



**CALL TO ORDER:**

Clyde Holt called to order at 14:31 p.m. *(00:00:23 in video)*

**ROLL CALL:**

Melissa Rivelo  
Clyde Holt  
Matthew McGraw  
Jakub Galczynski  
Wendolyn Holland (via video)

**Also Present:**

Morgan Landers – Director of Planning & Building  
Genoa Beiser – Associate Planner

**CONSENT AGENDA:** *(00:01:45 in video)*

1. ACTION ITEM: Approval of the February 4, 2025 minutes.

**Motion to approve January 8 minutes.**

**MOVER:** Matthew McGraw

**SECONDER:** Melissa Rivelo

**AYES:** Melissa Rivelo, Clyde Holt, Matthew McGraw, Wendolyn Holland, & Jakub Galczynski

**NAYS:** None

**RESULT:** UNANIMOUSLY ADOPTED

**NEW BUSINESS:** *(00:02:47 in video)*

2. Election of Chair and Vice-Chair.

**Motion to nominate leadership of Chair and Vice-chair.** *(00:03:21 in video)*

**MOVER:** Matthew McGraw

**SECONDER:** Not necessary

**AYES:** Melissa Rivelo, Clyde Holt, Matthew McGraw, Wendolyn Holland, & Jakub Galczynski

**NAYS:** None

**RESULT:** UNANIMOUSLY ADOPTED

3. Discussion of the RFQ/RFP for the CLG Grant. *(00:04:51 in video)*
  - Director of Planning and Building, Morgan Landers, presents findings.
  - Commissioner comments and questions *(00:09:53 in video)*

4. Discussion with State Historical Preservation Office representatives. *(00:021:10 in video)*
  - Presentation from Dan Everheart, Outreach Historian at the State Historic Preservation Office, of new personnel Alexis Matrone, Historic Preservation Planner. *(00:021:39 in video)*
  - Discussion of RFP process. *(00:022:44 in video)*
  - Discussion of new personnel and grant training by Alexis Matrone. *(00:031:40 in video)*
  - Presentation of state-wide historic preservation plan. *(00:037:30 in video)*
  - Discussion of highway history marker program. *(00:038:45 in video)*
  - Presentation of Idaho Archaeology and Historic Presentation Month. *(00:044:23 in video)*
  - Questions and answers *(00:048:35 in video)*

**ADJOURNMENT:**

**Motion to adjourn the meeting at 5:23 p.m.**

**MOVER:** Matthew McGraw

**SECONDER:** Melissa Rivelo

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Clyde Holt,  
Historic Preservation Commission Chairperson

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Morgan Landers,  
Director Planning and Building, City of Ketchum