



CITY OF KETCHUM  
MEETING MINUTES OF THE  
HISTORIC PRESERVATION COMMISSION  
Tuesday, April 2, 2024

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**CALL TO ORDER:**

Clyde Holt called to order at 4:30 p.m. *(00:00:12 in video)*

**Roll Call:**

Wendolyn Holland \*via zoom  
Jakub Galczynski  
Melissa Rivelo  
Clyde Holt  
Matthew McGraw

**Also Present:**

Morgan Landers – Director of Planning and Building  
Abby Rivin – Senior Planner  
Adam Crutcher – Associate Planner  
Paige Nied – Associate Planner  
Heather Nicolai – Office Administrator

**COMMUNICATIONS FROM THE COMMISSIONERS:**

- None

**CONSENT AGENDA:** *(00:01:15 in video)*

1. **ACTION ITEM:** Approval of the February 14, 2024 Minutes

**Motion made by Melissa Rivelo to approve the February 14, 2024 Minutes; Seconded by Matthew McGraw.** *(00:01:16 in video)*

**MOVER:** Melissa Rivelo

**SECONDER:** Matthew McGraw

**AYES:** Wendolyn Holland, Jakub Galczynski, Melissa Rivelo, Clyde Holt, & Matthew McGraw

**NAYS:** None

**RESULT: UNANIMOUSLY ADOPTED**

**PUBLIC HEARING:**

None

**NEW BUSINESS:** (00:02:15 in video)

2. Discussion on community survey results related to the Comprehensive Plan Update and proposed changes to the Plan's Core Community Values (00:02:18 in video)
  - Staff Presentation: Morgan Landers, Director of Planning & Building (00:02:15 in video)
  - Commission comments and questions for Staff and Staff response (00:17:00 in video)
  - Staff Presentation: Abby Riven-Senior Planner (00:30:28 in video)
  - Commission comments and questions for Staff and Staff response (00:44:55 in video)
3. Final review and comment on Draft HPC Handbook (01:09:30 in video)
  - Staff Presentation: Morgan Landers, Director of Planning & Building (01:09:33 in video)
  - Commission comments and questions for Staff and Staff response (01:11:15 in video)
4. High level overview of the 180 Leadville Appeal of Historic Preservation Commission's decision to City Council from Mogan Landers, Director of Planning & Building (01:17:30 in video)
  - Commission comments and questions for Staff and Staff response (01:17:47 in video)
5. Is it possible to have bylaws? Clyde Holt, HPC Chairperson and Staff response (01:26:00 in video)
6. The urgency of now in building community – upcoming talk brought up by Jakub Galczynski (01:29:05 in video)

**ADJOURNMENT:** (01:31:20 in video)

Motion to adjourn the meeting at 6:02 p.m.

**MOVER:** Matthew McGraw

**SECONDER:** Jakub Galczynski

**AYES:** Wendolyn Holland, Jakub Galczynski, Melissa Ravelo, Clyde Holt & Matthew McGraw

**NAYS:** None

**RESULT: UNANIMOUSLY ADOPTED**

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Clyde Holt  
Historic Preservation Commission Chairperson

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Morgan Landers, Director Planning and Building  
City of Ketchum