



City of Ketchum

December 19, 2022

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Recommendation to Approve First Amendment to City Administrator's Employment Contract

Recommendation and Summary

Mayor Bradshaw is recommending the City Council approve the first amendment to the City Administrator's employment contract regarding compensation.

"I move to approve amendment one to the City Administrator's employment contract"

The reasons for the recommendation are as follows:

- Mr. Riley has not received a compensation increase since beginning employment with the city in 2020
- Mr. Riley has received a satisfactory performance review as required in the contract
- The FY23 budget allocated 4% base and 5% one-time employee compensation adjustments. The proposed amendment outlines a 3% base and 3% one-time compensation adjustments for Mr. Riley

Sustainability Impact

None

Financial Impact

Adequate funds exist in the FY23 budget to address this compensation adjustment.

Attachment:

1. Amendment One to Employment Contract



City of Ketchum

**AMENDMENT TO EMPLOYMENT CONTRACT #20489 FOR
CITY ADMINISTRATOR**

THIS AMENDMENT OF CONTRACT FOR SERVICES ("**First Amendment**") is entered into as of the ____ day of _____ 2022 by and between Jade Riley and the City of Ketchum, an Idaho municipal corporation (collectively, the "Parties")

This First Amendment hereby amends Contract #20489 to authorize a three percent base and three percent one-time adjustment to Provision Four of the Agreement (salary).

No other provisions of the Agreement are amended, and the remainder of the Agreement shall remain in full force and effect.

The Parties hereby approve and execute this First Amendment to the Agreement.

CITY OF KETCHUM

JADE RILEY

Neil Bradshaw, Mayor

ATTEST:

Trent Donat
City Clerk