



City of Ketchum

July 19, 2021

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Recommendation to Approve Contract 20676 with System Tech (Integrated Security Solutions)

Recommendation and Summary

Staff requests Council authorize the Mayor's signature on Contract #20676 with System Tech (Integrated Security Solutions) to install low voltage cabling (e.g. computer/phone) at new City Hall for \$99,673.15

"I move to authorize the Mayor to sign Contract #20676 for \$99,673.15 with System Tech for services related to installation of low voltage cabling at new city hall."

The reasons for the recommendation are as follows:

- The city intends to relocate to the new city hall by late September 2021.
- Existing low voltage cabling in the building was designed for numerous subtenants and not as one integrated building.
- Current cabling and computer racks do not meet the city's adopted IT standards.
- The fee for these services were included in the Council approved costs for direct expenses related to the project.

Introduction and History

During the June 7 meeting, City Council approved a not-to-exceed budget of \$485,625 for new city hall direct expenditures. Included in that budget was an estimated \$70,000 line item for low voltage cabling installation. The final quote (\$99,673.15) is above that amount. Staff will coordinate with the vendor and Ketchum Computers to determine if further value engineering can be accomplished to lower that amount closer to the initial estimate. However, the contractor must order certain materials (copper wire) due to lead times and price sensitivity. The contractor is set to complete installation by late July or early August in order to keep overall project on schedule.

Staff solicited proposals from several qualified vendors and System Tech was determined to be the responsive bidder both from a price and a quality of services perspective.

Sustainability Impact

There is no sustainability impact.

Financial Impact

This contract would be charged to direct procured expenses account associated with new City Hall project.

Attachments:

Contract #20676