



**BLAINE COUNTY  
HOUSING AUTHORITY**

**BOARD MEETING AGENDA MEMO**

Meeting Date:  Staff Member:

Agenda Item:

**Recommended Motion:**

**Reasons for Recommendation:**

- 

**Policy Analysis and Background (non-consent items only):**

**Attachments:**

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RESOLUTION 2024-15  
BEFORE THE BOARD OF COMMISSIONERS  
OF THE BLAINE COUNTY HOUSING AUTHORITY  
BLAINE COUNTY, IDAHO

A RESOLUTION OF THE BLAINE COUNTY HOUSING AUTHORITY BOARD OF COMMISSIONERS  
AUTHORIZING AN EXCEPTION REQUEST

WHEREAS, a current BCHA tenant in good standing is requesting to move into a new unit without following the process laid out in Section 2D of the BCHA Community Housing Guidelines; and

WHEREAS, the tenant and her employer have presented an Exception Request to the BCHA Board and administrative staff; and

WHEREAS, the BCHA Board and administrative staff agree with the justification set forth in the Exception Request, and believe that the transfer will allow for improved services for multiple BCHA tenants;

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Blaine County Housing Authority, Blaine County, Idaho, as follows:

The Blaine County Housing Authority Board of Commissioners approves the Exception Request filed by Branch and Wilson, attached and incorporated herein.

*[This space left intentionally blank]*

DATED this \_\_\_\_ day of \_\_\_\_\_, 2024

ATTEST:

BLAINE COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Chair

Dear Blaine County Housing Authority,

We respectfully request an exception to Section 2.D of the Community Guidelines “Process for Matching Applicants to Available Community Housing.” Ms. Branch is currently a tenant in good standing in a BCHA Category 4 unit. At recertification this March, Ms. Branch was requalified as a Category 5 renter based on her current income.

Ms. Branch is an employee of Wilson Construction, LLC. Wilson Construction is currently completing a building at 460 North Main which will include three Category 4 deed restricted units and one Category 5 deed restricted unit. These units will be available for occupancy in approximately mid June 2024.

Ms. Branch and her employer request that Ms. Branch is granted permission to move into the Category 5 unit at 460 North Main. This will allow her to occupy a unit that aligns with her new income category while performing various building tasks that will improve the living experience for all residents.

Thank you for your consideration,



Amber Branch



David Wilson

Wilson Construction, LLC