

# City of Ketchum | Fiscal Year 2022 Proposed Budget







City of Ketchum | 2022 Proposed Budget  
TABLE OF CONTENTS

<b>BUDGET OVERVIEW</b>	
Executive Summary	Page 2
Revenue / Expenditure Overview by Fund	Page 3
Authorized Staffing Overview by Fund	Page 4
General Fund Summary	Page 5
<b>DEPARTMENTS</b>	
Administrative Services	Page 13
Fire & Rescue	Page 16
Legal Services	Page 19
Legislative & Executive	Page 20
Non-Departmental	Page 22
Planning & Building	Page 24
Police	Page 26
Recreation	Page 28
Streets & Facilities	Page 30
<b>LOCAL OPTION TAX FUND BUDGET</b>	Page 33
<b>CAPITAL IMPROVEMENTS</b>	Page 37

<b>ENTERPRISE FUNDS</b>	
Water Division Budget	Page 40
Wastewater Division Budget	Page 46
<b>TRUST FUNDS</b>	Page 52
Fire	
Parks and Recreation	
Police	
<b>OTHER FUNDS</b>	Page 54
General Obligation and Debt Service Fund Budget	
In-Lieu Housing Fund	
Wagon Days Fund Budget	
<b>APPENDIX - CONTRACTS FOR SERVICES</b>	
Blaine County Housing Authority	
Idaho Dark Sky Alliance	
Mountain Rides	
Sawtooth Avalanche Center	
Sun Valley Economic Development	
Visit Sun Valley	



## City of Ketchum | 2022 Proposed Budget Executive Summary

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The Fiscal Year 2022 proposed budget assumes \$25,578,475 in total planned expenses and \$22,084,277 in revenues with the remaining difference through the utilization of fund balances in planned expenses to support all city operations and associated capital projects. The total budget consists of the General Fund, Local Option Tax Fund, Capital Improvement Fund, two Enterprise Funds (Water and Wastewater), and seven trusts or restricted purpose funds. The city adheres to the Government Finance Officers Association best practices when developing the budget. Specifically, this proposed budget ensures that ongoing costs are aligned with ongoing revenue sources. In addition, the proposed budget recommends that only a portion of the increased revenues be allocated to ongoing expenses in the event of an economic downturn.

The revenue forecast for the General Fund was upgraded due to development activity within town and a post-COVID environment. Specifically, planning and building revenues were increased. Funds the city receives from the state were also increased due to the positive economic outlook. Revenue forecast for the Local Option Tax Fund was also increased based on the current fiscal year's performance. This draft budget recommends those increased revenues be assigned to support the Capital Improvement Plan.

The draft budget also allocates funding to convert one part-time position to fulltime (Streets Dept.) and reinstates an unfunded position (Police Dept.) within the General Fund. The budget makes allowances for a compensation increase for both contract (Fire Dept.) and non-contract employees as no increases occurred in fiscal year 2021 due to COVID impacts to revenues. Expenses related to health care, vehicle fuel, and power were also increased due to external rate changes.

There is no recommendation for significant operating expense changes in the Enterprise Funds (Water and Wastewater). The Ketchum Springs water line project is scheduled to be completed this current fiscal year. The Wastewater Division is currently completing a facility plan which will guide future fiscal year capital expenditures.

The following pages provide an overview of all funds by revenue and expense; department details are covered on pages 13-32. Details regarding outside contract entities are included as an appendix.



City of Ketchum | 2022 Proposed Budget  
Revenue / Expenditure Overview by Fund

FY 2021	FY 2020 Audited Financial Statement	Restricted	Assigned Fund Balance	Revenue	Expense	Ending Balance Less Restricted
General Fund	\$ 4,354,406	\$ (1,718,476)	\$ -	\$ 11,922,889	\$ 12,297,189	\$ 2,524,930
Essential Service Fund	\$ 492,151	\$ -	\$ 385,600	\$ 1,738,919	\$ 2,616,670	\$ -
Capital Improvement	\$ 1,900,680	\$ (1,000,000)	\$ 456,319	\$ 650,011	\$ 900,180	\$ 513,811
LOT Fund	\$ 873,860	\$ -	\$ -	\$ 4,697,000	\$ 4,514,247	\$ 873,860
Trust Fund	\$ 359,063	\$ -	\$ 13,500	\$ 193,550	\$ 204,050	\$ 348,563
Enterprise Fund & CIP	\$ 11,947,811	\$ (8,410,680)	\$ -	\$ 6,275,383	\$ 5,962,178	\$ 3,850,336
Street Bond Fund	\$ 3,212	\$ -	\$ -	\$ 149,835	\$ 149,835	\$ 3,212
Fire Bond Fund	\$ 9,761,385	\$ (9,761,385)	\$ 9,500,000	\$ 615,284	\$ 10,115,284	\$ 261,385
In-Lieu Housing Fund	\$ 2,345,453	\$ -	\$ 2,200,000	\$ 30,000	\$ 2,250,000	\$ 125,453
Wagon Days Fund	\$ 44,741	\$ -	\$ -	\$ 85,650	\$ 85,650	\$ 44,741
<b>TOTAL FUNDS</b>	<b>\$ 32,082,762</b>	<b>\$ (20,890,541)</b>	<b>\$ 12,555,419</b>	<b>\$ 26,358,522</b>	<b>\$ 39,095,284</b>	<b>\$ 8,546,290</b>

\*note: FY 2021 includes the new firestation construction expense \$9,500,000

FY 2022	Beginning Fund Balance Not Audited	Assigned Fund Balance GF 16.7%	Revenue	Expense	Transfers between Funds	Ending Balance	Restricted GF 17%	Ending Balance Less Restricted
General Fund	\$ 2,524,930	\$ 1,718,476	\$ 9,275,635	\$ 11,274,848	\$ 1,999,213	\$ 4,243,406	\$ (1,931,611)	\$ 2,311,795
Essential Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Improvement	\$ 513,811	\$ -	\$ 2,682,631	\$ 2,942,566	\$ 160,014	\$ 413,890	\$ -	\$ 413,890
LOT Fund	\$ 873,860	\$ -	\$ 4,300,000	\$ 3,197,000	\$ (1,103,000)	\$ 873,859	\$ -	\$ 873,859
Trust Fund	\$ 348,563	\$ 13,500	\$ 193,550	\$ 204,050	\$ -	\$ 351,563	\$ -	\$ 351,563
Enterprise Fund & CIP	\$ 12,261,016	\$ -	\$ 5,402,177	\$ 5,111,285	\$ (848,916)	\$ 11,702,992	\$ (8,410,680)	\$ 3,292,312
Street Bond Fund	\$ 3,212	\$ -	\$ -	\$ -	\$ (3,212)	\$ (0)	\$ -	\$ (0)
Fire Bond Fund	\$ 261,385	\$ -	\$ 615,284	\$ 612,019	\$ -	\$ 264,650	\$ -	\$ 264,650
In-Lieu Housing Fund	\$ 125,453	\$ 2,500,000	\$ 15,000	\$ 2,515,000	\$ -	\$ 125,453	\$ -	\$ 125,453
Wagon Days Fund	\$ 44,741	\$ -	\$ -	\$ 117,000	\$ 117,000	\$ 44,741	\$ -	\$ 44,741
<b>TOTAL FUNDS</b>	<b>\$ 16,956,970</b>	<b>\$ 4,231,976</b>	<b>\$ 22,484,277</b>	<b>\$ 25,973,769</b>	<b>\$ 321,099</b>	<b>\$ 18,020,554</b>	<b>\$ (10,342,291)</b>	<b>\$ 7,678,263</b>



## Authorized Staffing Overview by Fund

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City of Ketchum | 2022 Proposed Budget  
General Fund Summary

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The General Fund is the City's primary source of funding for daily operations ranging from police and fire/EMS services to street maintenance to children's recreation programs. The primary revenue sources for the fund include property taxes, state revenue sharing, transfer from Local Option Tax Fund, planning and building permits, and franchise fees.

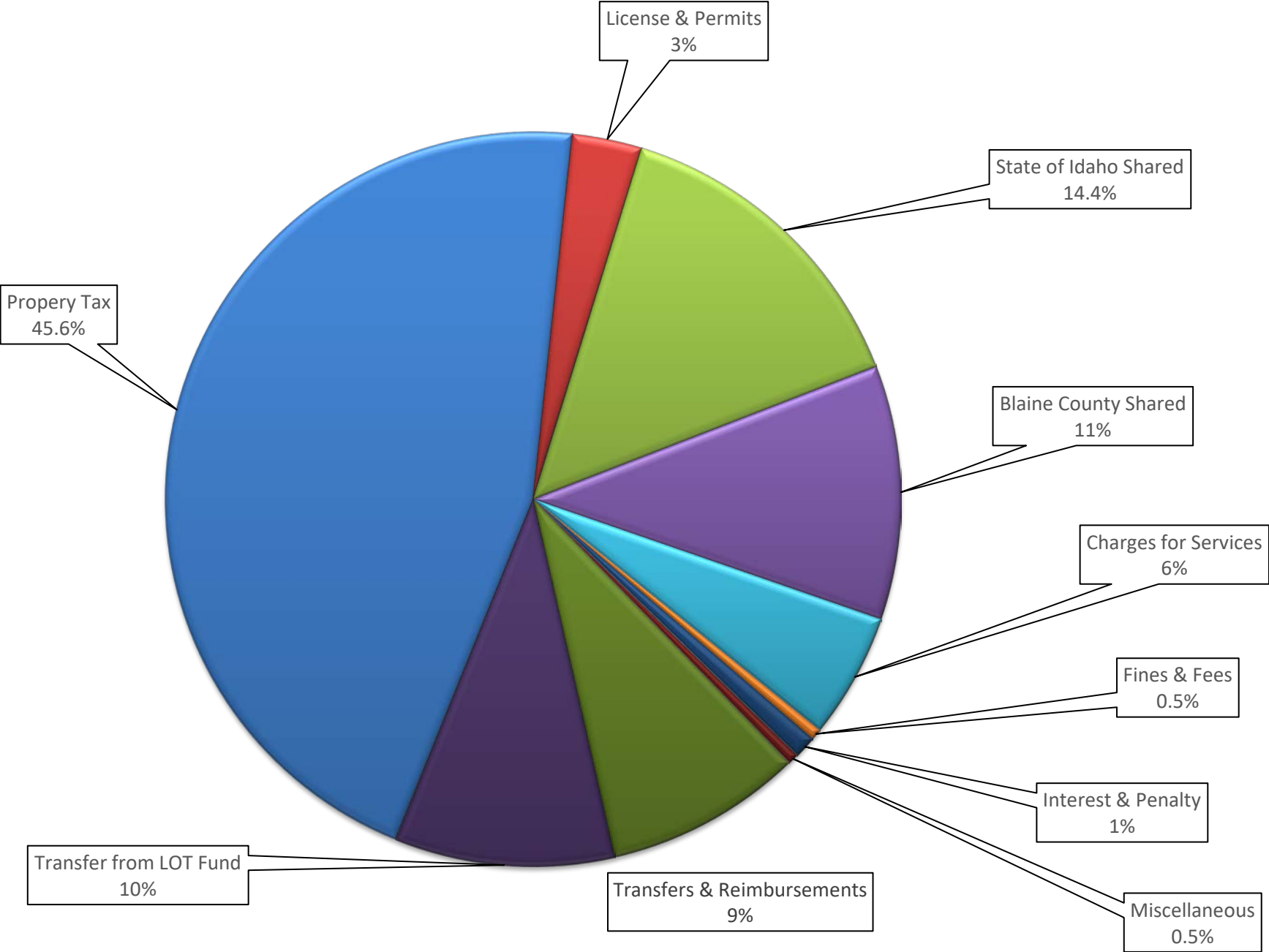
Revenues are forecasted to increase by \$1,100,000 due to economic conditions – building and planning fees by \$522,000 and Local Option Tax transfer by \$493,690. Planned expenses are proposed to increase by \$1,100,000. The recommended budget calls for increases in health care, vehicle fuel, and power due to external rate changes.

The draft budget also allocates funding to convert one part-time position to fulltime (Streets Dept.) and reinstates an unfunded position (Police Dept.) within the General Fund. The budget makes allowances for a compensation increase for both contract (Fire Dept.) and non-contract employees as no increases occurred in fiscal year 2021 due to COVID impacts to revenues.

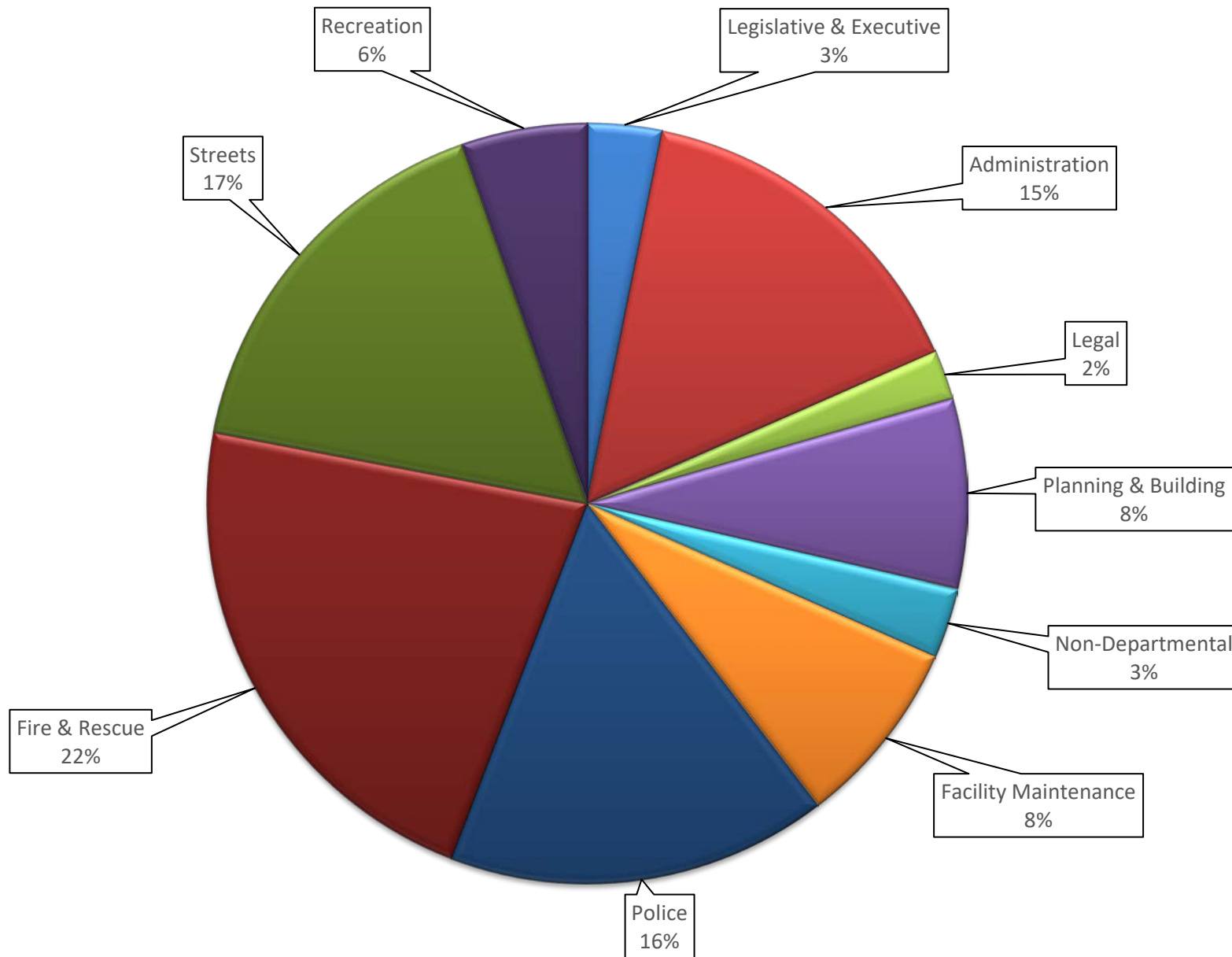
It is important to note that the recommended budget adheres to the restricted fund balances set by the City Council.



FY 2022 General Fund Resources



## FY 2022 General Fund Expenses





# City of Ketchum FY 2021-2022 Budget Worksheet

## GENERAL FUND

	FY21 Budget	FY21 Actuals	FY21 Projected	FY22 Proposed	One-Time
	10,307,770	8,752,532	12,433,889	11,362,416	
<b>Revenue</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY21 Projected</b>	<b>FY22 Proposed</b>	
Property Tax & Franchise	4,993,792	3,676,696	4,993,792	5,178,869	
License & Permits	199,100	427,109	484,100	348,500	100,000
Grants	-	111,125	111,125	-	
State of Idaho Shared	1,543,983	1,258,692	1,653,983	1,631,939	
Blaine County Shared	1,224,260	925,781	1,224,260	1,270,238	
Charges for Services	280,650	805,388	874,650	625,550	
Fines & Fees	42,250	51,578	42,250	55,000	
Interest & Penalty	45,001	14,870	45,001	111,789	
Miscellaneous	791,661	705,158	906,655	53,750	
Transfers & Reimbursements	287,608	169,826	287,608	986,781	
Fund Balance	-	-	-	-	
<b>Total Revenue less Lot Fund Transfer</b>	<b>9,408,305</b>	<b>8,146,222</b>	<b>10,623,424</b>	<b>10,262,416</b>	<b>100,000</b>
<b>Transfer from LOT Fund</b>	<b>899,465</b>	<b>606,310</b>	<b>899,465</b>	<b>1,100,000</b>	<b>400,000</b>
<b>Total Revenue</b>	<b>10,307,770</b>	<b>8,752,532</b>	<b>11,522,889</b>	<b>11,362,416</b>	<b>500,000</b>
		-			
<b>Inflationary Changes</b>					
Building Permits	285,000		-	-	
State Shared Grants (Idaho Rebound)	111,125		-	-	
State Shared Revenue	110,000		-	-	
Planning Fees	150,000		-	-	
Building Plan Check Fees	183,000		-	-	
Planning Plan Check Fees	125,000		-	-	
Fire Plan Check Fees	136,000		-	-	
Lot transfer Police/Emergency services	400,000		400,000	-	
Blaine County Return Excess Funds	114,994				
<b>Sub-total</b>	<b>1,615,119</b>	<b>-</b>	<b>400,000</b>	<b>-</b>	<b>-</b>
<b>Funding Requests</b>					
Fund Balance Transfer to ESF	511,000		511,000		
		-			
		-			
<b>Sub-total</b>	<b>511,000</b>	<b>-</b>	<b>511,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenue with Changes</b>	<b>12,433,889</b>	<b>8,752,532</b>	<b>12,433,889</b>	<b>11,362,416</b>	<b>500,000</b>
<b>Total Expenditures with Changes</b>	<b>12,433,889</b>	<b>8,954,505</b>	<b>12,433,889</b>	<b>11,362,416</b>	<b>-</b>
<b>Total Revenue Over/(Under)</b>	<b>-</b>	<b>(201,973)</b>	<b>-</b>	<b>(0)</b>	<b>500,000</b>
				-	
<b>Total Revenue Over/Under less Adjustments</b>	<b>-</b>		<b>-</b>	<b>(0)</b>	<b>500,000</b>

# City of Ketchum FY 2021-2022 Budget Worksheet

## GENERAL FUND

	FY21 Budget	FY21 Actuals	FY21 Projected	FY22 Proposed	One-Time
	10,307,770	7,113,886	12,297,189	11,362,416	
Expenditures	FY21 Budget	FY21 Actuals	FY21 Projected	FY22 Proposed	
1. Legislative & Executive	343,171	249,508	343,171	360,635	
2. Administration	1,831,844	1,335,145	1,831,844	1,736,652	
3. Legal	234,100	169,584	234,100	238,600	
4. Planning & Building	662,745	592,341	882,745	915,451	
5. Non-Departmental	100,736	68,145	1,854,655	340,568	
6. Facility Maintenance	749,518	480,145	765,018	907,228	
7. Police	1,624,058	1,093,615	1,624,058	1,843,947	
8. Fire & Rescue	2,150,834	1,520,985	2,150,834	2,520,290	
9. Streets	2,028,382	1,260,836	2,028,382	1,891,540	
10. Recreation	582,382	343,581	582,382	607,505	
<b>Total Expenditures</b>	<b>10,307,770</b>	<b>7,113,886</b>	<b>12,297,189</b>	<b>11,362,416</b>	
Inflationary Changes			-	-	-
1. P&B Direct Costs	220,000	-	-	-	-
2. Warm Springs Analysis	50,000	-	-	-	-
3.	-	-	-	-	-
<b>Sub-total</b>	<b>270,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Funding Requests					
1. Transfer FB to ESF New City Hall Direct Costs	511,000	511,000			
2. Transfer to ESF New City Hall	1,192,919	1,192,919			
3. Flowers	15,500	-			
4. Transfer to CIP for parking new fire stateion	136,700	136,700	136,700		
<b>Sub-total</b>	<b>1,856,119</b>	<b>1,840,619</b>	<b>136,700</b>	<b>-</b>	<b>-</b>
Budget one-times					
a. Leg / Exec					
b. Administrative Services					
c. Planning & Building					
d. Non-Departmental					
e. Facilities Maintenance					
f. Police					
g. Fire & Rescue Retiree Pay-outs					
h. Streets					
i. Recreation					
<b>Sub-Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures with Changes</b>	<b>12,433,889</b>	<b>8,954,505</b>	<b>12,433,889</b>	<b>11,362,416</b>	<b>-</b>



# General Fund Detailed Revenue

	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>1. PROPERTY TAX &amp; FRANCHISE</b>	<b>4,612,080</b>	<b>4,774,388</b>	<b>4,993,792</b>	<b>5,178,869</b>	
1000-GENERAL PROPERTY TAXES	4,280,690	4,438,061	4,469,191	4,603,267	3% increase
1050-PROPERTY TAX REPLACEMENT	11,405	11,416	12,474	12,848	3% increase
6100-IDAHO POWER FRANCHISE	-	-	-	-	
6110-GAS FRANCHISE	91,968	89,637	107,000	100,000	actual 2021 x 2 and 2% increase per IGC
6120-T.V. CABLE FRANCHISE	141,967	148,363	144,563	144,563	
6130-WATER UTILITY ROW FEE (5%)	-	-	91,446	112,351	5% of Utility Fees
6140-WASTEWATER UTILITY ROW FEE(5%)	(0)	-	83,481	115,934	5% of Utility Fees
6150-SOLID WASTE FRANCHISE	72,250	72,997	75,637	77,906	3% increase
9000-PENALTY & INTEREST ON TAXES	13,801	13,915	10,000	12,000	
<b>2. LICENSES &amp; PERMITS</b>	<b>396,768</b>	<b>422,664</b>	<b>199,100</b>	<b>348,500</b>	
1110-BEER LICENSES	13,129	13,679	13,450	13,450	
1120-LIQUOR LICENSES	8,307	8,353	8,400	8,400	
1130-WINE LICENSES	13,350	14,583	14,000	14,000	
1140-CATERING PERMITS	2,340	540	1,600	1,000	
1150-OFF-SITE BUS./SPECIAL EVENTS P	17,030	17,110	15,000	15,000	
1400-BUSINESS LICENSES	30,430	32,064	32,000	32,000	
1520-TAXI-LIMO PERMITS	3,625	2,945	2,750	2,750	
2100-BUILDING PERMITS	304,322	330,098	100,000	250,000	NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE
2140-RIGHT-OF-WAY PERMITS	1,520	1,766	10,000	10,000	
2160-STREET EXCAVATION PERMIT FEE	2,514	1,450	1,900	1,900	
2600-SNOW STORAGE PERMITS	200	75	-	-	
6800-TREE PERMITS/TREE REMOVAL PRMT	-	-	-	-	
<b>3. GRANTS</b>	<b>-</b>	<b>40,511</b>	<b>-</b>	<b>-</b>	
1120-FEDERAL GRANTS	-	-	-	-	
4100-STATE GRANTS	-	30,511	-	-	
4200-OTHER GRANTS	-	10,000	-	-	
4000-STATE TRANSPORTATION GRANT	-	-	-	-	
<b>4. STATE OF IDAHO SHARED</b>	<b>1,584,670</b>	<b>1,627,251</b>	<b>1,543,983</b>	<b>1,631,939</b>	
5100-STATE LIQUOR APPORTIONMENT	381,349	401,989	383,368	385,000	
5200-HIGHWAY USER'S REVENUE - STREE	134,319	132,411	110,163	138,216	AIC PROJECTED HB312 & HB362
5500-STATE SALES TAX ALLOCATION	102,535	78,308	103,782	-	COMBINED WITH STATE SHARED REVENUE PER AIC
5600-STATE SHARED REVENUE	966,466	1,014,543	946,670	1,108,723	AIC PROJECTED
<b>5. COUNTY SHARED</b>	<b>1,163,581</b>	<b>1,200,216</b>	<b>1,224,260</b>	<b>1,270,238</b>	
8400-COUNTY COURT FINES	33,160	35,881	25,000	35,000	
8600-COUNTY AMBULANCE CONTRACT	1,130,421	1,164,335	1,199,260	1,235,238	
9400-BLAINE COUNTY HOUSING AUTHORIT	-	-	-	-	
<b>6. CHARGES FOR SERVICES</b>	<b>1,029,880</b>	<b>677,793</b>	<b>280,650</b>	<b>625,550</b>	
1100-PLANNING FEES	129,164	134,120	30,000	140,000	NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE
1104-HOTEL DEVELOPMENT FEES	66,862	-	-	-	
1110-BUILDING PLAN CHECK FEES	188,069	189,254	60,000	162,500	NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE
1120-PLANNING PLAN CHECK FEES	130,677	125,686	37,500	113,750	NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE
1130-FIRE PLAN CHECK FEES	130,251	125,686	30,000	113,750	NOT TO BE ALLOCATED IN FUTURE YEARS 50% TO BASE EXPENSE
1400-MAILING FEES/PUBLICATION	-	-	-	-	
1500-REPRODUCTION/FINGERPRINT FEES	1,126	567	1,150	1,150	
2200-RURAL FIRE PROTECTION FEES	212,218	-	-	-	
2250-SPECIAL FIRE FEES	13,454	7,359	2,500	2,500	
3000-ANIMAL TRANSPORTS	25	-	100	-	
3600-BANNER FEES	6,825	5,600	9,000	6,000	
6100-BC SCH DIST.PARK MAINT. CONTR	15,000	15,000	15,000	15,000	
6300-PARK YOUTH PROGRAM FEES	119,402	63,593	75,000	60,000	
6320-PARK USER FEES	9,833	6,914	10,000	8,000	
6330-PARK SWIM TEAM	-	-	-	-	
6700-PARK CONCESSION SALES	6,375	3,764	10,000	2,500	
6800-TREE SERVICES	600	250	400	400	
7200-STREET IMPACT FEES	-	-	-	-	
7210-PARK IMPACT FEES	-	-	-	-	

## General Fund Detailed Revenue, cont.

	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
7220-FIRE IMPACT FEES	-	-	-	-	
7230-LAW ENFORCEMENT IMPACT FEES	-	-	-	-	
<b>7. FINES &amp; FEES</b>	<b>65,920</b>	<b>58,933</b>	<b>42,250</b>	<b>55,000</b>	
1100-PARKING FINES	51,562	45,897	24,000	45,000	
1200-ELECTRIC VEHICLE CHARGING	-	5	250	-	
1300- PAID PARKING	14,358	13,031	18,000	10,000	
<b>8. INTEREST &amp; RENTS</b>	<b>161,963</b>	<b>144,038</b>	<b>116,011</b>	<b>111,789</b>	
1000-INTEREST EARNINGS	81,541	65,889	45,000	35,000	changed after review
1020-INTEREST EARNINGS-491 SV ROAD	3	1	1	1	
1500-GAIN/LOSS ON INVESTMENTS	-	-	-	-	
2000-RENT	-	-	-	-	
2010-RENT-PARK RESERVATIONS	9,350	7,270	2,500	6,000	
2020-RENT-491 SUN VALLEY ROAD	71,068	70,878	68,510	70,788	CHECK RENT AMOUNT \$5899 per m
<b>9. MISCELLANEOUS</b>	<b>219,661</b>	<b>246,412</b>	<b>53,750</b>	<b>53,750</b>	
3600-REFUNDS & REIMBURSEMENTS	199,804	230,385	50,000	50,000	
3610-REFUNDS & REIMBURSEMENTS-ST	-	-	-	-	
4000-SALE OF FIXED ASSETS	11,290	5,261	3,500	3,500	are we planning to surplus
4100-SALE OF FIXED ASSETS-STREET	462	-	-	-	
4200-GRANTS-ARBOR DAY, ETC	-	-	-	-	
6000-DONATIONS-SKATE BOARD PARK	-	-	-	-	
6200-DONATIONS-PARK MEM.BENCH/TREES	-	-	-	-	
6500-DONATIONS	-	-	-	-	
6700-DONATION-C GATES YOUTH GOLF	-	-	-	-	
6800-DONATIONS-PARK RESTROOMS	-	-	-	-	
6900-DONATIONS-PARK SPLASH PAD	-	-	-	-	
7000-MISCELLANEOUS	678	2,815	250	250	
7010-MISCELLANEOUS-STREET	-	-	-	-	
7020-FLOOD PLAIN PROG REIMBURSEMENT	5,804	219	-	-	
7030-BUILDING PERMIT REIMBURSEMENT	1,623	7,733	-	-	
<b>10. TRANSFERS &amp; REIMBURSEMENTS</b>	<b>2,088,429</b>	<b>2,012,706</b>	<b>1,853,974</b>	<b>2,086,781</b>	
8701-KETCHUM RURAL REIMB-SAL/BEN	20,317	-	-	-	
8703-TRANSFER FROM GENERAL CIP	-	-	-	-	
8720-TRANSFER FRM FIRE TRUST FUND	-	-	-	-	
8722-TRANSFER FROM LOT FUND	1,164,256	1,103,317	899,465	1,100,000	should match transfer from LOT
8763-REIMBURSEMENT FROM WATER FUND	263,146	271,040	279,172	287,547	3% increase
8765-REIMBURESMENT FROM WASTEWATER FD	263,146	271,040	279,172	287,547	3% increase
8798-URA FND REIM-SALARIES/BENEFITS	105,394	87,048	108,557	111,814	
9000-DEVELOPMENT IMPACT FEES	-	-	-	-	
8763-WATER FUND REIMB-ADMIN.EXPENSE	100,000	103,000	106,090	109,273	PW Director
8765-WW FUND REIMB-ADMIN.EXPENSES	137,759	141,892	146,149	150,533	PW Director
8798-URA FUND REIMB-ADMIN. EXPENSES	31,911	32,868	32,869	33,855	
8722-LOT REIMB-GF ADMIN.EXPENSES	2,500	2,500	2,500	3,000	
8718-TRANSFER STREET GO BOND	-	-	-	3,212	
<b>11. FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
9000-FUND BALANCE	-	-	-	-	
<b>Grand Total</b>	<b>11,322,951</b>	<b>11,204,912</b>	<b>10,307,770</b>	<b>11,362,416</b>	



## Department Summaries





City of Ketchum | 2022 Proposed Budget  
Administrative Services Department

This budget contains the operating accounts for City Administration, Treasury and City Clerk. The City Administrator supports the Mayor and City Council, manages the budget and provides oversight of all departments and day-to-day administration of city operations.

The Treasury and City Clerk teams are responsible for a range of services such as maintaining ordinances/resolutions, public record requests, and retention of city official records and information technology. In addition, the team prepares and maintains all financial accounting, payment of bills, procurement and payroll.

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### **Fiscal Year 2021 Highlights**

- Reduction of \$46,000 through various accounts (office supplies, training, travel, and communications).

#### **Personnel:**

- Reduction of one full-time position through transfer to an open position in another department.

### **Fiscal Year 2022 Highlights**

- Budget is \$209,215 lower than FY21 due to transfer of two accounts totaling \$88,000 (repair and maintenance of buildings) to Facilities budget.
- Cost savings of \$121,215 for changes in personnel.

#### **Personnel:**

- Changes in position structure; number of full-time employees remains the same.

GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>2. ADMINISTRATIVE</b>	<b>1,868,244.93</b>	<b>1,768,982.40</b>	<b>1,831,844.00</b>	<b>1,736,651.88</b>	
<b>1. PERSONAL SERVICES</b>	<b>1,139,358.36</b>	<b>1,164,254.14</b>	<b>1,222,374.00</b>	<b>1,177,549.88</b>	
1000-SALARIES	729,067.72	742,311.46	749,601.00	724,762.00	includes shared position water & wwater 1/3 utility director
1500-PART TIME SALARIES	5,673.50	4,995.76	8,000.00	10,000.00	
1900-OVERTIME	-	-	-	-	
2100-FICA TAXES-CITY	53,060.98	54,608.24	57,915.00	54,679.29	
2200-STATE RETIREMENT-CITY	83,204.86	88,874.06	89,719.00	86,536.58	
2400-WORKMEN'S COMPENSATION-CITY	2,181.24	1,322.32	3,115.00	1,724.00	
2500-HEALTH INSURANCE-CITY	226,011.61	234,607.70	264,426.00	260,114.00	
2505-HEALTH REIMBURSEMENT ACCT(HRA)	10,369.81	5,627.26	9,000.00	8,792.00	
2510-DENTAL INSURANCE-CITY	5,880.83	6,103.06	7,356.00	6,408.00	
2515-VISION REIMBURSEMENT ACCT(HRA)	6,741.16	4,119.74	1,635.00	4,500.00	
2550-HEALTH-VISION-CAFETERIA ADMIN	84.74	-	-	-	
2600-LONG TERM DISABILITY	3,004.77	3,035.92	3,325.00	3,189.00	
2700-VACATION/SICK ACCRUAL PAYOUT	-	-	5,500.00	-	
2760-EMPLOYEE HOUSING SUBSIDY	12,000.00	12,000.00	12,000.00	12,000.00	
2800-STATE UNEMPLOYMENT INSURANCE	2,077.14	6,648.62	10,782.00	4,845.00	changed to reflect Fed credit
<b>2. MATERIALS AND SERVICES</b>	<b>727,373.42</b>	<b>603,879.82</b>	<b>608,470.00</b>	<b>558,102.00</b>	
3100-OFFICE SUPPLIES & POSTAGE	19,892.92	16,287.57	15,000.00	20,000.00	
3310-STATE SALES TAX-GEN.GOV. & PAR	737.05	330.59	500.00	500.00	
4200-PROFESSIONAL SERVICES	108,247.60	62,417.07	80,124.00	92,812.00	moved Caselle 6510 western des, sentenil, Ketchum comp
4400-ADVERTISING & LEGAL PUBLICATIO	11,976.69	12,710.94	9,500.00	12,000.00	includes insurance for new fire station \$15k
4600-PROPERTY & LIABILITY INSURANCE	93,951.00	96,117.00	100,381.00	113,786.00	
4800-DUES, SUBSCRIPTIONS & MEMBERSH	4,628.40	4,173.70	6,765.00	5,000.00	
4900-PERSONNEL TRAINING/TRAVEL/MTG	6,135.80	1,929.99	1,500.00	5,000.00	
4902-TRAINNG/TRVL/MTG-CITY ADM/ASST	0.50	62.65	1,000.00	5,000.00	
5100-TELEPHONE & COMMUNICATIONS	72,731.44	73,953.75	52,500.00	52,500.00	
5110-COMPUTER NETWORK	129,836.57	95,825.68	108,000.00	58,000.00	Comp/copier leasing moved \$50k Ketchum comp to cip
5150-COMMUNICATIONS	86,156.32	69,798.91	58,800.00	58,800.00	
5200-UTILITIES	33,131.87	44,814.70	36,000.00	37,440.00	

## Administrative Expenditures, cont.

GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
5900-REPAIR & MAINTENANCE-BUILDINGS	14,768.31	22,939.15	33,400.00	-	moved to facility maint
5910-REPAIR & MAINT-491 SV ROAD	69,945.00	75,798.60	55,000.00	-	moved to facility maint
6500-CONTRACTS FOR SERVICES	75,233.95	26,719.52	50,000.00	70,000.00	S&C Associates
6510-CONTRACTS FOR SERVICES	-	-	-	27,264.00	Caselle
<b>3. CAPITAL OUTLAY</b>	<b>1,513.15</b>	<b>848.44</b>	<b>1,000.00</b>	<b>1,000.00</b>	
7400-OFFICE FURNITURE & EQUIPMENT	1,513.15	848.44	1,000.00	1,000.00	





City of Ketchum | 2022 Proposed Budget  
Fire and Rescue Department

The Fire and Rescue Department provides a range of emergency services, from municipal fire protection services to backcountry rescue. They provide paramedic level emergency medical care to the City of Ketchum and entire northern Blaine County through a contract for services with the Blaine County Ambulance District. The department is composed of highly trained career, full-time staff as well as trained paid-on-call firefighters.

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### **Fiscal Year 2021 Highlights**

- The Public Employee Retirement System of Idaho (PERSI) reduced cities' rate of contribution to a legacy retirement fund which reached its proper unfunded liability reserve.
- The savings associated with that action enable funds to be reallocated toward the lease for the aerial tower truck.
- Reduction of \$8,000 to travel and meetings expenses.

#### **Personnel:**

- No changes

### **Fiscal Year 2022 Highlights**

- Increase of \$42,000 in utilities costs associated with operation of new standalone fire station.
- Increase in personnel services of \$149,499 in accordance with changes to tentative collective labor agreement.

#### **Personnel:**

- Hired two new firefighters in preparation of two retiring.

GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>8. FIRE &amp; RESCUE</b>	<b>2,106,224.98</b>	<b>2,250,390.12</b>	<b>2,150,834.00</b>	<b>2,520,289.99</b>	
<b>1. PERSONAL SERVICES</b>	<b>1,788,408.37</b>	<b>1,930,000.50</b>	<b>1,924,519.00</b>	<b>2,230,144.99</b>	
1000-SALARIES	872,860.65	964,923.96	982,704.00	1,132,654.00	contract negotiations
1500-PAID ON-CALL WAGES	167,252.70	160,711.44	135,000.00	135,000.00	contract negotiations
1510-PD ON-CALL TRAINING-H.SCH	-	-	5,000.00	-	remove per bill
1700-WOOC (WORKING OUT OF CLASS)	-	614.46	6,500.00	6,500.00	
1900-OVERTIME	43,558.12	57,483.23	40,141.00	40,141.00	
2100-FICA TAXES-CITY	85,752.04	89,086.47	92,298.00	100,543.57	
2200-STATE RETIREMENT-CITY	5,018.07	5,385.81	5,389.00	5,551.00	
2300-FIREMEN'S RETIREMENT-CITY	146,519.31	158,398.75	120,676.00	139,266.43	
2310-DEF.COMP-Pd On Call/PT Emp	11,997.00	11,997.00	12,000.00	12,000.00	
2400-WORKMEN'S COMPENSATION-CITY	24,791.77	28,465.41	40,112.00	36,968.00	
2500-HEALTH INSURANCE-CITY	342,013.52	369,618.02	379,688.00	477,881.00	
2505-HEALTH REIMBURSEMENT ACCT(HRA)	8,542.07	13,655.58	11,956.00	23,025.00	
2510-DENTAL INSURANCE-CITY	9,027.27	9,422.29	15,438.00	10,781.00	
2515-VISION REIMBURSEMENT ACCT(HRA)	5,906.50	8,520.62	2,500.00	9,600.00	
2520-WORKMEN'S COMP. COVERAGE	7,582.00	-	5,619.00	-	
2530-EMPLOYEE MEDICAL SERVICES	344.25	-	3,000.00	3,000.00	vol ff vaccinations
2535-VEBA	38,700.00	39,600.00	39,600.00	43,200.00	
2540-MERP-MEDICAL EXP REIMBURSEMENT	4,800.00	4,950.00	4,950.00	5,400.00	
2600-LONG TERM DISABILITY	3,774.55	4,198.42	5,308.00	4,984.00	
2700-VACATION/SICK ACCRUAL PAYOUT	9,500.00	-	9,500.00	31,000.00	
2710-VACATION/COMPENSATION PAYOUT	-	-	-	5,450.00	
2800-STATE UNEMPLOYMENT INSURANCE	198.80	2,969.04	2,940.00	3,000.00	changed to reflect Fed credit
2900-PERFORMANCE AWARDS	269.75	-	4,200.00	4,200.00	
<b>2. MATERIALS AND SERVICES</b>	<b>284,868.49</b>	<b>184,390.61</b>	<b>169,885.00</b>	<b>231,715.00</b>	
3200-OPERATING SUPPLIES FIRE	45,629.80	16,370.98	29,230.00	32,000.00	
3210-OPERATING SUPPLIES EMS	27,886.03	45,597.65	43,950.00	48,000.00	
3500-MOTOR FUELS & LUBRICANTS FIRE	6,259.78	5,189.27	6,600.00	8,000.00	
3510-MOTOR FUELS & LUBRICANTS EMS	2,827.65	3,510.08	4,280.00	6,000.00	
4200-PROFESSIONAL SERVICES FIRE	9,112.00	7,414.12	5,575.00	5,575.00	TacSat Annual Usage
4210-PROFESSIONAL SERVICES EMS	-	-	4,840.00	4,840.00	TacSat Annual Usage
4220-PROFESSIONAL SRVS FIRE CHIEF	124,411.53	42,604.87	-	-	
4800-DUES, SUBSCRIPTIONS & MEMBERSH	-	1,260.00	-	-	
4900-TRAINING/TRAVEL/MTG FIRE	18,509.18	7,934.05	5,720.00	5,720.00	

Fire and Rescue, cont.

GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
4910-TRAINING EMS	9,028.79	13,509.77	17,420.00	17,420.00	
4920-TRAINING-FACILITY	1,960.94	2,487.01	2,200.00	2,200.00	
5100-TELEPHONE & COMMUNICATION FIRE	7,359.27	9,139.85	7,735.00	12,000.00	
5110-TELEPHONE & COMMUNICATION EMS	3,658.01	7,609.87	7,475.00	12,000.00	
5200-UTILITIES	-	-	-	42,000.00	new fire station
6000-REPAIR & MAINT-AUTO EQUIP FIRE	10,962.88	5,022.10	9,900.00	11,000.00	
6010-REPAIR & MAINT-AUTO EQUIP EMS	686.26	4,335.68	5,950.00	5,950.00	
6100-REPAIR & MAINT--MACHINERY & EQ	11,548.81	4,854.44	10,210.00	10,210.00	
6110-REPAIR & MAINT--MACHINERY & EQ	550.35	785.26	2,300.00	2,300.00	
6900-OTHER PURCHASED SERVICES FIRE	2,687.06	3,562.94	3,250.00	3,250.00	
6910-OTHER PURCHASED SERVICES EMS	1,790.15	3,202.67	3,250.00	3,250.00	
<b>3. CAPITAL OUTLAY</b>	<b>948.12</b>	<b>45,481.00</b>	-	-	
7600-OTHER MACHINERY & EQUIP FIRE	948.12	45,481.00	-	-	
<b>4. TRANSFERS</b>	<b>32,000.00</b>	<b>90,518.01</b>	<b>56,430.00</b>	<b>58,430.00</b>	
8811-TRANSF TO FIRE/RESC CAP. FUND	32,000.00	90,518.01	56,430.00	58,430.00	aerial tower lease





City of Ketchum | 2022 Proposed Budget  
Legal Services

The Legal Services Department includes funding for the City Attorney and City Prosecutor. A contracted City Attorney provides legal counsel for the City, including the Mayor, City Council, Planning Commission and Staff. The City Attorney performs legal research; negotiates, reviews and drafts contracts, franchises, resolutions and ordinances; monitors federal, state and local laws and regulations, and defends City litigation.

### Fiscal Year 2021 Highlights

- None.

#### Personnel:

- No changes.

### Fiscal Year 2022 Highlights

- Adjustment of \$5K for contract associated with the city attorney.

#### Personnel:

- No changes.

GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
3. LEGAL	197,215.21	380,792.37	234,100.00	238,600.00	
2. MATERIALS AND SERVICES	197,215.21	380,792.37	234,100.00	238,600.00	
4200-PROFESSIONAL SERVICES	151,976.17	335,553.33	187,500.00	192,000.00	White Peterson
4270-CITY PROSECUTOR	45,239.04	45,239.04	46,600.00	46,600.00	



City of Ketchum | 2022 Proposed Budget  
Legislative and Executive Department

The Legislative and Executive Department budget contains the operating accounts for the Mayor and City Council. The Mayor serves as chief executive and City Council holds the legislative powers including the approval of ordinances, annual budget and contracts. The Mayor recommends policy matters to City Council with the City Administrator handling the implementation.

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### **Fiscal Year 2021 Highlights**

- Reduction of \$7,600 in professional services, training, and travel.

#### **Personnel:**

- No changes.

### **Fiscal Year 2022 Highlights**

- Reinstated travel/training budget to \$3,000.

#### **Personnel:**

- No changes.

GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>1. LEGISLATIVE &amp; EXEC</b>	<b>323,623.87</b>	<b>333,696.96</b>	<b>343,171.00</b>	<b>360,635.35</b>	
<b>1. PERSONAL SERVICES</b>	<b>306,793.51</b>	<b>315,051.82</b>	<b>324,679.00</b>	<b>338,943.35</b>	
1000-SALARIES	120,686.04	120,686.04	120,686.00	120,686.04	
2100-FICA TAXES-CITY	8,550.32	8,451.67	9,233.00	9,232.48	
2200-STATE RETIREMENT-CITY	13,443.76	14,409.96	14,410.00	14,409.91	
2400-WORKER'S COMPENSATION-CITY	118.77	118.32	495.00	119.96	
2500-HEALTH INSURANCE-CITY	156,962.32	160,971.32	167,380.00	178,686.93	
2505-HEALTH REIMBURSEMENT ACCT(HRA)	786.86	1,844.73	4,020.00	7,675.00	
2510-DENTAL INSURANCE-CITY	3,377.16	3,483.47	6,962.00	3,702.00	
2515-VISION REIMBURSEMENT ACCT(HRA)	2,337.16	4,555.19	962.00	3,900.00	
2550-HEALTH-VISION-CAFETERIA ADMIN	-	-	-	-	
2600-LONG TERM DISABILITY	531.12	531.12	531.00	531.02	
2700-VACATION/SICK ACCRUAL PAYOUT	-	-	-	-	
2710-VACATION/COMPENSATION PAYOUT	-	-	-	-	
2760-EMPLOYEE HOUSING SUBSIDY	-	-	-	-	
2800-STATE UNEMPLOYMENT INSURANCE	-	-	-	-	
FIREMEN'S RETIREMENT-CITY	-	-	-	-	
<b>2. MATERIALS AND SERVICES</b>	<b>15,680.28</b>	<b>18,345.25</b>	<b>17,492.00</b>	<b>20,692.00</b>	
3100-OFFICE SUPPLIES & POSTAGE	1,350.25	855.02	3,167.00	3,167.00	
3160-OFFICE SUPPLIES/POSTAGE-HOTEL	-	-	-	-	
3200-OPERATING SUPPLIES	2,102.80	458.95	2,125.00	2,125.00	
3500-MOTOR FUELS & LUBRICANTS	-	-	-	-	
3600-COMPUTER SOFTWARE	-	-	-	-	
4000-ELECTIONS	-	-	2,500.00	2,500.00	
4200-PROFESSIONAL SERVICES	8,410.00	13,303.65	8,000.00	8,200.00	Workman & Co Audit
4800-DUES, SUBSCRIPTIONS & MEMBERSH	110.00	-	1,700.00	1,700.00	
4860-DUES,SUBSCRIPTNS,MEMBRSP-HOTEL	-	-	-	-	
4900-PERSONNEL TRAINING/TRAVEL/MTG	-	-	-	-	
4910-MYR/CNCL-TRAINING/TRAVEL/MTG	3,497.23	3,727.63	-	3,000.00	
4960-TRAINING/TRAVEL/MTG-HOTEL	-	-	-	-	
5100-TELEPHONE & COMMUNICATIONS	210.00	-	-	-	
6000-REPAIR & MAINT--AUTOMOTIVE EQU	-	-	-	-	
<b>3. CAPITAL OUTLAY</b>	<b>1,150.08</b>	<b>299.89</b>	<b>1,000.00</b>	<b>1,000.00</b>	
7400-OFFICE FURNITURE & EQUIPMENT	1,150.08	299.89	1,000.00	1,000.00	



City of Ketchum | 2022 Proposed Budget  
Non-Departmental

The Non-Departmental section of the budget contains initiatives not otherwise associated with a specific department. In FY22, the funds support contracts dedicated to citywide efforts that benefit all departments, and transfers out of the General Fund to support other funds (including Capital Improvement and Trust Funds).

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### **Fiscal Year 2021 Highlights**

- Reduction of \$155,000 in contracts with Ketchum Community Development Corporation and Ketchum Innovation Center.

#### **Personnel:**

- No changes.

### **Fiscal Year 2022 Highlights**

- Increase of \$60,000 for sustainability shared position with Blaine County.
- Increase of \$67,000 for compensation adjustments based on market comparison.

#### **Personnel:**

- One new position shared via contract with Blaine County.



GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>5. NON-DEPARTMENTAL</b>	<b>610,699.01</b>	<b>207,325.83</b>	<b>100,736.00</b>	<b>340,568.00</b>	
<b>2. MATERIALS AND SERVICES</b>	<b>229,071.21</b>	<b>141,288.14</b>	<b>45,000.00</b>	<b>106,000.00</b>	
4500-1ST/WASHINGTON RENT	48,000.00	33,000.00	36,000.00	36,000.00	
6500-CONTRACT FOR SERVICE	172,500.00	78,161.00	9,000.00	70,000.00	sustainability position/SVED
6510-PASS THROUGH GRANTS	-	2,500.00	-	-	
6601-MASTER TRANSPORTATION PLAN	8,571.21	27,627.14	-	-	
<b>4. TRANSFERS</b>	<b>381,627.80</b>	<b>66,037.69</b>	<b>55,736.00</b>	<b>234,568.00</b>	
8803-TRANSFER TO GENERAL CIP FUND	-	-	17,565.00	87,568.00	
8893-TRANSFER TO PARK TRUST-KAC	32,500.00	0.00	-	10,000.00	stopped in transfer May 2020
8995-TRANSFER TO ESF TRUST	200,000.00	-	-	-	
9910-COMPENSTATION ADJUSTMENTS	6,500.00	-	25,000.00	122,000.00	Bonuses \$55.5k, Comp Adjustments \$67
9930-GENERAL FUND OP. CONTINGENCY	142,627.80	66,037.69	13,171.00	15,000.00	



City of Ketchum | 2022 Proposed Budget  
Planning and Building Department

The Planning and Building Department is responsible for long-range (comprehensive) planning, current planning functions, and management of all developments, both past and present. The Planning and Building Department administers the Zoning Code, Subdivision Code, various Building Codes and coordinates reviews from other City Departments. The Planning and Building Department provides staff support to the Planning Commission, City Council and the Ketchum Urban Renewal Agency.

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### **Fiscal Year 2021 Highlights**

- Reduction of \$50,000 in contractual building inspection services via Idaho Department of Building Safety (IDBS).

#### **Personnel:**

- No changes.

### **Fiscal Year 2022 Highlights**

- The Planning and Building revenues were upgraded based on current fiscal year performance. It is important to note that only 50% of increased revenues were allocated towards on-going expenses should we experience an economic slowdown.
- Increase contract with IDBS by \$95,000 to align with projected workload. The contract is set up that we pay for actual hours completed.

#### **Personnel:**

- One Planning position added to reflect FY21's interim budget change.

GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>4. PLANNING &amp; BUILDING</b>	<b>718,243.55</b>	<b>717,976.36</b>	<b>662,745.00</b>	<b>915,451.19</b>	
<b>1. PERSONAL SERVICES</b>	<b>473,607.69</b>	<b>445,339.57</b>	<b>506,281.00</b>	<b>662,197.19</b>	
1000-SALARIES	301,779.00	283,115.05	321,735.00	419,778.00	
1200-PLANNING & ZONING COMMISSION	15,600.00	9,400.00	17,000.00	25,200.00	increase to \$300 with 2 xtra meetings
1900-OVERTIME	-	-	-	-	
2100-FICA TAXES-CITY	23,513.59	21,570.58	25,913.00	34,040.82	
2200-STATE RETIREMENT-CITY	35,402.53	34,883.48	40,125.00	53,130.37	
2300-FIREMEN'S RETIREMENT-CITY	-	-	-	-	
2400-WORKER'S COMPENSATION-CITY	2,905.18	3,405.31	4,210.00	5,365.00	
2500-HEALTH INSURANCE-CITY	84,680.96	85,109.36	85,115.00	112,328.00	
2505-HEALTH REIMBURSEMENT ACCT(HRA)	3,215.55	2,097.91	3,216.00	5,275.00	
2510-DENTAL INSURANCE-CITY	2,554.69	2,561.61	2,976.00	3,133.00	
2515-VISION REIMBURSEMENT ACCT(HRA)	2,317.94	1,916.70	2,000.00	2,100.00	
2600-LONG TERM DISABILITY	1,274.76	1,279.57	1,394.00	1,847.00	
2700-VACATION/SICK ACCRUAL PAYOUT	-	-	1,787.00	-	
2800-STATE UNEMPLOYMENT INSURANCE	363.49	-	810.00	-	changed to reflect Fed credit
2900-PERFORMANCE AWARDS	-	-	-	-	
<b>2. MATERIALS AND SERVICES</b>	<b>244,635.86</b>	<b>271,451.29</b>	<b>156,464.00</b>	<b>252,754.00</b>	
3100-OFFICE SUPPLIES & POSTAGE	2,819.65	2,306.37	2,500.00	6,000.00	
3200-OPERATING SUPPLIES	-	-	250.00	1,000.00	
4200-PROFESSIONAL SERVICES	36,545.79	69,309.75	51,334.00	69,604.00	ADA, misc.
4210-PROFESSIONAL SERVICES - IDBS	166,793.21	173,368.69	75,000.00	170,000.00	
4220-PROF SVCS-FLOOD PLAIN PROG REM	9,491.25	-	-	-	
4400-ADVERTISING & LEGAL PUBLICATIO	2,161.24	1,302.86	900.00	-	
4460-ADVERTISING & LEGAL PUB-HOTEL	-	-	-	-	
4500-GEOGRAPHIC INFO SYSTEMS	22,411.76	23,084.12	23,420.00	5,150.00	
4800-DUES, SUBSCRIPTIONS & MEMBERSH	160.00	90.00	450.00	-	
4900-PERSONNEL TRAINING/TRAVEL/MTG	3,552.60	1,539.50	1,500.00	-	
4970-TRAINING/TRAVEL/MTG-P&Z COMM	33.00	210.00	-	-	
5100-TELEPHONE & COMMUNICATIONS	360.00	240.00	360.00	-	
6910-OTHER PURCHASED SERVICES	307.36	-	750.00	1,000.00	
<b>3. CAPITAL OUTLAY</b>	<b>-</b>	<b>1,185.50</b>	<b>-</b>	<b>500.00</b>	
7400-OFFICE FURNITURE & EQUIPMENT	-	1,185.50	-	500.00	



City of Ketchum | 2022 Proposed Budget  
Police Department

The Ketchum Police Department, contracted through the Blaine County Sheriff's Office, is responsible for enforcing all local and state laws in order to protect the residents and visitors of Ketchum. The department consists of patrol/traffic enforcement functions, investigations and administration.

Funding for the Community Service Officers (CSO) are also contained in this department budget. These officers focus on parking enforcement and compliance with city code violations.

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### Fiscal Year 2021 Highlights

- Reduction of \$78,498 associated with elimination of one vacant full-time patrol position.
- Reduction to overtime budget for Community Service Officers.

#### Personnel:

- No changes.

### Fiscal Year 2022 Highlights

- Reinstatement of full-time patrol position.
- The Sherriff's Department did request \$66,000 as part of a housing stipend for employees. This request is not included in the draft budget.

#### Personnel:

- Addition of one full-time patrol officer.



GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>7. POLICE</b>	<b>1,848,303.82</b>	<b>1,646,374.07</b>	<b>1,624,058.00</b>	<b>1,843,947.12</b>	
<b>1. PERSONAL SERVICES</b>	<b>157,855.50</b>	<b>130,572.99</b>	<b>182,696.00</b>	<b>229,078.12</b>	
1000-SALARIES	91,389.12	76,761.15	91,237.00	95,768.00	
1500-PART-TIME	-	-	-	20,963.00	
1900-OVERTIME	4,241.05	1,507.01	5,000.00	5,000.00	
2100-FICA TAXES-CITY	7,023.82	5,674.08	8,159.00	9,312.42	
2200-STATE RETIREMENT-CITY	7,786.61	7,605.92	13,561.00	12,031.70	
2400-WORKMEN'S COMPENSATION-CITY	1,799.96	1,681.95	2,769.00	2,892.00	
2500-HEALTH INSURANCE-CITY	41,149.24	27,401.24	56,350.00	75,499.00	
2505-HEALTH REIMBURSEMENT ACCT(HRA)	1,796.54	797.44	1,638.00	3,550.00	
2510-DENTAL INSURANCE-CITY	1,249.20	710.28	2,688.00	1,548.00	
2516-VISION REIMBURSEMENT ACCT(HRA)	1,054.80	1,864.96	385.00	1,500.00	
2600-LONG TERM DISABILITY	365.16	206.22	500.00	514.00	
2800-STATE UNEMPLOYMENT INSURANCE	-	6,362.74	409.00	500.00	changed to reflect Fed credit
<b>2. MATERIALS AND SERVICES</b>	<b>1,639,377.89</b>	<b>1,515,801.08</b>	<b>1,441,362.00</b>	<b>1,614,869.00</b>	
3100-OFFICE SUPPLIES & POSTAGE	1,987.65	747.80	1,600.00	1,600.00	
3200-OPERATING SUPPLIES	2,581.35	5,387.27	2,000.00	3,000.00	
3500-MOTOR FUELS & LUBRICANTS	-	-	-	500.00	
3600-COMPUTER SOFTWARE	998.00	2,245.00	1,200.00	1,200.00	
3610-PARKING OPS PROCESSING FEES	3,809.17	2,244.82	3,000.00	3,000.00	
3620-PARKING OPS EQUIPMENT FEES	6,134.77	9,079.00	4,500.00	17,000.00	Vigilant, Cale, Omnipark, Verizon
4200-PROFESSIONAL SERVICES	6,821.95	12,848.20	4,000.00	20,000.00	winter towing
4250-PROF.SERVICES-BCSO CONTRACT	1,617,045.00	1,483,049.04	1,425,062.00	1,568,569.00	housing allowance not approved one position added
6000-REPAIR & MAINT--AUTOMOTIVE EQU	-	199.95	-	-	
<b>3. CAPITAL OUTLAY</b>	<b>51,070.43</b>	-	-	-	
7500-AUTOMOTIVE EQUIPMENT	51,070.43	-	-	-	



City of Ketchum | 2022 Proposed Budget  
Recreation Department

The Recreation Department is responsible for providing safe and healthy recreation opportunities for the citizens of Ketchum and visitors to the community. The department operates structured recreation programs throughout the year at the Terry Tracy Recreation Center at Atkinson Park.

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### **Fiscal Year 2021 Highlights**

- Reduction to travel and training of \$500.

#### **Personnel:**

- No changes.

### **Fiscal Year 2022 Highlights**

- Reinstatement of travel/training budget.
- Increase of \$19,638 of part-time/seasonal salaries to offer more programming to the community.

#### **Personnel:**

- No changes.

GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>10. RECREATION</b>	<b>467,004.90</b>	<b>443,870.28</b>	<b>582,382.00</b>	<b>607,505.23</b>	
<b>1. PERSONAL SERVICES</b>	<b>425,002.07</b>	<b>411,108.19</b>	<b>533,332.00</b>	<b>557,255.23</b>	
1000-SALARIES	199,284.15	207,544.93	258,961.00	281,031.00	
1500-PART-TIME/SEASONAL	66,939.63	44,601.98	82,000.00	62,000.00	
2100-FICA TAXES - CITY	19,809.76	18,219.45	21,918.00	26,241.87	
2200-STATE RETIREMENT - CITY	22,384.39	26,660.30	31,113.00	33,555.10	
2400-WORKER'S COMPENSATION - CITY	4,455.29	3,745.80	1,289.00	5,772.00	
2500-HEALTH INSURANCE - CITY	103,698.80	101,552.94	125,996.00	134,734.26	
2505-HEALTH REIMBURSEMENT ACCT(HRA)	4,411.33	1,059.37	3,216.00	5,900.00	
2510-DENTAL INSURANCE-CITY	2,339.79	2,599.79	4,619.00	2,893.00	
2515-VISION REIMBURSEMENT ACCT(HRA)	977.65	793.70	769.00	3,000.00	
2600-LONG TERM DISABILITY	875.68	894.94	1,383.00	1,060.00	
2700-VACATION/SICK ACCRUAL PAYOUT	-	1,441.30	1,000.00	-	
2800-STATE UNEMPLOYMENT INSURANCE	(174.40)	1,993.69	1,068.00	1,068.00	changed to reflect Fed credit
<b>2. MATERIALS AND SERVICES</b>	<b>40,990.87</b>	<b>32,750.21</b>	<b>49,050.00</b>	<b>49,250.00</b>	
3100-OFFICE SUPPLIES & POSTAGE	370.74	104.65	500.00	500.00	
3200-OPERATING SUPPLIES	2,331.95	2,619.91	4,000.00	4,000.00	
3210-SPECIAL EVENT SUPPLIES	-	-	50.00	-	
3250-RECREATION SUPPLIES	8,352.27	8,193.13	9,000.00	10,000.00	
3280-YOUTH GOLF	73.54	-	1,000.00	1,000.00	
3300-RESALE ITEMS-CONCESSION SUPPLY	7,181.05	5,035.77	9,000.00	8,000.00	
3310-STATE SALES TAX-PARK	8,336.40	3,479.35	8,000.00	8,000.00	
3500-MOTOR FUELS & LUBRICANTS	1,789.17	1,376.42	2,500.00	2,500.00	
3600-COMPUTER SOFTWARE	(125.22)	-	-	-	
4200-PROFESSIONAL SERVICE	1,968.26	2,988.71	2,000.00	3,000.00	BIB background checks, misc. services
4410-ADVERTISING & PUBLICATIONS	851.40	-	1,500.00	1,500.00	
4800-DUES, SUBSCRIPTIONS & MEMBERSH	750.00	300.00	1,000.00	-	
4900-PERSONNEL TRAINING/TRAVEL/MTG	455.00	572.00	500.00	1,000.00	
5100-TELEPHONE & COMMUNICATIONS	-	-	1,000.00	-	
5200-UTILITIES	5,769.46	6,038.49	6,000.00	6,250.00	
5300-CUSTODIAL & CLEANING SERVICES	-	-	-	-	
6000-REPAIR & MAINT--AUTOMOTIVE EQU	2,245.58	921.68	2,000.00	2,000.00	
6100-REPAIR & MAINT--MACHINERY & EQ	641.27	1,120.10	1,000.00	1,500.00	
<b>3. CAPITAL OUTLAY</b>	<b>1,011.96</b>	<b>11.88</b>	<b>-</b>	<b>1,000.00</b>	
7400-BUILDING FURNITURE & EQUIPMENT	1,011.96	-	-	1,000.00	
7500-AUTOMOTIVE EQUIPMENT	-	11.88	-	-	



City of Ketchum | 2022 Proposed Budget  
Streets and Facilities Department

The Streets & Facilities Department consists of the Street Division and Facility Maintenance Division. The department is responsible for maintaining the infrastructure of the City of Ketchum. This budget includes funding for snow removal, resurfacing streets, improving drainage, street sweeping, repairing potholes, installing and maintaining street signs and traffic markings, maintaining street trees and public restrooms, street lighting, city beautification, and maintenance of public facilities and parks.

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### **Fiscal Year 2021 Highlights**

- Reduction for seasonal employees, travel/training and professional services.

#### **Personnel:**

- No changes.

### **Fiscal Year 2022 Highlights**

- \$23,000 has been added to fund installation and maintenance of flowers.
- The \$88,000 increase is associated with moving the repair and maintenance of buildings accounts from the Administration to the Facilities budget.

#### **Personnel:**

- Office assistant moves from a part-time to full-time position.



GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>9. STREETS</b>	<b>2,135,983.81</b>	<b>1,883,334.80</b>	<b>2,028,382.00</b>	<b>1,891,540.02</b>	
<b>1. PERSONAL SERVICES</b>	<b>998,080.99</b>	<b>1,007,156.15</b>	<b>1,145,537.00</b>	<b>1,160,530.02</b>	
1000-SALARIES	579,377.34	600,956.42	659,936.00	644,172.00	
1500-PART-TIME	-	12,753.13	25,000.00	30,626.00	
1800-PAY DIFFERENTIAL	13,562.25	6,828.32	15,441.00	15,441.00	
1900-OVERTIME	51,003.37	14,550.39	25,000.00	25,000.00	
2040-VACATION/COMPENSATION PAYOUT	-	-	5,000.00	5,000.00	
2100-FICA TAXES-CITY	48,547.90	47,793.23	51,694.00	54,601.90	
2200-STATE RETIREMENT-CITY	72,653.08	74,235.25	78,392.00	88,084.51	
2400-WORKER'S COMPENSATION-CITY	23,388.55	23,938.35	38,290.00	28,327.80	
2500-HEALTH INSURANCE-CITY	190,608.67	208,522.44	208,951.00	236,975.77	
2505-HEALTH REIMBURSEMENT ACCT(HRA)	4,622.52	2,643.08	7,964.00	10,837.50	
2510-DENTAL INSURANCE-CITY	5,922.01	6,221.25	11,137.00	6,602.00	
2515-VISION REIMBURSEMENT ACCT(HRA)	2,846.84	4,035.15	2,105.00	4,950.00	
2600-LONG TERM DISABILITY	2,237.44	2,578.21	2,893.00	2,711.54	
2700-VACATION/SICK ACCRUAL PAYOUT	3,311.02	-	5,000.00	5,000.00	
2800-STATE UNEMPLOYMENT INSURANCE	-	2,100.93	8,734.00	2,200.00	changed to reflect Fed credit
<b>2. MATERIALS AND SERVICES</b>	<b>988,395.82</b>	<b>726,671.65</b>	<b>733,010.00</b>	<b>731,010.00</b>	
3200-OPERATING SUPPLIES	9,764.54	11,536.05	20,240.00	19,240.00	
3400-MINOR EQUIPMENT	2,740.83	30,269.57	3,800.00	3,800.00	
3500-MOTOR FUELS & LUBRICANTS	87,614.72	51,318.27	93,755.00	93,755.00	
3600-COMPUTER SOFTWARE	-	-	-	-	
4200-PROFESSIONAL SERVICES	337,254.87	124,028.45	182,000.00	182,000.00	Snow hauling dozer rental, engineering, flaggers
4900-PERSONNEL TRAINING/TRAVEL/MTG	2,738.09	1,749.02	4,515.00	4,515.00	
5100-TELEPHONE & COMMUNICATIONS	1,243.74	1,111.70	4,000.00	3,000.00	
5200-UTILITIES	14,537.61	11,199.43	17,000.00	18,000.00	
6000-REPAIR & MAINT--AUTOMOTIVE EQU	2,028.19	9,078.98	8,700.00	8,700.00	
6100-REPAIR & MAINT--MACHINERY & EQ	181,580.44	94,378.93	90,000.00	90,000.00	
6910-OTHER PURCHASED SERVICES	28,357.09	14,410.93	17,000.00	16,000.00	
6920-SIGNS & SIGNALIZATION	16,021.00	15,055.27	16,000.00	16,000.00	
6930-STREET LIGHTING	18,214.33	14,194.61	23,000.00	23,000.00	
6950-MAINTENANCE & IMPROVEMENTS	286,300.37	348,340.44	253,000.00	253,000.00	
<b>4. TRANSFERS</b>	<b>149,507.00</b>	<b>149,507.00</b>	<b>149,835.00</b>	-	
8840-TRANSFER TO GO BOND FUND	149,507.00	149,507.00	149,835.00	-	bond paid off 2021

GENERAL FUND EXPENDITURES	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET	NOTES
<b>6. FACILITY MAINTENANCE</b>	<b>680,863.29</b>	<b>622,596.26</b>	<b>749,518.00</b>	<b>907,227.52</b>	
<b>1. PERSONAL SERVICES</b>	<b>394,790.59</b>	<b>385,277.09</b>	<b>513,158.00</b>	<b>535,167.52</b>	
1000-SALARIES	165,817.21	212,970.37	278,377.00	250,207.00	
1500-PART-TIME/SEASONAL	76,255.55	29,695.96	45,000.00	45,000.00	
1800-PAY DIFFERENTIAL	1,636.90	609.12	2,619.00	2,619.00	
1900-OVERTIME	4,419.31	533.20	5,000.00	8,500.00	
2100-FICA TAXES - CITY	18,484.15	18,204.60	25,321.00	23,433.94	
2200-STATE RETIREMENT - CITY	24,347.06	25,389.15	34,148.00	31,202.32	
2400-WORKER'S COMPENSATION-CITY	4,137.61	3,764.83	11,347.00	712.00	
2500-HEALTH INSURANCE - CITY	85,872.28	83,527.47	84,716.00	156,475.55	3 emp with family, 1 emp only and one shared emp only
2505-HEALTH REIMBURSEMENT ACCT(HRA)	2,351.97	1,950.45	2,300.00	6,187.50	
2510-DENTAL INSURANCE-CITY	2,568.36	2,452.74	2,513.00	3,256.00	
2515-VISION REIMBURSEMENT ACCT(HRA)	1,556.95	1,167.65	529.00	3,150.00	
2600-LONG TERM DISABILITY	894.91	939.79	1,504.00	955.00	
2700-VACATION/SICK ACCRUAL PAYOUT	-	-	15,000.00	-	
2800-STATE UNEMPLOYMENT INSURANCE	6,448.33	4,071.76	4,784.00	3,469.21	
<b>2. MATERIALS AND SERVICES</b>	<b>286,072.70</b>	<b>237,319.17</b>	<b>236,360.00</b>	<b>372,060.00</b>	
3100-OFFICE SUPPLIES & POSTAGE	318.83	101.82	650.00	500.00	
3200-OPERATING SUPPLIES	6,594.51	7,154.05	4,800.00	7,200.00	
3500-MOTOR FUELS & LUBRICANTS	9,427.46	7,837.31	7,000.00	9,000.00	
4200-PROFESSIONAL SERVICES	83,569.12	57,450.94	60,500.00	64,500.00	snow removal, Ketchum computers pruning and treatment flowers
4210-PROFESSIONAL SERVC-CITY TREES	24,538.00	13,486.50	12,000.00	15,000.00	
4220-PROF SERV-CITY BEAUTIFICATION	45,255.73	30,785.79	22,000.00	45,000.00	
4800-DUES, SUBSCRIPTIONS & MEMBERSH	674.00	500.00	440.00	440.00	
4900-PERSONNEL TRAINING/TRAVEL/MTG	793.21	75.00	400.00	1,500.00	
5100-TELEPHONE & COMMUNICATIONS	630.00	630.00	720.00	720.00	
5200-UTILITIES	26,104.83	32,015.93	18,350.00	28,500.00	
5300-CUSTODIAL & CLEANING SERVICES	58,159.56	58,769.83	66,000.00	66,000.00	
5900-REPAIR & MAINTENANCE-BUILDINGS	-	-	-	33,400.00	moved from admin moved from admin
5910-REPAIR & MAINTENANCE-491 SV RD				55,000.00	
6000-REPAIR & MAINT-AUTOMOTIVE EQUI	790.40	2,790.53	4,500.00	4,000.00	
6100-REPAIR & MAINT--MACHINERY & EQ	3,163.27	4,604.43	4,000.00	4,800.00	
6950-MAINTENANCE	26,053.78	21,117.04	35,000.00	36,500.00	

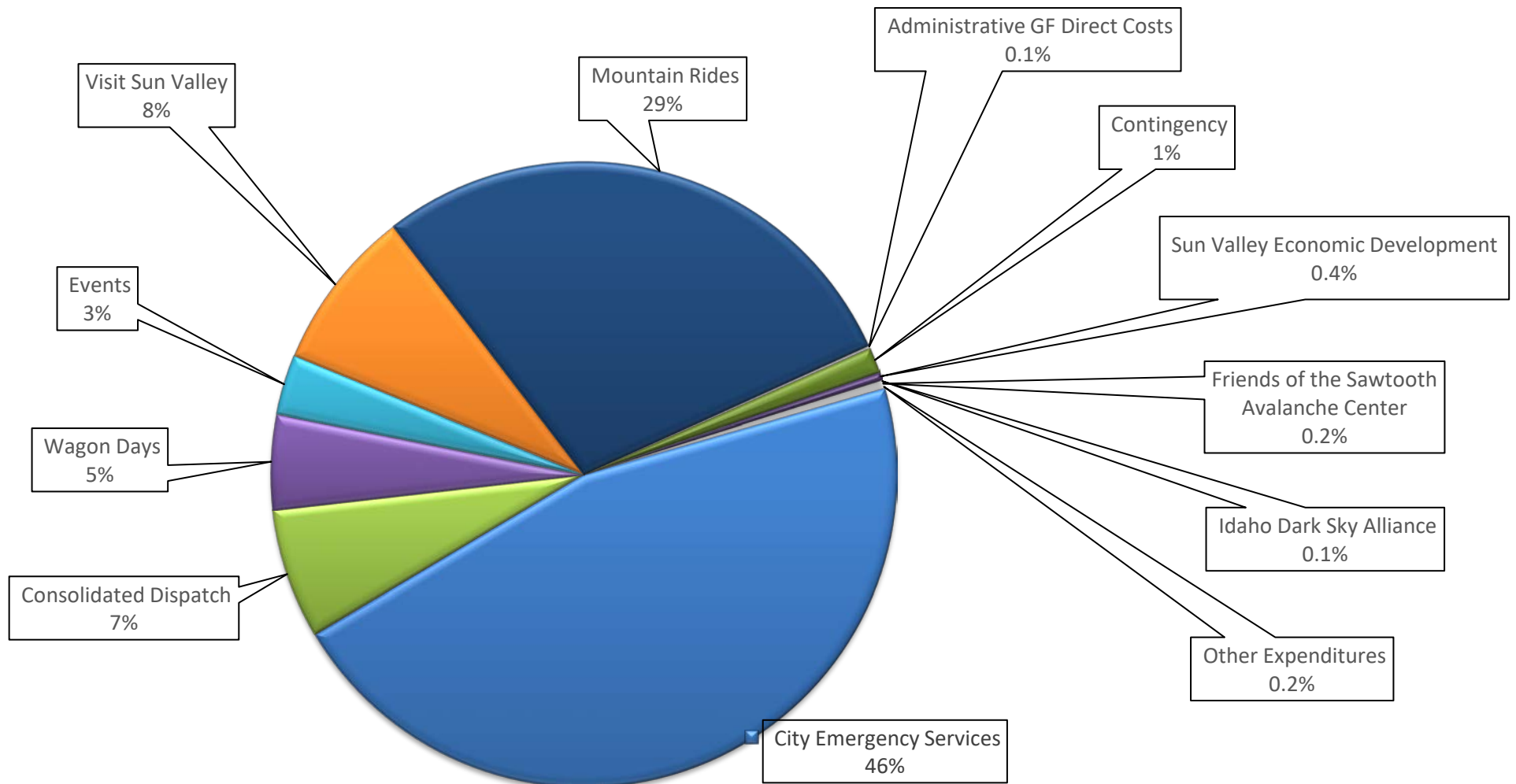


The Original Local Option Tax (LOT) became effective December 15, 1978. Since the original adoption of the LOT, voters have approved or modified the tax in 1979, 1983, 1984, 1988, 1997, and 2011. In 2011, the voters approved a new fifteen-year term. The LOT is to be used for a) municipal transportation, b) open space acquisition and recreation, c) capital improvements, d) emergency services; police, fire and ambulance, e) city promotion, visitor information and special events, f) property tax relief, and g) direct costs to collect and enforce the tax. The tax imposes 1% on retail, 1% on building material, 2% on liquor by the drink, and 2% on short-term lodging and rentals.

In November 2013, an additional 1% was added to the LOT with authority to collect for five years. This additional 1% LOT was renewed by voters in May 2016 for another 5-year period which will extend through calendar year 2023. This additional 1% is to be used to a) maintain and increase commercial air service to Friedman Memorial Airport through the use of minimum revenue guarantees or other inducements to air providers, b) promote and market the existing service and any future service to increase passengers, c) all ancillary costs associated with the ongoing effort to maintain and increase commercial air service, including management costs and bussing due to flight diversions, and d) direct costs to collect and enforce the tax, including administrative and legal fees.



City of Ketchum | 2022 Proposed Budget  
FY 2022 Original LOT Expenditures





## Local Option Tax Original Fund

	Revenues	FY21 Budget	FY21 Actuals	FY21 Projected	FY22 Proposed	One-Time
		1,817,247	2,069,781	2,397,247	2,400,000	
	<b>Projected Revenue Changes</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>	
1.	Additional LOT Revenue	-	-	-	-	-
2.						
3.						
4.						
	<b>Sub-Total</b>	-	-	-	-	-
	<b>Inflationary Changes</b>					
1.	Additional LOT Revenue	580,000	-	-	-	-
	<b>Sub-Total</b>	580,000	-	-	-	-
	<b>Total Revenue with Changes</b>	<b>2,397,247</b>	<b>2,069,781</b>	<b>2,397,247</b>	<b>2,400,000</b>	-
	<b>Total Expenditures with Changes</b>	<b>2,217,247</b>	<b>1,639,670</b>	<b>2,217,247</b>	<b>2,400,000</b>	
	<b>Total Revenue Over/Under</b>	<b>180,000</b>	<b>430,112</b>	<b>180,000</b>	<b>(0)</b>	

	LOT 1% Fund					
	Revenues	FY21 Budget	FY21 Actuals	FY21 Actuals	FY22 Proposed	One-Time
		1,500,000	1,769,166	1,769,166	1,900,000	
	<b>Projected Revenue Changes</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>	
1.		-	-	-	-	-
2.						
	<b>Sub-Total</b>	-	-	-	-	-
	<b>Inflationary Changes</b>					
1.	Additional LOT Revenue	797,000	797,000	797,000	-	-
	<b>Sub-Total</b>	797,000	797,000	797,000	-	-
	<b>Total Revenue with Changes</b>	<b>2,297,000</b>	<b>2,566,166</b>	<b>2,566,166</b>	<b>1,900,000</b>	-
	<b>Total Expenditures with Changes</b>	<b>2,297,000</b>	<b>2,502,913</b>	<b>2,502,913</b>	<b>1,900,000</b>	-
	<b>Total Revenue Over/Under</b>	<b>-</b>	<b>63,253</b>	<b>63,253</b>	<b>-</b>	-

## Local Option Tax Fund, cont.

		FY21 Budget	FY21 Actuals	FY21 Projected	FY22 Proposed	One-Time
	<b>Expenditures</b>	1,817,247	1,238,768	2,217,247	2,400,000	
	<b>Expenditures</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>	
1.	City Emergency Services	899,465	606,310	899,465	1,100,000	
2.	Fire CIP	45,000	30,000	45,000	-	
3.	Consolidated Dispatch	152,282	117,638	152,282	161,556	
4.	Wagon Days	80,000	53,333	80,000	117,000	
5.	Events	50,000	3,772	50,000	75,000	
6.	Visit Sun Valley SVMA	110,000	73,333	110,000	150,000	50,000
7.	Mountain Rides	469,000	351,750	469,000	527,000	160,000
8.	Administrative GF Direct Costs	2,500	1,667	2,500	3,000	
9.	Contingency	9,000	-	9,000	32,244	
10.	SVED	-	-	-	-	10,000
11.	Idaho Dark Sky Alliance	-	-	-	-	2,200
12.	Friends of the Sawtooth National FSAC				-	4,000
13.	Other Expenditures	-	933	-	-	4,000
	<b>Total Expenditures</b>	<b>1,817,247</b>	<b>1,238,736</b>	<b>1,817,247</b>	<b>2,165,800</b>	<b>230,200</b>
	<b>Sub-Total</b>					
	<b>Additional Funding Requests</b>					
1.	City Emergency Services	400,000	400,000	400,000		
2.	Consolidated Dispatch					
3.	Wagon Days					
4.	Events					
5.	Visit Sun Valley SVMA					
6.	Mountain Rides					
7.	Administrative GF Direct Costs					
8.	Contingency					
	<b>Total Expenditures</b>	<b>2,217,247</b>	<b>1,639,670</b>	<b>2,217,247</b>	<b>2,165,800</b>	<b>234,200</b>

		FY21 Budget	FY21 Actuals	FY21 Actuals	FY22 Proposed	One-Time
	<b>Expenditures</b>	1,500,000	1,705,913	1,705,913	1,900,000	
	<b>Expenditures</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>	
1.	SUN VALLEY AIR SERVICE BOARD	1,433,753	1,661,748	-	1,833,753	
2.	TRANSFER TO ORIG LOT-DIR COST	66,247	44,165	-	66,247	
3.						
	<b>Total Expenditures</b>	<b>1,500,000</b>	<b>1,705,913</b>	<b>-</b>	<b>1,900,000</b>	<b>-</b>
	<b>Sub-Total</b>					
	<b>Additional Funding Requests</b>					
1.	SUN VALLEY AIR SERVICE BOARD	797,000	797,000	797,000		
2.						
	<b>Total Expenditures</b>	<b>2,297,000</b>	<b>2,502,913</b>	<b>797,000</b>	<b>1,900,000</b>	<b>-</b>



## General Fund Capital Improvements

## Capital Improvement | Sources/Uses Summary

Use of Fund Balances	FY 2021	FY 2022	FY 2022
	Starting Balance Less Restricted	Use of Funds	Remaining Balance
1 General Fund	\$ 2,524,930	\$ 1,532,260	\$ 992,670
2 GF Capital Improvement Fund	\$ 1,513,811	\$ 513,811	\$ 1,000,000
3 Local Option Tax (LOT) Fund	\$ 873,860	\$ 658,895	\$ 214,965
4 KURA project contribution	\$ -	\$ 237,600	\$ -
		\$ 2,942,566	

Current Year Resources Only		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
5 Local Option Taxes		\$ 658,895	\$ 234,200	\$ 234,200	\$ 234,200	\$ 234,200	\$ 1,595,695
6 General Fund One-Time		\$ 1,446,837	\$ -	\$ -	\$ -	\$ -	\$ 1,446,837
7 Capital Fund (GF Transfer, Franchise Fees)		\$ 465,274	\$ 392,828	\$ 392,828	\$ 392,828	\$ 392,828	\$ 2,036,586
8 Impact Fees (Equals Proposed Needs)		\$ 133,960	\$ 60,400	\$ 44,400	\$ 187,580	\$ 170,220	\$ 596,560
9 Urban Renewal Agency		\$ 237,600	\$ 177,600	\$ 178,100	\$ 750,320	\$ 595,880	\$ 1,939,500
10 Total Current Year Resources		\$ 2,942,566	\$ 865,028	\$ 849,528	\$ 1,564,928	\$ 1,393,128	\$ 7,615,178
FY 2022 - FY 2026 Summary (Proposed Amounts)							
11 Fire		\$ 217,355	\$ 91,535	\$ 1,207,486	\$ 91,535	\$ 135,293	\$ 1,743,204
12 Police		\$ 200,500	\$ 69,000	\$ 69,000	\$ 21,000		\$ 359,500
13 Facilities/Power		\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ 54,000
14 Facilities/Power		\$ 618,800	\$ 278,000	\$ 235,000	\$ 368,500	\$ 206,000	\$ 1,706,300
15 Facilities/Power		\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
16 Mobility		\$ 167,040	\$ -	\$ -	\$ -	\$ -	\$ 167,040
17 Mobility		\$ 1,116,271	\$ 449,111	\$ 333,111	\$ 1,306,011	\$ 877,211	\$ 4,081,715
18 Facilities/Power		\$ 177,600	\$ 177,600	\$ 178,100	\$ 750,320	\$ 595,880	\$ 1,879,500
19 Recreation		\$ 20,000	\$ -	\$ -			\$ 20,000
20 Recreation		\$ 11,000	\$ 30,000	\$ 70,000			\$ 111,000
21 Street/Equipment		\$ 200,000	\$ 250,000	\$ 300,000	\$ 676,000	\$ 1,050,000	\$ 2,476,000
22 Technology		\$ 50,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 310,000
23 Sustainability Infrastructure		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
24 2022 Proposed Totals		\$ 2,942,566	\$ 1,460,246	\$ 2,507,697	\$ 3,328,366	\$ 2,979,384	\$ 13,218,259
Surplus/(Deficit) of Current Year Funding		\$ -	\$ (595,218)	\$ (1,658,169)	\$ (1,763,438)	\$ (1,586,256)	\$ (5,603,081)





## Enterprise Funds



City of Ketchum | 2022 Proposed Budget  
Water Division

The Water Division of the Utilities Department is responsible for providing potable water to the citizens of Ketchum. The division operates several well sites and reservoirs throughout the city. The division also reads meters, repairs meters, supervises the installation of water taps, and processes utility billing.

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### **Fiscal Year 2021 Highlights**

- Creation of Utilities Director position with funding split equally between both funds.
- Capital funding was allocated for facility plan as well as repaving parking lot at the treatment facility.

#### **Personnel:**

- No changes.

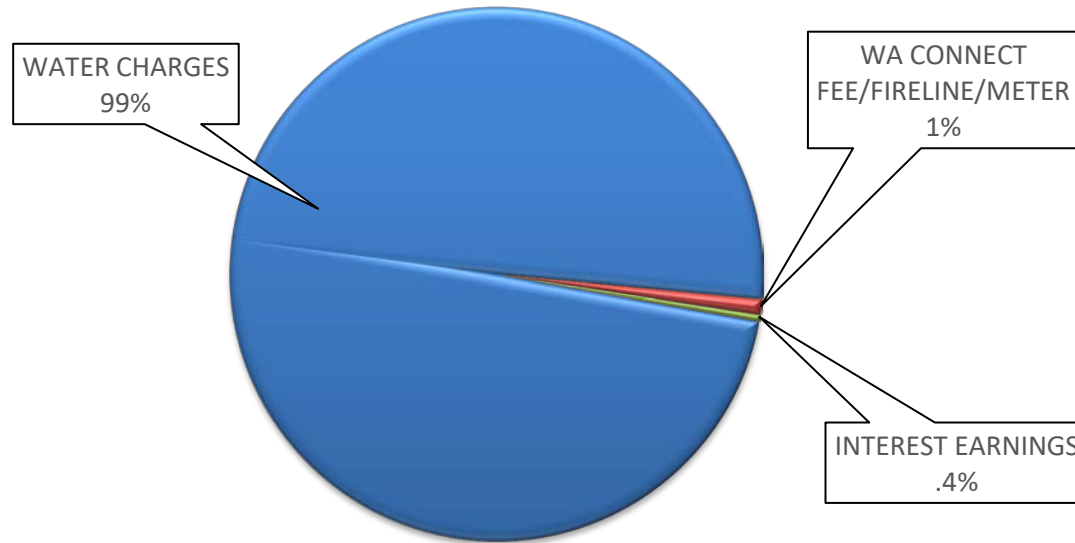
### **Fiscal Year 2022 Highlights**

- A five percent rate adjustment would be necessary to fund expenses should the Council prefer not to access fund balance.
- Most significant increase in capital is associated with an emergency power generator (\$250,000 estimate).
- No significant changes to operating expenses.

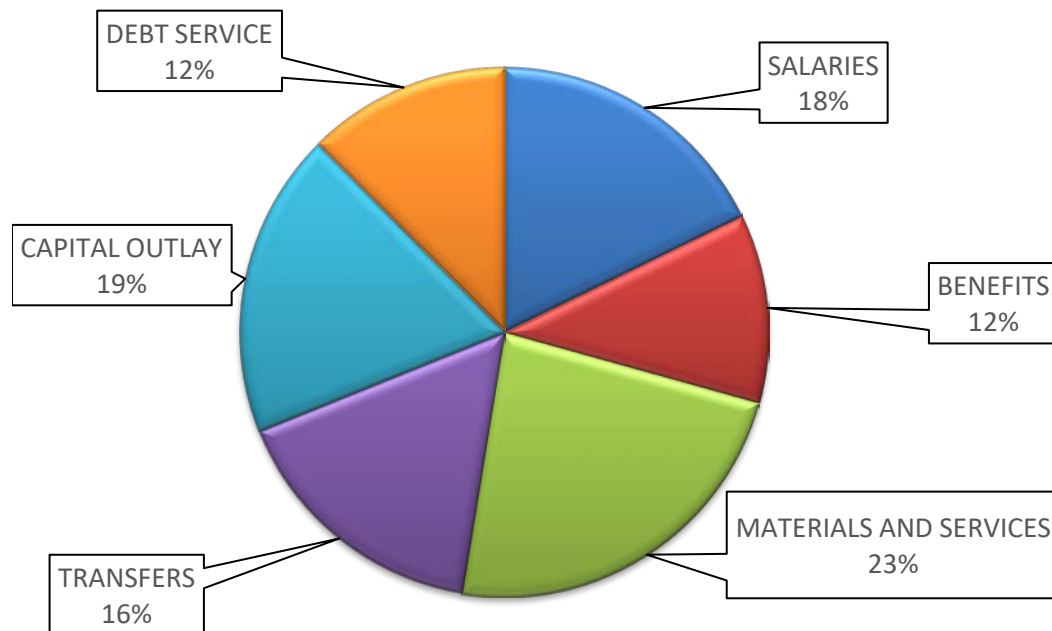
#### **Personnel:**

- No changes.

## FY 2022 WATER RESOURCES



## FY 2022 WATER REQUIREMENTS



## Water Division Revenues & Expenditures

	FY21 Budget	FY21 Actuals	FY22 Proposed	One-Time			FY21 Budget	FY21 Actuals	FY22 Proposed	One-Time
<b>WATER</b>	2,494,522	1,064,636	2,472,132			<b>WATER</b>	2,390,937	1,108,880	2,469,632	
<b>Revenues</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>			<b>Expenditures</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>	
1. WATER CHARGES	2,247,022	1,045,139	2,436,632	-		1. SALARIES	389,365	214,057	439,285	
2. WA CONNECT FEE/FIRELINE/METER	15,000	13,953	23,000	-		2. BENEFITS	256,988	101,844	284,482	
3. WATER INSPECTION FEES	15,000	-		-		3. MATERIALS AND SERVICES	643,610	195,296	574,571	
4. INTEREST EARNINGS	15,000	4,204	10,000	-		4. TRANSFERS	791,359	527,573	403,207	
5. REFUNDS & REIMBURSEMENTS	-	(29)	-	-		5. CAPITAL OUTLAY	-	5,750	461,000	
6. MISCELLANEOUS REVENUE	2,500	1,369	-	-		6. DEBT SERVICE	309,615	64,359	307,087	
7. REIMBURSEMENT FROM WW-SAL/BEN	200,000	0	-	-		<b>Total Expenditures</b>	<b>2,390,937</b>	<b>1,108,880</b>	<b>2,469,632</b>	-
<b>Total Revenue less Transfers</b>	2,494,522	1,064,636	2,469,632	-						
<b>Transfers</b>	-	-	-	-		<b>Funding Requests</b>				
<b>Total Revenue</b>	<b>2,494,522</b>	<b>1,064,636</b>	<b>2,469,632</b>	-		1.				
						2.				
<b>Funding Requests</b>										
1.						<b>Sub-total</b>	-	-	-	-
2.										
<b>Sub-total</b>	-	-	-			<b>Total Expenditures</b>	<b>2,390,937</b>	<b>1,108,880</b>	<b>2,469,632</b>	-
<b>Total Revenue with Changes</b>	<b>2,494,522</b>	<b>1,064,636</b>	<b>2,469,632</b>	-						
<b>Total Expenditures with Changes</b>	<b>2,390,937</b>	<b>1,108,880</b>	<b>2,469,632</b>	-						
<b>Total Revenue Over/Under</b>	<b>103,585</b>	<b>(44,244)</b>	<b>0</b>	-						



## Water Division CIP

	FY21 Budget	FY21 Actuals	FY22 Proposed	One-Time			FY21 Budget	FY21 Actuals	FY22 Proposed	One-Time
<b>WATER CIP</b>	522,000	457,968	487,000			<b>WATER CIP</b>	522,000	258,217	487,000	
<b>Revenues</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>			<b>Expenditures</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>	
1. WATER CONNECTION FEES	15,000	120,487	25,000			1. AUTOMOTIVE EQUIPMENT	-	-	35,000	
2. INTEREST EARNINGS	1,200	281	1,000			2. MACHINERY AND EQUIPMENT	72,000	49,059	72,000	
3. TRANSFER FROM WATER FUND	505,800	337,200	461,000			3. WATER METERS	25,000	48,842	50,000	
4.						4. WATER METER REPLACEMENT	5,000	4,076	20,000	
						5. CONSTRUCTION	50,000	43,435	60,000	
<b>Total Revenue less Transfers</b>	522,000	457,968	487,000	-		6. KETCHUM SPRING WA CONVERSION	350,000	112,806	-	
<b>Transfers</b>	-	-	-	-		7. NEW STAND-BY GENERATOR WA/ADM.	20,000	-	250,000	
<b>Total Revenue</b>	<b>522,000</b>	<b>457,968</b>	<b>487,000</b>	<b>-</b>		<b>Total Expenditures</b>	<b>522,000</b>	<b>258,217</b>	<b>487,000</b>	<b>-</b>
<b>Funding Requests</b>						<b>Funding Requests</b>				
1.						1.				
2.						2.				
<b>Sub-total</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>Sub-total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue with Changes</b>	<b>522,000</b>	<b>457,968</b>	<b>487,000</b>	<b>-</b>		<b>Total Expenditures</b>	<b>522,000</b>	<b>258,217</b>	<b>487,000</b>	<b>-</b>
<b>Total Expenditures with Changes</b>	<b>522,000</b>	<b>258,217</b>	<b>487,000</b>	<b>-</b>						
<b>Total Revenue Over/Under</b>	<b>-</b>	<b>199,751</b>	<b>-</b>	<b>-</b>						

## Water Fund Expenditures

	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET2
<b>1. WATER</b>	<b>1,982,101.53</b>	<b>1,821,197.96</b>	<b>2,081,321.81</b>	<b>2,162,544.93</b>
<b>1. PERSONAL SERVICES</b>	<b>418,625.76</b>	<b>407,151.12</b>	<b>646,352.81</b>	<b>723,766.93</b>
DENTAL INSURANCE-CITY	2,793.33	2,656.08	7,819.00	4,585.00
FICA TAXES-CITY	20,587.07	20,159.99	29,786.43	33,605.30
HEALTH INSURANCE-CITY	68,509.80	69,079.62	152,976.00	163,454.00
HEALTH REIMBURSEMENT ACCT(HRA)	2,455.74	2,642.19	7,937.50	9,417.00
LONG TERM DISABILITY	1,041.09	1,047.74	1,713.21	1,796.00
PART TIME	10,586.93	10,346.36	12,500.00	11,000.00
PAY DIFFERENTIAL	19,218.19	19,246.52	17,230.64	20,000.00
SALARIES-WATER	256,700.10	243,688.14	359,634.44	408,285.00
STATE RETIREMENT-CITY	31,252.27	31,759.87	46,490.19	52,450.63
STATE UNEMPLOYMENT INSURANCE	-	-	5,219.00	5,996.00
VISION REIMBURSEMENT ACCT(HRA)	578.35	995.85	3,450.00	4,350.00
WORKMEN'S COMPENSATION-CITY	4,902.89	5,528.76	1,596.40	8,828.00
<b>2. MATERIALS AND SERVICES</b>	<b>442,842.17</b>	<b>455,030.61</b>	<b>643,610.00</b>	<b>683,844.00</b>
ADMINISTRATIVE EXPENSE-GEN FND	100,000.00	102,999.99	106,090.00	109,273.00
CHEMICALS	7,493.98	7,956.22	12,000.00	12,000.00
COMPUTER SOFTWARE	2,882.34	2,905.90	8,000.00	8,000.00
DATA PROCESSING	5,078.61	5,177.84	7,100.00	7,100.00
DUES, SUBSCRIPTIONS, & MEMBERS	-	-	800.00	8,000.00
INSURANCE	13,000.00	14,000.00	14,000.00	14,000.00
LABORATORY/ANALYSIS	4,261.00	5,442.00	4,000.00	4,000.00
MINOR EQUIPMENT	753.11	817.71	1,000.00	2,000.00
MOTOR FUELS & LUBRICANTS	9,768.52	7,074.09	12,554.00	15,000.00
OFFICE SUPPLIES & POSTAGE	1,332.63	484.07	2,000.00	2,000.00
OPERATING SUPPLIES	16,392.05	11,942.91	15,000.00	15,000.00
OTHER PURCHASED SERVICES	680.94	-	10,000.00	10,000.00
PERSONNEL TRAINING/TRAVEL/MTG	3,709.95	2,226.92	5,000.00	5,000.00
PROFESSIONAL SERVICES	48,329.45	63,348.92	170,000.00	170,000.00
REPAIR & MAINT-AUTO EQUIP	4,573.11	2,535.10	10,000.00	10,000.00
REPAIR & MAINT-MACH & EQUIP	21,870.51	29,709.71	40,000.00	40,000.00
RIGHT-OF-WAY FEE (STREET DEPT)	88,782.75	89,000.00	91,446.00	112,351.00
STATE & WA DISTRICT FEES	1,053.00	8,138.50	15,000.00	15,000.00
TELEPHONE & COMMUNICATIONS	6,032.09	5,022.05	9,620.00	9,620.00
UTILITIES	106,848.13	96,248.68	110,000.00	115,500.00
<b>3. CAPITAL OUTLAY</b>	<b>262,478.20</b>	<b>266,588.85</b>	<b>-</b>	
DEPRECIATION EXPENSE	255,517.00	260,838.85	-	
WATER EASEMENTS, LAND, ETC	6,961.20	5,750.00	-	
<b>4. OTHER EXPENDITURES</b>	<b>858,155.40</b>	<b>692,427.38</b>	<b>791,359.00</b>	<b>754,934.00</b>
REIMBURSE CITY GENERAL FUND	263,146.00	271,040.39	279,172.00	287,547.00
REIMBURSE GF CIP-TECH/LEASING	6,387.00	6,387.00	6,387.00	6,387.00

## Water Fund Expenditures, cont.

	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET2
TRANSFER TO WA CAPITAL IMP FND	588,622.40	414,999.99	505,800.00	461,000.00
WATER FUND OP. CONTINGENCY	-	-	-	
<b>2. WATER DEBT SERVICE EXP</b>	<b>129,146.43</b>	<b>131,793.70</b>	<b>309,615.00</b>	<b>307,087.00</b>
<b>2. MATERIALS AND SERVICES</b>	<b>450.00</b>	<b>450.00</b>	<b>500.00</b>	<b>500.00</b>
PROF.SERVICES-PAYING AGENT	450.00	450.00	500.00	500.00
<b>4. OTHER EXPENDITURES</b>	<b>128,696.43</b>	<b>131,343.70</b>	<b>309,115.00</b>	<b>306,587.00</b>
DEBT SRVC ACCT INTEREST-2015B	104,287.13	109,411.82	108,575.00	107,675.00
DEBT SRVC ACCT INTEREST-2016	24,409.30	21,931.88	19,540.00	16,912.00
DEBT SRVC ACCT PRINCIPAL-2015B	(113,000.00)	(115,000.00)	30,000.00	30,000.00
DEBT SRVC ACCT PRINCIPAL-2016	113,000.00	115,000.00	151,000.00	152,000.00
<b>Grand Total</b>	<b>2,111,247.96</b>	<b>1,952,991.66</b>	<b>2,390,936.81</b>	<b>2,469,631.93</b>

	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET
<b>CAPITAL IMPROVEMENT</b>				
<b>3. WATER CIP</b>	<b>438,476.25</b>	<b>408,637.53</b>	<b>522,000.00</b>	<b>487,000.00</b>
<b>3. CAPITAL OUTLAY</b>	<b>438,476.25</b>	<b>408,637.53</b>	<b>522,000.00</b>	<b>487,000.00</b>
7500-AUTOMOTIVE EQUIPMENT	-	-	-	35,000.00
7600-MACHINERY AND EQUIPMENT	-	11,254.53	72,000.00	72,000.00
7650-WATER METERS	66,106.76	19,624.47	25,000.00	50,000.00
7653-WATER METER REPLACEMENT	4,669.02	4,537.17	5,000.00	20,000.00
7800-CONSTRUCTION	127,472.68	39,104.66	50,000.00	60,000.00
7802-KETCHUM SPRING WA CONVERSION	240,227.79	334,116.70	350,000.00	-
7806-NEW STAND-BY GENERATOR WA/AD	-	-	20,000.00	250,000.00
<b>Grand Total</b>	<b>438,476.25</b>	<b>408,637.53</b>	<b>522,000.00</b>	<b>487,000.00</b>



City of Ketchum | 2022 Proposed Budget  
Wastewater Division

The Wastewater Division of the Utilities Department is responsible for collecting and treating domestic wastewater. The Sun Valley Water and Sewer District and the City of Ketchum own the wastewater treatment facility. The division operates the wastewater treatment plant and maintains the collection system in the City of Ketchum.

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### **Fiscal Year 2021 Highlights**

- Creation of Utilities Director position with funding split equally between both funds.
- Capital funding was allocated for facility plan as well as repaving parking lot at the treatment facility.

#### **Personnel:**

- No changes.

### **Fiscal Year 2022 Highlights**

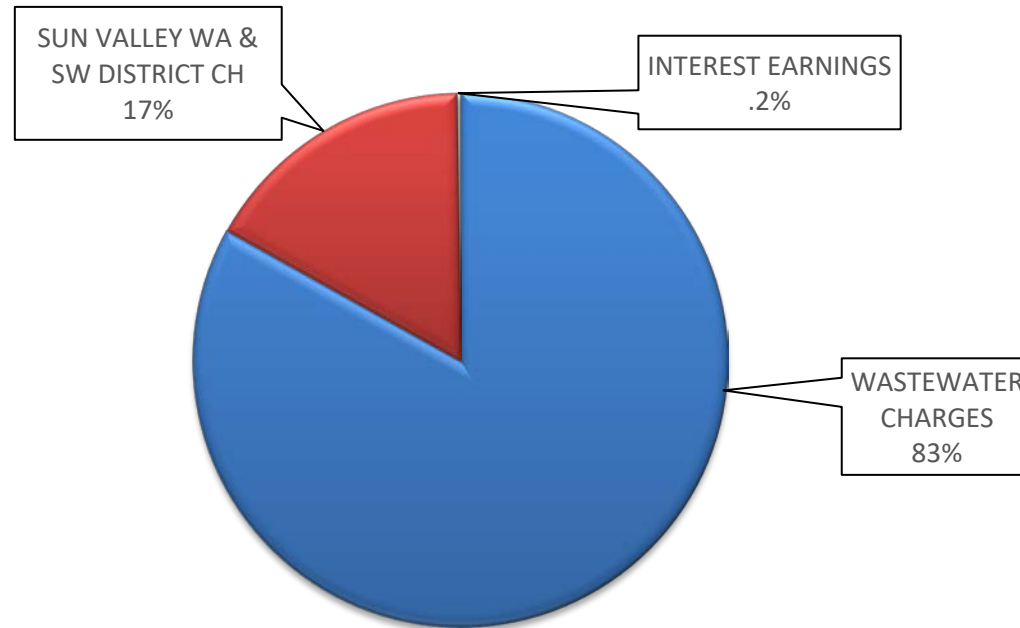
- A five percent rate adjustment would be necessary to fund expenses should the Council prefer not to access fund balance. No major operational changes are proposed.
- The most significant change in the capital improvement budget is an allocation of \$500,000 for a new VAC truck. This expense would be split equally with the Sun Valley Water and Sewer District.
- No major operational changes are proposed.

#### **Personnel:**

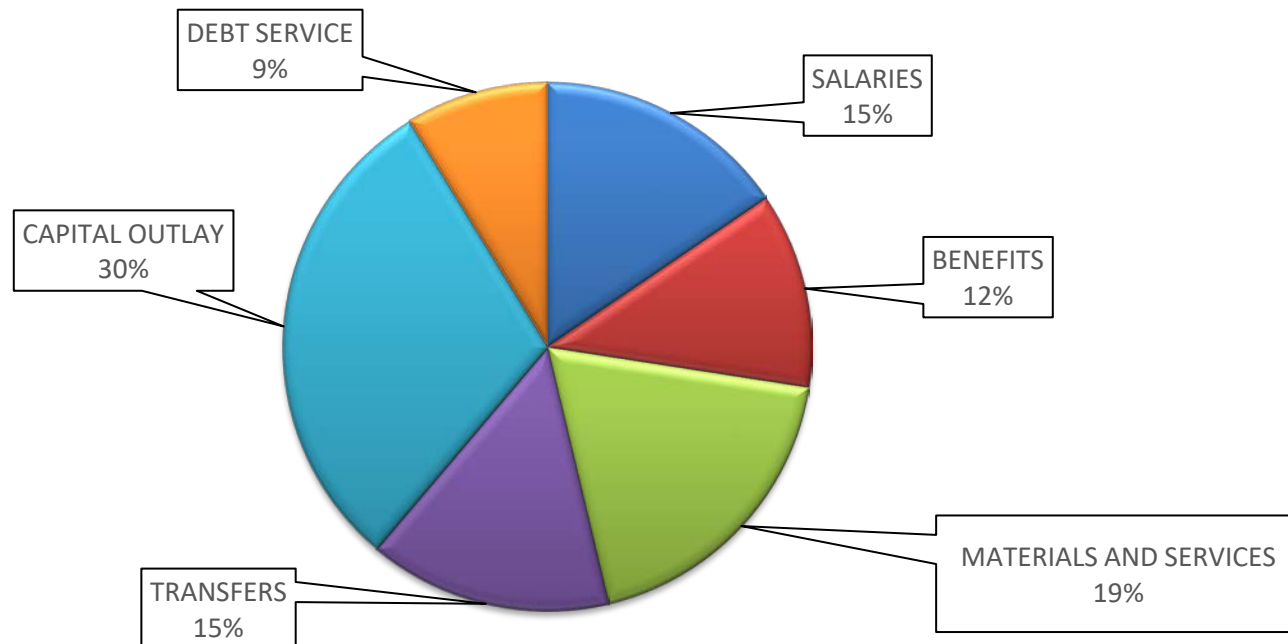
- No changes.



## FY 2022 WASTEWATER RESOURCES



## FY 2022 WASTEWATER REQUIREMENTS



## Wastewater Division Revenues & Expenditures

	FY21 Budget	FY21 Actuals	FY22 Proposed	One-Time				FY21 Budget	FY21 Actuals	FY22 Proposed	One-Time
<b>WASTEWATER</b>	2,796,861	1,870,068	2,999,625				<b>WASTEWATER</b>	2,587,242	1,389,693	2,999,625	
<b>Revenues</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>				<b>Expenditures</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>	
1. WASTEWATER CHARGES	2,318,861	1,526,027	2,492,625	-			1. SALARIES	402,224	294,704	464,605	
2. WASTEWATER INSPECTION FEES	-	520	-	-			2. BENEFITS	332,306	224,065	358,665	
3. SUN VALLEY WA & SW DISTRICT CH	470,000	337,815	500,000	-			3. MATERIALS AND SERVICES	664,411	357,943	565,395	
4. INTEREST EARNINGS	8,000	4,136	7,000	-			4. TRANSFERS	926,801	484,534	445,709	
5. REFUNDS & REIMBURSEMENTS	-	1,570	-	-			5. CAPITAL OUTLAY	-	-	904,000	
6.							6. DEBT SERVICE	261,500	28,447	261,250	
7.							<b>Total Expenditures</b>	<b>2,587,242</b>	<b>1,389,693</b>	<b>2,999,625</b>	<b>-</b>
<b>Total Revenue less Transfers</b>	2,796,861	1,870,068	2,999,625	-							
<b>Transfers</b>	-	-	-	-							
<b>Total Revenue</b>	<b>2,796,861</b>	<b>1,870,068</b>	<b>2,999,625</b>	<b>-</b>							
<b>Funding Requests</b>							<b>Funding Requests</b>				
1.							1.				
2.							2.				
<b>Sub-total</b>	-	-	-				<b>Sub-total</b>	-	-	-	-
<b>Total Revenue with Changes</b>	<b>2,796,861</b>	<b>1,870,068</b>	<b>2,999,625</b>	<b>-</b>			<b>Total Expenditures</b>	<b>2,587,242</b>	<b>1,389,693</b>	<b>2,999,625</b>	<b>-</b>
<b>Total Expenditures with Changes</b>	<b>2,587,242</b>	<b>1,389,693</b>	<b>2,999,625</b>	<b>-</b>							
<b>Total Revenue Over/Under</b>	<b>209,619</b>	<b>480,374</b>	<b>0</b>	<b>-</b>							

## Wastewater Division CIP

		FY21 Budget	FY21 Actuals	FY22 Proposed	One-Time					FY21 Budget	FY21 Actuals	FY22 Proposed	One-Time
	<b>WASTEWATER CIP</b>	462,000	377,444	946,000					<b>WASTEWATER CIP</b>	462,000	12,790	946,000	
	<b>Revenues</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>					<b>Expenditures</b>	<b>FY21 Budget</b>	<b>FY21 Actuals</b>	<b>FY22 Proposed</b>	
1.	IMPACT FEES	-	7,511	-					1. MACHINERY AND EQUIPMENT	15,000	273	550,000	
2.	WASTEWATER CONNECTION FEES	20,000	75,946	40,000					2. CONSTRUCTION	290,000	-	290,000	
3.	INTEREST EARNINGS	2,000	654	2,000					3. ENERGY EFFICIENCY PROJECTS	10,000	275	-	
4.	TRANSFER FROM WASTEWATER FUND	440,000	293,333	904,000					4. MICROSCOPE			6,000	
									5. CAPITAL FACILITY PLAN	147,000	12,242	100,000	
	<b>Total Revenue less Transfers</b>	462,000	377,444	946,000	-				6.			-	
	<b>Transfers</b>	-	-	-	-				7.				
	<b>Total Revenue</b>	<b>462,000</b>	<b>377,444</b>	<b>946,000</b>	<b>-</b>				<b>Total Expenditures</b>	<b>462,000</b>	<b>12,790</b>	<b>946,000</b>	<b>-</b>
	<b>Funding Requests</b>								<b>Funding Requests</b>				
1.									1.				
	<b>Sub-total</b>	-	-	-					<b>Sub-total</b>	-	-	-	-
	<b>Total Revenue with Changes</b>	<b>462,000</b>	<b>377,444</b>	<b>946,000</b>	<b>-</b>				<b>Total Expenditures</b>	<b>462,000</b>	<b>12,790</b>	<b>946,000</b>	<b>-</b>
	<b>Total Expenditures with Changes</b>	<b>462,000</b>	<b>12,790</b>	<b>946,000</b>	<b>-</b>								
	<b>Total Revenue Over/Under</b>	<b>-</b>	<b>364,654</b>	<b>-</b>	<b>-</b>								

## Wastewater Division Expenditures

	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET2	FY 2022 PROPOSED
<b>1. WASTEWATER</b>	<b>2,730,711.49</b>	<b>2,370,484.65</b>	<b>2,325,741.68</b>	<b>2,738,374.54</b>
<b>1. PERSONAL SERVICES</b>	<b>637,325.11</b>	<b>618,301.77</b>	<b>734,529.68</b>	<b>823,270.12</b>
1000-SALARIES	339,278.23	336,005.14	365,351.00	427,732.00
1800-PAY DEFFERINTIAL	18,160.78	17,329.96	22,968.00	22,968.00
1900-OVERTIME	13,896.72	11,668.67	13,905.00	13,905.00
2100-FICA TAXES-CITY	26,313.40	26,984.68	30,770.14	35,542.28
2200-STATE RETIREMENT-CITY	40,474.21	42,868.89	48,025.55	55,473.84
2400-WORKER'S COMPENSATION-CITY	4,548.79	5,475.80	5,627.00	8,412.00
2500-HEALTH INSURANCE-CITY	171,607.21	159,438.13	219,860.00	230,481.00
2505-HEALTH REIMBURSEMENT ACCT(HRA)	11,395.60	4,594.12	10,338.00	10,617.00
2510-DENTAL INSURANCE-CITY	4,422.91	4,133.42	6,549.00	5,189.00
2515-VISION REIMBURSEMENT ACCT(HRA)	4,929.18	5,133.51	4,650.00	4,800.00
2600-LONG TERM DISABILITY	1,381.18	1,443.85	1,370.00	1,882.00
2700-VACATION/SICK ACCRUAL PAYOUT	916.90	3,225.60	-	-
2800-STATE UNEMPLOYMENT INSURANCE	-	-	5,116.00	6,268.00
<b>2. MATERIALS AND SERVICES</b>	<b>628,835.98</b>	<b>543,725.00</b>	<b>664,411.00</b>	<b>715,928.42</b>
3100-OFFICE SUPPLIES & POSTAGE	528.85	376.33	1,000.00	700.00
3120-DATA PROCESSING	7,618.12	7,766.74	8,000.00	8,000.00
3200-OPERATING SUPPLIES	10,635.34	10,742.34	13,000.00	11,000.00
3400MINOR EQUIPMENT	1,013.55	981.12	1,000.00	1,000.00
3500-MOTOR FUELS & LUBRICANTS	10,403.04	9,482.32	9,500.00	9,500.00
3600-COMPUTER SOFTWARE	-	1,800.00	2,500.00	2,500.00
3800-CHEMICALS	64,594.28	46,120.99	55,000.00	67,000.00
4200-PROFESSIONAL SERVICES	64,105.65	31,501.96	48,950.00	48,950.00
4201-IPDES PERMITS	-	3,711.42	3,711.00	3,711.42
4600-INSURANCE	31,000.00	32,000.00	32,000.00	32,000.00
4900-PERSONNEL TRAINING/TRAVEL/MTG	3,790.61	3,577.33	4,000.00	2,500.00
5000-ADMINSTRATIVE EXP - GEN FUND	137,759.00	141,891.76	146,149.00	150,533.00
5100- TELEPHONE & COMMUNICATION	3,237.82	2,648.03	6,120.00	4,000.00
5200-UTILITIES	119,528.57	106,063.14	125,000.00	135,000.00
5500-RIGHT-OF-WAY FEE (STREET DEPT)	81,049.50	81,050.00	83,481.00	115,934.00



## Wastewater Division Expenditures, cont.

	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET2	FY 2022 PROPOSED
6000-REPAIR & MAINT - AUTO EQUIP	7,051.82	10,247.38	10,000.00	9,000.00
6100-REPAIR & MAIN - MACH & EQUIP	68,652.68	40,432.21	75,000.00	65,000.00
6150-OHIO GULCH REPARY & REPLACE	-	130.00	5,000.00	1,000.00
6900-COLLECTION SYSTEM SERVICES/CHA	17,867.15	13,201.93	35,000.00	48,600.00
<b>3. CAPITAL OUTLAY</b>	<b>324,298.00</b>	<b>329,788.49</b>	-	
7900-DEPRECIATION EXPENSE	324,298.00	329,788.49	-	
<b>4. OTHER EXPENDITURES</b>	<b>1,140,252.40</b>	<b>878,669.39</b>	<b>926,801.00</b>	<b>1,199,176.00</b>
8801-REIMBURSE CITY GENERAL FUND	263,146.00	271,040.39	279,172.00	287,547.00
8803-REIMBURSE GF CIP-TECH/LEASING	7,629.00	7,629.00	7,629.00	7,629.00
8863-REIMBURSE WATER COLLECTION SYS	200,000.00	200,000.01	200,000.00	-
8867-TRANSFER TO WW CAP IMP FUND	669,477.40	399,999.99	440,000.00	904,000.00
9930-CONTINGENCY	-	-	-	
<b>2. WASTEWATER DEBT SERVICE EXP</b>	<b>71,030.20</b>	<b>65,340.13</b>	<b>261,500.00</b>	<b>261,250.00</b>
<b>2. MATERIALS AND SERVICES</b>	<b>450.00</b>	<b>450.00</b>	<b>500.00</b>	<b>500.00</b>
4200-PROFESSIONAL SERVICES-PAYING AGENT	450.00	450.00	500.00	500.00
<b>4. OTHER EXPENDITURES</b>	<b>70,580.20</b>	<b>64,890.13</b>	<b>261,000.00</b>	<b>260,750.00</b>
8300-DEBT SRVC ACCT PRNCPL-2014C	-	-	205,000.00	215,000.00
8400-DEBT SRVE ACCT INTEREST-2014C	70,580.20	64,890.13	56,000.00	45,750.00
<b>Grand Total</b>	<b>2,801,741.69</b>	<b>2,435,824.78</b>	<b>2,587,241.68</b>	<b>2,999,624.54</b>

	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET
<b>CAPLITAL IMPROVEMENTS</b>				
<b>3. WASTEWATER CIP</b>	<b>2,193,402.44</b>	<b>80,956.89</b>	<b>462,000.00</b>	<b>946,000.00</b>
<b>3. CAPITAL OUTLAY</b>	<b>2,193,402.44</b>	<b>80,956.89</b>	<b>462,000.00</b>	<b>946,000.00</b>
7600-MACHINERY AND EQUIPMENT	19,397.34	14,055.30	15,000.00	550,000.00
7800-CONSTRUCTION	260.00	4,700.00	290,000.00	290,000.00
7809-ENERGY EFFICIENCY PROJECTS	-	1,424.94	10,000.00	-
7811-CAPITAL FACILITY PLAN	-	-	147,000.00	100,000.00
HEADWORKS CONSTR. & EQUIP.	2,173,745.10	60,776.65	-	
MICROSCOPE	-	-	-	6,000.00
<b>Grand Total</b>	<b>2,193,402.44</b>	<b>80,956.89</b>	<b>462,000.00</b>	<b>946,000.00</b>



## Development Services

The Development Services Trust Fund is an account established for bonds or other monies deposited as required by city ordinances for development projects. If projects do not fulfill their obligations, the funds may be withdrawn and used for mitigating any issues in connection to the development. In the vast majority of cases, the funds are returned to the applicant in full.

## Fire

The Fire Trust Fund provides budget authority to receive and expend money obtained through grants and donations. Federal law typically requires that this money be accounted separately from other City functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions.

## Parks and Recreation

The Parks and Recreation Trust Fund provides budget authority to receive and expend money obtained through grants, donations and General Fund contributions. Federal law typically requires that money received through grants be segregated into separate funds and that the receipt and expenditure of such money be accounted separately from other city functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions of donors. Donations to the Parks & Recreation Trust Fund are used solely for public purposes.

## Police

The Police Trust Fund provides budget authority to receive and expend money obtained through forfeitures and seized assets. Federal law requires that money received through such forfeitures be segregated into separate funds and that the receipt and expenditure of such money be accounted separately from other city functions. Federal law also limits the expenditure of such funds to specific uses, such as drug enforcement, education activities, and capital equipment or improvements.

TRUST FUNDS	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET
<b>DEVELOPMENTAL</b>	<b>(5,500)</b>	<b>(12,228)</b>	-	-
EXPENDITURES	55,820	234,642	150,000	150,000
REVENUE	(61,320)	(246,869)	(150,000)	(150,000)
<b>PARKS</b>	<b>(24,053)</b>	<b>29,531</b>	<b>(3,000)</b>	<b>(3,000)</b>
EXPENDITURES	40,498	45,165	49,050	49,050
REVENUE	(64,551)	(15,634)	(52,050)	(52,050)
<b>POLICE</b>	<b>(2,697)</b>	<b>(1,615)</b>	-	-
EXPENDITURES	-	-	5,000	5,000
REVENUE	(2,697)	(1,615)	(5,000)	(5,000)
<b>Grand Total</b>	<b>(32,250)</b>	<b>15,689</b>	<b>(3,000)</b>	<b>(3,000)</b>



## General Obligation and Debt Service Fund

The General Obligation and Debt Service Fund provides for debt service on the City's Series 2007 General Obligation (G.O.) Bonds that funded certain Streets Department capital equipment acquisitions as well as the Series 2020 General Obligation Bonds that are funding construction of the new station for the Fire and Rescue Department.

The 2007 G.O. Bonds were authorized by the requisite two-thirds of the voters at the election held on November 7, 2006, in the amount of \$1,550,000. Ordinance 1014 provides for the repayment of the bonds over a 14-year term. The final payment is scheduled for August 2021. Interest rates on the bonds vary from 3.72% to 4.43%.

The 2020 G.O. Bonds were authorized by the requisite two-thirds of the voters at the election held on November 5, 2019, in the amount of \$11,500,000. Ordinance 1201 provides for the repayment of the bonds over a 25-year term. The final payment is scheduled for September 2044. Interest rates on the bonds vary from 2.00% to 5.00% with a true interest cost of 1.92% over the life of the bonds.

## Community Housing In-Lieu Fund

The purpose of the Community Housing In-Lieu Fund is to provide budget authority to administer the City's community housing in-lieu program. In-lieu funds are restricted for uses that advance community housing efforts.

## Wagon Days Fund

The Wagon Days Fund provides budget authority to support the annual Wagon Days Celebration that takes place during the Labor Day weekend. The Wagon Days Celebration is funded through a mix donations, ticket and souvenir sales coupled with the Local Option Tax Fund.



OTHER FUNDS	FY 2019 AUDITED ACTUALS	FY 2020 AUDITED ACTUALS	FY 2021 ADOPTED BUDGET	FY 2022 PROPOSED BUDGET
<b>FIRE BOND</b>	-	-	-	-
EXPENDITURES	-	-	615,284	615,284
REVENUE	-	-	(615,284)	(615,284)
<b>FIRE BOND CONST</b>	-	<b>1,691,367</b>	-	-
EXPENDITURES	-	1,749,242	9,500,000	-
REVENUE	-	(57,875)	(9,500,000)	-
<b>STREET BOND</b>	<b>(1,154)</b>	<b>(112)</b>	-	-
EXPENDITURES	149,008	149,836	149,835	-
REVENUE	(150,161)	(149,948)	(149,835)	-
<b>IN-LIEU HOUSING</b>	<b>(169,073)</b>	<b>242,139</b>	<b>20,000</b>	-
EXPENDITURES	75,000	283,045	2,250,000	2,515,000
REVENUE	(244,073)	(40,906)	(2,230,000)	(2,515,000)
<b>WAGON DAYS</b>	<b>(7,543)</b>	<b>(27,466)</b>	-	-
EXPENDITURES	141,861	15,693	85,650	117,000
REVENUE	(149,404)	(43,159)	(85,650)	(117,000)
<b>Grand Total</b>	<b>(177,770)</b>	<b>1,905,928</b>	<b>20,000</b>	-



## APPENDIX A

### Contracts for Services:

Blaine County Housing Authority

Idaho Dark Sky Alliance

Mountain Rides

Sawtooth Avalanche Center

Sun Valley Economic Development

Visit Sun Valley



## City of Ketchum

<b>Agency Name:</b>	Blaine County Housing Authority
<b>Project Name:</b>	Community Housing Programs & Administration
<b>Contact Person:</b>	Nathan Harvill
<b>Address:</b>	PO Box 4045
<b>Email:</b>	nharvill@bcoha.org
<b>Phone Number:</b>	208.788.6102

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) no later than end of day, **Monday, May 10, 2021** / prior to the City Council's first Budget Strategic Session on May 11, 2021. The Council will not be reviewing the details per application on May 11<sup>th</sup> but rather will be presented with an overall summary of all requests.

If you have any supporting documents or if additional space is needed – or any additional information you would like the City to consider – please feel free to attach.

If any of the below items do not apply to your request, please indicate with N/A.

- 
1. Amount requested for fiscal year 2022: \$ 75,000
  2. What percentage of your overall budget does the requested amount represent? 30 %
  3. Please list your primary funding sources other than the City and the percentage of your budget they represent:

Funding Source	% of Budget
Contracts for service from other jurisdictions	30
Administrative Fees from sale of community housing	10
Rental Income	7
Rental Management Income	4
Lift Tower Lodge	19

4. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced?

BCHA's Contract for Service with the City of Ketchum is crucial to providing the statutory services and functions to the citizens of Ketchum. Each year, BCHA operates with revenue sufficient to support BCHA programs and staff support. A shortfall in revenue would detrimentally affect the ability of BCHA to provide direct service and management of the Community Housing Stock, which is a scarce resource in Blaine County generally and Ketchum and the North Valley, specifically, and is further hampered by age of the stock and the additional stresses added by the global pandemic. Furthering the goals of Community Housing would be severely hampered.

5. Does your program or project have a strategic/business plan in place? Yes \_\_\_\_ No \_\_\_\_  
If yes, please attach a copy upon submission.
6. If you received funds from the City in fiscal year 2021, please provide specific examples of how those funds were used to benefit the community.

BCHA maintains an applicant database of over 250 households (nearly double the number from prior years) and stewards 113 housing units, including, 86 Deed-Restricted Ownership Units and 18 Income-Restricted Rental Units for a total of 103 Income-Restricted Housing Units. Additionally, within BCHA's Rental Portfolio are 2 Employee Rental Units and 7 Market Units (Managed by BCHA and offered to Households within BCHA's Database who are at market rate). This brings the total to 113 Combined Housing Units, which breakdown as follows:

Ownership Units:  
Hailey: 11  
Ketchum: 62  
Sun Valley: 6 (BCHA Owns 2 Elkhorn Units not included in Community Housing Total)  
Blaine County: 7

Total 86 Ownership Units

Rental Units (by Location):  
Cold Springs Crossing (Ketchum): 4 Deed-Restricted Units 7 Market Units  
Copper Ridge (Ketchum): 4 Deed-Restricted Units  
Stevenson Residences (Ketchum): 1 Deed-Restricted Unit  
Nichols Landscape (Ketchum): 1 Deed-Restricted Unit  
Elkhorn Village Condos (BCHA owned, Sun Valley): 2 Deed-Restricted Units  
Thornton Heating & Plumbing: 1 Employee Unit  
Lift Tower Lodge (Ketchum): 1 Employee Unit  
Ketch I & II (Ketchum): 4 Deed-Restricted Units  
Sun Valley Rd. & 1st Ave (Ketchum): 2 Deed-Restricted Units

Rental Units (by Type):  
Total 18 Income-Restricted Rental Units  
Total 2 Employee Rental Units  
Total 7 Market Units (Managed)  
27 Total Rental Units

Over the past year an additional 6 Income-Restricted rentals were added to BCHA's portfolio within the City of Ketchum, bringing the total of Income-Restricted Units to 18 and increasing the overall number of Rental Units to 27. Additionally, an Income-restricted

7. If you receive funds from the City in fiscal year 2022, please provide specific goals set by your organization.

BCHA will remain committed to its mission and its goals for the year will be support of that mission. Therefore, BCHA will continue to support housing developers who are committed to increasing the supply of affordable housing in the City of Ketchum. Additionally, BCHA will continue to support policies and actions by jurisdictions that encourage an increase in the supply of housing. Finally, as it is completed, staff will begin to implement the goals, strategies and objectives identified in the new and updated BCHA Strategic Direction. BCHA supports the efficient use of citizen resources by providing a single-source housing service to the county and its municipalities in one organization, effectively allowing the county and cities to pool their limited resources and avoid the duplication of funds, and BCHA will be presenting a balanced budget; the City of Ketchum's financial support of BCHA demonstrates respect for the city's low- and moderate-income populations. BCHA's role is integral to this objective. Development in the City of Ketchum needs to offer balanced housing choices to encourage the diversity, service to all socio-economic classes and to ensure the long-term economic health of the community.

BCHA measures the performance of everything it does. The measurement method depends on the goal and the desired outcome. Much of what BCHA does is dependent on a variety of factors beyond its control. The ups and downs of the local economy as well as the housing market will either add to or reduce the number households needing affordable housing assistance.

Measuring BCHA's performance on its primary mission will look at the number of households to whom BCHA provides direct services each quarter and compare that to previous performance. BCHA measures the number of households able to take advantage of Community Housing in each quarter and reports the results during regular Board Meetings (impact based).





## City of Ketchum

CX

**Agency Name:** Idaho Dark Sky Alliance for Central Idaho Dark Sky Reserve (CIDSr)  
**Project Name:** Educational Outreach, Light Pollution Monitoring, and Data Management  
**Contact Person:** Carol Cole or Steve Botti  
**Address:** PO Box 4903, Ketchum ID 83340  
**Email:** [idahodarksky@gmail.com](mailto:idahodarksky@gmail.com)  
**Phone Number:** Carol 208-721-2303, Steve 208-608-8739

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) no later than end of day, **Monday, May 10, 2021** / prior to the City Council's first Budget Strategic Session on May 11, 2021. The Council will not be reviewing the details per application on May 11<sup>th</sup> but rather will be presented with an overall summary of all requests.

If you have any supporting documents or if additional space is needed – or any additional information you would like the City to consider – please feel free to attach.

If any of the below items do not apply to your request, please indicate with N/A.

1. **Amount requested for fiscal year 2022:** \$ \$2200 (\$1,500 Education and Outreach Program Support, including signage, and \$700 for light pollution monitoring)
2. **What percentage of your overall budget does the requested amount represent?** 18 %
3. **Please list your primary funding sources other than the City and the percentage of your budget they represent:**

Funding Source	% of Budget
Blaine County (requested)	25%
City of Sun Valley (requested)	17%
City of Stanley (requested)	15%
Chambers of Commerce (Stanley Chamber committed)	15%
Idaho Dark Sky Alliance (committed)	10%

**4. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced?**

If City of Ketchum funds are not received it will be difficult to implement a Dark Sky monitoring program to the IDA standard required to properly assess the level of light pollution in the Reserve and the threats posed by this pollution. It also will be more difficult to properly assess the threats posed by this pollution and the effectiveness of the Reserve efforts to mitigate this pollution.

In addition, it would be difficult to achieve the level of education and outreach required to allow the public to fully enjoy the Reserve and understand the significance of preserving the naturally dark night environment.

**5. Does your program or project have a strategic/business plan in place? Yes   X   No        If yes, please attach a copy upon submission.**

While the Idaho Dark Sky Alliance does not yet have a formal strategic plan, we continue to use the Lightscape Management Plan submitted to IDA as part of the application for designation as a guide for our initial actions. The IDA application required detailed information about planned actions and programs. At the time of designation, the Dark Sky Reserve committed to implementing specific actions within a five-year timeline. (see attached timeline)

The Idaho Dark Sky Alliance was created as a nonprofit organization in 2020 to help manage the fund-raising and day-to-day operations of the Reserve. It functions under the general direction of the CIDSR Oversight Group (Blaine County, Ketchum, Stanley, Sun Valley, and the Sawtooth National Forest). The Alliance proposes and implements projects that accomplish portions of the Reserve's Lightscape Management Plan.

Currently, we have a Board of Directors and basic officers, all of whom are volunteers. It is not a membership organization, but works closely with interested stakeholders, such as the Idaho Conservation League, and private individuals.

**6. If you received funds from the City in fiscal year 2021, please provide specific examples of how those funds were used to benefit the community.**

N/A

**7. If you receive funds from the City in fiscal year 2022, please provide specific goals set by your organization.**

**Outreach and Education:**

The Central Idaho Dark Sky Reserve (CIDSR) was certified in December 2017 by the International Dark Sky Association (IDA). Certification required that the CIDSR agree to implement all of the IDA requirements to become a Dark Sky Reserve. One of these requirements is that *"Municipalities, management entities, and partners within the Reserve agree to establish interpretive outreach programs to support the goals of the Reserve, and educate visitors and residents about the importance of preserving the dark night sky resource."*

Since 2017 the Reserve has offered a range of interpretive programs led by astronomers and other subject matter experts. To supplement and expand upon these efforts, the Alliance would like to begin establishing a network of interpretive signs and permanent exhibits. These will be strategically placed in easily accessible locations such as roadsides, campgrounds, trails, visitor centers, and developed commercial areas to provide information about astronomy, the importance of dark night sky to maintaining healthy ecosystems, and dark sky friendly outdoor lighting.

Other outreach and education opportunities include:

- Creating relationships with professional groups (architects, engineers, store owners) to develop displays and/or continuing education seminars for building professionals.
- Creating relationships with university scientists and astronomy/environmental professionals to utilize their expertise and to develop programs and advocacy on astronomy and the night sky.
- Working with local tourism groups (local Chambers of Commerce, Visit Sun Valley, local outfitters, lodging providers) to educate and excite them about the economic potential of Dark Skies tourism.
- Exploring opportunities with Sun Valley Lodge, Galena Lodge, Smiley Creek Lodge, Idaho Rocky Mountain Ranch, Redfish Lake Lodge and others that could host events.
- Developing a modular/traveling exhibit for use at local events and promotions to provide information about dark sky benefits and responsibilities, light pollution, and how to get involved.
- Establishing a collection of educational and presentation materials that can be used for programs with schools, youth organizations (camps, scouts, 4H), and civic groups.
- Maintaining and enhancing the Dark Sky Reserve website.
- Reprinting the Dark Sky Reserve brochure.

#### Light Pollution Monitoring

In its Lightscape Management Plan, the Reserve committed to annually monitoring trends in light pollution by periodically monitoring the darkness of the night sky and the percentage of outdoor lights in compliance with International Dark Sky Association standards. In order to monitor effectively these trends, the Reserve needs to enhance its monitoring capabilities by obtaining additional mobile and permanently-mounted sky quality meters/cameras.

The mobile meters will allow volunteers to record sky quality at the designated array of monitoring sites more frequently throughout the year. The additional data will provide a more complete picture of light pollution impacts in the Reserve and the ability to analyze long-term trends. The funding request will allow the Reserve to purchase two additional meters.

Automated permanently-mounted sky quality meter sites will provide a complete data of all clear nights throughout the year from representative critical sites within the Reserve, such as the Wood River Valley and the Sawtooth Valley. The funding request will allow the Reserve to purchase one more automated site.

#### Overall benefits of the Central Idaho Dark Sky Reserve to the City of Ketchum and city residents

The Idaho Dark Sky Alliance works with a number of organizations throughout the reserve to educate residents about the importance of maintaining dark skies. The group also serves as a resource for Ketchum and other communities as they develop and implement dark sky policies.

The pristine dark skies we enjoy in the Reserve are a treasured resource for both local residents and visitors. A main goal for the CIDSR is to preserve our dark skies. Reducing artificial light at night benefits human health and wildlife populations, and reduces energy consumption. Dark Sky designation can also provide economic benefits to local businesses through increased tourism and specific benefits to businesses that provide dark sky related items.

The City of Ketchum has been involved with the Dark Sky planning discussions since the 1990s when the city passed a Dark Sky Lighting Ordinance. City staff were instrumental in the early planning effort to get CIDSR recognized as the first Dark Sky Reserve in the US.



## **Additional Information for Question 5**

### **Benchmarks for Lightscape Management Plan**

**(from CIDSR Application, pages 52-53)**

#### **1-12 months following accreditation of the CIDSR**

- Establish advisory group for CIDSR. This group will include a representative from each of the following: City of Ketchum, City of Sun Valley, City of Stanley, Board of Blaine County Commissioners, USFS Sawtooth National Recreation Area, Idaho Conservation League, and two citizen representatives: one from the Sawtooth Valley and one from the Ketchum/Sun Valley/Blaine County area. The advisory group will establish working groups for Education and Outreach, and Monitoring and Reporting. The advisory group will meet at least quarterly to ensure coordination among the CIDSR partners, and to provide feedback to the working groups.
- Launch a media and educational effort highlighting CIDSR.
- Host at least 4 dark sky educational events in the surrounding communities.
- Advisory group will begin to develop incentive programs for compliance. This will include continuing to work with the Salmon River Electric Cooperative (SREC) and Idaho Power to provide economic incentives for customers to convert to energy efficient, dark sky compliant lighting. SREC provides electricity to the entire Sawtooth Valley and offers customer rebates for energy efficient lights funded by the Bonneville Power Administration.
- Secure funding and erect signage along entrances to the Dark Sky Reserve

#### **1-3 years after enactment of the CIDSR**

- Advisory group will continue to work with Thompson Creek Mining Company to further reduce light output from mining operations based off of CIDSR compliance criteria.
- Stanley will adopt an outdoor lighting ordinance that will assure continuation of its program to maintain shielding of 100% of outdoor lights.
- Stanley will convert its current shielded street lights to 3000 K or less lamps.
- Advisory group will work with local communities to develop lighting showcase areas that can serve educational purposes.

#### **Annually**

- Advisory group will coordinate with municipalities and partners to host at least four dark sky educational events in the surrounding communities.
- SQM monitoring throughout reserve; compliance monitoring will occur in municipalities (see specifics outlined in monitoring and reporting plan section) and counties.
- Advisory group will oversee annual report preparation and submission to IDA.

### **Interpretation and Education**

Because skies and celestial objects have engaged, intrigued and awed humanity since ancient times, they can serve as a useful bridge between those times and the present, as well as between science and imagination. Increasing awareness and knowledge in this arena is one key objective of CIDSR. There are currently a number of education programs underway which focus on astronomy and the dark skies of the region. Creation of CIDSR will enhance these programs as well as increase scientific research and astro-tourism.

Achievement of a dark sky status is also a way to bring back cultural storytelling, songs, and gatherings that have not been practiced for centuries. A Dark Sky designation could provide an opportunity to better connect and engage the public in these cultural opportunities.

A committee has been formed to carry out education and outreach efforts. It is currently made up of representatives from the Idaho Conservation League, local governments, educational non-profits, and interested volunteers from the Reserve area. The Education and Outreach Committee hopes to capture community excitement and channel it into effective action. In order to harness the early interest in CIDSr and create lasting, sustainable momentum, the committee will develop and implement a strategy that includes a variety of education and outreach events, publicizing these and other related activities, regularly reporting progress toward Dark Sky goals, and tapping into strong community institutions in order to make them vital stakeholders in lightscape management.

### **Outreach and Education Planning**

If CIDSr is accredited the committee plans to work with a broad range of partners to increase awareness of the Reserve, encourage night sky friendly lighting, and inspire appreciation of the area's dark sky resource.

A wide range of educational efforts has been discussed throughout the planning process. The committee will determine the feasibility of the various proposals to be implemented within the first five years of achieving reserve status. Potential programs and actions include:

#### *Outreach and Education*

- Create relationships with routine outdoor users to implement a regular dark sky monitoring schedule (the Community School outdoor program, Hemingway STEAM School, Girl/Boy Scouts, 4H, Firstlite, etc)
- Create relationships with professional groups (architects, engineers, store owners) to develop displays and/or continuing education seminars for building professionals
- Create relationships with energy providers (Idaho Power, Salmon River Electric) and financial institutions on current and future financial incentives for upgrading light fixtures to be compliant
- Create relationships with scientists and astronomy/environmental professionals (ICL, ERC, CSI Planetarium), etc for information and advocacy on astronomy and the night sky
- Recruit and train volunteers to provide programs for interested groups about dark sky benefits and responsibilities, to conduct light inventories, staff educational booths at local events, and support other efforts
- Establish a collection of educational and presentation materials that can be used for programs with schools, youth organizations (camps, scouts, 4H), and civic groups
- Develop a modular/traveling exhibit for use at local events and promotions to provide information about dark sky benefits and responsibilities, light pollution, and how to get involved
- Work with local visitor centers in the Stanley and Ketchum area to design and install permanent Dark Sky exhibits.
- Identify potential locations along state highways 75 and 21 where visitors can park to enjoy the night sky and install wayside interpretive signs to explain the role of the Reserve in preserving the dark sky resource.
- Work with the Idaho Transportation Department to explore the possibility of re-designating the Sawtooth Scenic Byway as the Sawtooth Dark Sky Scenic Byway

- Identify local and regional funding sources and potential grants to support educational outreach and other Dark Sky efforts and materials



## City of Ketchum

<b>Agency Name:</b>	Mountain Rides Transportation Authority
<b>Project Name:</b>	Public Transportation Operations & Capital
<b>Contact Person:</b>	Wally Morgus, Executive Director
<b>Address:</b>	POB 3091, Ketchum, Idaho 83340-3091
<b>Email:</b>	wally@mountainrides.org
<b>Phone Number:</b>	208.788.7433

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) no later than end of day, **Monday, May 10, 2021** / prior to the City Council's first Budget Strategic Session on May 11, 2021. The Council will not be reviewing the details per application on May 11<sup>th</sup> but rather will be presented with an overall summary of all requests.

If you have any supporting documents or if additional space is needed – or any additional information you would like the City to consider – please feel free to attach.

If any of the below items do not apply to your request, please indicate with N/A.

- 
1. Amount requested for fiscal year 2022: \$ 687,000
  2. What percentage of your overall budget does the requested amount represent? 6.5 %
  3. Please list your primary funding sources other than the City and the percentage of your budget they represent:

Funding Source	% of Budget
Federal Awards (FTA 5311/5339; CARES)	69.1%
MRTA CIP Fund (for CIPs, e.g., Electric Buses)	10.5%
City of Sun Valley	3.7%
Blaine County	1.7%

4. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced?

To qualify for FTA funding, which underwrites the lion's share of our budget, Mountain Rides must receive local matching funds. There is a direct relationship – intensified by the leverage from the federal match – between funding from our Joint Powers, including Ketchum, and the quality and quantity of public transportation services we deliver. With a match of ~\$2.75 of FTA funding for each \$1.00 of local funding for operations, each \$100,000 of local funding results in ~\$375,000 of total funding, which translates to ~3,800 hours of bus service. On the Capital side, the match approximates \$4.00 of federal funding for each \$1.00 of local funding.

Mountain Rides deploys resources efficiently to deliver quality services critical to the community. Any reduced funding from Ketchum would likely trigger service cuts on our Blue & Valley Routes – serving ~400,000 riders in a normal year (~73% of MRTA ridership) – which, in turn, would exacerbate challenges – traffic congestion; parking shortages; accelerated wear-and-tear on highways/streets; safety and environmental issues due to increased single-occupancy vehicle trips – that Mountain Rides, with its service, has helped to mitigate.

For FY22, Mountain Rides is requesting from Ketchum: i) for Operations/Service -- \$527,000 -- which represents a small increase over FY21, with, as in FY21, the deficit in this local funding to be covered by Federal CARES dollars and ii) for Capital -- \$160,000 -- which is explicitly allocated as the local match for Federal awards earmarked for Capital Improvements, including buses, facilities, and equipment. We have adopted this new structure for our funding request in order to introduce greater clarity and transparency into the process.

5. Does your program or project have a strategic/business plan in place? Yes   X   No         
If yes, please attach a copy upon submission.

6. If you received funds from the City in fiscal year 2021, please provide specific examples of how those funds were used to benefit the community.

In FY21, Mountain Rides is using City funds to: i) operate and support our Valley & Blue Routes, including enhanced, more frequent, seven-day service on the Valley Route and continuing late-night service on the Blue Route; ii) manage and operate a Safe Routes to School Program; iii) engage in regional transportation planning and coordination; and iv) operate and support our regional van pool services. Benefits to the community include:

- Workers accessing affordable, reliable, safe transportation getting them to/from jobs.
- Senior citizens accessing affordable, reliable, safe transportation getting them to/from shopping and activities.
- Cyclists and pedestrians moving along safe, secure, and scenic routes.
- Children experiencing greater mobility and independence.
- Less traffic, more balanced transportation options, mitigated parking shortages, and higher quality of life.
- During the pandemic, transit-dependent essential workers moving to/from their essential services jobs via fare-free bus service.

7. If you receive funds from the City in fiscal year 2022, please provide specific goals set by your organization.

Mountain Rides goals, affirmed by our Board of Directors, remain consistent and relevant:

- Provide/advocate for well-funded public transportation that meets communities' needs.
- Promote knowledge and awareness of the social, financial, environmental, and community benefits of public transportation.
- Promote regional cooperation on transportation issues.

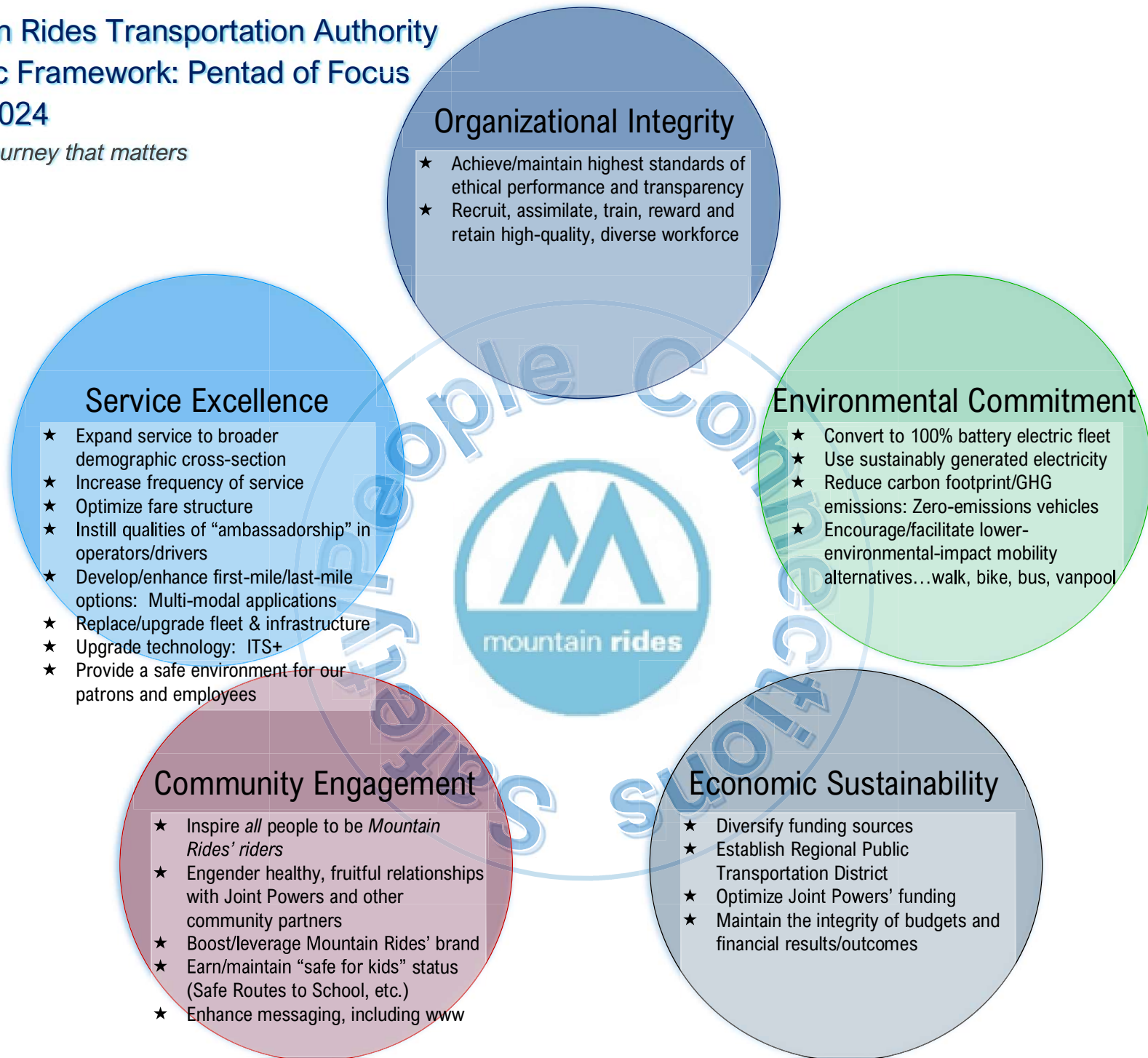
In 2022 specifically, look for Mountain Rides to:

- Operate 30,000+ hours of service on routes serving the City.
- Provide quality transportation services and infrastructure that underpin and promote livability and economic growth and vitality.
- Provide essential transportation services to transit-dependent essential workers, as the pandemic persists and wanes.
- Positively impact the local economy, with ~45 employees earning – and spending – ~\$2.3MM in annual wages and benefits.



# Mountain Rides Transportation Authority Strategic Framework: Pentad of Focus 2020 - 2024

...it's the journey that matters





## City of Ketchum

<b>Agency Name:</b>	Friends of the Sawtooth National Forest Avalanche Center (FSAC)
<b>Project Name:</b>	Daily Forecast Sponsor
<b>Contact Person:</b>	Stephanie Eisenbarth, FSAC Executive Director
<b>Address:</b>	PO Box 2669, Ketchum, ID 83340
<b>Email:</b>	avycenterfriends@gmail.com
<b>Phone Number:</b>	208-720-3242

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) no later than end of day, **Monday, May 10, 2021** / prior to the City Council's first Budget Strategic Session on May 11, 2021. The Council will not be reviewing the details per application on May 11<sup>th</sup> but rather will be presented with an overall summary of all requests.

If you have any supporting documents or if additional space is needed – or any additional information you would like the City to consider – please feel free to attach.

If any of the below items do not apply to your request, please indicate with N/A.

- 
1. Amount requested for fiscal year 2022: \$ 4,000.00
  2. What percentage of your overall budget does the requested amount represent? 3 %
  3. Please list your primary funding sources other than the City and the percentage of your budget they represent:

Funding Source	% of Budget
Additional Daily Avalanche Forecast Sponsors	18%
Secured Family Foundation Contributions	20%
Secured Grants	15%
Fall Mail Campaign (individual donations) - based on 2020	22.5%
Anticipated Event Income - based on 2019	21.5%

4. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced?

Avalanches are responsible for more deaths than any other natural hazard on federally owned lands (USFS, BLM). Avalanche fatalities severely impact the victims' family and friends and can tear the social fabric of entire communities. The FSAC's and SAC's shared mission is to save lives by reducing avalanche risk to people recreating, working and traveling on and around the Sawtooth National Forest. The Daily Avalanche Forecasts are a critical tool for sharing avalanche and weather information with the local and tourist winter recreation community and with our professional and business community, such as Blaine County Search & Rescue, law enforcement and fire departments, snow removal and landscape services, backcountry guiding groups, and backcountry gear retailers. Our local avalanche center truly is a community effort, and reduced funding could impact our ability to meet our mission. The Daily Avalanche Forecasts truly are our most important resource to help our mountain community remain

5. Does your program or project have a strategic/business plan in place? Yes \_\_\_\_\_ No X  
If yes, please attach a copy upon submission.
6. If you received funds from the City in fiscal year 2021, please provide specific examples of how those funds were used to benefit the community.

For many, many years the City of Ketchum through the fire department sponsored the SAC Daily Avalanche Forecast. Unfortunately, last year due to COVID-19 financial impacts, the City suspended that support for this past season. We are hoping that the City is able to resume the partnership with the FSAC moving forward.

7. If you receive funds from the City in fiscal year 2022, please provide specific goals set by your organization.

The FSAC's and SAC's shared mission is to save lives by reducing avalanche risk to people recreating, working and traveling on and around the Sawtooth National Forest. The FSAC's primary goal is to continue to provide funding for the SAC so that it may continue to provide reliable, accurate and actionable avalanche and weather information to the public; this includes an expanded forecast territory, improved social media outreach, and continued website improvements. The Daily Avalanche Forecast is our most important resource for sharing critical information with the public in order to save lives. A second goal, based on overwhelming participation in our virtual avalanche safety courses this season, is to move forward with hybrid educational offerings (streaming live classes). Finally, we intend to facilitate a second public beacon practice facility in the WRV.



## City of Ketchum

<b>Agency Name:</b>	Sun Valley Economic Development
<b>Project Name:</b>	Economic Development
<b>Contact Person:</b>	Harry Griffith
<b>Address:</b>	POB 3893 Ketchum, ID 83340
<b>Email:</b>	harry@sunvalleyeconomy.org
<b>Phone Number:</b>	208-721-7847

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) no later than end of day, **Monday, May 10, 2021** / prior to the City Council's first Budget Strategic Session on May 11, 2021. The Council will not be reviewing the details per application on May 11<sup>th</sup> but rather will be presented with an overall summary of all requests.

If you have any supporting documents or if additional space is needed – or any additional information you would like the City to consider – please feel free to attach.

If any of the below items do not apply to your request, please indicate with N/A.

- 
1. Amount requested for fiscal year 2022: \$ 10,000
  2. What percentage of your overall budget does the requested amount represent? 6 %
  3. Please list your primary funding sources other than the City and the percentage of your budget they represent:

Funding Source	% of Budget
Idaho Dept of Commerce	15%
Blaine County	17%
Ketchum URA	9%
City of Sun Valley	6%
Private Sector membership	47%

4. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced?

Access to grant dollars from the Idaho Dept. of Commerce Rural ED Grant program would not be possible, and projected funding from the five other Blaine Co municipalities would be very difficult unless the City demonstrated leadership through this budget request. With the largest business community and employer base, Ketchum's continued support is critical. In order to leverage more than the projected \$43k in non-Ketchum. public sector and \$60k in private sector funding, the City contribution plays a pivotal "key contributor" role.

5. Does your program or project have a strategic/business plan in place? Yes ☒ No ☐  
If yes, please attach a copy upon submission.
6. If you received funds from the City in fiscal year 2021, please provide specific examples of how those funds were used to benefit the community.

1. Leadership of the Blaine Covid Recovery Committee
2. Opening of the Sun Valley Culinary Institute
3. Attraction of Project Jester with 29 potential new jobs
4. Delivery of economic data and analyses to inform public & private decision-making
5. Guidance to businesses on accessing external capital during the pandemic

This year, we completed an ROI calculation based on methodology used by other leading Idaho ED organizations. This calculation and the methodology are attached separately.

7. If you receive funds from the City in fiscal year 2022, please provide specific goals set by your organization.

SVED delivers projects and programs that create economic value for Ketchum through:

- ❑ 1. More Jobs: Retain existing and attract new businesses
- ❑ 2. Improved Sales: Increase business traffic & reduce seasonality
- ❑ 3. Better Decision Making: Provide timely data & analysis on the local economy
- ❑ 4. Removing Obstacles: Improve the local business environment
- ❑ 5. Delivering Significant ROI: real and positive community-wide impact from sponsored projects & programs







## City of Ketchum

<b>Agency Name:</b>	Visit Sun Valley /dbd Sun Valley Marketing Alliance
<b>Project Name:</b>	
<b>Contact Person:</b>	Scott Fortner
<b>Address:</b>	160 west Sun Valley Rd Ketchum, Idaho
<b>Email:</b>	scott@visitsunvalley.com
<b>Phone Number:</b>	

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) no later than end of day, **Monday, May 10, 2021** / prior to the City Council's first Budget Strategic Session on May 11, 2021. The Council will not be reviewing the details per application on May 11<sup>th</sup> but rather will be presented with an overall summary of all requests.

If you have any supporting documents or if additional space is needed – or any additional information you would like the City to consider – please feel free to attach.

If any of the below items do not apply to your request, please indicate with N/A.

- 
1. Amount requested for fiscal year 2022: \$ 250,000.00
  2. What percentage of your overall budget does the requested amount represent? \_\_\_\_\_ % 
  3. Please list your primary funding sources other than the City and the percentage of your budget they represent: 

Funding Source	% of Budget
Air Service Board	57
Idaho Travel Council Grant	23
City of Sun Valley	14
City of Ketchum	5
Membership Dues/booking commissions	1

4. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced?

review last years letter to city on funding..

5. Does your program or project have a strategic/business plan in place? Yes   x   No         
If yes, please attach a copy upon submission.
6. If you received funds from the City in fiscal year 2021, please provide specific examples of how those funds were used to benefit the community.

The City's funding support is leveraged with our other partners to help support Destination Promotion/Tourism Management initiatives:

Business Services?community out reach

- Mindfulness in the Mountains -communication to visitor,business,residence
- Community relations through the member base
- collaboration
- Weekly newsletter-COVI-19 updates
- "Things You Need to Know" Toolkits for business community

Public Relations

- Regular communications with local and regional news entities Covid updates
- Story Pitches, hosting, information and Fam trips (Top of the mind awareness)

Visitor Center

- Virtual presence – stewardship to point visitors in the right direction
- Centralized place for business to host their tangible resources
- Pulse on the all-encompassing happenings within the community – community outreach
- information fulfillment & requested to prospective travelers

7. If you receive funds from the City in fiscal year 2022, please provide specific goals set by your organization.

On going -Shared expense =\$200,000

Business services-collaboration and communications provide tool kits, with video content, creative assets and messaging  
Stewardship community relations with visitors, residence and businesses

Visitor Center

pilot program for ambassador program (staff roaming town & events (yellow jackets)  
Visitor, 2nd home, new the official information source provider and fulfillment for Internet, travel related sites, all activity arts, cultural specific channels  
Events calender, restaurant, retail open/closes

PR

Regional promotional efforts  
Experience micro site, Content creation, video and photo assets development to promote activity providers, wellness providers, art, cultural,educational and intellectual assets

Research

Visitor Survey

Sales

New Business Development role; focus on inanimate unique corporate meetings & events, event hosting site w/vunue and asset awareness with build in audience, Guided Travel wholesaler effort.

One time initiatives-shared expense \$50,000

Mobility data new residence, seasonal, extended stay (new migration)  
Housing Stock Short term Rental, Transient inventory, understanding of migration of Long term to short term rental  
Creative concepting;"Mindfulness In the Mountain 2.0"  
Resident sentiment survey

GOAL maintain a resilient LOT collection through better awareness of lesser know activities to garner longer lengths of stay and increase businesses Yields/Profitability while instilling strong visitor stewardship of our community.



**Neil Bradshaw – Mayor**

**Courtney Hamilton – Council President**

**Jim Slanetz – Council Member**

**Amanda Breen – Council Member**

**Michael David – Council Member**

**Jade Riley – City Administrator**

**Shellie Rubel – City Treasurer**