City of Ketchum

Payment Approval Report - URA Report Report dates: 3/19/2022-5/12/2022

Page: 1 May 12, 2022 03:01PM

Report Criteria:

Invoices with totals above \$0 included.

Only unpaid invoices included.

[Report].GL Account Number = "9610000000"-"9848009999"

Vendor Name	Invoice Number	Description	Net Invoice Amount
URBAN RENEWAL AGENCY			
URBAN RENEWAL EXPENDITUR	ES		
98-4410-4200 PROFESSIONAL SER	RVICES		
ELAM & BURKE	195849	General Representation	9,310.25
AGNEW BECK CONSULTING INC	10354	COMMUNITY STAKEHOLDERS	11,703.75
98-4410-4900 PERSONNEL TRAIN	ING/TRAVEL/MT	r G	
ATKINSONS' MARKET	02536061	MISC DE	84.75
ATKINSONS' MARKET	06583790	CHINET 70 CT	9.02
CITY OF KETCHUM	5628	URA-GF REIMB US BANK JAVA WORKSHOP	143.43
98-4410-5000 ADMINISTRATIVE I	XPNS-CITY GEN	I	
CITY OF KETCHUM	5634	REFUNDS & REIMBURSEMENTS	4,189.27
98-4410-7100 INFRASTRUCTURE	PROJECTS		
S & C ASSOCIATES LLC	2370	2370	901.00
F11 FILMS	2093	CANON & DRONE FILMING/EDITING	750.00
Total URBAN RENEWAL EXPI	ENDITURES:		27,091.47
Total URBAN RENEWAL AGE	NCY:		27,091.47
Grand Totals:			27,091.47

Tax Id No. 82-0451327

Ketchum Urban Renewal Agency

Attn: Treasurer City of Ketchum 480 East Avenue North Ketchum, ID 83340 April 30, 2022

Invoice # 195849

Billing Atty - RPA

FOR PROFESSIONAL SERVICES RENDERED

From April 4, 2022

Through April 30, 2022

RE: General Representation

CLIENT/MATTER: 08962-00001

HOURS

4/04/22	ARG	2.00	Review Board packet materials for Agency Board
4/04/22	AKG	2.00	
			meeting. Attend Agency Board meeting. Review
			funding details related to Bluebird development
			contributions.
4/04/22	RPA	2.00	Review information from the city of Ketchum
			housing project RFP. Prepare for and attend the
			work session on the RFP with the Board for the
			1st and Washington site. Outline next steps and
			content of the funding agreement for Bluebird.
			Review letter concerning reinstatement of funding
			for the Trail Creek hotel project.
4/05/22	RPA	.60	Review and respond to emails on annual report
4/05/22	KFA	. 60	
			process and approval. Address scheduling
			executive session for the Trail Creek project.
			Outline issues for 1st and Washington RFP.
4/06/22	ARG	1.50	Email correspondence to Suzanne Frick regarding
			needed information for drafting reimbursement
			agreement. Review Bluebird lease agreement for
			purposes of structuring reimbursement agreement.
4/06/22	KSK	.30	Draft resolution approving the annual report.
4/06/22	RPA	1.00	Prepare for and attend work session on the RFP
			with KURA staff and consultant. Address the
			approval process of the annual report. Outline
			issues for RFP drafting.
4/07/22	ARG	1.30	Email correspondence to and from Suzanne Frick
-,-,,		50	regarding reimbursement agreement. Begin drafting
			TODAL CONTROL

Tax Id No. 82-0451327

RE: General Representation

CLIENT/MATTER: 08962-00001

April 30, 2022 Invoice # 195849

rding 1st
approval.
ent and
tion on the
ctives for
structuring
Agency.
eement.
disposition
ontent for
issues for
ent.
gton site
reement
t agreement.
for 1st and
estimate for
reement.
rsement
ncluding a
to a
local
greement,
work
structure
enefits over
oses of
greement.
ase vs
ase vs for board
ase vs
ase vs for board

Tax Id No. 82-0451327

RE: General Representation

CLIENT/MATTER: 08962-00001

April 30, 2022 Invoice # 195849

			on the RFP content for the 1st and Washington
			site. Consider items for the board agenda.
			Consider breakout of pros/cons of ground lease
			versus outright disposition.
4/13/22	RPA	1.00	Review information for the 1st and Washington
.,,	555 55		site for the RFP. Review and comment on draft
			agenda. Review draft of the Bluebird
			reimbursement agreement. Consider role of KCDC
			and need to be a party to the agreement.
4/14/22	AKS	.40	Review list regarding disposition compared to
7/17/22	ALLO	.40	ground lease of property for project. Provide
			notes to list. Email regarding notes.
4 /3 4 /00	200	0.50	
4/14/22	ARG	2.50	Revise capital improvement reimbursement. Draft
			resolution approving capital improvement
			reimbursement agreement. Review and respond to
			email correspondence from Suzanne Frick regarding
			letter of commitment from Agency to developer.
			Provide revisions to commitment letter. Draft
			executive session attorney/client memo.
4/14/22	RPA	1.50	Follow up on status of approval of the annual
			report, need for process and consideration of the
			filing of the report. Address the content of the
			Bluebird project letter of support in lieu of an
			agreement at this point. Further work on the RFP
			for the 1st and Washington site.
4/15/22	ARG	.60	Revise executive session memo. Provide additional
			comments on pro/con ownership list. Send
			executive session memo and pro/con list to
			Suzanne Frick.
4/15/22	RPA	.60	Review and comment on legal memo for executive
			session. Review meeting documents. Address
			housing issues and role of ground lease for the
			1st and Washington site. Consider funding issues
			through IHFA.
4/16/22	ARG	2.00	Begin drafting request for proposals on 1st and
			Washington site. Review legal requirements for
			submission and necessary disclaimers. Analyze
			project outline.
4/18/22	ARG	2.50	Continue drafting RFP for 1st and Washington.

Tax Id No. 82-0451327

RE: General Representation

CLIENT/MATTER: 08962-00001

April 30, 2022 Invoice # 195849

4/18/22	מחמ	1.50	Review Board packet. Attend via Zoom, Agency Board meeting. Review statutory tax implications for public entity versus private ownership. Attend the executive session on the Trail Creek
4/18/22	RPA	1.50	project and options for the Agency. Consider new application. Follow up on 1st and Washington RFP and Bluebird project. Further analysis of ground lease versus sale.
4/18/22	RPA	1.00	(NO CHARGE) Prepare for and attend via zoom the regular board meeting.
4/19/22	ARG	1.60	Continue drafting RFP for 1st and Washington. Draft acknowledgment and release for purposes of RFP.
4/19/22	RPA	.40	Follow up on content of the RFP for discussion purposes for the 1st and Washington site.
4/20/22	ARG	.60	Draft revisions to RFP on 1st and Washington property. Provide draft RFP to KURA staff and City. Provide acknowledge and release to KURA staff and City.
4/20/22	RPA	.60	Review the distributed version of the RFP for 1st and Washington. Outline remaining issues for discussion and completion by the consultant.
4/21/22	ARG	.60	Review of Ketchum Housing Action Plan for purposes of development of KURA 1st and Washington site.
4/21/22	RPA	.30	Review emails concerning Housing Plan and impact on the 1st and Washington RFP.
4/25/22	ARG	2.00	Draft letter to legal counsel in response to letter regarding Trail Creek LLC OPC. Send same to Suzanne Frick for review. Prepare analysis of value and revenue sources for each potential
			disposition of property, as requested by Commissioner Lipton.
4/25/22	RPA	.40	Review and comment on draft letter to Ed Lawson re: the Trail Creek project. Address next steps.
4/26/22	RPA	.80	Address details of the Bluebird financing through IHFA and tax credit program. Meet with IHFA counsel on details. Consider how might be part of the 1st and Washington RFP.

ELAM & BURKE ATTORNEYS AT LAW

251 East Front Street, Suite 300 Post Office Box 1539 Boise, Idaho 83701 Telephone 208 343-5454 Fax 208 384-5844

Tax Id No. 82-0451327

RE: General Representation

CLIENT/MATTER: 08962-00001

April 30, 2022 Invoice # 195849

4/27/22	ARG	.50	Revise analysis to Commissioner Lipton and Board regarding revenue sources. Send same to Suzanne Frick for review and distribution.
4/27/22	RPA	.50	Follow up on IHFA financing issues and options. Address questions on best funding source for
4/28/22	ARG .	.40	Agency concerning the 1st and Washington site. Draft revisions to analysis for Commission Lipton. Provide same to Suzanne Frick. Send correspondence to Ed Lawson regarding Trail Creek OPA.
4/28/22	RPA .	.60	Review final draft of the response letter to Ed Lawson. Review outline of questions concerning funding and best revenue choices for the Agency as it relates to the 1st and Washington site.

PROFESSIONAL FEES

9,330.50

					Non-Ch	argeable
Timekeeper	Staff	Rate	Hours	Amount	Hours	Amount
Schaus, Amanda K.	Of Counsel	215.00	.40	86.00	.00	.00
Germaine, Abbey R.	Of Counsel	215.00	25.80	5,547.00	.00	.00
Armbruster, Ryan P.	Of Counsel	.00	.00	.00	1.00	275.00
Armbruster, Ryan P.	Of Counsel	225.00	15.30	3,442.50	.00	.00
Conrad, Meghan S.	Shareholder	225.00	1.00	225.00	.00	.00
Kline, Kim S.	Paralegal	100.00	.30	30.00	.00	.00
			42.80	9,330.50	1.00	275.00



Agnew::Beck Consulting, Inc.

PO Box 410

Palmer, AK 99645

Invoice

Date	Invoice #		
4/14/2022	10354		

Ketchum Urban Renewal Agnecy P.O. Box 2315 Ketchum, ID 83340

Terms	Project			
Net 30	Community Stakehol			

Description	Contract Amt	Prior Amt	Total %	Amount
Task 1. Project Initiation Task 2. Project Research and Preliminary Findings Task 3. Conduct Additional Community Outreach Task 4. Summarize and Synthesize Community Preferences Expenses Contract Dates: 11/15/2021 - 6/15/2022 For work completed 3/1/2022 - 3/31/2022 Budget amount remaining after this invoice: \$11,908.75	3,980.00 10,440.00 8,700.00 4,180.00	97ior Amt 3,306.25 1,711.25 420.00	Total % 86.28% 102.10% 35.04% 0.00% 0.00%	Amount 127.50 8,947.50 2,628.75 0.00 0.00
	\$29,050.00	\$5,437.50		

98-4410-4200

Payments/Credits

Total

\$0.00

Balance Due

\$11,703.75

\$11,703.75

Engage, Plan, Implement.

Shellie Rubel

From: Suzanne Frick

Sent: Monday, April 18, 2022 2:34 PM

To: Shellie Rubel

Subject: FW: Agnew::Beck March Invoice

Attachments: KURA Stakeholder Engagement Invoice 3. Mar2022.pdf

Shellie—can you please process for the next KURA meeting-and charge to 98-4410-4200

Thanks

SUZANNE FRICK | CITY OF KETCHUM

PLANNING AND BUILDING I KURA DIRECTOR
P.O. Box 2315 | 191 5th Street W | Ketchum, ID 83340
o: 208.727.5086 | m: 208.721.2765
sfrick@ketchumidaho.org | www.ketchumidaho.org

From: Emma Harris <emma@agnewbeck.com>

Sent: Friday, April 15, 2022 4:19 PM

To: Suzanne Frick <sfrick@ketchumidaho.org>

Cc: Aaron Mondada <aaron@agnewbeck.com>; Lucy Mason <Lucy@agnewbeck.com>; Laura Bunnell

<Laura@agnewbeck.com>

Subject: Agnew::Beck March Invoice

Hello Suzanne,

I have attached an invoice for work completed in the month of March on KURA Community Stakeholder Engagement.

Please let us know if you have any questions.

Thank you!

Emma Harris

Senior Finance Associate

907.222.5424 Office | 907.632.3024 Cell | www.agnewbeck.com | Engage. Plan. Implement.

Dena'inaq elnen'aq' gheshtnu ch'q'u yeshdu. (Dena'ina) I live and work on the land of the Dena'ina. (English)

Translation by J. Isaak and S. Shaginoff-Stuart

98-4410-4900

KURA Atkinsons

THANK YOU FOR SHOPPING! HAVE A GREAT DAY!

0001 06 0	GROOTAA	. 04		SA	ANDY
0001 06 0	DUPLIE	AIF	1-1-1 D	3:22pm ****	112
CHINET	70 CT	BO		\$9.49	т

SUBTOTAL 5% BUSINESS-GOV 5%	\$9.49 \$0.47-
SUBTOTAL TOTAL	\$9.02 \$9.02
ATKINSON CHG MID # 519728	\$9.02
# OF ITEMS: 1	\$0.00

Thanks CITY OF KETCHUM

Frequent Deli Program You have purchased 6 of 10 deli specials towards a Free Deli Special KURA Atkinsons

THANK YOU FOR SHOPPING! HAVE A GREAT DAY!

	MARISSA
0001 02 02536061 04/13/3	22 3:13pm 108
**** DUPLICATE REC	EIPT ***
MISCELLANEOUS DE	\$79.95 TF
SUBTOTAL	\$79.95
IDAHO TAX	\$4.80
TOTAL	\$84.75
ATUTNICON OUC	<u></u> ቀዕለ 75
ATKINSON CHG	\$84.75
MID # 519728	
CHANGE	\$0.00
A CONTRACT OF THE PROPERTY OF	ψοισσ
# OF ITEMS: 1	



CITY OF KETCHUM

P.O. Box 2315 Ketchum ID 83340 Phone: (208) 726-7801 Fax: (208) 726-7812

INVOICE

Date	Number	Page
05/02/2022	5628	1

Bill To: KETCHUM URBAL RENEWAL AGENCY

KETCHUM ID 83340

Customer No. 410

Project: BOX 2315

Terms: Due Upon Receipt

Invoice Due Date: 05/02/2022

Quantity		Description	Unit Price	Net Amount
1	URA-GF REIMB US	BANK JAVA WORKSHOP	143.43	143.43
Please re	mit payment to:	98.4410.4900	Amount	143.43
City of Ke			Balance Due	143.43

Ketchum, Idaho 83340



U.S. BANK P. O. Box 6343 Fargo, ND 58125-6343

ACCOUNT NUMBER

4485-5910-0131-0568

\$0.00



AMOUNT DUE

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

Lura

MESSAGES:

DATE	DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT	
04-13	04-15	5812	JAVA KETCHUM KETCHUM ID	24013392104001475622923	143.43	
04-18	04-20	3000	UNITED 0162407028498 800-932-2732 TX CRUTCHER/ADAM DEPARTURE: 06-26-22 SUN UA H ORD UA U BWI	24692162109100108044073	727.10	1. to will
04-18	04-20	3058	DELTA AIR 0062311613173 DELTA.COM CA CRUTCHER/ADAM DEPARTURE: 07-01-22 BWI DL H DTW DL H SLC DL H SUN	24717052109871091283860	528.60	pay

	ACCOUNT NUMBER	ACCOUNT SI	JMMARY
CUSTOMER SERVICE CALL	4485-5910-0131-0568	PURCHASES, FEES & ADJUSTMENTS	\$1,399,13
800-344-5696	STATEMENT DATE 04/25/22	CHECKS/CASH ADVANCES	\$0.00
MANAGING ACCOU 4485-5945-555	NT NUMBER 51-7646	DISPUTE AMOUNT	\$0.00
CONTACT AND A CITY OF KETCH SANDRA CAD PO BOX 2311	CREDITS	\$0.00	
KETCHUM, ID 8		STATEMENT TOTAL	\$1,399.13

Weld 98 Suzanne 4/13/22, 2:45 Server: Cashi Takeout Invoice: 22041,anne Credit Sale Status: Card Type: Card Number: Card Owner: Entry Method: Auth Code: APPLAB: AID: TC: 45.00 1 SM Cambro 1 SM Mexican Hot (Cambro 80.00 1.80 2 Milk 200z 132.80 2.66 7.97 Subtotal City Tax Tax Total 143.43 143.43 VISA - xxxx0568 **AMOUNT** TIP

TOTAL



CITY OF KETCHUM

P.O. Box 2315 Ketchum ID 83340 Phone: (208) 726-7801 Fax: (208) 726-7812

INVOICE

Date	Number	Page
05/04/2022	5636	1

Bill To: KETCHUM URBAL RENEWAL AGENCY

KETCHUM ID 83340

Customer No. 410 Project: BOX 2315

Terms: Due Upon Receipt

05/14/2022 Invoice Due Date:

Quantity			Descr	ption		 Unit Price	Net Amount
1	REFL	JNDS & REIMBU	JRSEME	NTS		4,189.27	4,189.27
		Employee Frick, Suzanne Landers, Morgan Crutcher, Adam Fenwick, Tara Rubel, Shellie	Rate 85.44 70.83 44.87 58.99 60.06	Hours April 20 22 13.25 16 7 4 Total	transcent and the		
		ayment to:	3.44	110-50	000	Amount	4,189.27
City of Ke Post Office						Balance Due	4,189.27

Ketchum, Idaho 83340

				2	Report Dates: 4/2/2022 - 4/29/2022			May 04, 2022 07:50AM
Report Criteria: Activity.Activity code = 415003,417002								
Employee		Reference	Task	Activity	Activity		Рау	Comments
Number	Date	Number	Number	Code	Description	Hours	Code	
CRUTCHER, ADAM								
2606 CRUTCHER, ADAM	04/12/2022	_	9	417002	URA ADMINISTRATION	7.00	Staff meeting, emails, POD	
2606 CRUTCHER, ADAM	04/13/2022	-	9	417002	URA ADMINISTRATION	2.00	Meetings, emails, phone calls	
2606 CRUTCHER, ADAM	04/14/2022	-	9	417002	URA ADMINISTRATION	2.00	Meetings, POD, emails	
2606 CRUTCHER, ADAM	04/15/2022	7	Θ	417002	URA ADMINISTRATION	2.00	Meeting, Emails, Phone calls	
Total CRUTCHER, ADAM:						16.00		
FENWICK, TARA								
1400 FENWICK, TARA	04/04/2022	2	-	415003	URA ADMINISTRATION	2.00		
1400 FENWICK, TARA	04/05/2022	2	-	415003	URA ADMINISTRATION	1.00		
1400 FENWICK, TARA	04/14/2022	2	•	415003	URA ADMINISTRATION	2.00		
1400 FENWICK, TARA	04/18/2022	7	-	415003	URA ADMINISTRATION	2.00		
Total FENWICK, TARA:						7.00		
FRICK, SUZANNE								
2600 FRICK, SUZANNE	04/04/2022	2	မ	417002	URA ADMINISTRATION	3.00		
2600 FRICK, SUZANNE	04/05/2022	2	9	417002	URA ADMINISTRATION	1.00		
2600 FRICK, SUZANNE	04/06/2022	2	9	417002	URA ADMINISTRATION	3.00		
2600 FRICK, SUZANNE	04/07/2022	8	9	417002	URA ADMINISTRATION	2.00		
2600 FRICK, SUZANNE	04/08/2022	2	9	417002	URA ADMINISTRATION	1.00		
2600 FRICK, SUZANNE	04/11/2022	2	9	417002	URA ADMINISTRATION	3.00		
2600 FRICK, SUZANNE	04/13/2022	2	9	417002	URA ADMINISTRATION	2.00		
2600 FRICK, SUZANNE	04/14/2022	2	9	417002	URA ADMINISTRATION	2.00		
2600 FRICK, SUZANNE	04/18/2022	2	ဖ	417002	URA ADMINISTRATION	3.00		
2600 FRICK, SUZANNE	04/20/2022	2	တ	417002	URA ADMINISTRATION	2.00		
Total FRICK, SUZANNE:						22.00		
LANDERS, MORGAN R								
	04/03/2022	~	9	417002	URA ADMINISTRATION	2.00		
	04/04/2022	ო	ထ	417002	URA ADMINISTRATION	2.00		
2602 LANDERS, MORGAN R	04/05/2022	~	ထ	417002	URA ADMINISTRATION	1.00		
2602 LANDERS, MORGAN R	04/06/2022	~	9	417002	URA ADMINISTRATION	1.00		
2602 LANDERS, MORGAN R	04/07/2022	2	ω	417002	URA ADMINISTRATION	1.00		
DINACIONAL CORC	00001211100	0	Œ	417002	URA ADMINISTRATION	3 00	1st and Wash open house	

Employee Name Date Number Activity Activity Activity 2602 LANDERS, MORGAN R 04/18/2022 1 6 417002 URA ADMINISTRATION 2602 LANDERS, MORGAN R 04/19/2022 2 6 417002 URA ADMINISTRATION RUBEL, SHELLIE L 1500 RUBEL, SHELLIE L 04/13/2022 1 1 415003 URA ADMINISTRATION	Report Dates: 4/2/2022 - 4/29/2022 May 04, 2022 07:50AM
04/18/2022 1 6 04/19/2022 2 6 04/13/2022 1 1 1	Pay Comments Hours Code
S, MORGAN R 04/19/2022 2 6 S, MORGAN R: SHELLIE L SHELLIE L:	
S, MORGAN R: SHELLIE L 04/13/2022 1 1 1 SHELLIE L:	1:00
SHELLIE L 04/13/2022 1 1 1 SHELLIE L:	13.25
04/13/2022 1 1	
Total RUBEL, SHELLIE L:	4.00
	4.00
Grand Totals:	62.25

Report Criteria: Activity.Activity code = 415003,417002

Invoice



PO Box 2647 • Ketchum, ID 83340 Phon@08) 861-7593

Date	Invoice #
4/8/2022	2370

Bill To	
Jade Riley - City Administrator	
City of Ketchum	
PO Box 2315	
Ketchum, ID 83340	

Client Project No.	
Project Name	Man Silver
22-1010 Sidewalk Infill	

Date	Description	Hours	Rate	Amount
	PROFESSIONAL CONSULTING SERVICES FROM			and the Manager of Line and Lance
	MARCH 1, 2022 THROUGH MARCH 31, 2022			
3/14/2022	SHERRI M. NEWLAND, PE - Schedule, coordination	1	118.00	118.00
	with Galena, drawing review and comment			20222
3/15/2022	SHERRI M. NEWLAND, PE - Schedule, coordination	1	118.00	118.00
3/16/2022	with Galena, drawing review and comment SHERRI M. NEWLAND, PE - Public notice and	0.5	118.00	59.00
0/10/2022	advertising coordination with IME, schedule updates	0.5	116.00	39.00
/18/2022	SHERRI M. NEWLAND, PE - Public notice and	1	118.00	118.00
710/2022	advertising coordination with IME, schedule updates	-	110.00	110.00
3/19/2022	SHERRI M. NEWLAND, PE - Public notice and	0.5	118.00	59.00
	advertising coordination with IME, schedule updates			
3/20/2022	SHERRI M. NEWLAND, PE - Advertising follow up,	1	118.00	118.00
	AGC plan room posting coordination, contractor outreach			
/22/2022	SHERRI M. NEWLAND, PE - Advertising follow up,	1	118.00	118.00
(0.0.10.0.0.0	AGC plan room posting coordination, contractor outreach		110.00	
/23/2022	SHERRI M. NEWLAND, PE - Advertising follow up,	1	118.00	118.00
3/10/2022	AGC plan room posting coordination, contractor outreach SHELLY M. SCOTT - Project Billings	1	75.00	75.00
5/10/2022	SHELLE W. SCOTT - Project Billings	1	73.00	73.00
		1		
		į		

Thank you for your business.

Invoice Total

\$901.00

F11 Films
PO Box 10011 - Mailing
110 - 5th Street West - Physical
Ketchum, ID 83340

Bill To	
City of Ketchum	
ATTN: Suzanne Frick	
191 5th Street West	
Ketchum, ID	
83340	



Date	Invoice No.	P.O. Number	Terms	Project
03/31/22	2093		Net 30 KURA I	

Item	Description	Quantity	Rate	Amount
Local Film Day	KURA Lot - Canon & Drone	0.5	500.00	250.00
Rate				
Local Film Day	KURA Lot - Canon & Drone	0.5	500.00	250.00
Rate	IVIDA I I Deli continue Edit Web and Brief	0.5	500.00	250.00
Project Rate	KURA Lot - Deliverables Edit Web and Print	0.5	500.00	250.00
Editing	COI attached			
	w-9 attached			
	w-5 attached			
	98-4410-7100),		
	٨, ١, ١, ١			
Thank you for yo	our business		Subtotal	\$750.00
			Sales Tax (0.0%)	\$0.00
			Total	\$750.00