



CITY OF KETCHUM
MEETING MINUTES OF THE
HISTORIC PRESERVATION COMMISSION
Tuesday October 15, 2024

CALL TO ORDER:

Clyde Holt called to order at 4:33 p.m. (00:00:46 in video)

Roll Call:

Wendolyn Holland

Jakub Galczynski

Melissa Ravelo *remote

Clyde Holt

Matthew McGraw *arrived late (00:01:23 in video)

Also Present:

Morgan Landers – Director of Planning and Building

Abby Rivin – Senior Planner

Adam Crutcher – Associate Planner

Genoa Beiser – Zoning Technician

COMMUNICATIONS FROM THE COMMISSIONERS:

- None

CONSENT AGENDA: (00:1:00 in video)

1. ACTION ITEM: Approval of the September 3, 2024 Minutes
2. ACTION ITEM: Review and approve proposed 2025 Historic Preservation Commission meeting schedule

Motion made by Wendolyn Holland to approve the September 3, 2024 Minutes and the 2025 Historic Preservation Commission meeting schedule; Seconded by Jakub Galczynski (00:01:45 in video)

MOVER: Wendolyn Holland

SECONDER: Jakub Galczynski

AYES: Clyde Holt, Melissa Ravelo, Wendolyn Holland, Jakub Galczynski, & Matthew McGraw

NAYS: None

RESULT: UNANIMOUSLY ADOPTED

PUBLIC HEARING: (00:2:00 in video)

- None

NEW BUSINESS: (00:02:06 in video)

- Morgan Landers – Stating for the record that an incorrect day was listed on the proposed 2025 Historic Preservation Commission meeting list. The day will be listed correctly for the version signed by the Mayor. (00:02:51 in video)
3. Recommendation to review and discuss updates to approval criteria of applications as part of the Cohesive Ketchum: Land Use Regulations Update (00:03:11 in video)
- Staff Presentation, Review criteria “A” & “B” for alterations seem duplicative: Adam Crutcher, Associate Planner (00:03:11 in video)
 - Commission questions for Staff and Staff Responses (00:6:24 in video)
 - Staff Presentation, Some verbiage in alteration & demolition criteria should be modified to be in layman’s terms (e.x. “conjectural features”): Adam Crutcher, Associate Planner (00:20:53 in video)
 - Commission questions for Staff and Staff responses (00:21:54 in video)
 - Staff Presentation, The way criteria “C” is written, alterations and additions would need to closely match the existing structure: Adam Crutcher, Associate Planner (00:36:03 in video)
 - Commission questions for Staff and Staff responses (00:37:00 in video)
 - Staff Presentation, Due to previous discussions surrounding relocation of structures with HPC, staff does not support review criteria “C”: Adam Crutcher, Associate Planner (00:43:39 in video)
 - Commission questions for Staff and Staff responses (00:44:14 in video)
 - Staff Presentation, Staff doesn’t recommend including criteria “D” as it relates to mitigation efforts for demolition of buildings: Adam Crutcher, Associate Planner (00:55:20 in video)
 - Commission questions for Staff and Staff responses (00:56:56 in video)
 - Staff Presentation, Staff recommends review criteria “E” be moved to alterations section: Adam Crutcher, Associate Planner (01:06:02 in video)
 - Commission questions for Staff and Staff responses (01:07:12 in video)

ADJOURNMENT: (01:14:02 in video)

Motion to adjourn the meeting at 5:46 p.m.

MOVER: Wendolyn Holland

SECONDER: Jakub Galczynski

AYES: Clyde Holt, Melissa Ravelo, Wendolyn Holland, Jakub Galczynski, & Matthew McGraw

NAYS: None

RESULT: UNANIMOUSLY ADOPTED

Clyde Holt
Historic Preservation Commission Chairperson

Morgan Landers, Director Planning and Building
City of Ketchum