



CITY OF KETCHUM
MEETING MINUTES OF THE
SPECIAL MEETING HISTORIC PRESERVATION
COMMISSION

Wednesday, February 14, 2024

CALL TO ORDER:

Wendolyn Holland called to order at 4:30 p.m. *(00:00:18 in video)*

Roll Call:

Wendolyn Holland
Jakub Galczynski
Melissa Ravelo
Clyde Holt
Matthew McGraw

Also Present:

Morgan Landers – Director of Planning and Building
Abby Rivin – Senior Planner
Adam Crutcher – Associate Planner
Paige Nied – Associate Planner
Heather Nicolai – Office Administrator

COMMUNICATIONS FROM THE COMMISSIONERS:

- Wendolyn Holland – welcoming the new commissioners *(00:01:20 in video)*
- Morgan Landers – overview of communication from the commissioners *(00:002:24 in video)*

CONSENT AGENDA: *(00:07:10 in video)*

1. **ACTION ITEM:** Approval of the December 5, 2023 Minutes

Motion made by Jakub Galczynski to approve the December 5, 2023 Minutes; Seconded by Clyde Holt. *(00:08:02 in video)*

MOVER: Jakub Galczynski

SECONDER: Clyde Holt

AYES: Wendolyn Holland, Jakub Galczynski, Melissa Ravelo, Clyde Holt

NAYS: None

ABSTAIN: Matthew McGraw

RESULT: MOTION ADOPTED 4-YAYS, 1-ABSTAIN

PUBLIC HEARING: *(00:08:32 in video)*

None

NEW BUSINESS: *(00:09:47 in video)*

2. ACTION ITEM: Election of Historic Preservation Commission Chair *(00:10:25 in video)*

- Staff explanation of roles and responsibilities for Chair and Vice Chair positions. *(00:11:40 in video)*
- Commissioner comments & questions, and staff response *(00:17:00 in video)*
- Commissioners shared their backgrounds, experiences, etc. *(00:26:15 in video)*

Motion made by Matthew McGraw to elect Clyde Holt as chairperson for the Historic Preservation Commission; Seconded by Melissa Rivelo. *(00:39:16 in video)*

MOVER: Matthew McGraw

SECONDER: Melissa Rivelo

AYES: Wendolyn Holland, Jakub Galczynski, Melissa Rivelo, Clyde Holt & Matthew McGraw

NAYS: None

RESULT: UNANIMOUSLY ADOPED

Motion made by Melissa Rivelo to elect Melissa Rivelo as Vice Chairperson for the Historic Preservation Commission; Seconded by Clyde Holt. *(00:42:18 in video)*

MOVER: Melissa Rivelo

SECONDER: Clyde Holt

AYES: Wendolyn Holland, Jakub Galczynski, Melissa Rivelo, Clyde Holt & Matthew McGraw

NAYS: None

RESULT: UNANIMOUSLY ADOPED

3. Project Update: Cohesive Ketchum - Comprehensive Plan and Code Update

- Morgan opening remarks regarding the project team *(00:43:18 in video)*
- Staff Presentation: Abby Riven-Senior Planner & Adam Crutcher Associate Planner *(00:43:55 in video)*
- Commission comments and questions for Staff and Staff response *(00:55:55 in video)*
- Staff Presentation: Adam Crutcher Associate Planner *(01:11:05 in video)* 541
- Commission comments and questions for Staff and Staff response *(01:19:55 in video)*

4. Commissioner Rivelo had several questions and observations regarding past HPC meetings, public comment, information regarding the Historic Preservation Commission that is on the website, etc. *(01:35:19 in video)*

- Staff & Commission dialog regarding the questions and observations *(01:40:10 in video)*

ADJOURNMENT: *(01:54:54 in video)*

Motion to adjourn the meeting at 6:25 p.m.

MOVER: Clyde Holt

SECONDER: Jakub Galczynski

AYES: Wendolyn Holland, Jakub Galczynski, Melissa Ravelo, Clyde Holt & Matthew McGraw

NAYS: None

RESULT: UNANIMOUSLY ADOPED

Clyde Holt
Historic Preservation Commission Chairperson

Morgan Landers, Director Planning and Building
City of Ketchum