



City of Ketchum

May 2, 2022

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Presentation of Six-Month Financial Performance

Recommendation & Summary

Staff will review the attached presentation which provides a six-month financial overview for the current fiscal year. The FY22 budget is performing on track. While staff has proposed revenue and expense amendments, there are no significant concerning trends. No action is requested during the meeting, staff will schedule at an upcoming meeting the formal hearing associated with amending the FY22 budget.

Introduction and History

The Fiscal Year 2022 approved budget assumes \$32,222,099 in total planned expenses and \$32,640,337 in revenues. The difference is made up through the utilization of fund balances. The total budget consists of the General Fund, Local Option Tax Fund, Capital Improvement Fund, two Enterprise Funds (Water and Wastewater), and seven trusts or restricted purpose funds. The city adheres to the Government Finance Officers Association best practices when developing the budget. Specifically, this proposed budget ensures that ongoing costs are aligned with ongoing revenue sources. In addition, the approved budget allocates only a portion of the increased revenues be allocated to ongoing expenses in the event of an economic downturn.

The revenue forecast for the General Fund was upgraded due to development activity within town and a post-COVID environment. Specifically, planning and building revenues were increased. Funds the city receives from the state were also increased due to the positive economic outlook. Revenue forecast for the Local Option Tax Fund was also increased based on the current fiscal year's performance. The approved budget allocates those increased revenues to support the Capital Improvement Plan.

The FY22 budget also allocated funding to convert one part-time position to fulltime (Streets Dept.) and reinstates an unfunded position (Police Dept.) within the General Fund. The budget makes allowances for a compensation increase for both contract (Fire Dept.) and non-contract employees as no increases occurred in fiscal year 2021 due to COVID impacts to revenues. Expenses related to health care, vehicle fuel, and power were also increased due to external rate changes. A new restricted purpose fund was established for Mayor-Council Strategic Initiatives via revenue from the federal ARPA Grant funding as well as one-time general fund resources.

The budget did not contain significant operating expense changes in the Enterprise Funds (Water and Wastewater). The Wastewater Division is currently completing a facility plan which will guide future fiscal year capital expenditures.

Sustainability

The budget currently allocates funds for sustainability activities in the Capital Improvement Fund.

Financial Impact

The city's current fiscal year appropriated budget is \$32,222,099 in total planned expenses and \$32,640,337 in revenues.

Attachments:

Six-month financial presentation

FY 2022

6 month

**Monthly
Financial Reports**

As of March 31, 2022



General Fund

Summary for March 31, 2022

6 months General Fund

GENERAL FUND					
1.	REVENUES	Year to Date	%	Remaining	%
	Approved Budget	12,840,516			
	Year to Date (YTD)	6,523,179	50.8%	6,317,337	49.2%
2.	EXPENDITURES				
	Approved Budget	12,840,516			
	Year to Date (YTD)	5,930,371	46.2%	6,910,145	53.8%
3.	Net Position	592,808			
4.	Fund Balance Carry Over FY21	1,614,468			
	<i>17% restricted by council</i>	<i>2,182,888</i>			

March 31, 2022

6 months Amendments to the Budget

1	Agreement #22576 Blaine County (Recycling)	01-3700-3600	66,450	revenue
2	Transfer from LOT one-time	01-3700-8722	411,228	revenue
3	Short Term Rental Revenue	01-3700-1410	75,000	revenue
4	State of Idaho Fire Grant	01-3300-4100	25,000	revenue
5	Workman & Co Audit increase budget	01-4110-4200	(400)	expense
6	Alsco Matts City Hall	01-4150-5900	(4,290)	expense
7	APEX Annual Software Support	01-4150-6510	(495)	expense
8	Cabana's Town Square	01-4150-9930	(2,600)	expense
9	PO# 22039 GIS Consulting	01-4193-4200	(10,000)	expense
10	PO# 22033 Blue Pine Creative	01-4193-4200	(19,000)	expense
11	PO# 22012 Dixon	01-4193-4200	(25,000)	expense
12	PO# 22082 Dixon	01-4193-4200	(25,000)	expense
13	PO# 22041 Intern Position Sustainability	01-4193-6500	(3,630)	expense
14	IWORQ Annual Software Support	01-4193-6510	(6,000)	expense
15	Brown & Caldwell Geothermal half paid by Barsottia	01-4193-9930	(5,000)	expense
16	Warm Springs Preserve Maint	01-4194-5950	(47,500)	expense
17	Warm Springs Blaine County Title	01-4193-4200	(2,928)	expense
18	PO# 22051 Mountain Human	01-4210-4200	(2,400)	expense
19	Mountain Human Impound Fees	01-4210-4200	(1,210)	expense
20	Fire Department Overtime	01-4230-1500	(25,000)	expense
21	Fire Inspector STR	01-4230-1000	(77,937)	expense
22	Fire Paramed Training Baybutt	01-4230-4200	(14,000)	expense
23	Fire Ambulance Storage Greenhorn	01-4230-4200	(12,000)	expense
24	PO# 22078 Data Ticket	01-4210-3610	(15,000)	expense
25	General Fund Payroll #27	various	(250,000)	expense

Summary for March 31, 2022

6 months CIP

GENERAL FUND CIP					
1.	REVENUES	Year to Date	%	Remaining	%
	Approved Budget	2,917,366			
	Year to Date (YTD)	361,972	12.4%	2,555,394	87.6%
2.	EXPENDITURES				
	Approved Budget	2,917,366			
	Year to Date (YTD)	474,521	16.3%	2,442,845	83.7%
3.	Net Position (Revenue over)/short	(112,549)			
4.	Fund Balance Carry Over FY21	683,908			
	<i>less restricted \$1,000,000</i>				

March 31, 2022

6 months Amendments to the Budget

1	Transfer from LOT	03-3700-8722	1,626,362	revenue
2	#20599 Logan & Simpson P&B Zoning Code Updates	03-4193-7194	(49,620)	expense
3	#20714 HDR Main Street Signal Timing	03-4193-7130	(18,436)	expense
4	#22049 Western States Equip	03-4310-7110	(6,274)	expense
5	Sun Valley Road Replacement	03-4193-7100	(1,277,735)	expense

LOT Analysis

Summary for March 31, 2022

6 months LOT Original

LOCAL OPTION TAX						
1.	REVENUES		Year to Date	%		Remaining %
	Approved Budget		2,400,000			
	Year to Date (YTD)		1,872,973	78%	527,027	22%
2.	EXPENDITURES					
	Approved Budget		2,400,000			
	Year to Date (YTD)		1,392,652	58%	1,007,348	42%
3.	Net Position		480,321			
4	Fund Balance Carry Over FY21		1,626,362			
	<i>reserved for transfer cip expenditures</i>					

FY2022 anticipated fund balance carry over \$483,000

March 31, 2022

6 months Amendments to the Budget

1	One-Time LOT anticipated to General Fund	22-4910-8801	(411,228)	
2	SVED	22-4910-6070	(4,500)	
3	Idaho Dark Sky Alliance	22-4910-6075	(2,200)	
4	Friends of the Sawtooth National Forrest	22-4910-6085	(4,000)	
5	Transfer to GF CIP Other Projects	22-4910-8803	(348,627)	FY2021 FB CARRY OVER
6	Transfer to GF CIP Sun Valley Rd	22-4910-8803	(1,277,735)	FY2021 FB CARRY OVER
7	#22077 Audio Systems Equipment	22-4910-6060	(30,500)	
8	#22065 Granicus for Short Term Rental	22-4910-4200	(30,000)	

In-Lieu Housing Fund

Summary for March 31, 2022

6 months In-Lieu Housing

IN-LIEU HOUSING							
1.	REVENUES		Year to Date	%		Remaining	%
	Approved Budget		2,822,050				
	Year to Date (YTD)		349,626	12.4%		2,472,424	87.6%
2.	EXPENDITURES						
	Approved Budget		2,822,050				
	Year to Date (YTD)		87,765	3.1%		2,734,285	96.9%
3.	Net Position		261,861				
4.	Fund Balance Carry Over FY21		2,848,406				
	FY 2022 Budgeted for projects		2,500,000				
	Blue Bird Additional Funding		800,000				
			<u>3,300,000</u>				

March 31, 2022

6 months Amendments to the Budget

1	Fund Balance Carryover FY 21 not bugeted		384,406
2	In-Lieu Anticipated Revenue		219,000
3	Blue Bird Add'l request	52-4410-7115	(800,000)

Strategic Initiative Fund

Summary for March 31, 2022

6 months Strategic Initiative

Strategic Initiative							
1.	REVENUES		Year to Date	%		Remaining	%
	Approved Budget		864,099				
	Year to Date (YTD)		557,050	64.5%		307,049	35.5%
2.	EXPENDITURES						
	Approved Budget		864,099				
	Year to Date (YTD)		127,662	14.8%		736,437	85.2%
3.	Net Position		429,388				

Note: 2nd half of ARPA Funds anticipated in May 2022.

March 31, 2022

6 months Amendments to the Budget

	Beginning Fund Balance	Requests not Budgeted	Fund Balance Available
STRATEGIC INITIATIVES			
Strategic Initiatives Fund	864,099	(243,200)	<i>620,899</i>
Revenue			
Expenditures		(243,200)	
#20701 Agnew & Beck		92,200	
#22052 Sullivan & Reberger		25,000	
#22038 Carissa Connelly		95,000	
#22071 Canyon Excavation		16,000	Lifftower Lodge
Communication		15,000	May Election
Total PO/Contracts		<u>243,200</u>	

Enterprise Funds

Summary for March 31, 2022

6 months Water

WATER						
1.	REVENUES		Year to Date	%		Remaining
	Approved Budget		2,469,632			
	Year to Date (YTD)		761,897	30.9%		1,707,735
						69.1%
2.	EXPENDITURES					
	Approved Budget		2,469,632			
	Year to Date (YTD)		826,419	33.5%		1,643,212
						66.5%
3.	Net Position		(64,522)			
4.	Fund Balance Carry Over FY21		1,612,012			
	less restricted					

March 31, 2022

6 months Amendments to the Budget

1 PO#22068 WOOD RIVER RESOURCE CONSERV

(42,668)

Summary for March 31, 2022

6 months Water CIP

WATER CIP						
1.	REVENUES		Year to Date	%		Remaining %
	Approved Budget		487,000			
	Year to Date (YTD)		329,490	67.7%		157,510 32.3%
2.	EXPENDITURES					
	Approved Budget		487,000			
	Year to Date (YTD)		226,673	46.5%		260,327 53.5%
3.	Net Position		102,817			
4.	Fund Balance Carry Over FY21		6,246			
	less restricted					

March 31, 2022

6 months Amendments to the Budget

1	#20585 Canyon Excavation Ketchum Springs Final	(176,068)
2	Sun Valley Road Pipe Relocation - Spruce to Idaho Power Subsation	TBD

Summary for March 31, 2022

6 months Wastewater

WASTEWATER						
1.	REVENUES		Year to Date	%		Remaining
	Approved Budget		3,591,419			
	Year to Date (YTD)		1,282,240	35.7%		2,309,179
						64.3%
2.	EXPENDITURES					
	Approved Budget		3,259,625			
	Year to Date (YTD)		1,403,927	43.1%		1,855,697
						56.9%
3.	Net Position		(121,687)			
4.	Fund Balance Carry Over FY21		1,115,578			
	less restricted					

