



City of Ketchum

February 16, 2021

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Recommendation To Award Contracts 20587 and 20588 for Streets Department Software

Recommendation and Summary

Staff is recommending the council award contracts for the implementation of asset management software by adopting the following motion:

"I move to approve contracts 20587 and 20588 and authorize the Mayor to sign both, subject to legal review."

The reasons for the recommendation are as follows:

- The City of Ketchum Streets Department is responsible for ensuring a state of good repair for certain city assets including the streets, sidewalks, traffic control systems, and vehicles.
- The City of Ketchum uses a manual system to track the performance of work and condition of assets.

Introduction and History

The City of Ketchum is responsible for maintaining a state of good repair for its assets. The evaluation, monitoring and maintenance of asset condition is critical to ensuring a state of good repair. As the City continues to grow and assets age, the task of maintaining a state of good repair becomes more critical and more difficult. The City has out-grown the manual processes that have historically been used.

Analysis

City staff have been evaluating asset management software opportunities for the last several years. A team of staff from both the Administrative Services and Streets Departments have reviewed several industry applications and determined the iWorqs platform to be most well suited for the City's current needs. The company also offers an initial conditions assessment that the City desires to utilize (Contract 20588). Additionally, there is an opportunity to expand the platform to other departments, as desired.

Pursuant to City purchasing policies and Idaho Code, the procurement of information technology systems is exempt from certain bidding requirements. So, the City engaged iWorqs, it's preferred vendor, to provide a quote for the implementation of the new system.

Sustainability

Managing assets in a state of good repair prolongs their useful life thereby delaying the purchase of new assets and reducing the waste associated with prematurely disposing of assets.

Financial Impact

The technology upgrades will be funded from the technology upgrades account in the General CIP.

Attachments

Attachment A: Contract 20587 and related quote

Attachment B: Contract 20588 and related quote