



Ketchum Urban Renewal Agency

480 East Avenue North
Ketchum, ID 83340
<http://ketchumura.org/>

Regular Meeting

~ Minutes ~

Admin

Monday, October 19, 2020

2:00 PM

Ketchum City Hall

Due to safety and COVID-19 physical distancing requirements, there will be limited public attendance at Ketchum Urban Renewal Agency meetings. Members of the public may observe the meeting live on the KURA's website at <https://www.ketchumura.org/kura/meetings> or observe the meeting live outside of the building. If you would like to comment on an agenda item, please submit your comment to info@ketchumura.org by noon the day of the meeting. Comments will be provided to the Ketchum Urban Renewal Agency.

CALL TO ORDER

Chair Susan Scovell called the meeting to order at 2:00pm.

ROLL CALL

PRESENT

Chair Susan Scovell
Vice Chair Ed Johnson
Commissioner Amanda Breen
Commissioner Casey Dove (Teleconference)
Commissioner Carson Palmer (Teleconference)
Commissioner Jim Slanetz

ALSO PRESENT

Executive Director Suzanne Frick
Treasurer Grant Gager
Secretary Robin Crotty
Attorney Ryan Armbruster (Teleconference)

1. ACTION ITEM: Election and appointment of Officers for the Ketchum Urban Renewal Agency

Executive Director Suzanne Frick explained that Robin Crotty would be leaving the City of Ketchum and that Katrin Sharp would be taking over as Secretary. Vice Chair Ed Johnson disclosed that Katrin Sharp is his wife. Attorney Ryan Armbruster explained that Ed should be sensitive to any items that impact the secretarial position at future board meetings, but that otherwise it is not a conflict.

Motion to appoint Katrin Sharp as Secretary.

***Motion made by Chair Scovell, Seconded by Commissioner Slanetz.
Voting Yea: Chair Scovell, Vice Chair Johnson, Commissioner Breen, Commissioner Dove, Commissioner Palmer, Commissioner Slanetz***

Chair Scovell announced that she would be stepping down as Chair due to health reasons, but that she will remain a Commissioner.

Motion to appoint Ed Johnson as Chair.

***Motion made by Chair Scovell, Seconded by Commissioner Slanetz.
Voting Yea: Chair Scovell, Commissioner Breen, Commissioner Dove, Commissioner Palmer, Commissioner Slanetz***

Motion to appoint Casey Dove as Vice Chair.

***Motion made by Chair Johnson, Seconded by Commissioner Slanetz.
Voting Yea: Chair Johnson, Commissioner Breen, Commissioner Palmer, Commissioner Scovell, Commissioner Slanetz***

Chair Johnson clarified that Grant Gager will remain as Treasurer and Suzanne Frick will remain as Executive Director.

CONSENT CALENDAR: (ALL ACTION ITEMS)

2. Approval of Minutes: September 21, 2020 regular meeting

Motion to approve the minutes.

***Motion made by Commissioner Scovell, Seconded by Commissioner Slanetz.
Voting Yea: Chair Johnson, Vice Chair Dove, Commissioner Breen, Commissioner Palmer, Commissioner Scovell, Commissioner Slanetz***

3. Approval of current bills: see packet

Chair Johnson asked what the \$2,600 membership dues were for. Treasurer Grant Gager explained that the membership dues were for the Redevelopment Association of Idaho, which is the trade association for urban renewal agencies in Idaho. Attorney Ryan Armbruster added that the association provides programmatic and educational sessions as well as legislative activities.

Motion to approve the bills.

***Motion made by Commissioner Breen, Seconded by Vice Chair Dove.
Voting Yea: Chair Johnson, Vice Chair Dove, Commissioner Breen, Commissioner Palmer, Commissioner Scovell, Commissioner Slanetz***

COMMUNICATIONS FROM THE BOARD OF COMMISSIONERS

Chair Ed Johnson commented that he was happy to see the city contribute \$20,000 towards the HAWK system and encouraged the city to budget more for infrastructure improvements in the future.

Commissioner Scovell thanked Robin Crotty for her contributions to the KURA.

DISCUSSION ITEMS

4. Discussion and direction to staff to assist with funding public right of way improvements at Main Street and Second Street (Culinary Institute).

Executive Director Suzanne Frick introduced the item and explained that the board members of the Culinary Institute reached out because they would like to improve the sidewalk on the 2nd Street side of the building and were wondering if the KURA would be interested in helping to fund the project.

Commissioner Breen commented that this section of sidewalk is very problematic for accessibility and pedestrian friendliness. She said that she would be supportive of helping to improve the section of sidewalk if an application came in. Commissioner Scovell agreed with Commissioner Breen.

Chair Johnson asked if the Culinary Institute needed to address ADA accessibility as part of their certificate of occupancy. Suzanne clarified that they are not required to have ADA parking because there is no onsite parking facility and the parking spaces adjacent to the building are the responsibility of the city.

Chair Johnson asked if the Culinary Institute indicated if they were planning to contribute funding to the sidewalk improvements. Suzanne commented that she was not aware of the Culinary Institute having any funding on hand for the project and that she thought they were looking to the KURA to take on the sidewalk project.

Commissioner Scovell said that she thought the city should take responsibility for the sidewalk improvements and commented that the current configuration is dangerous.

Commissioner Slanetz commented that he thought the property owner bore some responsibility too and questioned who installed the ramp in the sidewalk in the first place. He agreed that the sidewalk needs to be improved. He asked if the ramp on 2nd Street is ADA accessible.

Suzanne said that the ramp on 2nd is not ADA accessible and that ADA accessibility to the building is on the Main Street side. She mentioned that the ramp may have been installed for loading/unloading purposes.

Commissioner Slanetz asked the board if the goal was to remove the hazardous ramp or to reconfigure the parking to create a wider sidewalk.

Suzanne said that staff would investigate the history of the ramp to see if there is an encroachment agreement or not and then come back to the board with the information. She asked the board what they would like to communicate to the Culinary Institute.

Chair Johnson said that it should be a discussion between the board and the property owner.

Commissioner Breen said that the board agrees that the sidewalk segment needs improvements and would like to see a formal proposal as well as research the issues Commissioner Slanetz identified.

Commissioner Dove agreed with Commissioner Breen's comments and stated that she would not like to make a firm commitment until she has more information. Commissioner Palmer agreed.

5. Discussion and direction to staff on redirecting funding identified for installation of bollards on 4th Street.

Executive Director Suzanne Frick explained that the KURA allocated \$25,000 for bollards for the closure of 4th Street and that the funds were not used.

Chair Johnson stated that since 4th Street is no longer closed to vehicles, he recommends that the board reallocate the \$25,000 to help pay for the HAWK system, which is running overbudget. He said that if 4th Street comes up in the future, they can always allocate funds to the project at that time.

Commissioner Slanetz said that the HAWK system directly impacts pedestrian safety on 4th Street and that he is in agreement with the reallocation. The other board members also agreed.

ADJOURNMENT

Motion to adjourn at 2:20pm.

Motion made by Commissioner Breen, Seconded by Commissioner Scovell.

Voting Yea: Chair Johnson, Vice Chair Dove, Commissioner Breen, Commissioner Palmer, Commissioner Scovell, Commissioner Slanetz

Ed Johnson, Chair

ATTEST:

Katrin Sharp, Secretary