



CITY OF KETCHUM
MEETING MINUTES
ARTS & Heritage COMMISSION
191 5th Street West, Ketchum, 83340
June 18, 2026 | 5:00 PM

CALL TO ORDER: Kristin Pool called the meeting to order at 5:04 PM

ROLL CALL:

Kristin Poole
Sophie Sawyers
Mylan Chacon – online
Meredith Skillman
Rebecca Larson
Melissa Rivelo

ABSENT:

Kristine Bretall

ALSO PRESENT:

Daniel Hansen – Director of Community Engagement
Dawn Hofheimer – Community Engagement Specialist

Communication from Commissioners

COMMUNICATIONS

1. Public Comments submitted

CONSENT AGENDA:

No meeting minutes to approve since this is the first meeting of the Arts & Heritage Commission.

NEW BUSINESS:

5:07 PM Daniel presents Review of commission roles, responsibilities, and next steps for operations.

Daniel distinguishes the purpose of the existing Historic Preservation Commission and the new Arts & Heritage Commission. Daniel mentions that there are still two slots open on the Arts & Heritage Commission for a total of nine approved commissioners. Kristine mentions that Melissa is serving on both

Commissions and Melissa mentions that she hopes to be a good liaison between both commissions. Daniel reiterates current roles and responsibilities. Kristin asked if the priorities set by the previous Arts Commission could be shared with the new Arts & Heritage Commission so that those priorities could be part of the new commission's goals going forward. Daniel responds that would be perfect and that he will email the priorities out to everyone.

5:17 PM Discussion and appoint a commission chair and co-chair.

Kristin asks who would like to be chair or co-chair of the new Arts & Heritage Commission. Rebecca says that Kristin would be a fabulous Chair, Kristin has concerns as she travels a lot. Discussion ensues between the commissioners regarding positions and potential new commissioner's backgrounds. Commissioner's terms were also discussed. Sophie says she would like to be co-chair; commissioners decide to wait until next meeting to nominate. Special meeting date discussed for July as well as day and time going forward for the duration of the year.

5:43 PM Update on Current Projects

Daniel begins with an update on the Homage to the Limber Pine project and continues with an update on Creative Crosswalks. Daniel gives updates on the gondola art install and the Adam West pop-up museum. Utility box update, installation on two of the boxes has been completed and the remaining two will be installed next weekend. Daniel reminds the commissioners that it is time to start doing art installation and maintenance record. Kristin mentions that July would be a good time to make a start on this so that they are inspecting the art before the snow flies. Daniel mentions that he forgot to mention Art on 4th Installations, the art has been selected but the sculptures have not been switched out yet as staff is running behind on this.

6:02 PM Discuss funding request for Town Square concerts

Rebecca discusses the music series in Town Square that will take place on Wednesdays from 6:30 – 8:30 PM. She states that the series is free to the community and that they are looking for support from the city. Rebecca asks the Arts and Heritage Commission to consider paying for the sound technician fee of \$7,500.00. Questions and discussion regarding the artists and advertising ensued. Kristin asks Daniel about their budget; Daniel outlines the line items and budget balance. Kristin suggests they support the series with the \$7,500 if all the bands end up performing. Daniel suggests doing a not to exceed amount.

Sophie Motions that The Arts & Heritage Commission will fund a not to exceed amount of \$750.00 per concert for the Town Square concert Series and those funds will be used for Audio Visual support.

Sophie 2nd
All in favor

ADJOURNMENT:

6:24 PM Melissa Motions to adjourn Meeting

Meredith 2nd
All in favor

Chairperson

Daniel Hansen - Staff Liaison

