Finish rehab of Rotary Park	Facilities		Spring 2026	(trail work and bathroom fixtures)
Lively Arts & Culture Scene (page 45)			Admin, Facilities, P&B		Fall/winter 2025	Build on Main Street plan; get buy in from both HPC & AC, evaluate city-wide application in partnership with The Community Library
	51	City-wide Arts & History plan				
		Art/history projects				
	52	Main Street installations (creative crosswalks, building placards)	Arts Commission, HPC		Spring 2026	Complete installation of building plaques and viewfinders
	53	KAC projects	Arts Commission		TBD	Gondola 'wrapping'

FY2026 WORK PLAN

	54	Evaluate new projects in concert with YMCA expansion			Spring 2026	(rail/stock yard interpretative)
Responsible Stewardship of Natural Resources (page 49)		Implement sustainability projects				
	55	Green waste	Admin, KSAC		Early winter 2026	Working with Clear Creek - researching communal business use in downtown core
	56	KFD solar panels	Admin & Facilities	X	Early winter 2026	Installation pending.
Safe and Healthy Community (page 57)		Implement Water CIP	Water			
	57	Relocation of water lines			Fall 2025	Reinheimer West Mainline-100% completed; Reinheimer East Mainline-80%; Weyyakin Mainline extension-100%; Neils Way to Glade Court-100%
	58	Trail Creek bridge HWY 75 Mainline Relocation and re-connect				Trail Creek Bridge/HWY 75 Relocation 60% completed/finish in the spring of 2026
	59	OPS Building addition design				
	60	Northwood Well Roof addition for Generator				
		Implement WasteWater CIP	Wastewater	X		
	61	Treatment Facility Ugrades - WRF Solids Handling Improvements			Fall 2027	Building is underway, pouring the concrete basement before snow flys 2025, then no construction until spring 2026
	62	Avalanche study	Fire		Ongoing	Report presented in December of 2024.
		Power line undergrounding	Admin & Facilities			
	63	HWY75 - Weyyakin to Gem Street			Spring 2026	Southern portion complete but section from Serenade to Gem is tied to spring ITD work.
	64	Main Street - 9th & 10th Streets (Backwoods to Saddle)			Summer 2028	Deferred due to ITD Main Street funding. Staff is working with ITD to advance to 2027
	65	Wildlife proof trash cans	Admin		Fall 2025	City-wide use approved by council; carts on order for November delivery.
	66	E-bike safety regulations	Admin		Spring 2026	Reckless' ordinance approved by council. Education campaign coordination underway.
Strong & Diverse Economy (page 65)	67	City's Economic Development framework	Admin, Planning		Fall 2026	Starting efforts with Legacy Business Program and Deed Restricted Commercial Program as part of Phase 3 code updates, continued collaboration with KBAC
	68		Admin			Initiate strategic discussions with KBAC, SVED, Visit SV and Regional Economic group to strengthen city's overall economic development strategy

FY2026 WORK PLAN

COMP PLAN CHAPTER	PROJECT	DEPARTMENT(S)	CC PRIORITY	COMPLETION TARGET	NOTES
Transparent Collaborative Government (page 70)	High Performing Community & City				
	Improve City planning framework				
	69 Public Works/Capital Improvement Plan Booklet	Admin		Early 2026	Incorporated master plan reference for streets, sidewalks, undergrounding, etc.
	70 Guidebook/Implementation Plan	Admin		Early 2026	Reference book/bridge between annual plan and comprehensive plan
	71 Annual Plan	Department-wide		Ongoing	Monthly check-ins with Council
	County-wide collaboration				
	Housing	Housing		Ongoing	(see above)
	72 Future Highway 75 improvements	Admin			County forming small work group to begin discussions with district engineer to explore options such as dedicated transit lane
	73 Blaine County Public Employee Health Trust	Admin	X	TBD	Feasibility analysis; initial meeting held with BCSD
	74 Resort Cities Coalition	Admin	X	Ongoing	Passage of liquor bill 1381a & defeat of (anti-city) STR bill
	People and Culture	Department-wide		Ongoing	Vision & Values; Leadership Learning series; city-wide People Strategy
	Financial processes				
	Strategic planning for both short- & long-term needs	Admin, Finance, P&B			
	75 Business tax & business licensing			Fall 2025	Working with Legal to outline notices and establish SOP
	76 Update City Code	Admin		Winter 2026	(non land-use sections) and associated policy documents (employee handbook)
	Technology/Business Systems				
	77 Records Retention Policy	Clerk		Winter 2026	reorganization/filing/governance
	78 Evaluation & inventory of all GIS data city-wide	Planning & Building		Spring 2026	deferred to 2026
	79 IT_new software including Microsoft Planner/To-Do/Teams	Clerk		TBD	
	80 Rebuilding all city-related websites	Community Engagement		Summer 2026	Contractor has been selected; work is underway
	81 Launch new public communications software (email and SMS/Text and emergency notifications)	Community Engagement		Summer 2026	Software has been selected; work to configure the platform is underway
	82 Launch new constituency management and public request software/app	Community Engagement		Winter 2025	Software has been selected; work to configure the platform is underway

FY2026 WORK PLAN

Vibrant Downtown (page 75)		Downtown Parking Plan	Admin - Clerk/Business Manager			
	83	Implement new parking sensor pilot program			Fall 2025	
	84	ADA improvements			Fall 2025	Focus groups pending. In tandem with Sidewalk Master Plan
	85	Data collection/reporting			Fall 2025	Pending installation of sensors.
	86	Communication campaign			Fall 2025	Owner/worker info campaign
	87	Town Square & Visitor Center revamp	Admin, Facilities, P&B	X	Spring 2026	Phase I of Town Square improvements (grass area & restrooms). Reroof of building and spot paver replacements in early winter 2025.
	88	491 tenant lease renewals	Admin		Winter 2026	Negotiations underway with current tenant(s).



Art and History Opportunities with Annual Work Plan Initiatives

January 15, 2026



PURPOSE

Align the Arts and Historic Preservation Commissions' work with city-wide master planning.



Ketchum's Long-Term Planning Framework

KETCHUM'S LONG-TERM PLANNING FRAMEWORK

2023, The City adopted a new integrated planning framework that aligns long-term visionary goals with mid- and short-term work plans. This framework, also referred to as the Citywide Work Plan, contains three parts:

COMPREHENSIVE PLAN

Broad goals and policies
10-20 years

GUIDEBOOK

Strategies and objectives for policies
4 years

WORK PLAN

Tasks by dept.
Annual

COMPREHENSIVE

PART 2: CITY GUIDEBOOK

The City Guidebook (Chapter V, Implementation of this Plan) serves as the bridge between the Plan and the City's more detailed annual work plan by outlining the top priorities for a four-year period based on the implementation strategies in the Plan.

PART 3: ANNUAL WORK PLAN

The annual work plan identifies the projects each department will be working to complete in a given year based on the priorities identified in the Guidebook.

September 2025 7

136 Ketchum Comprehensive Plan

CHAPTER 1 The Cohesive Ketchum Comprehensive Plan

TABLE 5-1: IMPLEMENTATION MATRIX

	RESPONSIBILITY	PRIORITY
Vibrant Downtown Environment that Celebrates Ketchum's History While Balancing the Needs of Residents, Businesses, and Visitors.		
Square Master Plan.	Lead: CA - PW, SFD Support: KURA	S
Implementation and promotion of the (Action T-3a.)	Lead: CA - PW, SFD Support: KURA	M
Management plan for downtown.	Lead: CA - C Support: SFD	S
	Lead: CA - PW, SFD Support: PBD, KURA	M
THE HISTORY AND DEFINING CHARACTERISTICS OF DOWNTOWN.		
Design standards and guidelines that reflect the characteristics of each of downtown's historic districts for flexibility and predictability.	Lead: CA - PW, SFD, PBD Support: KURA, CC, PZ, HPC	S
Determine number of required parking spaces for project.	Lead: PBD Support: CA, HD, PZ, CC	S
Limit on the number of dwelling units that can be provided within a project.	Lead: PBD Support: CA, HD, PZ, CC	S
Design standards in the Retail Core for projects with 100% community housing, compared to the	Lead: PBD Support: CA, PZ, CC, HD	S
Feasibility of constructing a City-County	Lead: CA - F Support: KURA, PBD	S
MODAL CONNECTIONS TO AND WITHIN DOWNTOWN.		
Bicycle and pedestrian Transportation Plan	Lead: CA - PW Support: SFD, KTA, KURA, Partner Organizations	S
Master Facilities Plan for the Streets Department.	Lead: CA - PW Support: PBD, SFD, KURA, KTA, Partner Organizations	M



ANNUAL WORK PLAN

WHAT IS IT?

- List of all department initiatives grouped into Comprehensive Plan Chapters
- Projects reflect the Comprehensive Plan's implementation goals and actions
- It is reviewed, adjusted, and approved by the City Council annually.
- Ensures that organization-wide tasks are taking place to achieve outcomes agreed upon in the Comprehensive Plan

FY2026 WORK PLAN

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	Complete Saddle Road analysis regarding future safety improvements and potential additional public parking			Winter 2026	
	2 Downtown stop sign/traffic calming study		X	Spring 2026	In progress.
	4 Bike/ped plan		X	Summer 2026	Complete analysis this fall. Public engagement over the winter. Guidance from Council by early spring.
	5 Update right-of-way standards	Admin, Planning		Fall 2025	Targeting council draft available by end of October.
	Main Street/HWY75 reconstruction		X		
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	## 6th Street & Washington	Streets			southwest corner
	## 1st Avenue & 5th Street	Streets			southeast corner
					in front of Albertsons' property
Distin			X		
Natur				Fall/winter 2025	PZ Recommended Approval with changes in July 2025, adoption December 2025
(page				Ongoing	Phase 3 kick-off Fall 2025, research/analysis/drafting Winter & Spring 2026
				Ongoing	Next TAG Meeting in December.

Items highlighted in yellow have opportunities for historic, cultural, or artistic preservation or programming



Connected Transportation Network

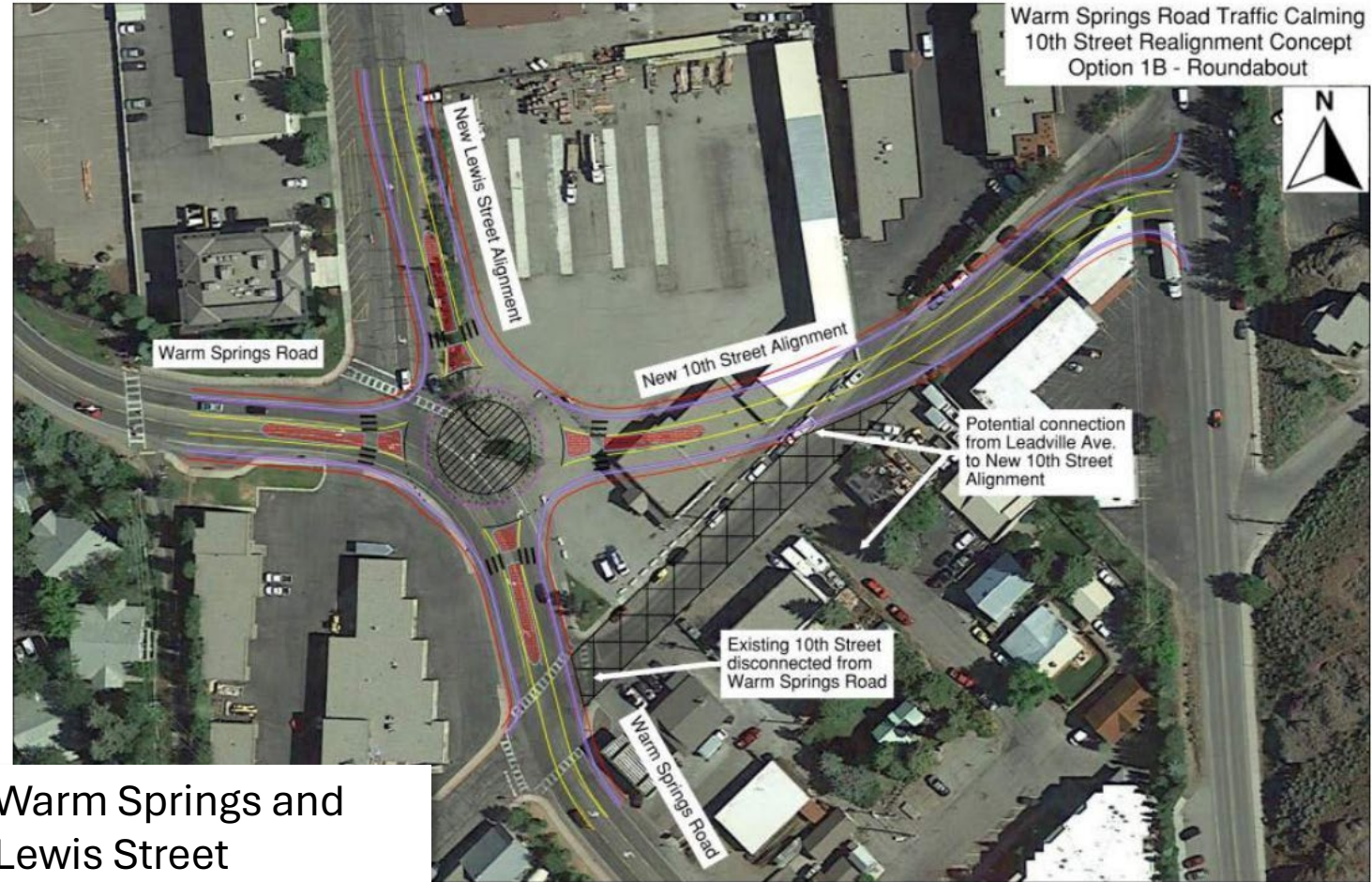
(Comprehensive Plan pp. 20-26)



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Lewis Street/10th Street and Warm Springs Road roundabout and Saddle Road and Lewis Street intersection improvements and parking expansion

Work: Reconfiguration of roadway intersection and related sidewalks and multi-use paths to improve travel flow and safety.



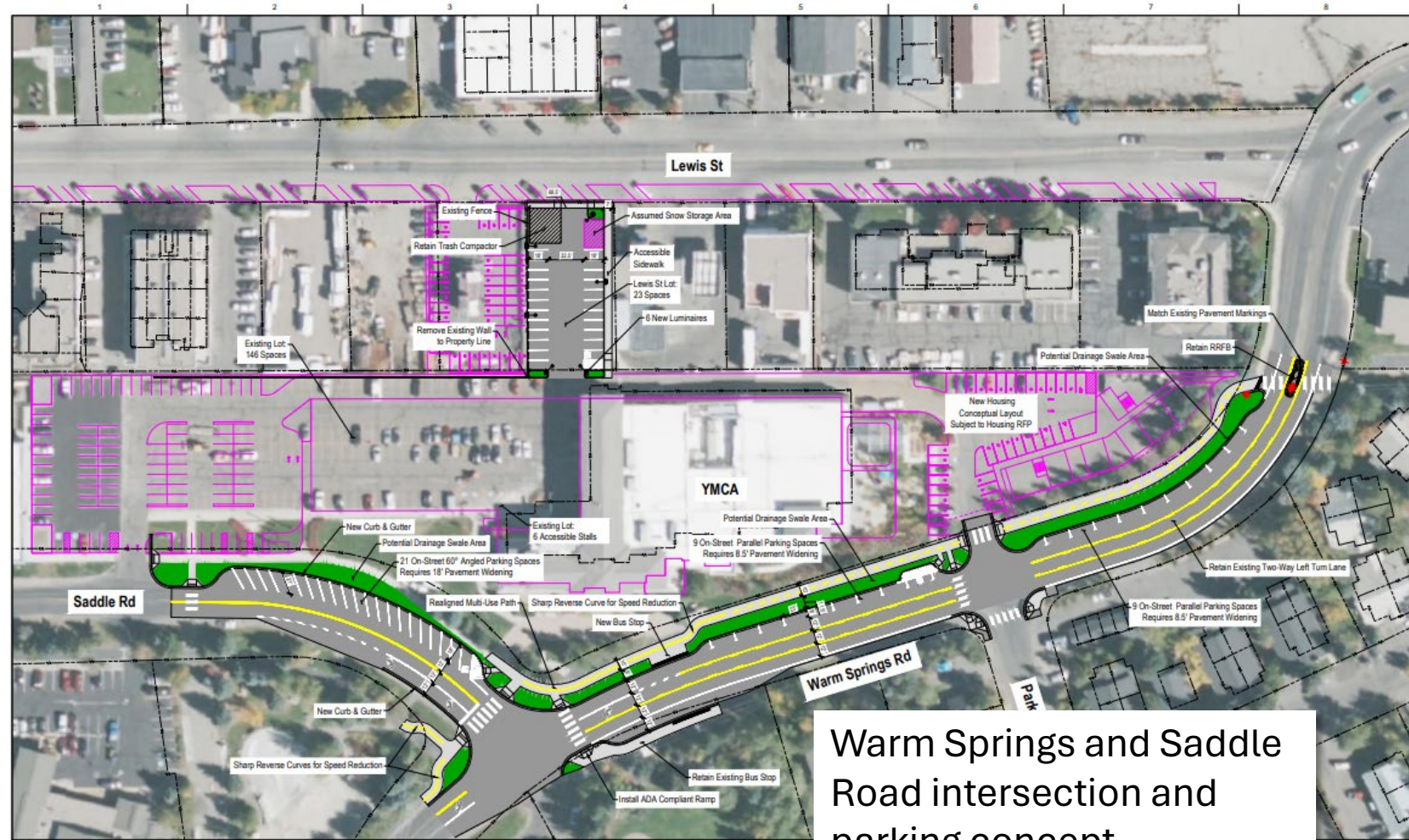
Warm Springs and
Lewis Street
Roundabout concept



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Lewis Street/10th Street and Warm Springs Road roundabout and Saddle Road and Lewis Street intersection improvements and parking expansion (cont.)

Work: Reconfigure roadway intersection and bike/pedestrian crossing for safety, and add additional parking to meet the agreement terms with the YMCA.



Warm Springs and Saddle Road intersection and parking concept



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Lewis Street/10th Street and Warm Springs Road roundabout and Saddle Road and Lewis Street intersection improvements and parking expansion (cont.)

Opportunities:

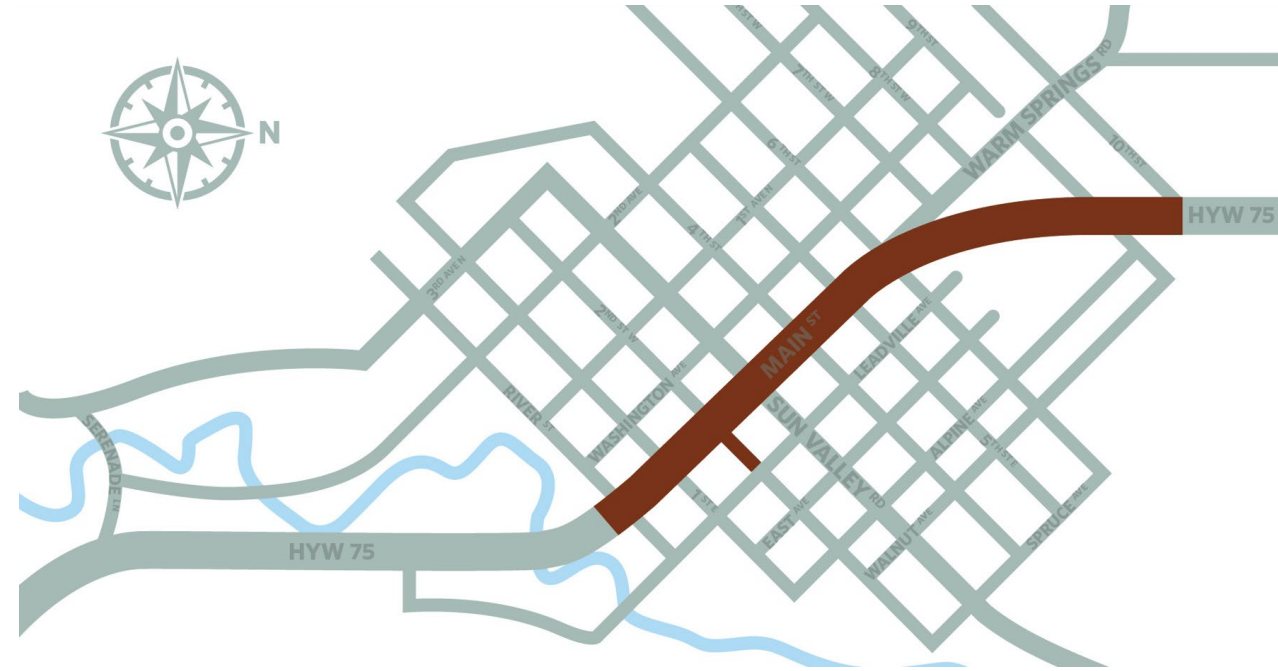
- Historical installations paying homage to the railroad, train station, stock yard, or smelter
- Preservation or expansion of Rod Kagan sculptures (Idaho Columns)
- Other art installations in the right of way?



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Main Street/Highway 75 reconstruction

Work: Roadway rebuild with intersection, sidewalk, and placemaking improvements





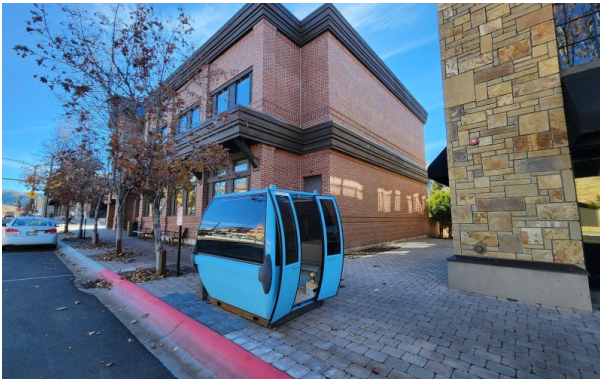
PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Main Street/Highway 75 reconstruction (cont.)

Opportunities:

Underway:

- Gondola bus stop wrap
- Lamp post banners curated by the Arts and Historic Preservation Commissions
- Historic building plaques
- Utility box wraps
- Historic photo viewfinders



Future possibilities

- Sculptures, monuments, or other installations
- Wayfinding elements highlighting arts and culture
- Crosswalk artwork
- Murals





Distinctive Built and Natural Environment

(Comprehensive Plan pp. 27-35)



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Ore Wagon Museum plan refresh

Work: Updated doors (installed in December) and potential insulation, interpretive signs, and the addition of restrooms and storage

Opportunities:

- Programming/tours year-round
- Use and display of artifacts and wagons year-round
- Additional events using the space

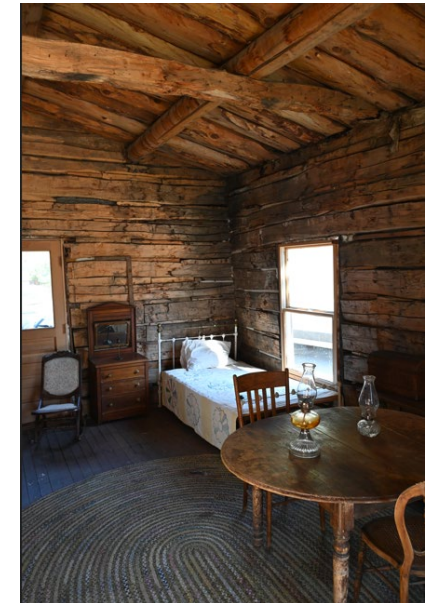


Bonning Cabin Stabilization

Work: Adding additional frame/roof supports to ensure structural damage won't continue

Opportunities:

- Programming/tours year-round
- Display of artifacts year-round





Diverse Community Housing Options

(Comprehensive Plan pp. 36-40)



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Lift Tower Lodge

Work: Maintenance and minor improvements to keep the housing units operational while exploring opportunities to redevelop the site for new Community Housing

Opportunities:

- Improvements to historic chair lift display, depending on upgrades or future development





Exceptional Recreational Opportunities

(Comprehensive Plan pp. 41-44)



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Forest Service Park maintenance upgrades

Work: Maintenance and preservation projects (i.e., new roof and siding on utility buildings) and potential interior improvements with or without community partners

Opportunities:

- Further preserve the buildings
- Install historic narratives or building plaques
- Refurbish interiors to allow for art/history programming or events



Warm Springs Preserve master plan

Work: Restoration of natural spaces and the creek, and amenity improvements

Opportunities:

- Historic narrative panels
- Art/history installations





Lively Arts and Culture Scene

(Comprehensive Plan pp. 45-48)



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

City-wide arts and history plan

Work: Staff collaboration with elected officials and both the Arts and Historic Preservation Commissions to shape the city's art and history vision, values, and priorities to complement the city's master planning and to help guide these commissions' activities.

Opportunities:

- Better alignment of art and history activities with city-wide master planning
- Better City Council awareness of Arts and Historic Preservation Commission's projects and community impact
- Improved data collection on art and history initiatives and progress toward achieving city-wide goals



Transparent Collaborative Government

(Comprehensive Plan pp. 70-74)



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Guidebook/ Implementation Plan

Work: Creating a mid-term planning document that bridges overarching goals from the Comprehensive Plan with tasks in the Annual Work Plan. The document also tracks progress through data points.

Opportunities:

- Work with staff to determine mid-term planning for art and historic preservation activities and develop metrics to track progress.



Annual Work Plan

Work: Record of city-wide projects to complete in the near future to achieve goals and metrics outlined in the Implementation Plan and Comprehensive Plan. Projects in the Work Plan are reviewed and prioritized by the City Council annually.

Opportunities:

- Work with staff and City Council members to identify annual art and historic preservation projects to pursue and ensure they are included in the Work Plan

FY2026 WORK PLAN					
COMP PLAN CHAPTER	PROJECT	DEPARTMENT(S)	CC PRIORITY	COMPLETION TARGET	NO
Connected Transportation Network (page 21)	Master Transportation Plan projects planning	Admin, Facilities, P&B	X	TBD	App
	1 Lewis Street & Warm Springs Road roundabout			Winter 2026	
	2 Complete Saddle Road analysis regarding future safety improvements and potential additional public parking		X	Spring 2026	In p
	3 Downtown stop sign/traffic calming study			Summer 2026	Co
	4 Bike/ped plan		X	Fall 2025	Tar
	5 Update right-of-way standards	Admin, Planning			
	Main Street/HWY75 reconstruction		X		
	6 6th to Saddle separated multi-use path	Admin, Facilities, P&B		TBD	Dis
	7 Saddle Road pedestrian underpass	Admin, Facilities, P&B		TBD	cor
	8 1st Street	Streets			Int
	9 Core/light industrial/residential	Streets		Summer 2026	gra
	10 9th Street (west side)	Streets			Mill
	11 Pedestrian realm				Chi
	12 6th Street & Leadville	Streets			Full
	13 SV Road & Leadville	Streets			Sp
	14 5th Street	Streets			
	15 2nd Street	Streets			
	16 6th Street & Washington	Streets			
Distinctive Built and Natural Environment (page 27)	17 Zoning Code update		X		
	18 Reorg and Procedures	Planning		Fall/winter 2025	PZ
	19 Substantive Updates	Planning		Ongoing	20
	20 Stakeholder engagement to improve processes	Planning		Ongoing	Ph



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Update City Code

Work: Staff are currently reviewing and suggesting updates to all current City Code (outside of the zoning and building regulation updates taking part as part of the Comprehensive Plan update project).

Opportunities:

- Work with staff to update code governing Arts and Historic Preservation Commissions' organization, authority, and purpose to be adopted by City Council

Rebuilding all city-related websites

Work: Rebuilding content, structure, and platforms for all city websites: ketchumidaho.org, wagondays.com, and projectketchum.org

Opportunities:

- Work with staff to update art and history content





Vibrant Downtown

(Comprehensive Plan pp. 75-81)



PLAN REVIEW FOR ART AND HISTORY OPPORTUNITIES

Town Square and Visitor Center revamp

Work: Moderate improvements to the building and open space, including a new roof, paver replacements, shade structures, more lawn area, restroom remodels, a restructured lease, and potential other interior building enhancements.

Opportunities:

- Redo art and history displays inside and outside the building
- Add new art and history displays
- Curate rotating displays inside the building
- Rebranding the building to better reflect Ketchum's culture and history





Questions?