

City of Ketchum Planning & Building

STAFF REPORT KETCHUM PLANNING AND ZONING COMMISSION MEETING OF JULY 27, 2021

PROJECT: Crossbuck West Townhomes

FILE NUMBERS: P21-048 & P21-049

APPLICATION: Design Review and Townhouse Subdivision Preliminary Plat

REPRESENTATIVE: Marc Corney, Architect

OWNER: William & Joan Wyatt

LOCATION: Southeast Corner of W 7th Street & Crossbuck Lane (Ketchum Townsite:

Amended Block 67: Lot 2A)

ZONING: General Residential Low Density (GR-L)

OVERLAY: None

NOTICE: A public hearing notice for the project was mailed to all owners of property

within 300 feet of the project site and all political subdivision on July 7^{th} , 2021. The public hearing notice was published in the Idaho Mountain Express the on July 7^{th} , 2021. A notice was posted on the project site and the city's website on

July 20th, 2021.

CROSSBUCK DEVELOPMENT BACKGROUND

This project is part of the Crossbuck Townhomes development on Block 67 of Ketchum Townsite. The property is located between 7th Street to the north, 6th Street to the south, 2nd Avenue to the east, and the partially improved alleyway to the west. In 2018, the four lots within Block 67 were reconfigured (Lot Line Shift Application File No.) to accommodate the Crossbuck Townhome development. The City and the developers at that time, Bill Sundali and Shane and Sharon Mace, entered into Construction Phasing Agreement #20233 (Instrument #657569) for the installation of water, sewer, and right-of-way improvements as well as the designation of maintenance responsibilities. Water and sewer improvements were installed during the summer of 2018. The alleyway drainage and paving and 6th Street right-of-way (ROW) improvements, including a 5-foot concrete sidewalk, were installed with the construction of the first four detached townhome units on Lots 3 and 4.

The 7th Street ROW improvements were shown as part of the project plans. Two driveway accesses were shown along 7th Street—one to access Lot 1A and one to access Lot 2A. These lots were contemplated to be developed with single-family residences as a future phase of the Crossbuck

development. The Construction Phasing Agreement did not specify a completion date for the 7th Street ROW improvements. During their review of the Construction Phasing Agreement, the City Council discussed concerns regarding curb cuts for driveway access along the bike path. The Council approved one curb cut for a shared driveway over the bike path because an existing deed restriction precluded any curb cuts along 6th Street. The remaining lots and sublots within the development were required to be accessed from 7th Street or the alley.

The current owners of Lot 1A and 2A have each submitted Design Review and Townhouse Subdivision Preliminary Plat applications for the construction of two detached townhome units on remaining Lots 1A and 2A. The two proposed townhome developments comply with the improvement plan approved with the Construction Phasing Agreement. Additionally, a multi-family development containing a maximum of two dwelling units is a permitted use in the GR-L Zone (Ketchum Municipal Code §17.12.020). The building form, architectural design features, and exterior materials proposed with these new units match the existing townhomes within the Crossbuck development. The existing Crossbuck townhome units on Lot 3A and 4A have a building coverage of 35% and a maximum building height of 30 feet.

CROSSBUCK WEST TOWNHOMES

The Crossbuck West Townhomes project is comprised of concurrent Design Review and Townhouse Subdivision Preliminary Plat applications for the development of two new detached townhome units and associated site improvements on an undeveloped property located at the southeast corner of 7th Street and Crossbuck Lane (Ketchum Townsite: Amended Block 67: Lot 2A). The applicant will improve the remainder of the Block 67A alleyway. Both townhome units will be accessed from the improved alley. The townhome development's total proposed building coverage is 35%. Lot 2A within Block 67 of Ketchum Townsite will be subdivided into two townhouse sublots. The Crossbuck West Townhomes project requires both Design Review for the development of multi-family residential dwellings (Ketchum Municipal Code §17.96.010.A3) and a Townhouse Subdivision Preliminary Plat to create the townhouse sublots (Ketchum Municipal Code §16.04.080). The project plans for the new townhome development are attached as Exhibit A to the Staff Report.

STAFF RECOMMENDATION

Staff recommends that the Commission consider the project plans, the applicant's presentation, and any public comment received, deliberate, and approve the Crossbuck West Townhomes Design Review application and recommend approval of the Townhouse Subdivision Preliminary Plat to City Council.

ANALYSIS

Comprehensive Staff analysis is provided in Tables 1 through 4 including: (1) City Department comments, (2) adherence zoning and dimensional standards, (3) evaluation of Design Review criteria, (4) townhouse subdivision requirements, and (5) subdivision design and development standards.

Table 1: City Department Comments

City Department comments are based on the project concept as proposed with the Design Review project plans. All City Departments shall review and approve the project through the Building Permit application process. All comments pertaining to the Design Review drawings are subject to change. All

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right-of-way improvements must be reviewed and approved by the City Engineer and Streets Department prior to issuance of a Building Permit for the project.

City Department Comments

All City Department requirements and associated specifications for the required improvements must be verified, reviewed, and approved prior to issuance of a Building Permit for the project.

Fire Department:

- It is the General Contractor's responsibility to understand and adhere to all Fire Protection Ordinance #1217 requirements in addition to any and all other City of Ketchum requirements in effect at the time of Building Permit issuance. Failure to comply with all local ordinances and codes may result in project work stoppage as well as criminal penalties.
- The above project shall meet all 2018 International Fire Code requirements in addition to specific City Building and Fire Ordinances.
- In lieu of a 20-foot-wide fire apparatus access road, the building located on the interior southwest corner of the project shall be provided with a minimum 14-foot-wide driveway and shall have an approved automatic fire sprinkler system installed throughout the building per City of Ketchum Ordinance No. 1217 and the National Protection Association Standard 13. An approved fire sprinkler flow bell, Knox box, and Fire Department connection shall be installed in an approved location visible to approaching firefighters. Water service lines to structures shall be hydraulically calculated for size to meet fire sprinkler flow requirements. Fire sprinkler systems shall be annually tested and maintained per NFPA 25. An approved Fire Department connection and flow bell shall be installed in a location approved by the Fire Department and the system shall be supervised by an approved alarm system.

Note: One electronic set of fire sprinkler system plans must be submitted to the Ketchum Fire Department as well as the State Fire Marshal's Office and a Ketchum Fire Department Permit must be obtained prior to installation of fire sprinkler systems. Inspections of fire sprinkler systems by the Fire Chief or an appointee are required. Inspections must be scheduled at least 48 hours in advance.

- An approved monitored fire sprinkler alarm system shall be installed per City of Ketchum Ordinance
 No. 1217 and the requirements of NFPA 72. Two sets of alarm system plans shall be submitted to
 the Ketchum Fire Department for approval and a permit is required prior to installation of alarm
 systems. Inspections of fire detection systems by the Fire Chief or an appointee are required and
 shall be scheduled at least 48 hours in advance.
- An approved key box shall be installed on each townhome unit, with the appropriate keys, for emergency access in a location approved by the Fire Department. The key box shall be a Knox Box brand and sized to accommodate keys to every door of the townhome unit.
- Smoke and carbon monoxide detectors shall be installed per NFPA and the 2018 International Fire Code. Smoke detectors shall be installed inside each bedroom, within 21 feet of each sleeping area, and on every level of occupancy, including the basement. Carbon monoxide alarms shall be installed in a central location outside each sleeping area and on every level of the townhome unit.
- Approved address numbers shall be placed in such a position to be plainly visible and legible from the road fronting the property. Numbers and letters shall be a minimum of four (4) inches tall, contrast with their background and be positioned a minimum of forty-eight (48) inches above final grade.
- An approved access roadway per 2018 International Fire Code Appendix D shall be installed prior to any combustible construction on the site. The road shall be a minimum of twenty (20) feet in

width and capable of supporting an imposed load of at least 75,000 pounds. The road must be an all-weather driving surface maintained free, clear, and unobstructed at all times. Grades shall not exceed 7%. Dead end access roadways exceeding 150 feet in length shall be provided with an approved turnaround. Gates, if installed, are required to be siren activated for emergency vehicle access. Where the vertical distance between the grade plane and the highest roof surface exceeds 30 feet, an approved aerial fire apparatus access road shall be provided. Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet, exclusive of shoulders, in the immediate vicinity of the building or portion thereof.

- Vehicle parking and material storage during construction shall not restrict or obstruct public streets or access to any building. A minimum twenty-foot travel lane for emergency vehicle access shall be maintained clear and unobstructed at all times. All required Fire Lanes, including within 15 feet of fire hydrants, shall be maintained clear and unobstructed at all times.
- Fire extinguishers shall be installed and maintained per 2018 IFC Section 906 both during construction and upon occupancy of the building. During construction fire extinguishers shall be placed in a conspicuous, easy to access, unobstructed location that is less than 75 feet travel distance to any combustibles on site, 30 feet to any hot work. Upon completion of project, every townhome unit shall have a minimum of one extinguisher per garage and one extinguisher per kitchen area. Extinguishers shall be mounted in a conspicuous, easy to access, unobstructed location. During construction, three 5-pound Class A fire extinguishers shall be required in each townhome unit.
- Spark arresters are required on all solid fuel burning appliance chimneys to reduce potential fires from burning embers. A minimum 10-feet of separation from all chimneys to combustible vegetation and tree crowns shall be maintained at all times.
- This project shall comply with the City of Ketchum Fire Protection Ordinance No. 1217 and defensible space characteristics. All exterior windows shall be glazed, and all exterior doors shall be solid core construction, both shall have a fire rating of not less than 20 minutes. All exterior vents shall be designed and approved to prevent flame or ember penetration and all exterior mesh shall have openings that do not exceed 1/8". Gutters and downspouts shall be non-combustible and shall be provided with an approved means to prevent the accumulation of leaves and debris. All materials within 12 inches vertical of finished grade shall be 1-hour rated, non-combustible, or covered with minimum 28-gauage flashing. The area 12-inches horizontal from the base of a wall shall be finished in a way to prevent any vegetation growing, and for vegetative debris to be easily removed. Tree crowns extending to within 10 feet of any structure shall be pruned to maintain a minimum horizontal clearance of 10 feet. Tree crowns within 30 feet of any structure shall be pruned to remove limbs located less than 6 feet above the ground surface adjacent to the trees. Non-fire-resistive vegetation or growth shall be kept clear of buildings and structures, in such a manner as to provide a clear area for fire suppression operations.
- An 8 ½ by 11 color coded site map of this project shall be provided on paper and electronically to the Fire Department. This site map shall show the locations of gas shut-offs, power shut-offs, fire sprinkler riser rooms, fire department connections, alarm panels, Knox boxes, access doors, egress windows, stairways and any additional fire department requirements. Exact details for color coded "On-Sites" can be found at www.ketchumfire.org.
- Final inspections of all Fire Department permit required installations by the Fire Chief or an appointee are required and shall be scheduled at least 48 hours in advance. A Final Inspection Checklist can be found at www.ketchumfire.org.

• Fire Department requirements and associated specifications for the required improvements must be verified, reviewed, and approved prior to issuance of a Building Permit for the project.

City Engineer & Streets Department:

- All drainage shall be retained on site (KMC §17.96.060.C.1). Drainage improvements constructed shall be equal to the length of the subject property lines adjacent to any public street or private street (KMC §17.96.060C).
- All construction for the project must comply with the standards set forth in Ketchum Municipal Code, Chapter 15.06 Construction Activity Standards. The applicant shall submit a Construction Activity Plan addressing all applicable activities (KMC §15.06.030), including how materials will be off-loaded at the site, plan for coordinating with neighbors on temporary closures, temporary traffic control, and construction fencing with appropriate screening, to be reviewed and approved prior to issuance of a Building Permit for the project. Pursuant to KMC §15.06.030.A.2, the applicant shall provide notice of the project, construction schedule, and general contractor's contact information to all neighbors with properties adjacent to the project site.
- The building permit plans and construction drawings shall meet all applicable sections of Chapter 12 of Ketchum Municipal Code.
- The adjacent ROW along 7th must be improved to City standards for residential streets. Material shall be pervious/permeable to allow drainage. Surface must allow for vehicle parking and be consistent along the entire property frontage. Material within the first eight (8) feet from edge of asphalt shall be distinct from driveway and rest of property in order to visually appear to be available for parking. Grading and drainage improvements must meet the following standards: minimum 5% slope, no obstructions, such as boulders or berms, no buried irrigation systems within the first eight (8) from the edge of asphalt, and no subsurface irrigation lines are permitted beyond the first eight (8) feet, however popup heads are not permitted anywhere in the ROW. No live plant material within the first eight (8) feet from edge of asphalt. Low ground cover plant material, such as turf grass, is permitted beyond the first eight (8) feet. Drought-tolerant species is preferred.
- The applicant shall improve the remainder of the Block 67 alleyway to city standards. Final civil drawings stamped by an Idaho-licensed engineer shall be submitted with the building permit application for final review and approval by the City Engineer and Streets Department. The applicant shall enter into an Alley Maintenance Agreement with the City. The Alley Maintenance Agreement shall be approved by the City Council and fully executed prior to or concurrent with the City Council's review and approval of the final plat application.
- The proposed driveway pavers will require a ROW Encroachment Permit.
- The applicant shall submit a Street and Alley Digging, Excavation, and Trenching ("DIG") Permit application with an associated traffic control plan for all construction work within the City right-of-way to be reviewed and approved by the Streets Department. The use of City right-of-way for construction including the closure of adjacent streets or sidewalks requires a Temporary Use of Right-of-Way Permit ("TURP").
- Final civil drawings for all associated ROW improvements shall be submitted with the Building Permit application to be verified, reviewed, and approved by the City Engineer and Streets Department prior to issuance of a Building Permit for the project.

Utilities & Wastewater:

• The property owner/developer and all successors in interest are responsible for the installation, maintenance, repair, and other costs associated with the private water and sewer lines serving

- the property. The applicant shall coordinate with the existing Crossbuck HOA for future maintenance of the private water line.
- Each detached townhome unit shall have separate water and sewer services. Connection fees are determined based on water and sewer meter sizes. The applicant shall have the proposed water and sewer service connection line and meter sizes verified by an Idaho-licensed plumber or mechanical engineer. The service line connections shall be installed to City standards.
- Drywells must have proper separation from potable water lines.
- The final civil drawings shall be approved by DEQ prior to issuance of a building permit for the project.
- Requirements and specifications for the water and sewer connections will be verified, reviewed, and approved by the Utilities and Wastewater departments prior to issuance of a building permit for the project.

Building:

- The building must meet the 2018 International Building Code and Title 15 Buildings and Construction of Ketchum Municipal Code.
- Building Department requirements and associated specifications for the required improvements must be verified, reviewed, and approved prior to issuance of a building permit for the project.

Planning and Zoning:

Comments are denoted within the analysis of the project's compliance with zoning and dimensional standards, design review evaluation standards, and subdivision design and development standards.

Table 2: Zoning and Dimensional Standards Analysis

	Zoning and Dimensional Standards Analysis					
Compliant		nt		Ketchum Municipal Code Standards and Staff Comments		
Yes	No	N/A	KMC §	Standards and Staff Comments		
\boxtimes			17.12.030	Minimum Lot Area		
			Staff	Required Minimum Lot Area: 8,000 square feet minimum		
			Comments	Required Minimum Townhouse Sublot Area: equal to the of the perimeter of the townhouse unit		
				Proposed: Lot 2A of Block 67 within Ketchum Townsite has a total area of 8,240 square feet (0.19 acres).		
				Lot 2A is proposed to be subdivided into two townhouse sublots. All townhouse sublots within the proposed subdivisions are greater than the perimeter of the townhouse unit. No land within the townhouse subdivision is proposed to be designated as common area. The proposed areas of each townhouse sublot are indicated on the preliminary plat.		
				Townhouse Sublot 2A: 4,120 square feet Townhouse Sublot 2B: 4,120 square feet		
\boxtimes			17.12.030	Building Coverage		

		Staff	DIJUDING COVERAGE. The total square feetage of the building foundation and
		Comments	BUILDING COVERAGE: The total square footage of the building foundation and all horizontal projections which constitute a "building" as defined in this section, but not including roof overhangs that are 3 feet or less or uncovered decks less than 30 inches above grade. Garages and guest homes shall be included in building coverage (KMC §17.08.020).
			Permitted: 35%
			Proposed: The townhome development's total building coverage is 35% (2,888
		17.12.030	square feet building coverage/8,240-square-foot lot). Minimum Building Setbacks
\boxtimes			-
		Staff Comments	Minimum: Front: 15 feet
		Comments	Side: 1 foot for every 3 feet in building height, but no less than 5 feet
			Rear: 15 feet
			KMC §17.128.020: Supplementary Yard Regulations
			A. Cornices, canopies, eaves, chimney chases or similar architectural features
			may extend into a required yard not more than 3 feet.
			H. Decks less than 30 inches in height from existing grade may be constructed
			to the property line.
			Proposed:
			Dimensioned setbacks from property lines are indicated on Sheet L-1.0 of the
			project plans.
			Front (North/7th Street): 15'
			Side (East/Interior): 10'
			Side (West/Alley): 13'
			Rear (South/Interior): 15'
			At-grade paver patios extend into the required setback areas, which is
			permitted pursuant to KMC §17.128.020.H. As indicated on Sheet A-1.2, roof
			overhangs extend into the setback area a maximum of 3 feet.
\boxtimes		17.12.030	Building Height
		Staff	Maximum Permitted: 35 feet
		Comments	
			Proposed: The townhome units' maximum building height are indicated on
			Sheet A3.1 of the project plans.
			Townhome Unit 2A: 29'-4¾''
		17.125.030H	Townhome Unit 2B: 28'-10¾'' Curb Cut
	\boxtimes	Staff	Required:
		Comments	A total of 35% of the linear footage of any street frontage can be devoted to
		Comments	access to off street parking.
			Proposed: Both townhomes are accessed from the Block 67 alley.
		17.125.040	Parking Spaces

\boxtimes		Staff Comments	Off-street parking standards apply to any new development and to any new established uses.
			Required: Multiple-Family Residential Dwelling Units in the GR-L Zone Units 2,001 square feet and above: 2 parking spaces
			Proposed: Both townhome units exceed 2,001 square feet. Each townhome unit has its own attached 2-car garage.

Table 3: Design Review Standards Evaluation

	Design Review Improvements and Standards (KMC §17.96.060)					
Yes	No	N/A	City Code	City Standards and Staff Comments		
\boxtimes			17.96.060.A1 Streets	The applicant shall be responsible for all costs associated with providing a connection from an existing city street to their development.		
			Staff Comments	No new streets are proposed with this development. The townhome units will be accessed from the alley. Pursuant to KMC §17.96.060.G3, vehicle, bicycle, and pedestrian traffic shall flow safely within the project and onto adjacent streets. Prior to issuance of a building permit for the project, the City Engineer and Streets Department shall review the civil drawings to ensure adequate sight distances and proper signage for the proposed driveway accesses.		
×			17.96.060.A2 Streets	All street designs shall be approved by the City Engineer.		
			Staff Comments	Pursuant to KMC §17.96.060.G3, vehicle, bicycle, and pedestrian traffic shall flow safely within the project and onto adjacent streets. Prior to issuance of a building permit for the project, the City Engineer and Streets Department shall review the civil drawings to ensure adequate sight distances and proper signage for the proposed driveway accesses. The circulation design shall be indicated on civil drawings stamped by an Idaho-licensed engineer (KMC §12.04.020.C.3) included with the project plans submitted with the building permit application for final review and approval by the City Engineer and Streets Department prior to issuance of a building permit for the project.		
			17.96.060.B1 Sidewalks Staff Comments	All projects under 17.96.010(A) that qualify as a "Substantial Improvement" shall install sidewalks as required by the Public Works Department. While the Crossbuck WestTownhomes project qualifies as a substantial improvement, sidewalks are not required to be installed along 7 th Street within this residential neighborhood. The property has street frontage along 2 nd Avenue and the bike path.		

		17.96.060.B2	The applicant shall improve the right-of-way (ROW) adjacent to the front property line along 7 th Street to City ROW standards for residential roadways. Material shall be pervious/permeable to allow drainage. Surface must allow for vehicle parking and be consistent along the entire property frontage. Material within the first eight (8) feet from edge of asphalt shall be distinct from driveway and rest of property in order to visually appear to be available for parking. Grading and drainage improvements must meet the following standards: minimum 5% slope, no obstructions, such as boulders or berms, no buried irrigation systems within the first eight (8) from the edge of asphalt, and no subsurface irrigation lines are permitted beyond the first eight (8) feet, however popup heads are not permitted anywhere in the ROW. No live plant material within the first eight (8) feet from edge of asphalt. Low ground cover plant material, such as turf grass, is permitted beyond the first eight (8) feet. Drought-tolerant species is preferred. The applicant shall improve the Block 67 alleyway to city standards. Final civil drawings for all associated ROW improvements shall be submitted with the building permit application to be reviewed and approved by the City Engineer and Streets Department prior to issuance of a building permit for the project. See Table 1 for comments and conditions from the City Engineer & Streets Department.
		Sidewalks	however the City Engineer may reduce or increase the sidewalk width and design standard requirements at their discretion.
		Staff	The City Engineer has determined that sidewalks are not required to
		Comments	be installed along 7 th Street within this residential neighborhood.
			The applicant shall improve the right-of-way (ROW) adjacent to the front property line along 7 th Street to City ROW standards for residential roadways.
			Final civil drawings for all associated ROW improvements shall be submitted with the Building Permit application to be verified, reviewed, and approved by the City Engineer and Streets Department prior to issuance of a building permit for the project. See Table 1 for review comments and conditions from the City Engineer & Streets Department.
	X	17.96.060.B3 Sidewalks	Sidewalks may be waived if one of the following criteria is met: a. The project comprises an addition of less than 250 square feet of conditioned space.

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				b. The City Engineer finds that sidewalks are not necessary
				because of existing geographic limitations, pedestrian traffic
				on the street does not warrant a sidewalk, or if a sidewalk
				would not be beneficial to the general welfare and safety of
				the public.
			Staff	The City Engineer has determined that sidewalks are not required to
			Comments	be installed along 7 th Street within this residential neighborhood.
		\boxtimes	17.96.060.B4	The length of sidewalk improvements constructed shall be equal to
			Sidewalks	the length of the subject property line(s) adjacent to any public street
				or private street.
			Staff	The City Engineer has determined that sidewalks are not required to
			Comments	be installed along 7 th Street within this residential neighborhood.
				The applicant shall improve the right-of-way (ROW) adjacent to the
				front property line along 7 th Street to City ROW standards for
				residential roadways.
		\boxtimes	17.96.060.B5	New sidewalks shall be planned to provide pedestrian connections to
		كا	Sidewalks	any existing or future sidewalks adjacent to the site. In addition,
			Sidewans	sidewalks shall be constructed to provide safe pedestrian access to
				and around a building.
			Staff	N/A. The City Engineer has determined that sidewalks are not
			Comments	required to be installed within this residential neighborhood.
			17.96.060.B6	The City may approve and accept voluntary cash contributions in-lieu
		\boxtimes	Sidewalks	of the above described improvements, which contributions must be
			Sidewalks	segregated by the City and not used for any purpose other than the
				provision of these improvements. The contribution amount shall be
				one hundred ten percent (110%) of the estimated costs of concrete
				sidewalk and drainage improvements provided by a qualified
				contractor, plus associated engineering costs, as approved by the City
				Engineer. Any approved in-lieu contribution shall be paid before the
			Cheft	City issues a certificate of occupancy.
			Staff	N/A. The City Engineer has determined that sidewalks are not
<u> </u>	+		Comments	required to be installed within this residential neighborhood.
			17.96.060.C1	All storm water shall be retained on site.
			Drainage	
			Staff	The drainage system must keep all storm water within the project site.
			Comments	Storm water is prohibited from draining onto the 7 th Street or the alley
				rights-of-way. All drainage improvements must meet city standards.
				Drainage improvements are indicated on Sheet L2.0 of the project
				plans. Proposed drainage improvements include landscape drywells.
				Prior to issuance of a building permit for the project, the applicant
				shall submit a final drainage plan indicating grading, catch basins,
				piping, and drywells (KMC §17.96.040.C.2b & KMC §17.96.060.C.1-4)
				prepared by a civil engineer licensed in the state to be submitted for
				review and approval by the City Engineer and Streets Department. As

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				noted in the Utilities Department's comments, all drywells must have
				proper separation from potable water lines. See Table 1 for City
				Department comments and conditions.
\boxtimes			17.96.060.C2 Drainage	Drainage improvements constructed shall be equal to the length of the subject property lines adjacent to any public street or private street.
			Staff	See above analysis for Ketchum Municipal Code §17.96.060C1. All
			Comments	drainage improvements shall be equal to the length of the property lines adjacent to 7 th Street and the alley. All drainage improvements shall meet City standards.
				All drainage improvements shall be indicated on civil plans prepared
				by an Idaho licensed engineer and require review and approval from the City Engineer & Streets Department prior to issuance of a Building Permit for the project.
				See Table 1 for comments and conditions from the City Engineer & Streets Department.
\boxtimes			17.96.060.C3	The City Engineer may require additional drainage improvements as
			Drainage	necessary, depending on the unique characteristics of a site.
			Staff	The application will be required to install drainage improvements to
			Comments	the satisfaction of the City Engineer. A final drainage plan prepared by
				a civil engineer licensed in the state of Idaho shall be submitted with
				the building permit application to be reviewed and approved by the
				City Engineer and the Streets Department. The City Engineer may
				require additional drainage improvements as necessary.
\boxtimes			17.96.060.C.4	Drainage facilities shall be constructed per City standards.
	-	ш	Drainage	Brainage radinales shall be constructed per only standards.
			Staff	All drainage facilities within the project site and the public right-of-
			Comments	way shall meet city standards. Final drainage specifications must be
			Comments	included with the civil drawings submitted with the building permit
				application to be reviewed and approved by the City Engineer &
				Streets Department.
\boxtimes			17.96.060.D1	All utilities necessary for the development shall be improved and
			Utilities	installed at the sole expense of the applicant.
			Staff	The property owner/developer and all successors in interest are
			Comments	responsible for the installation, maintenance, repair, and other costs
			Comments	associated with the private water and sewer lines serving the
				property.
				Each detached townhome unit shall have separate water and sewer services. Connection fees are determined based on water and sewer meter sizes. The applicant shall have the proposed water and sewer service connection line and meter sizes verified by an Idaho-licensed plumber or mechanical engineer. The service line connections shall be
				installed to City standards.

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			Requirements and specifications for the water and sewer connections will be verified, reviewed, and approved by the Utilities and Wastewater departments prior to issuance of a building permit for the project.
		17.96.060.D2 Utilities	Utilities shall be located underground and utility, power, and communication lines within the development site shall be concealed from public view.
		Staff	All utilities within the development site shall be underground and
		Comments	concealed from public view.
			The project plans indicate a relocated transformer at the southwest
			corner of the parcel straddling the property line onto adjacent Lot 1A
			of Block 67. The transformer is proposed to be screened by deciduous
			shrubs.
\boxtimes		17.96.060.D3	When extension of utilities is necessary all developers will be required
		Utilities	to pay for and install two (2") inch SDR11 fiber optical conduit. The
			placement and construction of the fiber optical conduit shall be done
			in accordance with city of Ketchum standards and at the discretion of
		Staff	the City Engineer. The applicant is aware of this requirement to install services for high-
		Comments	speed internet to the site. The applicant will work with the City
		Comments	Engineer to identify if additional fiber optical conduit is required to be
			installed for the new multi-family residential development.
\boxtimes		17.96.060.E1	The project's materials, colors and signing shall be complementary
		Compatibility	with the townscape, surrounding neighborhoods and adjoining
		of Design	structures.
		Staff	The Crossbuck WestTownhomes will match the existing Crossbuck
		Comments	townhome units developed on the remainder of Block 67. All
			townhome units share the same exterior material patterns and color palette.
			palette.
			The proposed exterior materials include metal clad windows,
			corrugated metal roofing, steel frame awnings, concrete and gabion
			site walls, vertical wood siding, steel posts and beams, steel wainscot,
			and stone veneer. The stone veneer and wood siding are shades of
			gray. The steel posts and beams, trellises, and metal trim are dark gray
			and brown. The darker colors contrast with the lighter gray wood
			siding and stone veneer adding more articulation to the façade design.
	\boxtimes	17.96.060.E2	Preservation of significant landmarks shall be encouraged and
		Compatibility	protected, where applicable. A significant landmark is one which gives
		of Design	historical and/or cultural importance to the neighborhood and/or
		C+off	community.
		Staff Comments	N/A. No significant landmarks of historical or cultural importance have been identified on the property. The site is vacant—this townhome
		Comments	development is an infill project.
	1		development is an inim project.

П	\boxtimes	17.96.060.E3	Additions to existing buildings, built prior to 1940, shall be
		Compatibility	complementary in design and use similar material and finishes of the
		of Design	building being added to.
		Staff	N/A This standard does not apply because the project is new
		Comments	construction.
\boxtimes		17.96.060.F1	Building(s) shall provide unobstructed pedestrian access to the
		Architectural	nearest sidewalk and the entryway shall be clearly defined.
		Staff	The front doors to both townhome units are clearly defined by a steel
		Comments	frame awning roof. The front door leads to paver walkways.
\boxtimes		17.96.060.F2	The building character shall be clearly defined by use of architectural
		Architectural	features.
		Staff	The proposed architectural features include exterior material
		Comments	differentiation, fenestration, steel canopy elements, and wire mesh
			trellises. The exterior materials and architectural features will match
			the existing Crossbuck townhomes. The composition, proportion, and
			rhythm of the townhomes' materials provide visual interest.
			establishes a rhythm that animates the front facades. The fenestration
			proposed provides visual relief and mitigates the appearance of blank
			walls. The entire chimney is clad in stone veneer. This creates a
			prominent column that vertically integrates each floor and grounds
		17.96.060.F3	the townhomes to the project site.
		Architectural	There shall be continuity of materials, colors and signing within the project.
		Staff	As noted on Sheet MB, the Crossbuck West Townhomes will match
		Comments	the existing Crossbuck Townhomes developed on the remainder of
			Block 67. All townhome units share the same exterior material
			patterns and color palette.
			The proposed exterior materials include metal clad windows,
			corrugated metal roofing, steel frame awnings, concrete and gabion
			site walls, vertical wood siding, steel posts and beams, steel wainscot,
			and stone veneer. The stone veneer and wood siding are shades of
			gray. The steel posts and beams, trellises, and metal trim are dark gray
			and brown. The darker colors contrast with the lighter gray wood
			siding and stone veneer adding more articulation to the façade design.
\boxtimes		17.96.060.F4	Accessory structures, fences, walls and landscape features within the
		Architectural	project shall match or complement the principal building.
		Staff	The project does not propose any accessory structures. The project's
		Comments	site improvements include landscaping, planters, and gabion. The
			landscape plan is provided on Sheet L-3.0 of the project plans (Exhibit
			A). Landscaping includes conifer trees, flowering crab deciduous trees,
			mugo pines, deciduous shrubs, perennials, and grasses. The proposed
			landscaping softens the rectangular mass of each townhome unit and provides screening from 7 th Street as well as the adjacent townhomes
			on Lot 3A and the proposed McNee townhomes on Lot 1A.
			on Lot 3A and the proposed inches townhomes on Lot 1A.

		17.96.060.F5 Architectural Staff Comments	Building walls shall provide undulation/relief, thus reducing the appearance of bulk and flatness. Each townhome unit is less than 30 feet, which is 5 feet less than the maximum height permitted in the GR-L Zone. The mass of the building's rectangular volumes is broken up through material differentiation and an upper-level setback created by the second-floor deck. The projections created by the steel from awnings add visual interest to the building design. The landscaped trellis softens the rectangular volumes at the side facades.
X		17.96.060.F6 Architectural Staff Comments	Building(s) shall orient towards their primary street frontage. The townhome units orients towards 7 th Street and the alley.
\boxtimes		17.96.060.F7 Architectural	Garbage storage areas and satellite receivers shall be screened from public view and located off alleys.
		Staff Comments	Each townhome unit have its own trash and recycling bins stored and screened from public view within the attached, enclosed garages. The applicant has submitted a letter from Clear Creek Disposal approving the townhome development's garbage disposal configuration. The townhome unit owners will move the garbage and recycling bin to 7 th Street for service. The project plans do not indicate the installation of any satellite receivers. Any future installations of satellite receivers must be screened from public view.
\boxtimes		17.96.060.F8 Architectural	Building design shall include weather protection which prevents water to drip or snow to slide on areas where pedestrians gather and circulate or onto adjacent properties.
		Staff Comments	The building design includes weather protection that prevents water from dripping or snow from sliding onto areas where pedestrians gather and circulate and onto adjacent properties. As indicated on Sheet A1.4, the roof includes a system of rain gutters and downspouts. The roof plans shows snow guards to prevent snow from sliding onto areas where pedestrians gather and circulate or onto adjacent properties.
\boxtimes		17.96.060.G1 Circulation Design	Pedestrian, equestrian and bicycle access shall be located to connect with existing and anticipated easements and pathways.
		Staff Comments	The townhome units' entrances lead to at-grade paver patios that lead to the alley and 7 th Street . The City Engineer has determined that sidewalks are not required to be installed along 7 th Street within this residential neighborhood. Pedestrian and bicycle access is provided within the low-traffic residential streets.

	×	17.96.060.G2	Awnings extending over public sidewalks shall extend five (5') feet or more across the public sidewalk but shall not extend within two (2') feet of parking or travel lanes within the right of way.
		Circulation Design	N/A. No awnings are proposed to extend across the public sidewalk.
\boxtimes		17.96.060.G3 Circulation Design	Traffic shall flow safely within the project and onto adjacent streets. Traffic includes vehicle, bicycle, pedestrian and equestrian use. Consideration shall be given to adequate sight distances and proper signage.
		Staff Comments	The townhome units will both be accessed from the alley.
			Prior to issuance of a building permit for the project, the City Engineer and Streets Department shall review the civil drawings to ensure adequate sight distances and proper signage for the proposed driveway access.
×		17.96.060.G4 Circulation Design	Curb cuts and driveway entrances shall be no closer than twenty (20') feet to the nearest intersection of two or more streets, as measured along the property line adjacent to the right of way. Due to site conditions or current/projected traffic levels or speed, the City Engineer may increase the minimum distance requirements.
		Staff Comments	As specified on Sheet C2 the driveway access is 35.2' from the alley's intersection with 7 th Street. Prior to issuance of a building permit for the project, the City Engineer and Streets Department shall review the civil drawings to ensure adequate sight distances and proper signage for the proposed
		17.96.060.G5 Circulation Design	driveway access. Unobstructed access shall be provided for emergency vehicles, snowplows, garbage trucks and similar service vehicles to all necessary locations within the proposed project.
		Staff Comments	The new multi-family residential development provides unobstructed access for emergency vehicles, snowplows, garbage trucks, and other services vehicles. Unobstructed access to the townhome units is provided from the alley.
		17.96.060.H1 Snow Storage	Snow storage areas shall not be less than thirty percent (30%) of the improved parking and pedestrian circulation areas.
		Staff Comments	The snow storage calculation is indicated on Sheet L3.0 of the property plans. The applicant has provided 250 square feet of snow storage on site, which is 34% of the paver driveway area.
\boxtimes		17.96.060.H2 Snow Storage	Snow storage areas shall be provided on-site.
		Staff Comments	The snow storage calculation is indicated on Sheet L3.0 of the property plans. The applicant has provided 250 square feet of snow storage on site, which is 34% of the paver driveway area.

\boxtimes		17.96.060.H3	A designated snow storage area shall not have any dimension less
		Snow Storage	than five (5') feet and shall be a minimum of twenty-five (25) square
		Show Storage	feet.
		Staff	The 2 snow storage areas meet this dimensional requirement. The
		Comments	snow storage areas provided on site are 100 and 150 square feet.
П	\boxtimes	17.96.060.H4	In lieu of providing snow storage areas, snow melt and hauling of
		Snow Storage	snow may be allowed.
		Staff	The applicant has provided snow storage on site.
		Comments	
\boxtimes		17.96.060.11	Landscaping is required for all projects.
		Landscaping	
		Staff	The landscape plan is provided on Sheet L3.0 of the project plans.
		Comments	Landscaping includes conifer trees, mugo pines, flowering crab
			deciduous trees, deciduous shrubs, perennials, and grasses.
\boxtimes		17.96.060.12	Landscape materials and vegetation types specified shall be readily
		Landscaping	adaptable to a site's microclimate, soil conditions, orientation and
			aspect, and shall serve to enhance and complement the
			neighborhood and townscape.
		Staff	The landscape plan is provided on Sheet L3 of the project plans.
		Comments	Landscaping includes conifer trees, mugo pines, flowering crab
			deciduous trees, deciduous shrubs, perennials, and grasses. The
			proposed landscaping will beautify the neighborhood.
\boxtimes		17.96.060.I3	All trees, shrubs, grasses and perennials shall be drought tolerant.
		Landscaping	Native species are recommended but not required.
		Staff	All proposed landscape materials and vegetation types shall be
		Comments	drought tolerant. The applicant is encouraged to select native species.
\boxtimes		17.96.060.I4	Landscaping shall provide a substantial buffer between land uses,
		Landscaping	including, but not limited to, structures, streets and parking lots. The
			development of landscaped public courtyards, including trees and
			shrubs where appropriate, shall be encouraged.
		Staff	The proposed landscaping softens the rectangular mass of each
		Comments	townhome unit and provides screening from 7th Street as well as the
			adjacent townhomes on Lot 3A and the proposed McNee townhomes
			on Lot 1A.
	\boxtimes	17.96.060.J1	Where sidewalks are required, pedestrian amenities shall be installed.
		Public	Amenities may include, but are not limited to, benches and other
		Amenities	seating, kiosks, bus shelters, trash receptacles, restrooms, fountains,
			art, etc. All public amenities shall receive approval from the Public
			Works Department prior to design review approval from the
		065	Commission.
		Staff	The City Engineer has determined that sidewalks are not required for
		Comments	this project in this residential neighborhood.

Table 4: Townhouse Subdivision Requirements

	Townhouse Plat Requirements					
	Compliant			Standards and Staff Comments		
Yes	No	N /A	City Code	City Standards and Staff Comments		
⊠			16.04.080.B	Townhouse Owners' Documents: The subdivider of the townhouse project shall submit with the preliminary plat application a copy of the proposed party wall agreement and any proposed document(s) creating an association of owners of the proposed townhouse sublots, which shall adequately provide for the control and maintenance of all commonly held facilities, garages, parking and/or open spaces. Prior to final plat approval, the subdivider shall submit to the city a final copy of such documents and shall file such documents prior to recordation of the plat, which shall reflect the recording instrument numbers.		
			Staff Comments	The applicant has submitted a complete preliminary plat application including the CC&Rs. The applicant shall submit a final copy of the Townhouse Declaration and CC&Rs document to the Planning & Building Department and file such document prior to recordation of the final plat.		
			16.04.080.C.1	Preliminary Plat Procedure: Townhouse developments shall be administered consistent with the procedures and design and development regulations established in §16.04.030 and §16.04.040 and the standards of this subsection. All townhouse developments shall be platted under the procedures contained in the subdivision ordinance in effect and shall be required to obtain design review approval prior to building permit issuance.		
			Staff Comments	The townhouse subdivision shall be platted under the procedures contained in the subdivision ordinance.		
×			16.04.080.C.2	The subdivider may apply for preliminary plat approval from the commission pursuant to subsection 16.04.030D of this chapter at the time application is made for design review approval pursuant to title 17, chapter 17.96 of this code. The commission may approve, deny or conditionally approve such preliminary plat upon consideration of the action taken on the application for design review of the project.		
			Staff	The townhome subdivision preliminary plat and design review applications for		
			Comments	the development are being reviewed concurrently.		
			16.04.080.C.3 Staff	The preliminary plat, other data, and the commission's Staff Comments may be transmitted to the council prior to commencement of construction of the project under a valid building permit issued by the City. The council shall act on the preliminary plat pursuant to subsection 16.04.030E and F of this chapter. The preliminary plat and the Planning & Zoning Commission's Staff		
			Comments	comments will be transmitted to the City Council for their review and approval prior to the issuance of a building permit for the project.		
		\boxtimes	16.04.080.C.4	In the event a phased townhouse development project is proposed, after preliminary plat is granted for the entirety of a project, the final plat		

			procedure for each phase of a phased development project shall follow
			§16.04.030.G and comply with the additional provisions of §16.04.110 of this
		Staff	N/A The applicant has not proposed phasing with this townhome
			N/A. The applicant has not proposed phasing with this townhome
	 _	Comments	development project.
\boxtimes		16.04.080.D	D. Final Plat Procedure:
			1. The final plat procedure contained in subsection 16.04.030G of this
			chapter shall be followed. However, the final plat shall not be signed by the
			city clerk and recorded until the townhouse has received either:
			a. A certificate of occupancy issued by the city of Ketchum for all structures in the townhouse development and completion of all
			design review elements as approved by the planning and zoning
			administrator; or
			b. Signed council approval of a phased development project
			consistent with §16.04.110 herein.
			2. The council may accept a security agreement for any design review
			elements not completed on a case by case basis pursuant to title 17, chapter
			17.96 of this code.
		Staff	The applicant shall follow the final plat procedure as specified in the City's
		Comments	subdivision ordinance.
\boxtimes		16.04.080.E.1	E. Required Staff Comments : In addition to all Townhouse Developments
			complying with the applicable provisions of Title 17 and this Subdivision
			Chapter (§16.04), the Administrator shall find that
			All Townhouse Developments, including each individual sublot, shall not
			exceed the maximum building coverage requirements of the zoning district.
		Staff	The townhome project is located within the General Residential Low Density
		Comments	(GR-L) Zone. The townhomes development's proposed building coverage is
			35% (2,888 square feet building coverage/8,240-square-foot lot), which is
	 	46.04.000.5.0	the maximum permitted in the GR-L Zone.
	\boxtimes	16.04.080.E.2	Garage: All garages shall be designated on the preliminary and final plats and
			on all deeds as part of the particular townhouse units. Detached garages may
			be platted on separate sublots; provided, that the ownership of detached
			garages is tied to specific townhouse units on the townhouse plat and in any
			owner's documents, and that the detached garage(s) may not be sold and/or owned separate from any dwelling unit(s) within the townhouse
			development.
		Staff	Each townhome unit includes an attached and enclosed 2-car garage. No
		Comments	detached garages are proposed with this townhome development.
\boxtimes		16.04.080.E.3	General Applicability: All other provisions of this chapter and all applicable
		10.01.000.2.5	ordinances, rules and regulations of the city and all other governmental
			entities having jurisdiction shall be complied with by townhouse subdivisions.
			(Ord. 1061 § 3, 2009: Ord. 879 § 4, 2001: Ord. 460 § 2, 1987)
			(Old. 1001 § 3, 2003. Old. 673 § 4, 2001. Old. 400 § 2, 1367)
		Staff	This townhouse subdivision will comply with all applicable local, state, and

Table 5: Preliminary Plat Requirements (all subdivisions)

	Table 5: Preliminary Plat Requirements (all subdivisions)					
		_		Preliminary Plat Requirements		
	Compliant		<u> </u>	Standards and Staff Comments		
Yes	No	N/ A	City Code	City Standards and Staff Comments		
\boxtimes			16.04.030.C.1	The subdivider shall file with the administrator copies of the completed subdivision application form and preliminary plat data as required by		
			C: (f	this chapter.		
			Staff Comments	The application has been reviewed and determined to be complete.		
\boxtimes			16.04.030.J	Application and Preliminary Plat Contents: The preliminary plat, together		
				with all application forms, title insurance report, deeds, maps, and other documents reasonably required, shall constitute a complete subdivision		
				application. The preliminary plat shall be drawn to a scale of not less than		
				one inch equals one hundred feet (1" = 100') and shall show the following:		
			Staff	All required materials for the preliminary plat application have been		
				submitted.		
\boxtimes				The scale, north point and date.		
				This standard has been met. The preliminary plat contains a scale, north point,		
\boxtimes			16.04.030.J.2	and date.		
				The name of the proposed subdivision.		
				This standard has been met.		
\boxtimes				The name and address of the owner of record, the subdivider, and the		
				engineer, surveyor, or other person preparing the plat.		
				This information has been provided on the application form and indicated on the Preliminary Plat.		
\boxtimes			16.04.030.J.4	Legal description of the area platted.		
			Staff Comments	This standard has been met.		
\boxtimes				The names and the intersecting boundary lines of adjoining subdivisions and parcels of property.		
			Staff Comments	This standard has been met. The existing 4 Crossbuck Townhome units on		
				Lots 3A and 4A of Block 67 are indicated on the subdivision plat. Additionally,		
				the applicant has indicated the Crossbuck McNee Townhomes proposed on		
				adjacent Lot 1A on the preliminary plat.		
\boxtimes				A contour map of the subdivision with contour lines and a maximum interval		
				of two feet (2') to show the configuration of the land based upon the United		
				States geodetic survey data, or other data approved by the city engineer.		
]		This project plans include a topographic map.		
\boxtimes				The scaled location of existing buildings, water bodies and courses and		
				location of the adjoining or immediately adjacent dedicated streets, roadways and easements, public and private.		
				The existing 4 Crossbuck Townhome units on Lots 3A and 4A of Block 67 are		
				indicated on the subdivision plat. 7 th Street and 2 nd Avenue are indicated on		
				the plat.		

\boxtimes			16.04.030.J.8	Boundary description and the area of the tract.
				This boundary description and the area of the tract is noted on the
				Preliminary Plat.
\boxtimes	П			Existing zoning of the tract.
				The property is within the GR-L Zone.
\boxtimes	П	П		The proposed location of street rights of way, lots, and lot lines, easements,
		Ш		including all approximate dimensions, and including all proposed lot and block
				numbering and proposed street names.
				This standard has been met. The location of the proposed townhouse sublots
				are indicated on the preliminary plat. The existing location of 2 nd Avenue, 7 th
				Street, and the Block 67 alley are indicated on the plat. The existing public
				utility easements are indicated on the plat. The townhouse subdivision does
				not propose a new lots, blocks, or street.
		\boxtimes		The location, approximate size and proposed use of all land intended to be
		_		dedicated for public use or for common use of all future property owners
				within the proposed subdivision.
			Staff	The townhome development does not provide any land intended to be
				dedicated for public use or for the common use of all future property
				owners within the proposed subdivision.
\boxtimes			16.04.030.J.12	The location, size and type of sanitary and storm sewers, water mains,
				culverts and other surface or subsurface structures existing within or
				immediately adjacent to the proposed sanitary or storm sewers, water
				mains, and storage facilities, street improvements, street lighting, curbs,
				and gutters and all proposed utilities.
			Staff	The project plans indicate the locations of all utility and drainage
			Comments	improvements as well as the required right-of-way improvements along
				7 th Street and the alley. No new street lighting or curb and gutter
				improvements are required or proposed.
\boxtimes			16.04.030.J.13	The direction of drainage, flow and approximate grade of all streets.
			Staff	The project plans include drainage improvements. The drainage
			Comments	improvements are indicated on Sheet L2.0 and the drywell specifications are
\boxtimes			16.04.030.J.14	provided on the civil drawings. The location of all drainings canals and structures, the proposed method of
		П	10.04.030.J.14	The location of all drainage canals and structures, the proposed method of
				disposing of runoff water, and the location and size of all drainage
				easements, whether they are located within or outside of the proposed plat.
			Staff	All drainage improvements have been indicated on the project plans. No
			Comments	drainage canals are required or proposed.
\boxtimes	П		16.04.030.J.15	
			10.04.030.1.13	Vicinity map drawn to approximate scale showing the location of the proposed subdivision in reference to existing and/or proposed arterials
				and collector streets.
			Staff	The project plans include a vicinity map.
			Comments	The project plans include a vicinity map.
	П	\boxtimes	16.04.030.J.16	The boundaries of the floodplain, floodway and avalanche overlay district
			10.07.030.3.10	shall also be clearly delineated and marked on the preliminary plat or a
				note provided if the entire project is in the floodplain, floodway or
[note provided if the entire project is in the noodplain, hoodway of

				avalanche overlay district.
			Crett	N/A. The property is not currently mapped to be in the floodplain/floodway.
			Staff	The property is not located within the avalanche zone.
		\boxtimes	Comments 16.04.030.J.17	
	ш		16.04.030.J.17	Building envelopes shall be shown on each lot, all or part of which is
				within a floodway, floodplain, or avalanche zone; or any lot that is
				adjacent to the Big Wood River, Trail Creek, or Warm Springs Creek; or
				any lot, a portion of which has a slope of twenty five percent (25%) or
				greater; or upon any lot which will be created adjacent to the intersection
				of two (2) or more streets.
			Staff	N/A. The property is not located within the floodway, floodplain, or
			Comments	avalanche zone. The property does not lie adjacent to a river or creek.
				The lot does not contain slopes of 25% or greater. The project does not
				create a new lot—the preliminary plat subdivides an existing corner lot
				into 2 townhouse sublots.
\boxtimes			16.04.030.J.18	Lot area of each lot.
			Staff	The proposed size of each sublot is indicated on the preliminary plat—each
			Comments	sublot has an area of 4,120 square feet.
\boxtimes			16.04.030.J .19	Existing mature trees and established shrub masses.
			Staff	The project plans indicate existing mature trees and shrub masses.
			Comments	
\boxtimes			16.04.030.J.20	To be provided to Administrator:
				Subdivision names shall not be the same or confused with the name of any
				other subdivision in Blaine County, Idaho and shall be approved by the Blaine County Assessor.
			Staff	The Crossbuck West Townhomes subdivision name is unique and is not the
			Comments	same as another townhouse subdivision in Blaine County.
		\boxtimes	16.04.030.J.21	All percolation tests and/or exploratory pit excavations required by state
	Ш		10.04.030.3.21	health authorities.
			Staff	N/A. This project will connect to municipal services.
			Comments	
\boxtimes			16.04.030.J.22	A copy of the provisions of the articles of incorporation and bylaws of
	_			homeowners' association and/or condominium declarations to be filed
				with the final plat of the subdivision.
			Staff	The applicant has submitted a complete preliminary plat application
			Comments	including the CC&Rs. The applicant shall submit a final copy of the
			33	Townhouse Declaration and Party Wall Agreement document to the
				Planning & Building Department and file such document prior to
				recordation of the final plat.
\boxtimes			16.04.030.J.23	A current title report shall be provided at the time that the preliminary
	Ш		10.07.000.3.23	plat is filed with the administrator, together with a copy of the owner's
				recorded deed to such property.
			Staff	This standard has been met. The applicant has submitted a Title Report
			Comments	and the Last Deed of Record.
			16.04.030.J.24	A digital copy of the preliminary plat shall be filed with the administrator.
\boxtimes			10.04.030.J.24	A digital copy of the preliminary plat shall be filed with the administrator.

		C+off	This standard has been met
		Staff	This standard has been met.
		Comments	
\boxtimes		16.04.040.A	Required Improvements: The improvements set forth in this section shall
			be shown on the preliminary plat and installed prior to approval of the
			final plat. Construction design plans shall be submitted and approved by
			the city engineer. All such improvements shall be in accordance with the
			comprehensive plan and constructed in compliance with construction
			standard specifications adopted by the city. Existing natural features which
			enhance the attractiveness of the subdivision and community, such as
			mature trees, watercourses, rock outcroppings, established shrub masses
			and historic areas, shall be preserved through design of the subdivision.
		Staff	This standard has been met. The construction design plans shall be
		Comments	submitted with the building permit application for review by City
			Departments. All improvements indicated on the project plans, including
			landscaping and right-of-way improvements, shall be installed prior to
			issuance a Certificate of Occupancy for the project. The Certificate of
		46.04.040.5	Occupancy must be issued before the project received final plat approval.
\boxtimes	Ш	16.04.040.B	Improvement Plans: Prior to approval of final plat by the commission, the
			subdivider shall file two (2) copies with the city engineer, and the city
			engineer shall approve construction plans for all improvements required
			in the proposed subdivision. Such plans shall be prepared by a civil
		C+-tt	engineer licensed in the state.
		Staff	Improvement plans shall be reviewed and approved by City Departments
]	Comments 16.04.040.C	through the building permit application process.
\boxtimes		16.04.040.0	Prior to final plat approval, the subdivider shall have previously constructed all required improvements and secured a certificate of
			completion from the city engineer. However, in cases where the required
			improvements cannot be constructed due to weather conditions or other
			factors beyond the control of the subdivider, the city council may accept,
			in lieu of any or all of the required improvements, a performance bond
			filed with the city clerk to ensure actual construction of the required
			improvements as submitted and approved. Such performance bond shall
			be issued in an amount not less than one hundred fifty percent (150%) of
			the estimated costs of improvements as determined by the city engineer.
			In the event the improvements are not constructed within the time
			allowed by the city council (which shall be one year or less, depending
			upon the individual circumstances), the council may order the
			improvements installed at the expense of the subdivider and the surety.
			In the event the cost of installing the required improvements exceeds the
			amount of the bond, the subdivider shall be liable to the city for
			additional costs. The amount that the cost of installing the required
			improvements exceeds the amount of the performance bond shall
			automatically become a lien upon any and all property within the
			subdivision owned by the owner and/or subdivider.
		Staff	All improvements indicated on the project plans, including landscaping and
		Comments	right-of-way improvements, shall be installed prior to issuance a Certificate

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				of Occupancy for the project. The Certificate of Occupancy must be issued
				before the project received final plat approval.
\boxtimes			16.04.040.D	As Built Drawing: Prior to acceptance by the city council of any
				improvements installed by the subdivider, two (2) sets of as built plans and
				specifications, certified by the subdivider's engineer, shall be filed with the
				city engineer. Within ten (10) days after completion of improvements and
				submission of as built drawings, the city engineer shall certify the
				completion of the improvements and the acceptance of the improvements,
				and shall submit a copy of such certification to the administrator and the
				subdivider. If a performance bond has been filed, the administrator shall
				forward a copy of the certification to the city clerk. Thereafter, the city clerk
				shall release the performance bond upon application by the subdivider.
			Staff	All improvements indicated on the project plans, including landscaping and
			Comments	right-of-way improvements, shall be installed prior to issuance a Certificate
			Comments	of Occupancy for the project. The Certificate of Occupancy must be issued
				before the project received final plat approval.
\boxtimes	П		16.04.040.E	Monumentation: Following completion of construction of the required
			10.04.040.2	improvements and prior to certification of completion by the city
				engineer, certain land survey monuments shall be reset or verified by the
				subdivider's engineer or surveyor to still be in place. These monuments
				shall have the size, shape, and type of material as shown on the
				subdivision plat. The monuments shall be located as follows:
				1. All angle points in the exterior boundary of the plat.
				2. All street intersections, points within and adjacent to the final plat.
				3. All street corner lines ending at boundary line of final plat.
				4. All angle points and points of curves on all streets.
				5. The point of beginning of the subdivision plat description.
			Staff	The applicant shall meet the required monumentation standards prior to
			Comments	recordation of the final plat.
\boxtimes			16.04.040.F	·
	ш		10.04.040.6	Lot Requirements:
				1. Lot size, width, depth, shape and orientation and minimum building setback
				lines shall be in compliance with the zoning district in which the property is
				located and compatible with the location of the subdivision and the type of
				development, and preserve solar access to adjacent properties and buildings.
				2. Whenever a proposed subdivision contains lot(s), in whole or in part, within
				the floodplain, or which contains land with a slope in excess of twenty five
				percent (25%), based upon natural contours, or creates corner lots at the
				intersection of two (2) or more streets, building envelopes shall be shown for
				the lot(s) so affected on the preliminary and final plats. The building
				envelopes shall be located in a manner designed to promote harmonious
				development of structures, minimize congestion of structures, and provide
				open space and solar access for each lot and structure. Also, building
				envelopes shall be located to promote access to the lots and maintenance of
				public utilities, to minimize cut and fill for roads and building foundations, and
				minimize adverse impact upon environment, watercourses and topographical
				features. Structures may only be built on buildable lots. Lots shall only be

			created that meet the definition of "lot, buildable" in section 16.04.020 of this
			chapter. Building envelopes shall be established outside of hillsides of twenty
			five percent (25%) and greater and outside of the floodway. A waiver to this
			standard may only be considered for the following: a. For lot line shifts of
			parcels that are entirely within slopes of twenty five percent (25%) or greater to create a reasonable building envelope, and mountain overlay design review
			standards and all other city requirements are met. b. For small, isolated
			pockets of twenty five percent (25%) or greater that are found to be in
			compliance with the purposes and standards of the mountain overlay district
			and this section.
			3. Corner lots outside of the original Ketchum Townsite shall have a property
			line curve or corner of a minimum radius of twenty five feet (25') unless a
			longer radius is required to serve an existing or future use.
			4. Side lot lines shall be within twenty degrees (20°) to a right angle or radial
			line to the street line. 5. Double frontage lots shall not be created. A planting strip shall be provided
			along the boundary line of lots adjacent to arterial streets or incompatible
			zoning districts.
			6. Every lot in a subdivision shall have a minimum of twenty feet (20') of
			frontage on a dedicated public street or legal access via an easement of
			twenty feet (20') or greater in width. Easement shall be recorded in the office
			of the Blaine County recorder prior to or in conjunction with recordation of
		Staff Commonts	the final plat
		Starr Comments	Standards 1, 4, 5, and 6 have been met.
			Standard 1 has been met—the lot and townhouse sublots sizes, widths, and
			depths comply with the dimensional standards for lots and townhouse sublots
			required in the GR-L Zone. The proposed townhome development complies
			with setbacks from front, rear, and side property lines required in the GR-L
			Zone.
			Standard 6 has been met.
			Standard 2 is not applicable as the subdivision is not located in the floodplain,
			mountain overlay, or avalanche zone. Standard 3 is no applicable because subject Lot 1A is located within Ketchum Townsite.
	\boxtimes	16.04.040.G	G. Block Requirements: The length, width and shape of blocks within a
_			proposed subdivision shall conform to the following requirements:
			1. No block shall be longer than one thousand two hundred feet
			(1,200'), nor less than four hundred feet (400') between the street
			intersections, and shall have sufficient depth to provide for two (2)
			tiers of lots.
			2. Blocks shall be laid out in such a manner as to comply with the lot requirements.
			3. The layout of blocks shall take into consideration the natural
			topography of the land to promote access within the subdivision and

			minimize cuts and fills for roads and minimize adverse impact on
			environment, watercourses and topographical features.
			4. Except in the original Ketchum Townsite, corner lots shall contain a
			building envelope outside of a seventy five foot (75') radius from the
			intersection of the streets.
		Staff Comments	N/A. No new blocks are proposed.
	\boxtimes	16.04.040.H.1	H. Street Improvement Requirements:
			1. The arrangement, character, extent, width, grade and location of all streets
			put in the proposed subdivision shall conform to the comprehensive plan and
			shall be considered in their relation to existing and planned streets,
			topography, public convenience and safety, and the proposed uses of the
			land;
		Staff Comments	N/A. The townhome development is an infill project within an existing
			subdivision. No new streets are proposed.
	\boxtimes	16.04.040.H.2	2.All streets shall be constructed to meet or exceed the criteria and standards
			set forth in chapter 12.04 of this code, and all other applicable ordinances,
			resolutions or regulations of the city or any other governmental entity
			having jurisdiction, now existing or adopted, amended or codified;
		Staff Comments	This proposal does not create a new street. This standard is not applicable.
	\boxtimes	16.04.040.H.3	3. Where a subdivision abuts or contains an existing or proposed arterial
			street, railroad or limited access highway right of way, the council may
			require a frontage street, planting strip, or similar design features;
			N/A. No street frontage improvements like planting strips are required.
	\boxtimes	16.04.040.H.4	4. Streets may be required to provide access to adjoining lands and provide
			proper traffic circulation through existing or future neighborhoods;
			N/A. This proposal does not create a new street. This standard is not
			applicable.
	\boxtimes	16.04.040.H.5	5. Street grades shall not be less than three-tenths percent (0.3%) and not
			more than seven percent (7%) so as to provide safe movement of traffic
			and emergency vehicles in all weather and to provide for adequate
			drainage and snow plowing;
			N/A. This proposal does not create a new street. This standard is not
			applicable.
	\boxtimes	16.04.040.H.6	6. In general, partial dedications shall not be permitted, however, the council
			may accept a partial street dedication when such a street forms a
			boundary of the proposed subdivision and is deemed necessary for the
			orderly development of the neighborhood, and provided the council finds
			it practical to require the dedication of the remainder of the right of way
			when the adjoining property is subdivided. When a partial street exists
			adjoining the proposed subdivision, the remainder of the right of way shall
		Chaff Camara	be dedicated;
			N/A. This proposal does not create a new street. This standard is not
			applicable.
	\boxtimes	16.04.040.H.7	7. Dead end streets may be permitted only when such street terminates at
			the boundary of a subdivision and is necessary for the development of the

1			Staff Commonts	NI/A. The tough ame development is an infill project within a residential
				N/A. The townhome development is an infill project within a residential
		\boxtimes		neighborhood served by existing streets. No new streets are proposed.
	ш		10.04.040.0.10	16. Reserve planting strips controlling access to public streets shall be
				permitted under conditions specified and shown on the final plat, and all
				landscaping and irrigation systems shall be installed as required
			0. 55 0	improvements by the subdivider;
			Staff Comments	
	Ш	\boxtimes	16.04.040.H.17	17. In general, the centerline of a street shall coincide with the centerline of
				the street right of way, and all crosswalk markings shall be installed by the
				subdivider as a required improvement;
				N/A. The townhome development is an infill project within a residential
				neighborhood served by existing streets. No new streets are proposed.
		\boxtimes	16.04.040.H.18	18. Street lighting shall be required consistent with adopted city standards
				and where designated shall be installed by the subdivider as a
				requirement improvement;
			Staff Comments	N/A. The townhome development is an infill project within a residential
				neighborhood served by existing streets. No new streets are proposed and no
				sidewalks are required to be installed.
		\boxtimes	16.04.040.H.19	19. Private streets may be allowed upon recommendation by the commission
				and approval by the Council. Private streets shall be constructed to meet
				the design standards specified in subsection H2 of this section and chapter
				12.04 of this code;
			Staff Comments	N/A. The townhome development is an infill project within a residential
				neighborhood served by existing streets. No new private streets are proposed.
		\boxtimes	16.04.040.H.20	20. Street signs shall be installed by the subdivider as a required improvement
				of a type and design approved by the Administrator and shall be
				consistent with the type and design of existing street signs elsewhere in
				the City;
			Staff Comments	N/A. The townhome development is an infill project within a residential
				neighborhood served by existing streets. No new streets are proposed.
		\boxtimes	16.04.040.H.21	21. Whenever a proposed subdivision requires construction of a new bridge,
				or will create substantial additional traffic which will require construction
				of a new bridge or improvement of an existing bridge, such construction
				or improvement shall be a required improvement by the subdivider. Such
				construction or improvement shall be in accordance with adopted
				standard specifications;
			Staff Comments	N/A. This proposal does not require construction of a new bridge or impact
				any existing bridges.
		X		22. Sidewalks, curbs and gutters shall be required consistent with adopted city
				standards and where designated shall be a required improvement
				installed by the subdivider;
			Staff Comments	While the Crossbuck West Townhomes project qualifies as a substantial
				improvement, sidewalks are not required to be installed within this residential
				neighborhood.
				incignotificod.

			The applicant shall improve the right-of-way (ROW) adjacent to the front property line along 7th Street to City ROW standards for residential roadways. The required right-of-way improvements are indicated on Sheet C2 of the project plans. Material shall be pervious/permeable to allow drainage. Surface must allow for vehicle parking and be consistent along the entire property frontage. Material within the first eight (8) feet from edge of asphalt shall be distinct from driveway and rest of property in order to visually appear to be available for parking. Grading and drainage improvements must meet the following standards: minimum 5% slope, no obstructions, such as boulders or berms, no buried irrigation systems within the first eight (8) from the edge of asphalt, and no subsurface irrigation lines are permitted beyond the first eight (8) feet, however popup heads are not permitted anywhere in the ROW. No live plant material within the first eight (8) feet from edge of asphalt. Low ground cover plant material, such as turf grass, is permitted beyond the first eight (8) feet. Drought-tolerant species is preferred. The applicant shall improve the remainder of the Block 67 alleyway to City standards. Final civil drawings for all associated ROW improvements shall be submitted with the building permit application to be reviewed and approved by the City Engineer and Streets Department prior to issuance of a building permit for the project. See Table 1 for comments and conditions from the City Engineer & Streets
	\boxtimes		Department. 23. Gates are prohibited on private roads and parking access/entranceways,
]	13.04.040.11.23	private driveways accessing more than one single-family dwelling unit and one accessory dwelling unit, and public rights-of-way unless approved by the City Council; and
			No gates are proposed.
	\boxtimes		24. No new public or private streets or flag lots associated with a proposed subdivision (land, planned unit development, townhouse, condominium) are permitted to be developed on parcels within the Avalanche Zone
			N/A. The townhouse sublots are not located within the Avalanche Zone.
		16.04.040.I	I. Alley Improvement Requirements: Alleys shall be provided in, commercial and light industrial zoning districts. The width of an alley shall be not less than twenty feet (20'). Alley intersections and sharp changes in alignment shall be avoided, but where necessary, corners shall be provided to permit safe vehicular movement. Dead end alleys shall be permitted only within the original Ketchum Townsite and only after due consideration of the interests of the owners of property adjacent to the dead end alley including, but not limited to, the provision of fire protection, snow removal and trash collection services to such properties. Improvement of alleys shall be done by the subdivider as required improvement and in conformance with design standards specified in subsection H2 of this section.

	I		Staff Commonts	The proposed allow improvements shall most those requirements
		\boxtimes		The proposed alley improvements shall meet these requirements.
	ш		16.04.040.J.1	J. Required Easements: Easements, as set forth in this subsection, shall be
				required for location of utilities and other public services, to provide
				adequate pedestrian circulation and access to public waterways and lands.
				1. A public utility easement at least ten feet (10') in width shall be required
				within the street right-of-way boundaries of all private streets. A public
				utility easement at least five feet (5') in width shall be required within
				property boundaries adjacent to Warm Springs Road and within any other
				property boundary as determined by the City Engineer to be necessary for
				the provision of adequate public utilities.
			Staff Comments	N/A. These easements are not required as the project create a new street and
				the property is not adjacent to Warm Springs Road.
		\boxtimes	16.04.040.J.2	2. Where a subdivision contains or borders on a watercourse, drainageway,
				channel or stream, an easement shall be required of sufficient width to
				contain such watercourse and provide access for private maintenance
			Ctoff Commonsta	and/or reconstruction of such watercourse.
		\boxtimes		N/A as the townhouse sublots do not border a waterway.
			16.04.040.J.3	3. All subdivisions which border the Big Wood River, Trail Creek and Warm
				Springs Creek shall dedicate a ten foot (10') fish and nature study
				easement along the riverbank. Furthermore, the Council shall require, in
				appropriate areas, an easement providing access through the subdivision to the bank as a sportsman's access. These easement requirements are
				minimum standards, and in appropriate cases where a subdivision abuts a
				portion of the river adjacent to an existing pedestrian easement, the
				Council may require an extension of that easement along the portion of
				the riverbank which runs through the proposed subdivision.
			Staff Comments	N/A as the townhouse sublots do not border a waterway.
		\boxtimes		4. All subdivisions which border on the Big Wood River, Trail Creek and Warm
				Springs Creek shall dedicate a twenty five foot (25') scenic easement upon
				which no permanent structure shall be built in order to protect the natural
				vegetation and wildlife along the riverbank and to protect structures from
				damage or loss due to riverbank erosion.
			Staff Comments	N/A as the townhouse sublots do not border a waterway.
		X		5. No ditch, pipe or structure for irrigation water or irrigation wastewater shall
				be constructed, rerouted or changed in the course of planning for or
				constructing required improvements within a proposed subdivision unless
				same has first been approved in writing by the ditch company or property
				owner holding the water rights. A written copy of such approval shall be
				filed as part of required improvement construction plans.
			Staff Comments	N/A. No changes to ditches, pipes, or other irrigation structures are proposed.
		\times	16.04.040.J.6	6. Nonvehicular transportation system easements including pedestrian
				walkways, bike paths, equestrian paths, and similar easements shall be
				dedicated by the subdivider to provide an adequate nonvehicular
				transportation system throughout the City.

I I			Staff Comments	N/A. The townhouse sublots are within an existing residential neighborhood.
			Starr Comments	The City Engineer has determined that sidewalks are not required for this
				project.
\boxtimes			16.04.040.K	K. Sanitary Sewage Disposal Improvements: Central sanitary sewer systems
			10.04.040.K	shall be installed in all subdivisions and connected to the Ketchum sewage treatment system as a required improvement by the subdivider. Construction plans and specifications for central sanitary sewer extension shall be prepared by the subdivider and approved by the City Engineer, Council and Idaho Health Department prior to final plat approval. In the event that the sanitary sewage system of a subdivision cannot connect to the existing public sewage system, alternative provisions for sewage disposal in accordance with the requirements of the Idaho Department of Health and the Council may be constructed on a temporary basis until such time as connection to the public sewage system is possible. In considering such alternative provisions, the Council may require an increase in the minimum lot size and may impose any other reasonable requirements which it deems necessary to protect public health, safety and welfare.
			Staff Comments	All townhome units will connect to the municipal sewer systems. The project
				shall meet all requirements of the Wastewater Department.
\boxtimes			16.04.040.L	L. Water System Improvements: A central domestic water distribution
				system shall be installed in all subdivisions by the subdivider as a required improvement. The subdivider shall also be required to locate and install an adequate number of fire hydrants within the proposed subdivision according to specifications and requirements of the City under the supervision of the Ketchum Fire Department and other regulatory agencies having jurisdiction. Furthermore, the central water system shall have sufficient flow for domestic use and adequate fire flow. All such water systems installed shall be looped extensions, and no dead end systems shall be permitted. All water systems shall be connected to the Municipal water system and shall meet the standards of the following agencies: Idaho Department of Public Health, Idaho Survey and Rating Bureau, District Sanitarian, Idaho State Public Utilities Commission, Idaho Department of Reclamation, and all requirements of the City. The townhome development will connect to the municipal water system. All utilities necessary must be improved and installed at the sole expense of the applicant. Final plans will be reviewed and approved by the Utilities Department prior to issuance of a building permit for the project. See Table 1 for review comments and conditions from the Utilities Department.
		X	16.04.040.M	M. Planting Strip Improvements: Planting strips shall be required
				improvements. When a predominantly residential subdivision is proposed
				for land adjoining incompatible uses or features such as highways,
				railroads, commercial or light industrial districts or off street parking
				areas, the subdivider shall provide planting strips to screen the view of
				such incompatible features. The subdivider shall submit a landscaping plan
	ı			1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2

			for such planting strip with the preliminary plat application, and the
			landscaping shall be a required improvement.
	 		N/A. The townhouse sublots are within an existing residential subdivision.
\boxtimes		16.04.040.N.1	N. Cuts, Fills, And Grading Improvements: Proposed subdivisions shall be
			carefully planned to be compatible with natural topography, soil
			conditions, geology and hydrology of the site, as well as to minimize cuts,
			fills, alterations of topography, streams, drainage channels, and disruption
			of soils and vegetation. The design criteria shall include the following:
			1. A preliminary soil report prepared by a qualified engineer may be
			required by the commission and/or Council as part of the preliminary
			plat application.
		Staff Comments T	he project shall meet all cut, fill, and grading standards.
\boxtimes			2. Preliminary grading plan prepared by a civil engineer shall be submitted as
		p	part of all preliminary plat applications. Such plan shall contain the following
		i.	nformation:
			a. Proposed contours at a maximum of five foot (5') contour intervals.
			b. Cut and fill banks in pad elevations.
			c. Drainage patterns.
			d. Areas where trees and/or natural vegetation will be preserved.
			e. Location of all street and utility improvements including driveways
			to building envelopes.
			f. Any other information which may reasonably be required by the
			Administrator, commission or Council to adequately review the affect
			of the proposed improvements.
		Staff Comments T	he project plans include a grading plan on Sheet L2.
\boxtimes			3. Grading shall be designed to blend with natural landforms and to minimize
			the necessity of padding or terracing of building sites, excavation for
			foundations, and minimize the necessity of cuts and fills for streets and
			driveways.
		Staff Comments	he proposed grading meets these requirements.
	X		I. Areas within a subdivision which are not well suited for development
			because of existing soil conditions, steepness of slope, geology or
			hydrology shall be allocated for open space for the benefit of future
			property owners within the subdivision.
		Staff Comments	N/A. The townhome development is an infill project on a vacant lot
			surrounding by existing development.
\boxtimes			5. Where existing soils and vegetation are disrupted by subdivision
			development, provision shall be made by the subdivider for revegetation
			of disturbed areas with perennial vegetation sufficient to stabilize the soil
			upon completion of the construction. Until such times as such
			revegetation has been installed and established, the subdivider shall
			maintain and protect all disturbed surfaces from erosion.
		Staff Comments	The project shall meet this requirement regarding soil stabilization and
			evegetation.
		l'	

\boxtimes		1C 04 040 N C	C Mills and Cills and Cill
		16.04.040.N.6	6. Where cuts, fills, or other excavations are necessary, the following
			development standards shall apply:
			a. Fill areas shall be prepared by removing all organic material detrimental to
			proper compaction for soil stability.
			b. Fills shall be compacted to at least ninety five percent (95%) of maximum
			density as determined by AASHO T99 (American Association of State Highway
			Officials) and ASTM D698 (American Standard Testing Methods).
			c. Cut slopes shall be no steeper than two horizontal to one vertical (2:1).
			Subsurface drainage shall be provided as necessary for stability.
			d. Fill slopes shall be no steeper than three horizontal to one vertical (3:1).
			Neither cut nor fill slopes shall be located on natural slopes of three to one
			(3:1) or steeper, or where fill slope toes out within twelve feet (12')
			horizontally of the top and existing or planned cut slope.
			e. Toes of cut and fill slopes shall be set back from property boundaries a
			distance of three feet (3'), plus one-fifth (1/5) of the height of the cut or the
			fill, but may not exceed a horizontal distance of ten feet (10'); tops and toes
			of cut and fill slopes shall be set back from structures at a distance of at least
			six feet (6'), plus one-fifth (1/5) of the height of the cut or the fill. Additional
			setback distances shall be provided as necessary to accommodate drainage
			features and drainage structures.
		Staff Comments	The project shall meet these development standards.
X		16.04.040.0	O. Drainage Improvements: The subdivider shall submit with the preliminary
			plat application such maps, profiles, and other data prepared by an
			engineer to indicate the proper drainage of the surface water to natural
			drainage courses or storm drains, existing or proposed. The location and
			width of the natural drainage courses shall be shown as an easement
			common to all owners within the subdivision and the City on the
			preliminary and final plat. All natural drainage courses shall be left
			undisturbed or be improved in a manner that will increase the operating
			efficiency of the channel without overloading its capacity. An adequate
			storm and surface drainage system shall be a required improvement in all
			subdivisions and shall be installed by the subdivider. Culverts shall be
			required where all water or drainage courses intersect with streets,
			driveways or improved public easements and shall extend across and
			under the entire improved width including shoulders.
		Staff Comments	The drainage system must keep all storm water within the project site. Storm
			water is prohibited from draining onto the 7 th Street or the alley rights-of-way.
			All drainage improvements must meet city standards.
			Prior to issuance of a building permit for the project, the applicant shall
			submit a final drainage plan indicating grading, catch basins, piping, and
			drywells (KMC §17.96.040.C.2b & KMC §17.96.060.C.1-4) prepared by a civil
			engineer licensed in the state to be submitted for review and approval by the
			City Engineer and Streets Department. Additionally, the applicant shall submit
			geotechnical report with the building permit application for review by the City
			Engineer. As noted in the Utilities Department's comments, all drywells must

			have proper separation from potable water lines. See Table 1 for City Department comments and conditions.
X			P. Utilities: In addition to the terms mentioned in this section, all utilities including, but not limited to, electricity, natural gas, telephone and cable services shall be installed underground as a required improvement by the subdivider. Adequate provision for expansion of such services within the subdivision or to adjacent lands including installation of conduit pipe across and underneath streets shall be installed by the subdivider prior to construction of street improvements.
			All utilities, including electricity, natural gas, telephone, and cable services, shall be installed underground.
		16.04.040.Q	Q. Off Site Improvements: Where the off site impact of a proposed subdivision is found by the commission or Council to create substantial additional traffic, improvements to alleviate that impact may be required of the subdivider prior to final plat approval, including, but not limited to, bridges, intersections, roads, traffic control devices, water mains and facilities, and sewer mains and facilities.
			N/A. The townhouse subdivision does not trigger off-site improvements.
		16.04.040.R	R. Avalanche And Mountain Overlay: All improvements and plats (land, planned unit development, townhouse, condominium) created pursuant to this chapter shall comply with City of Ketchum Avalanche Zone District and Mountain Overlay Zoning District requirements as set forth in Title 17 of this Code.
		Staff Comments	N/A. The townhouse sublots are not located in the Avalanche or Mountain overlay zoning districts.
			S. Existing natural features which enhance the attractiveness of the subdivision and community, such as mature trees, watercourses, rock outcroppings, established shrub masses and historic areas, shall be preserved through design of the subdivision.
			The applicant will install new landscaping as indicated on Sheet L-3.0 of the project plans.

STAFF RECOMMENDATION

Staff recommends that the Commission consider the project plans, the applicant's presentation, and any public comment received, deliberate, and approve the Crossbuck West Townhomes Design Review application and recommend approval of the Townhouse Subdivision Preliminary Plat to City Council.

RECOMMENDED MOTIONS

"I move to approve the Crossbuck West Townhomes Design Review application subject to conditions 1-11."

"I move to recommend approval of the Crossbuck West Townhomes Subdivision Preliminary Plat to the City Council subject to conditions 1-7."

ECOMMENDED DESIGN REVIEW CONDITIONS OF APPROVAL

- 1. This Design Review approval is subject to all comments and conditions as described in Tables 1, 2, and 3.
- 2. This Design Review approval is based on the plans and information presented and approved at the meeting on the date noted herein. Building Permit plans for all on-site improvements must conform to the approved Design Review plans unless otherwise approved in writing by the Planning and Zoning Commission or Administrator. Any building or site discrepancies which do not conform to the approved plans will be subject to removal.
- 3. All governing ordinances, requirements, and regulations of the Fire Department (2012 International Fire Code and local Fire Protection Ordinance No.1125), Building Department (2012 International Building Code, the 2012 International Residential Code, and Title 15 of Ketchum Municipal Code), Utilities Department, Street Department (Title 12 of Ketchum Municipal Code), and the City Engineer shall be met prior to Certificate of Occupancy.
- 4. The applicant shall submit final civil drawings prepared by an engineer registered in the State of Idaho to include specification for the ROW, utilities, and drainage improvements to be reviewed and approved by the City Engineer, Streets, and Utilities departments prior to issuance of a Building Permit for the project.
- 5. Prior to issuance of a Certificate of Occupancy for the project, the applicant shall secure a Right-of-Way Encroachment Permit from the City for the proposed pavers within the public right-of-way. The ROW Encroachment Permit requires review by the Streets Department and City Engineer and final approval by the Ketchum City Council.
- 6. The term of Design Review approval shall be twelve (12) months from the date that the Findings of Fact, Conclusions of Law, and Decision are adopted by the Commission or upon appeal, the date the approval is granted by the Council subject to changes in zoning regulations (KMC §17.96.090).
- 7. All Design Review elements, including right-of-way improvements and landscaping, shall be completed prior to issuance of a Certificate of Occupancy for the building.
- 8. All exterior lighting on the property shall be in compliance with Ketchum Municipal Code, Chapter 17.132, Dark Skies, and shall be inspected by Planning Staff and approved prior the issuance of a Certificate of Occupancy for the building.
- 9. The project shall comply with the requirements of §17.124.040 Development Standards as adopted on the date a Building Permit is submitted for the project.
- 10. Prior to issuance of a Building Permit for the project, the applicant shall submit a construction management plans, which addresses each of the standards as set forth in Ketchum Municipal Code, Chapter 15.06 Construction Activity Standards.
- 11. In addition to the requirements set forth in this Design Review approval, this project shall comply with all applicable local, state, and federal laws.

RECOMMENDED TOWNHOUSE SUBDIVISION PRELIMINARY PLAT CONDITIONS OF APPROVAL

- 1. The project shall meet all requirements of the Fire, Utility, Building, Streets/City Engineer, and Planning requirements as specified in Table 1.
- 2. The project shall comply with all conditions and comments as specified in Table 4 and 5.
- 3. The applicant shall improve the remainder of the Block 67 alleyway to city standards. Final civil drawings stamped by an Idaho-licensed engineer shall be submitted with the building permit application for final review and approval by the City Engineer and Streets

 Department. The applicant shall enter into an Alley Maintenance Agreement with the City.

Crossbuck West Townhomes
Design Review and Townhouse Subdivision Preliminary Plat
Planning & Zoning Commission Meeting of July 27th, 2021
City of Ketchum Planning & Building Department

- The Alley Maintenance Agreement shall be approved by the City Council and fully executed prior to or concurrent with the City Council's review and approval of the final plat application.
- 4. The recorded plat shall show a minimum of two Blaine County Survey Control Monuments with ties to the property and an inverse between the two monuments. The Survey Control Monuments shall be clearly identified on the face of the map.
- 5. An electronic CAD file shall be submitted to the City of Ketchum prior to final plat signature by the City Clerk. The electronic CAD file shall be submitted to the Blaine County Recorder's office concurrent with the recording of the Plat containing the following minimum data:
 - a. Line work delineating all parcels and roadways on a CAD layer/level designated as "parcel";
 - b. Line work delineating all roadway centerlines on a CAD layer/level designated as "road"; and,
 - c. Line work that reflects the ties and inverses for the Survey Control Monuments shown on the face of the Plat shall be shown on a CAD layer/level designated as "control"; and,
 - d. All information within the electronic file shall be oriented and scaled to Grid per the Idaho State Plane Coordinate System, Central Zone, NAD1983 (1992), U.S. Survey Feet, using the Blaine County Survey Control Network. Electronic CAD files shall be submitted in a ".dwg", ".dgn" or ".shp" format and shall be submitted digitally to the City on a compact disc. When the endpoints of the lines submitted are indicated as coincidental with another line, the CAD line endpoints shall be separated by no greater than 0.0001 drawing units.
- 6. The applicant shall provide a copy of the recorded final plat to the Department of Planning and Building for the official file on the application.
- 7. The Townhouse Declaration shall be simultaneously recorded with the Final Plat. The developer shall submit a final copy of the document to the Planning & Building Department and file such document prior to recordation of the final plat. The City will not now, nor in the future, determine the validity of the Townhouse Declaration.

EXHIBITS:

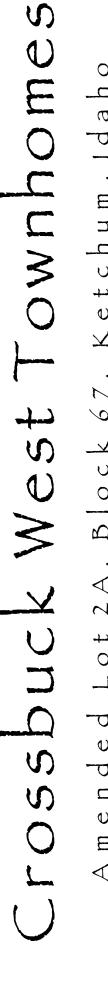
A. Crossbuck West Townhomes Project Plans

Exhibit A: Crossbuck West Townhomes Project Plans

CIVIL: SITE PLAN @ ALLEY

CIVIL: DRYMELL DETAILS

CIVIL: PRELIMINARY PLAT



L3.0 LANDSCAPE PLAN A 1.1 SUBLOT 2A: BASEMENT & 1st FLOOR PLAN A 1.2 SUBLOT 2A: 2nd FLOOR & ROOF PLAN

A 1.4 SUBLOT 2B: 2nd FLOOR & ROOF PLAN A2.1 ELEVATIONS: SUBLOT 2A A2.2 ELEVATIONS: SUBLOT 2B

L 1.2 CONSTRUCTION MANAGEMENT PLAN

DRAMING INDEX:

CIVIL: ALLEY/DRIVEWAY PROFILES

A3.1 SECTIONS: SUBLOT 2A & 2B

GRADING PLAN

L 1.0 SITE PLAN

L1.1 UTILITY PLAN



Crossbuck West Townhomes

Amended Lot 2A, Block 67, Ketchum, Idaho

PROJECT TEAM:

565 Mother Lode Loop Hailey, Idaho 83333

Phone: (208) 788-7050 Email: Info@Red-Canoe.com

CIVIL ENGINEER/SURVEYOR: Alpine Enterprises Inc. 280 River Street E. Ketchum, Idaho 83340

Phone: (208) 727-1988 Email: bsmith@alpineenterprisesinc.com

GENERAL CONTRACTOR: Young Construction, Inc. Box 4936 Ketchum, Idaho 83340 Phone: (208) 725-2001 Email: dan@youngconstructioninc.com

Eggers Associates, P.A. Box 953 Ketchum, Idaho 83340 Phone: (208) 725-0988 Email: info@eggersassociates.com

LANDSCAPE ARCHITECT

STRUCTURAL ENGINEER: Morell Engineering P.C. Box 2401 Ketchum, Idaho 83340 Phone: (208) 726-2844 Email: morellengineering@cox.net

BUILDING DATA:

LEGAL DESCRIPTION: Amended Lot 2A, Block 67, Ketchum, Idaho PHYSICAL ADDRESS: T.B.D.

ZONING DISTRICT: PARCEL NUMBER: RPK0000061002A LOT SIZE: ± 8,250 S.F.

BUILDING AREA: SUBLOT 2A (MYATT)

726.18 S.F. Basement Living: 839.06 S.F. 1st Floor Living: 1,285.13 S.F. 2nd Floor Living: 2,850.37 S.F. Total Living: Garage/Mech./Sto.: 736.59 S.F. 1,443.75 S.F. Total Footprint: SUBLOT 2B (DU FUR) 652.63 S.F. Basement Living: 949.00 S.F. 1st Floor Living: 2nd Floor Living: 1,285.12 S.F. 2,886.75 S.F. Total Living:

634.12 S.F.

1,443.75 S.F.

Total Footprint: CONST. TYPE: VΒ LOT COVERAGE: 35.0% STORIES: (2)Two

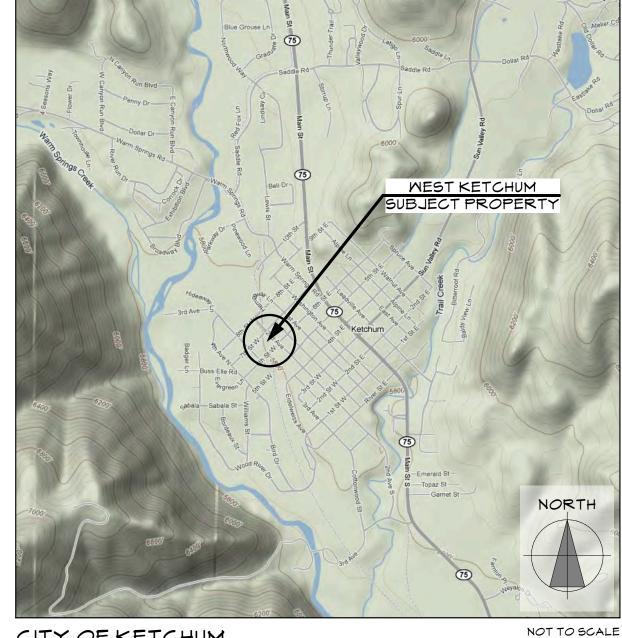
Garage/Mech./Sto.:

NEIGHBORHOOD MAP:



MEST KETCHUM

VICINITY MAP:

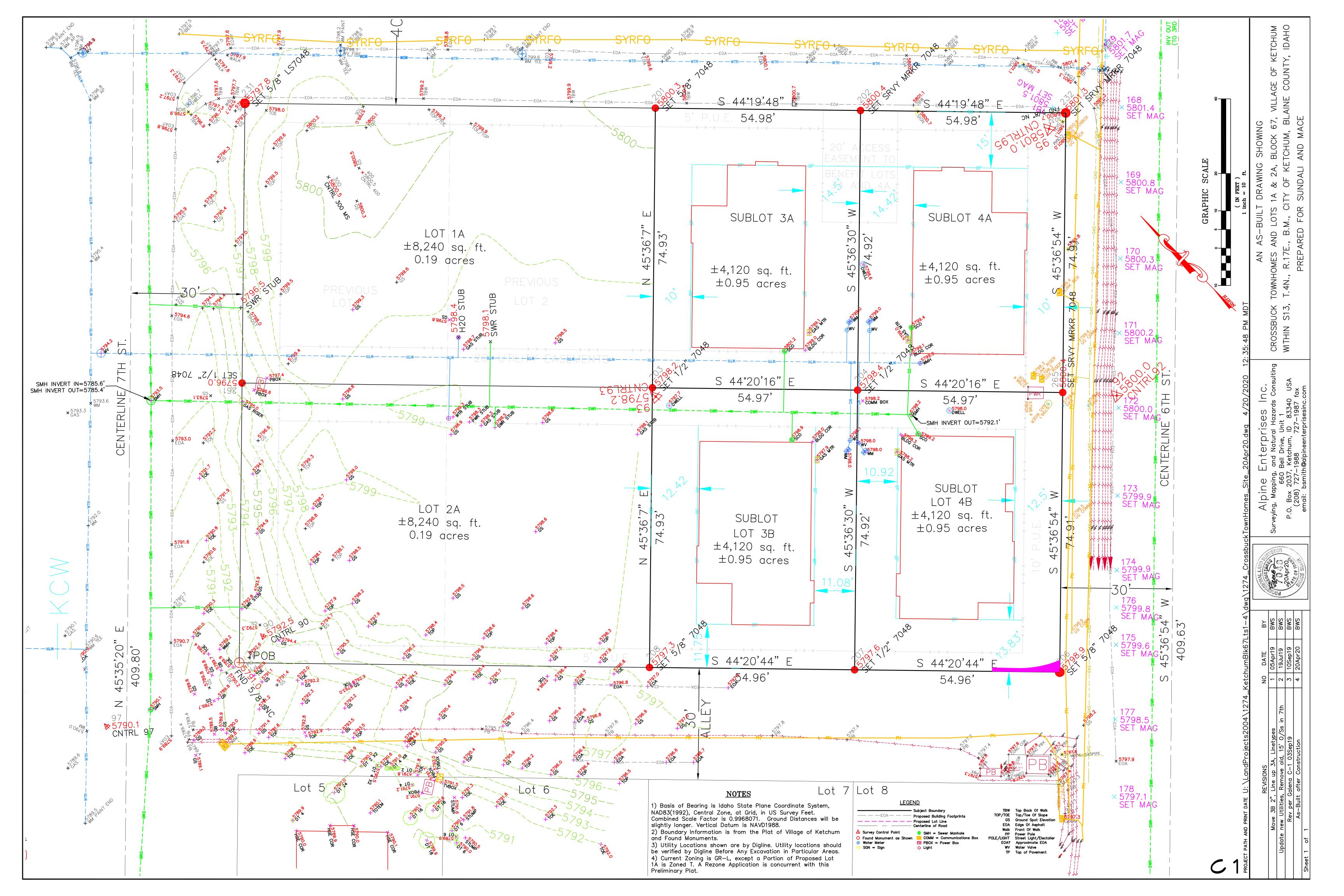


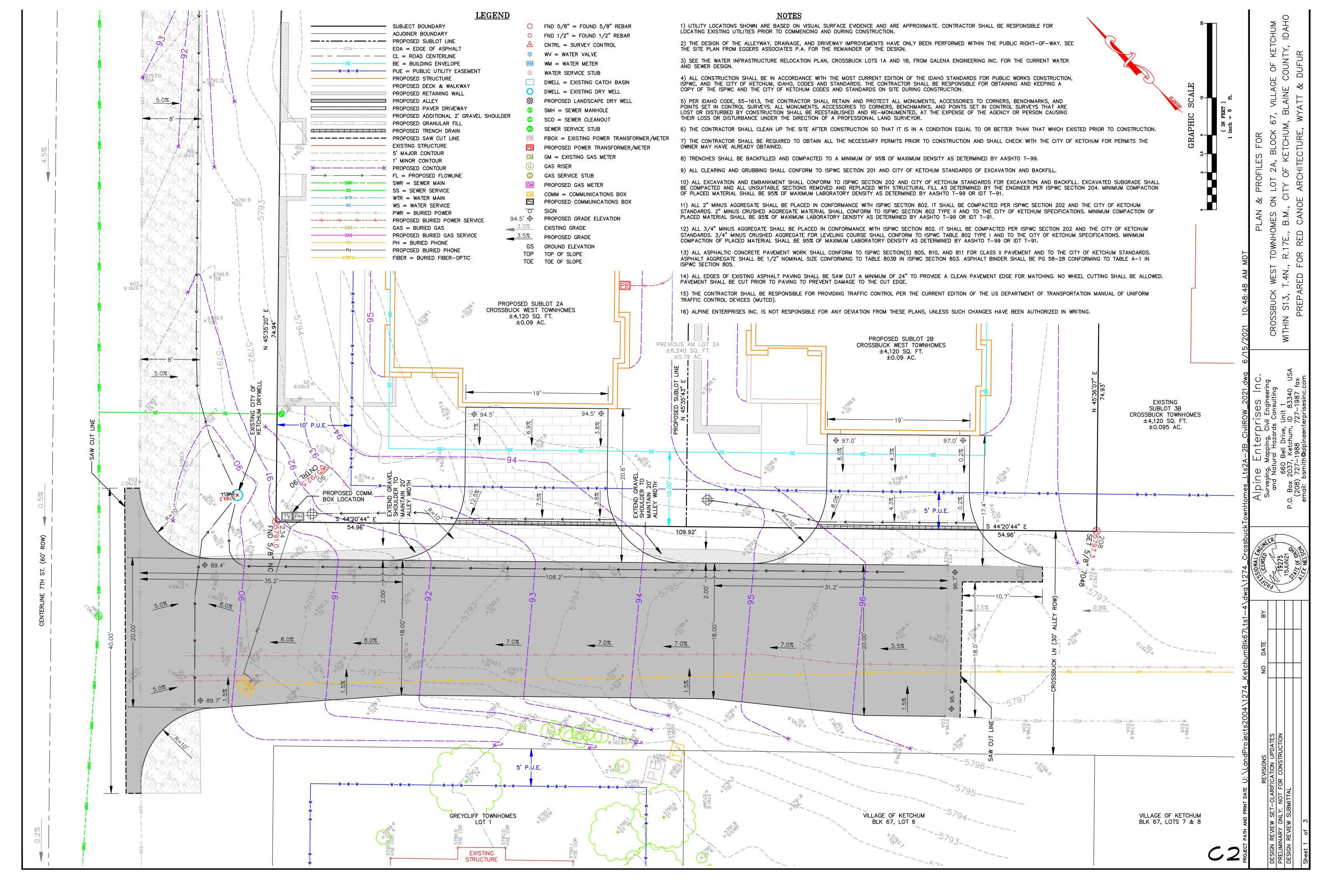
CITY OF KETCHUM

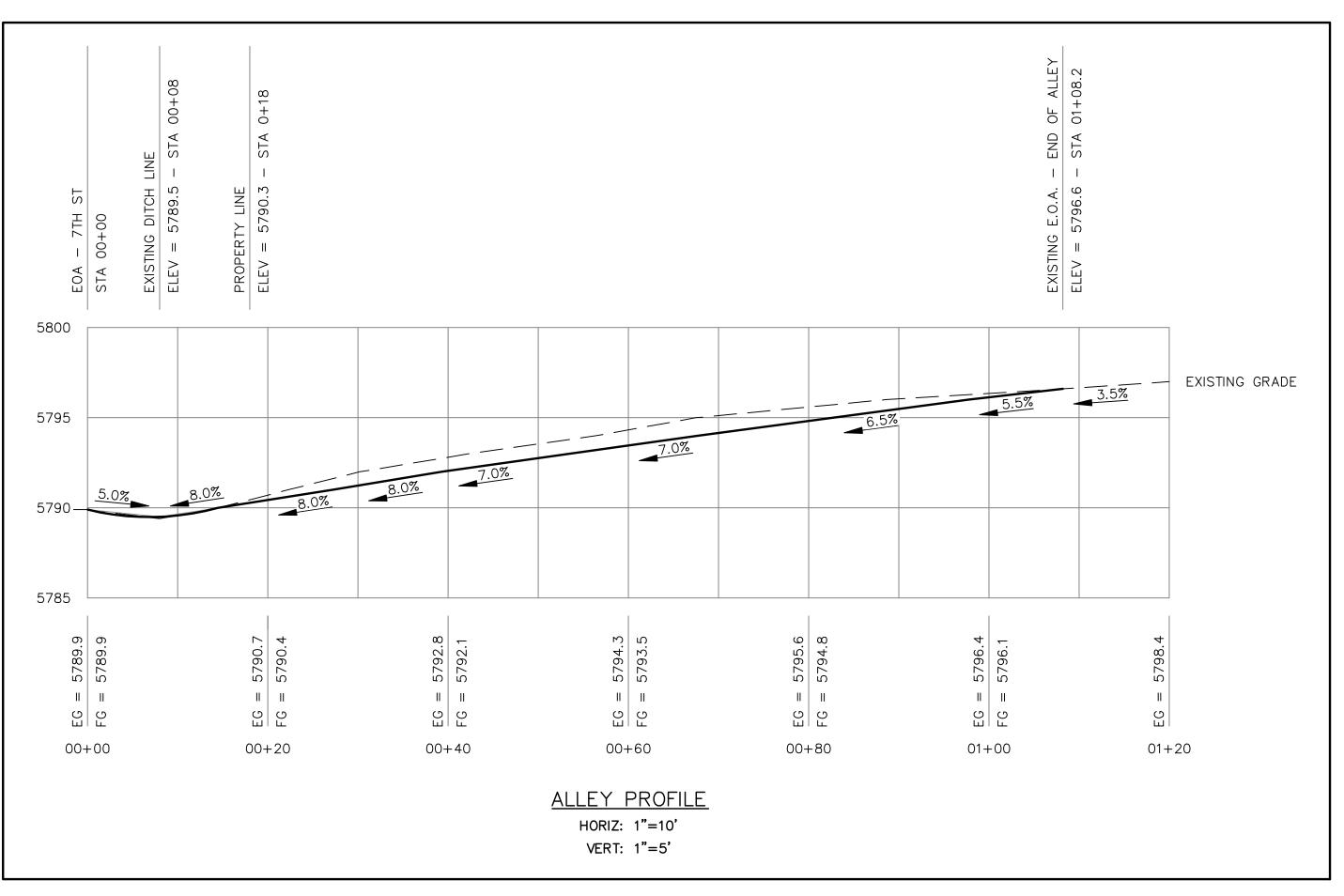
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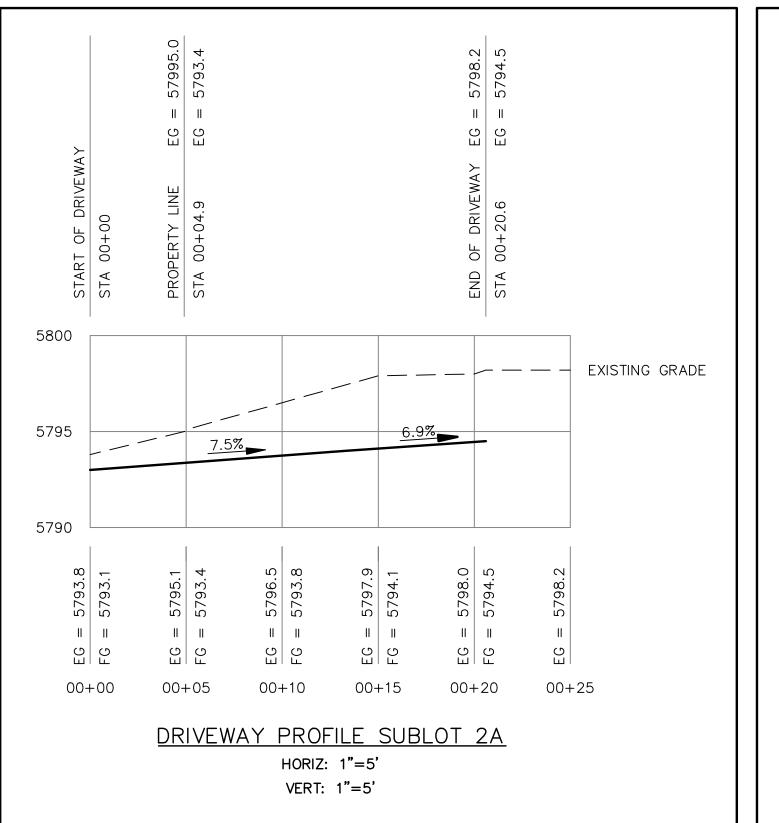
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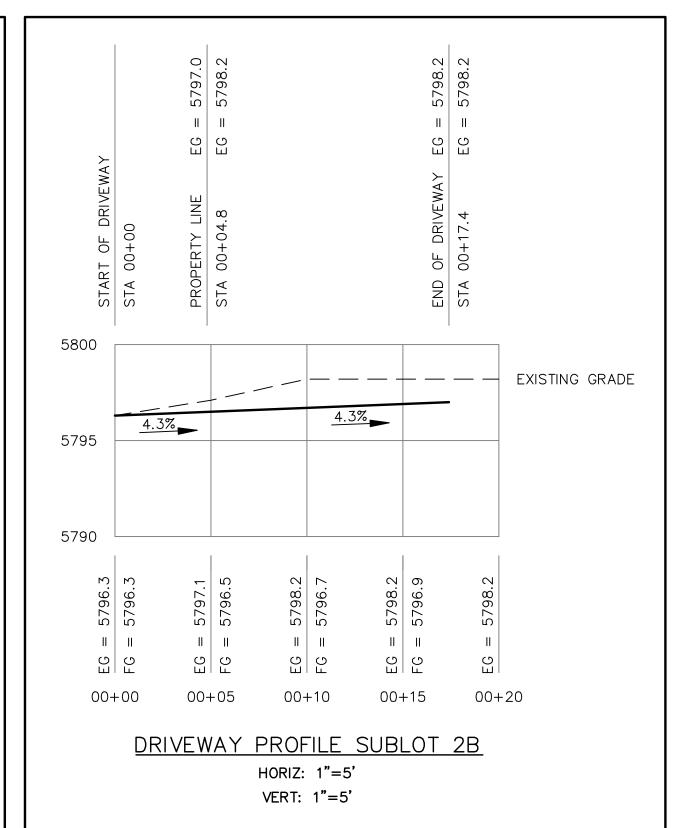
DATE: KETCHUM DESIGN REVIEW 3/23/2021

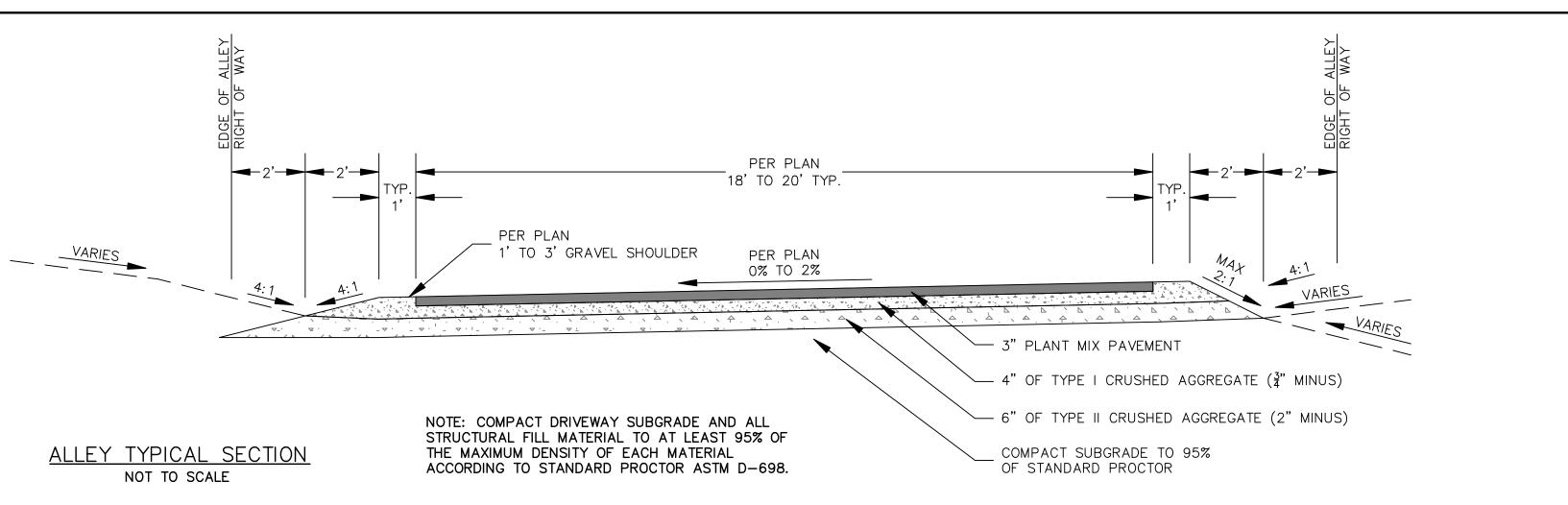


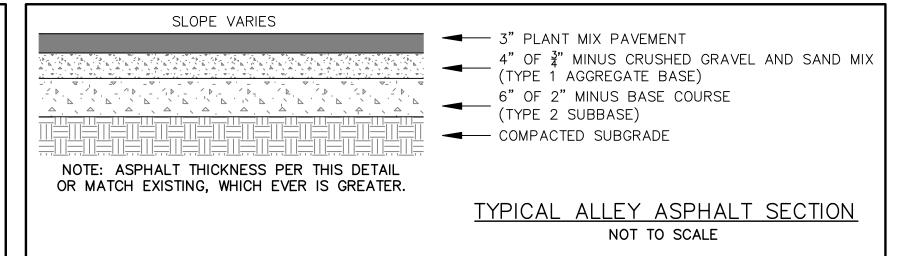


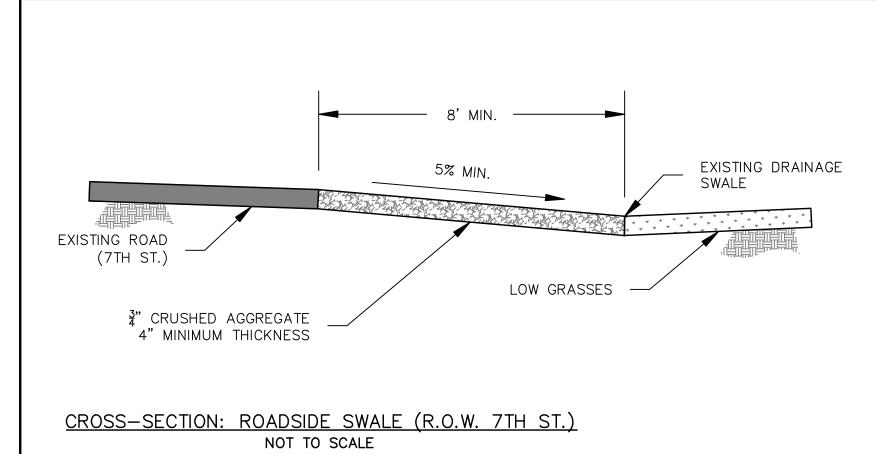












<u>NOTES</u> A) Material shall be pervious/permeable to allow drainage.

B) Surface must allow for vehicle parking and be consistent along the entire property frontage.

C) Material within the first eight (8) feet from edge of asphalt (Street) shall be distinct from driveway and rest of property in order to visually appear available for parking.

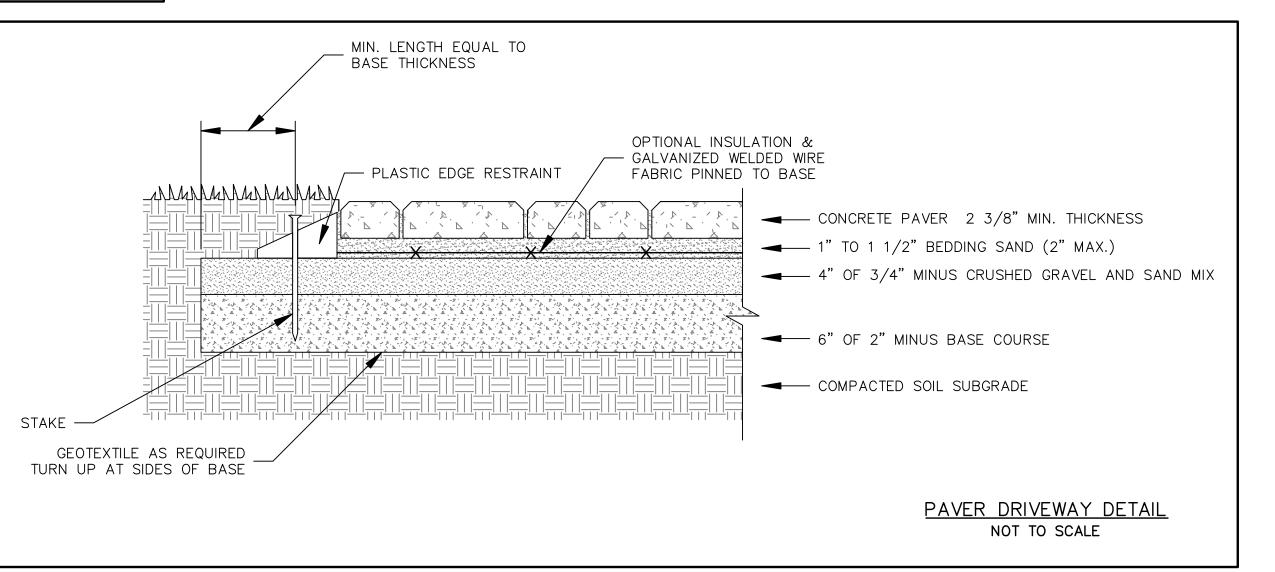
D) Grading and drainage improvements as required by City Engineer — Minimum 5% slope.

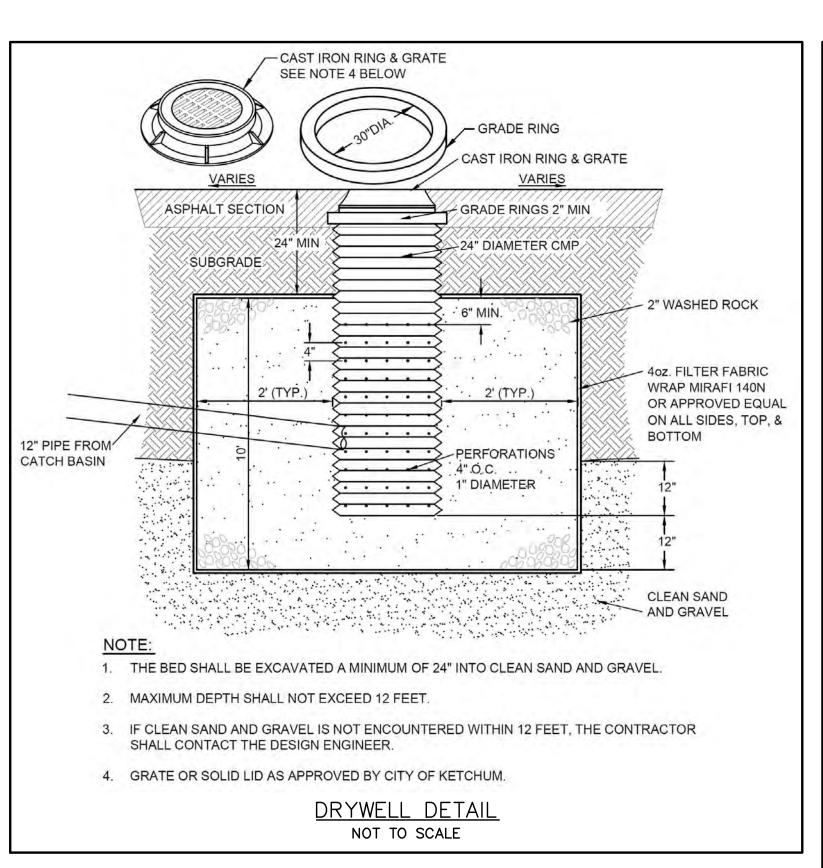
E) No obstructions, such as boulders or berms.

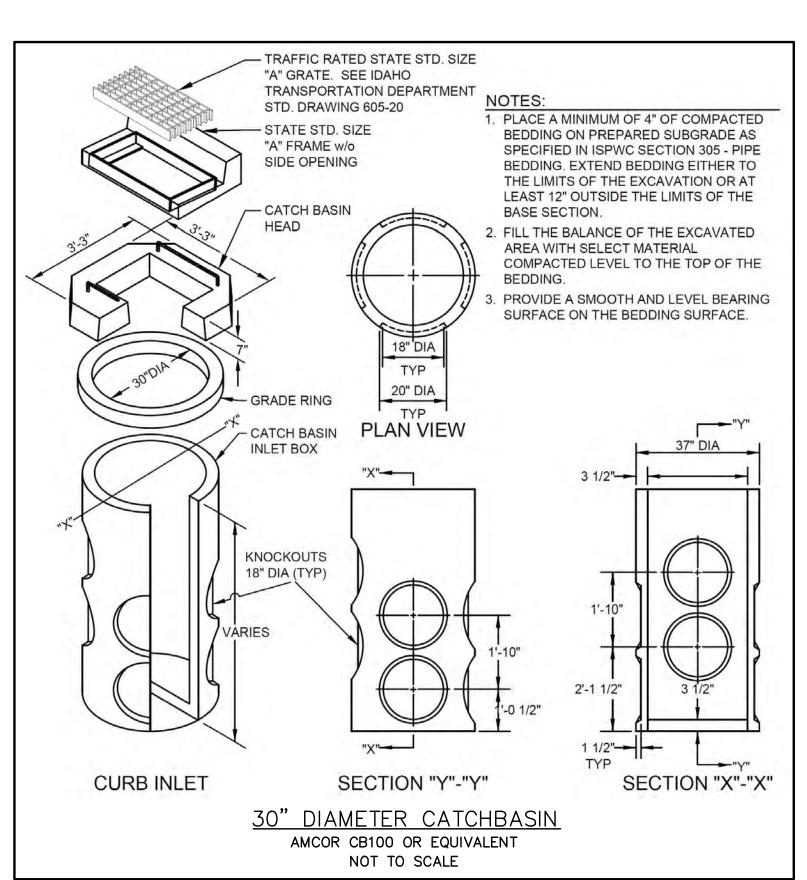
F) No buried irrigation systems within the first eight (8) feet the edge of asphalt (Street). Surface irrigation lines are permitted beyond the first eight (8) feet, however pop—up heads are not permitted anywhere in the ROW.

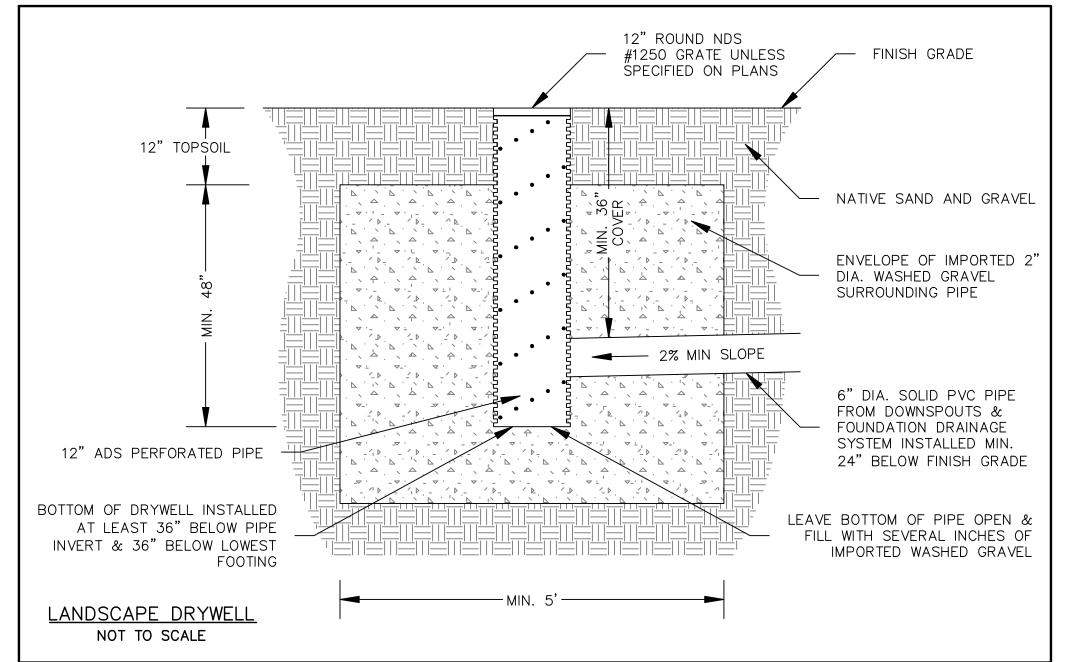
G) No live plant material within the first eight (8) feet from edge of asphalt (Street). Low ground cover plant material, such as turf grass, is permitted beyond the first eight (8) feet. Drought—tollerent species is

H) No snow-melt system (other than driveway).



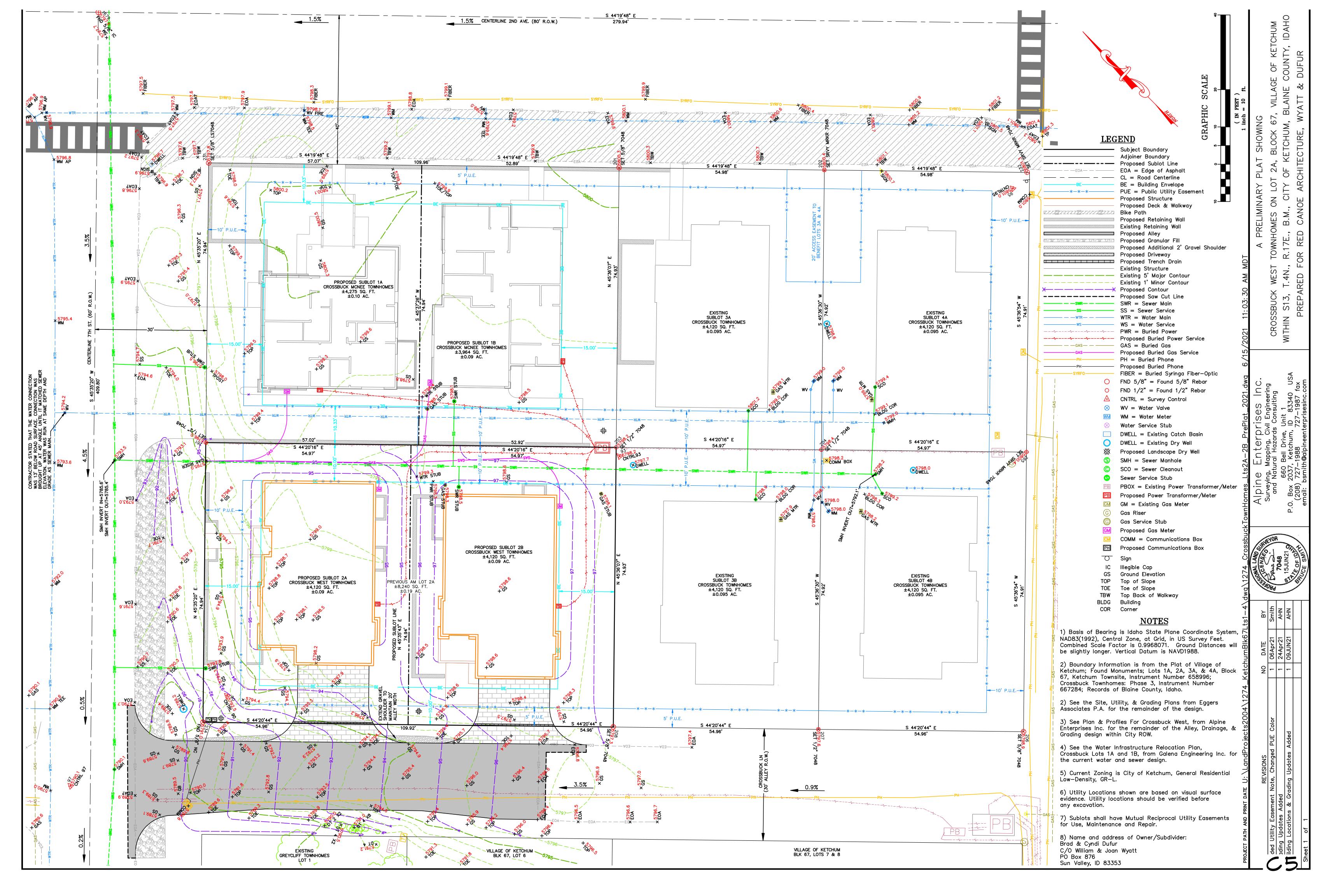


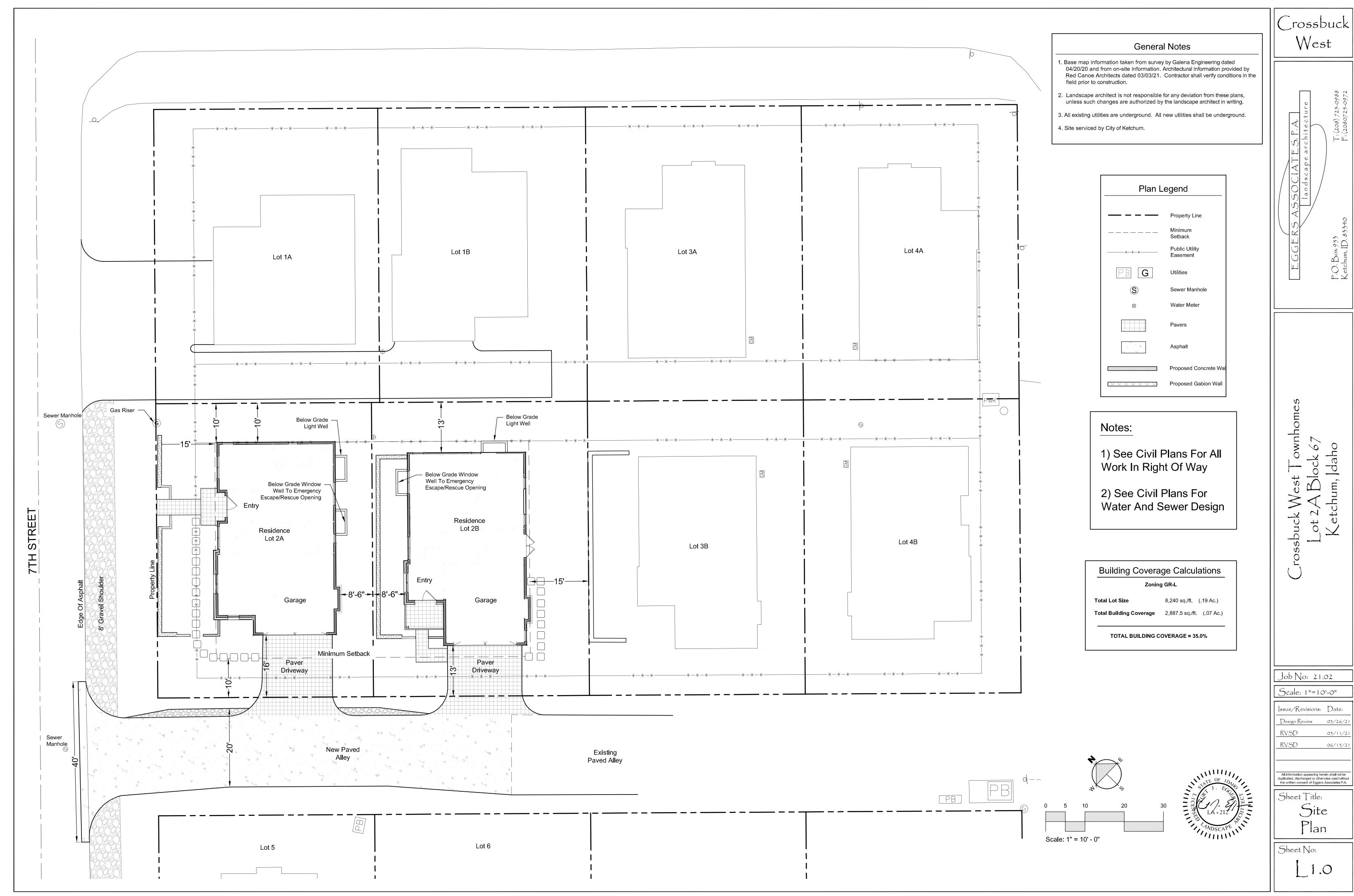


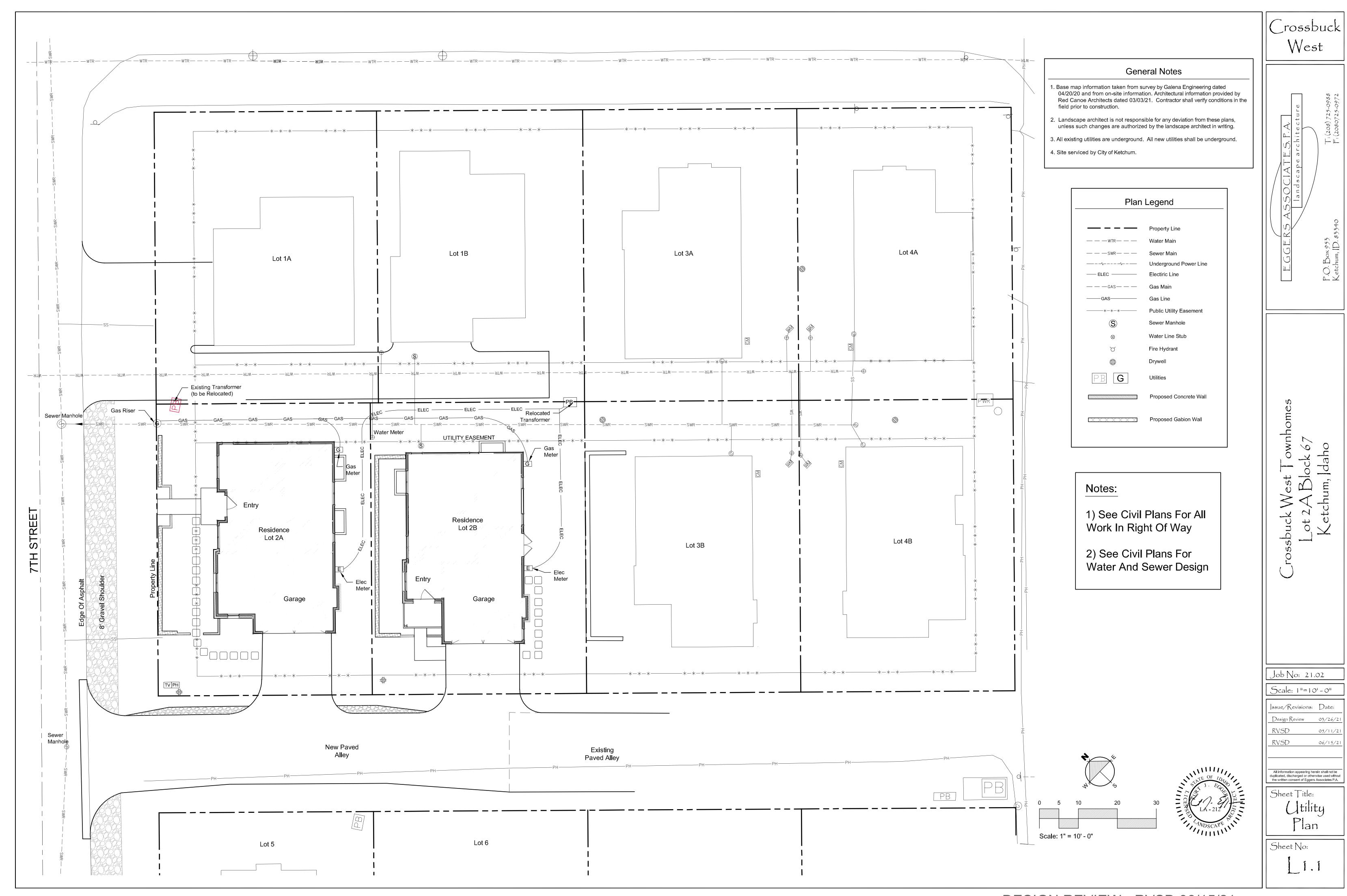


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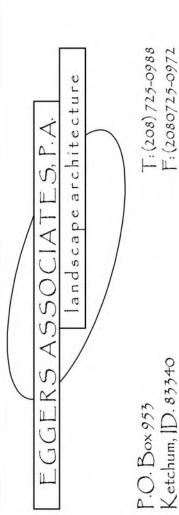
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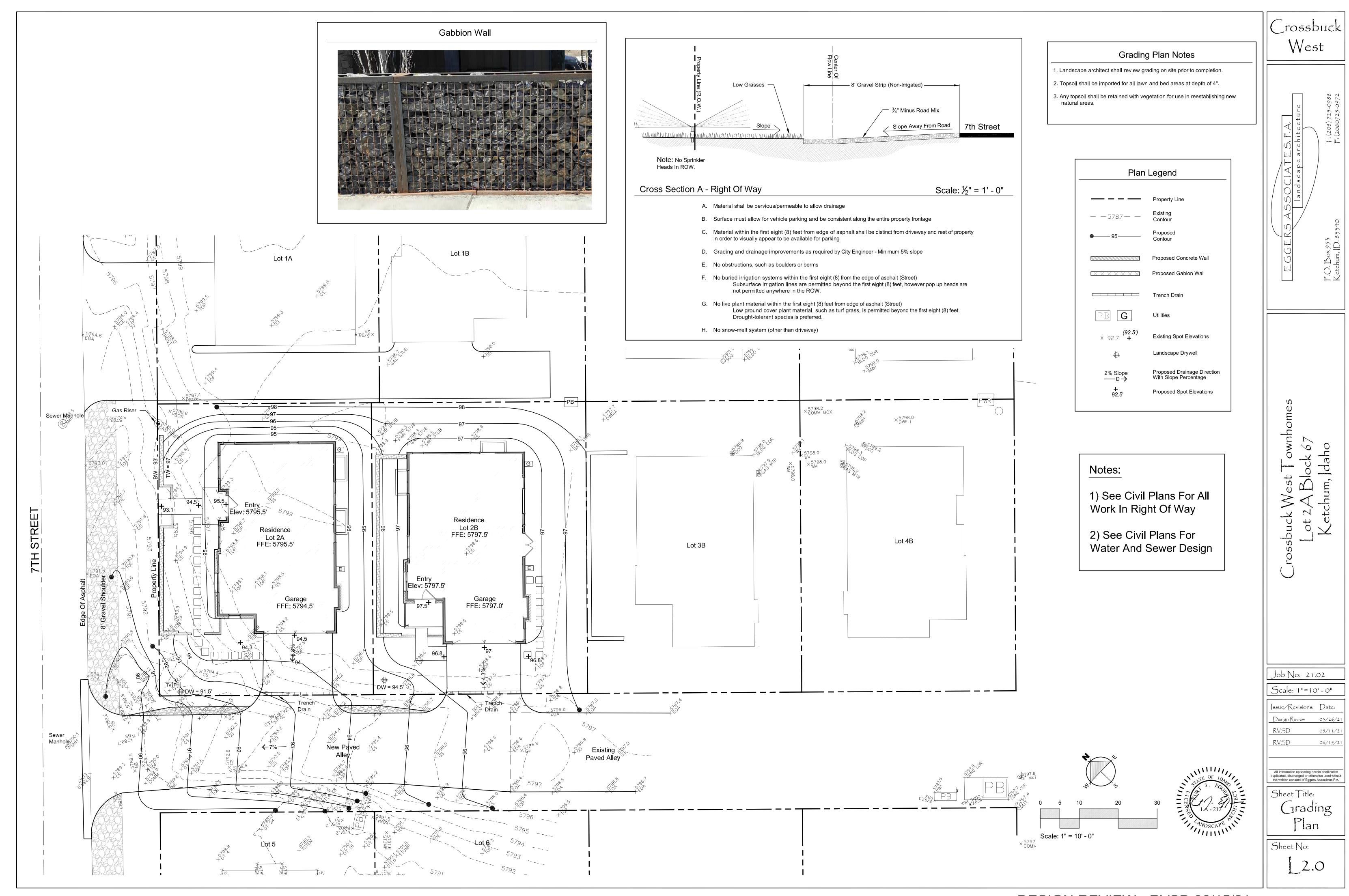


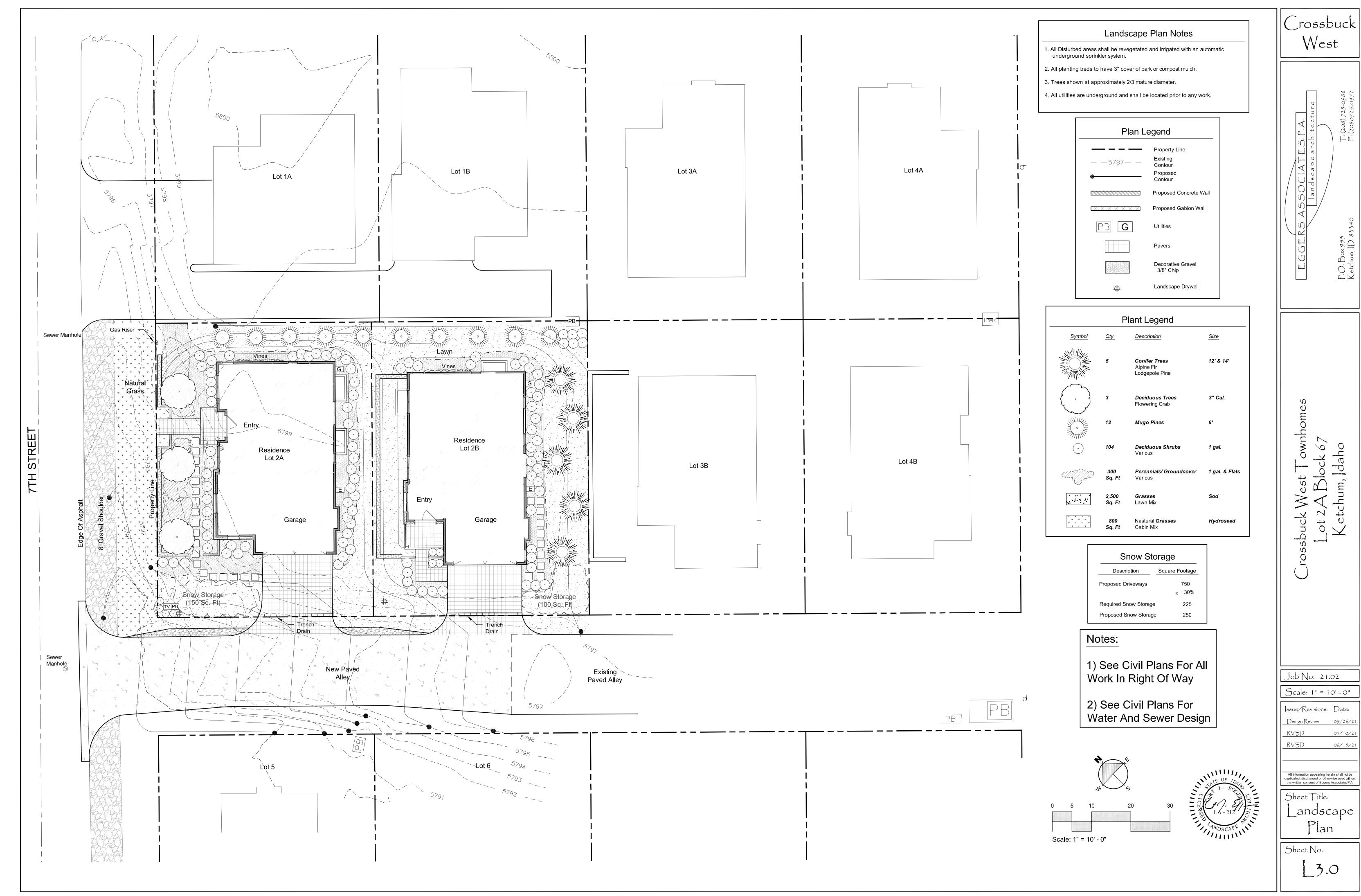
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Issue/Revisions: Date:

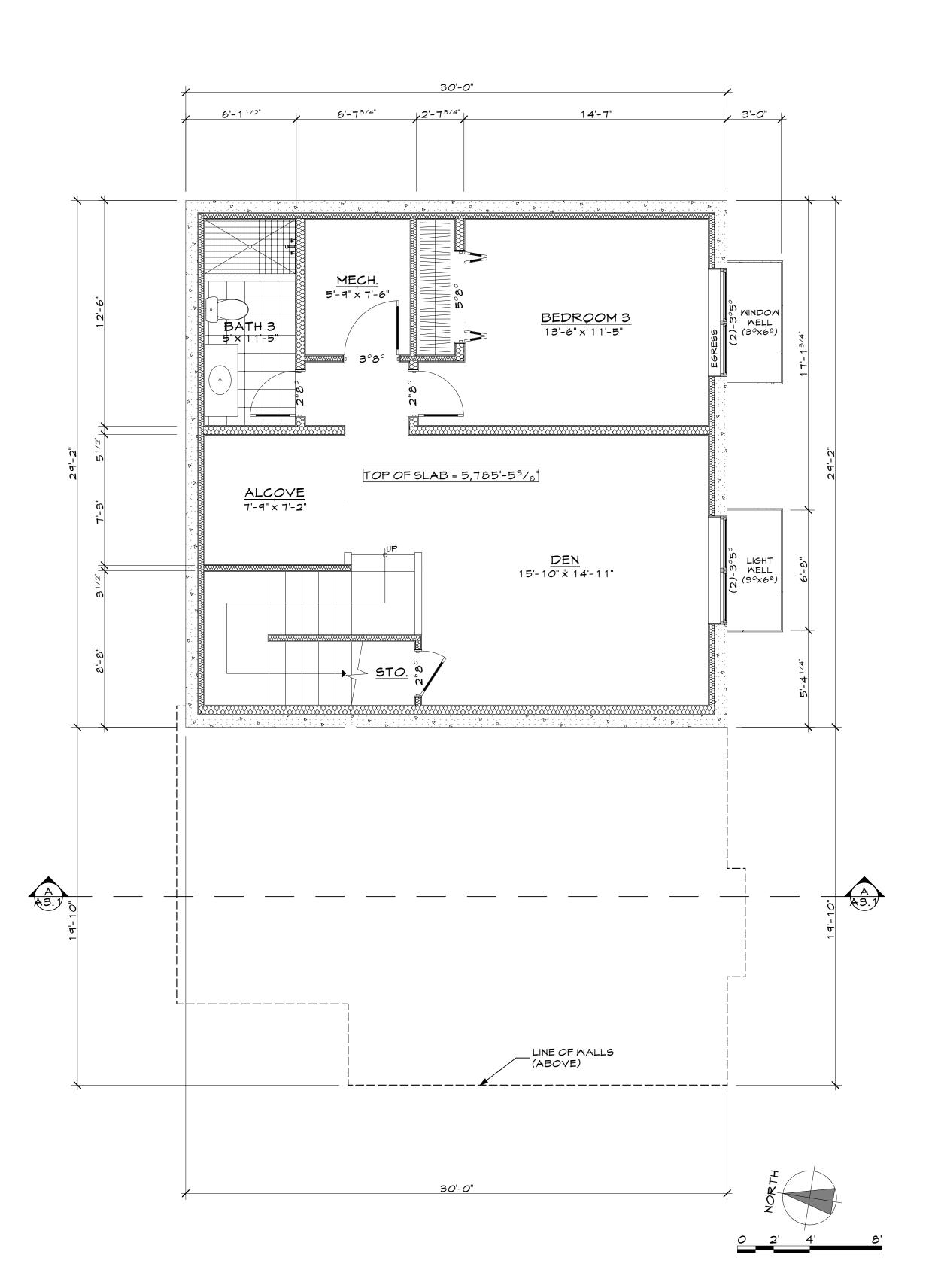
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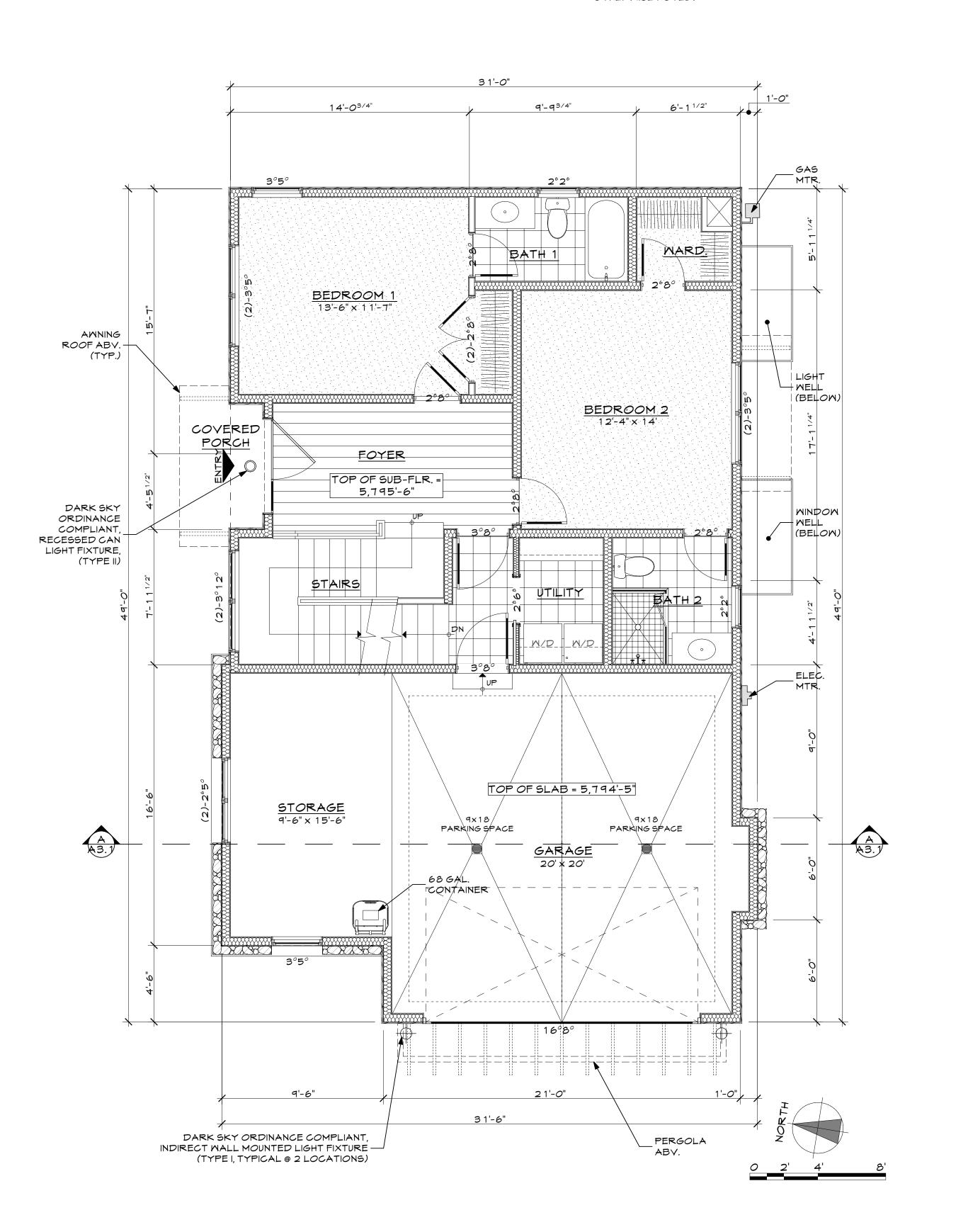
Sheet No:





- CONTRACTOR TO VERIFY CONDITIONS AND DIMENSIONS AT SITE. ANY INCONSISTENCIES SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT BEFORE PROCEEDING WITH WORK.
- ANY ERRORS OR OMISSIONS FOUND IN THESE DRAWINGS SHALL BE BROUGHT TO THE ARCHITECT'S ATTENTION IMMEDIATELY.
- ALL DIMENSIONS ARE TO FACE OF STUD OR TO FACE OF FRAMING, UNLESS OTHERWISE NOTED.





R E DCANOE Architecture 565 Mother Lode Loop Hailey, Idaho 83333 208.788.7050

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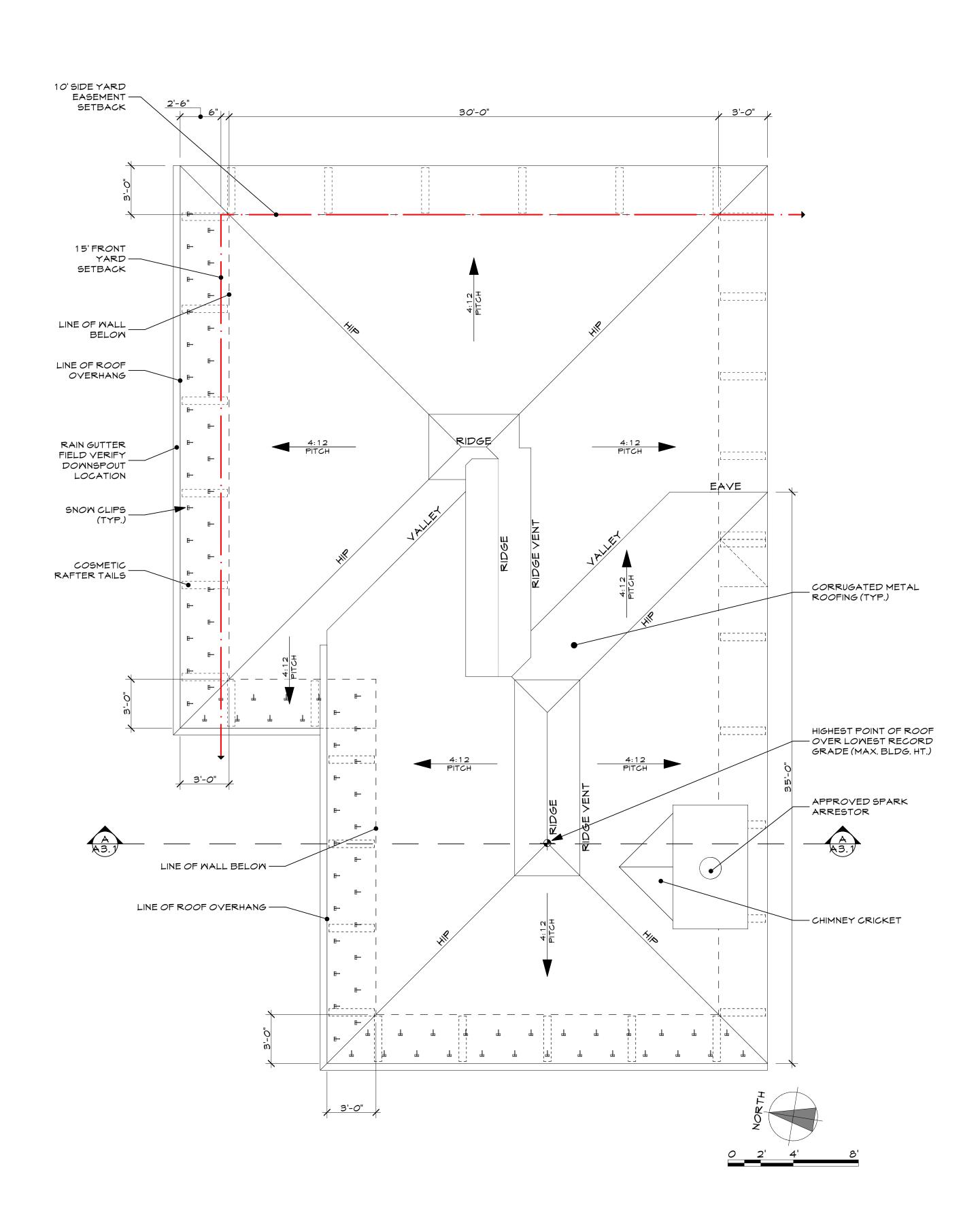
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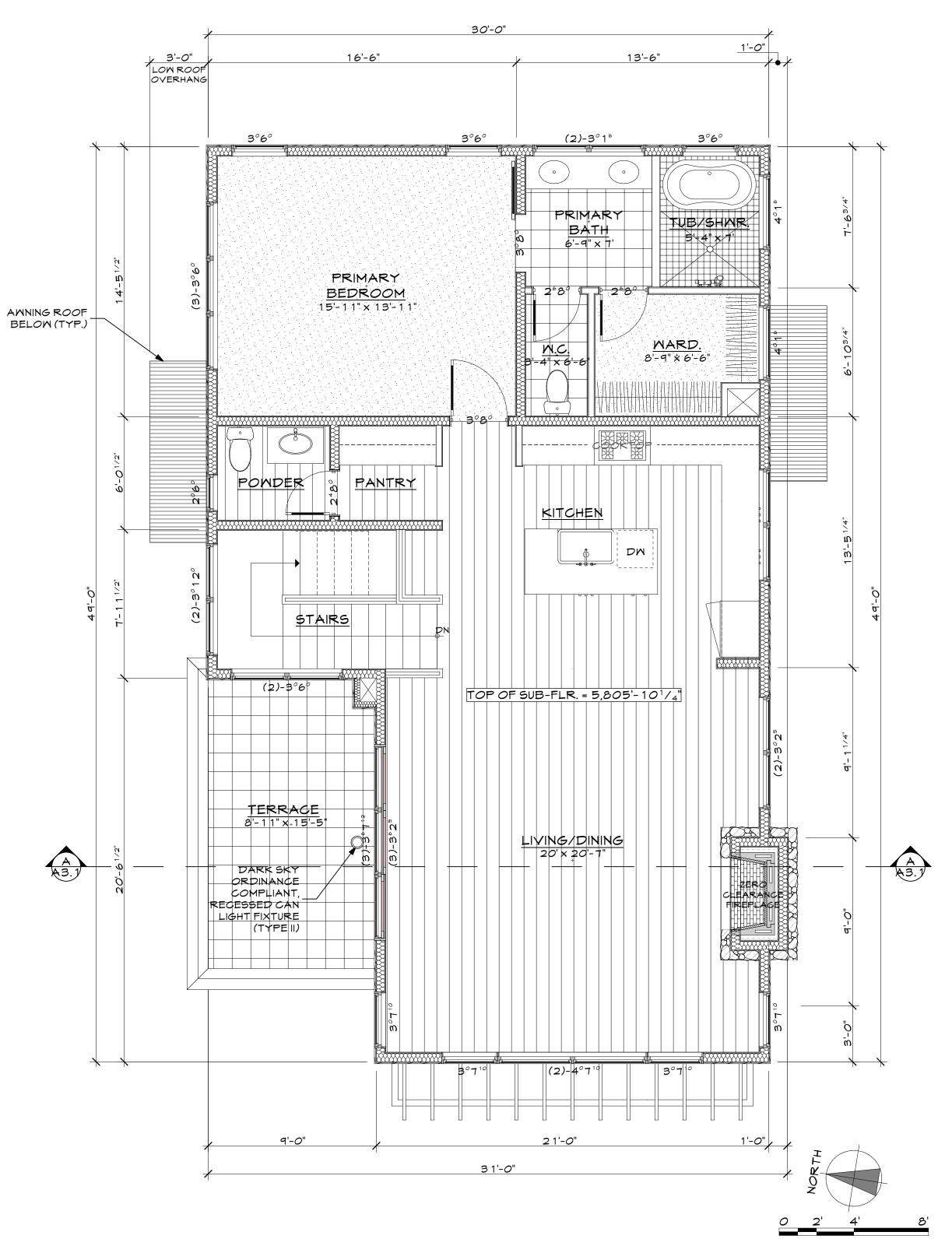
REVISED 6/14/2021

- FLASH AND COUNTER FLASH ALL ROOF TO WALL TRANSITIONS
- PROVIDE ICE AND WATER SHIELD AT ALL VALLEYS, ROOF TRANSITIONS AND EAVES
- INSTALL SNOW CLIPS AS PER MANUFACTURES SPECIFICATIONS
- ROOF CLASSIFICATION: A

FLOOR PLAN NOTES . VERIFY RADON MITIGATION SYSTEM.

- VERIFY TEMP. GLAZING LOCATIONS.
- CONTRACTOR TO VERIFY CONDITIONS AND DIMENSIONS AT SITE. ANY INCONSISTENCIES SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT BEFORE PROCEEDING WITH WORK.
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2A-ROOF PLAN

SCALE: 1/4" = 1'-0"

2A-2nd FLOOR PLAN

SCALE: 1/4" = 1'-0"

RED CANOE

565 Mother Lode Loop

Architecture

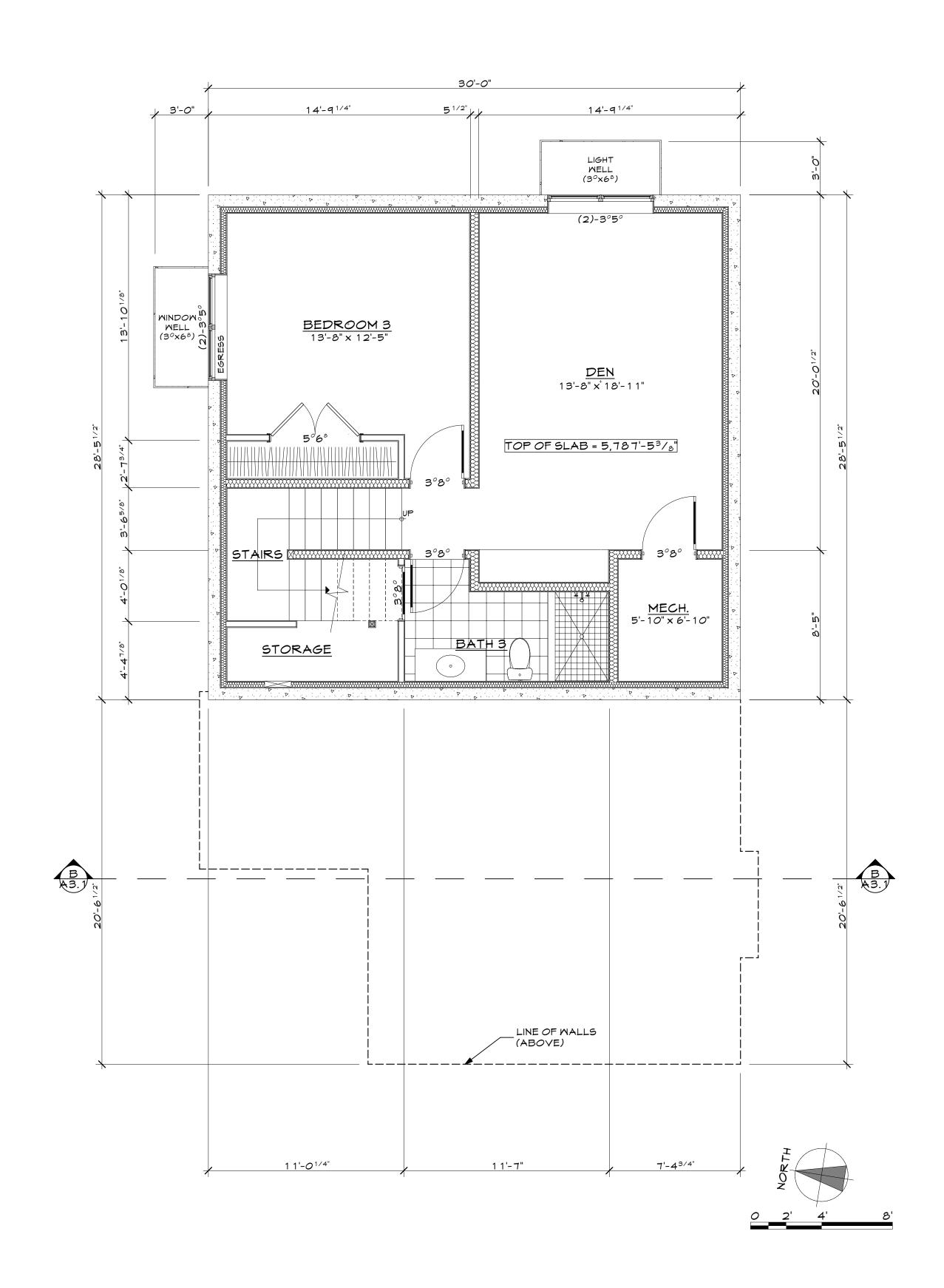
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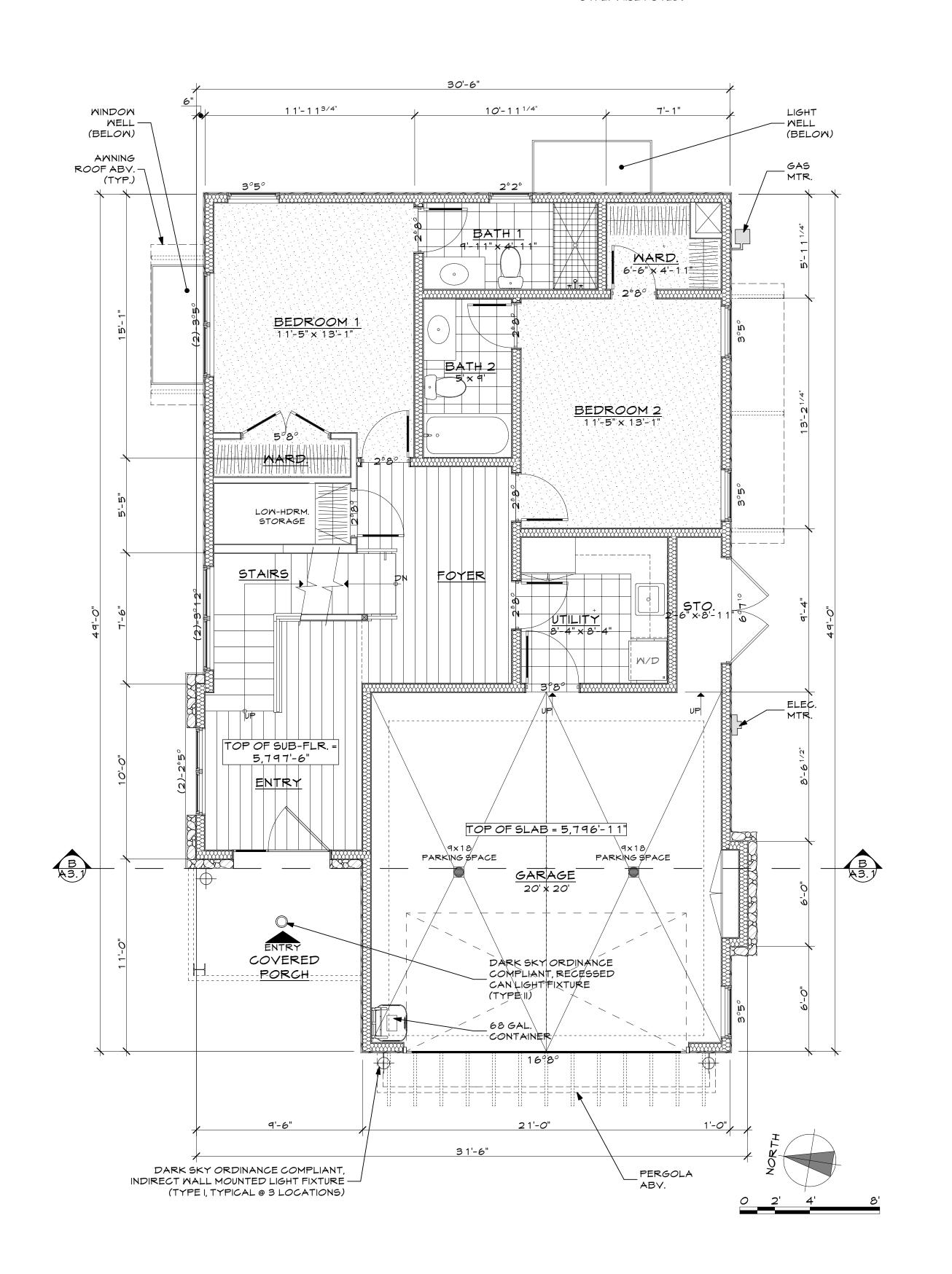
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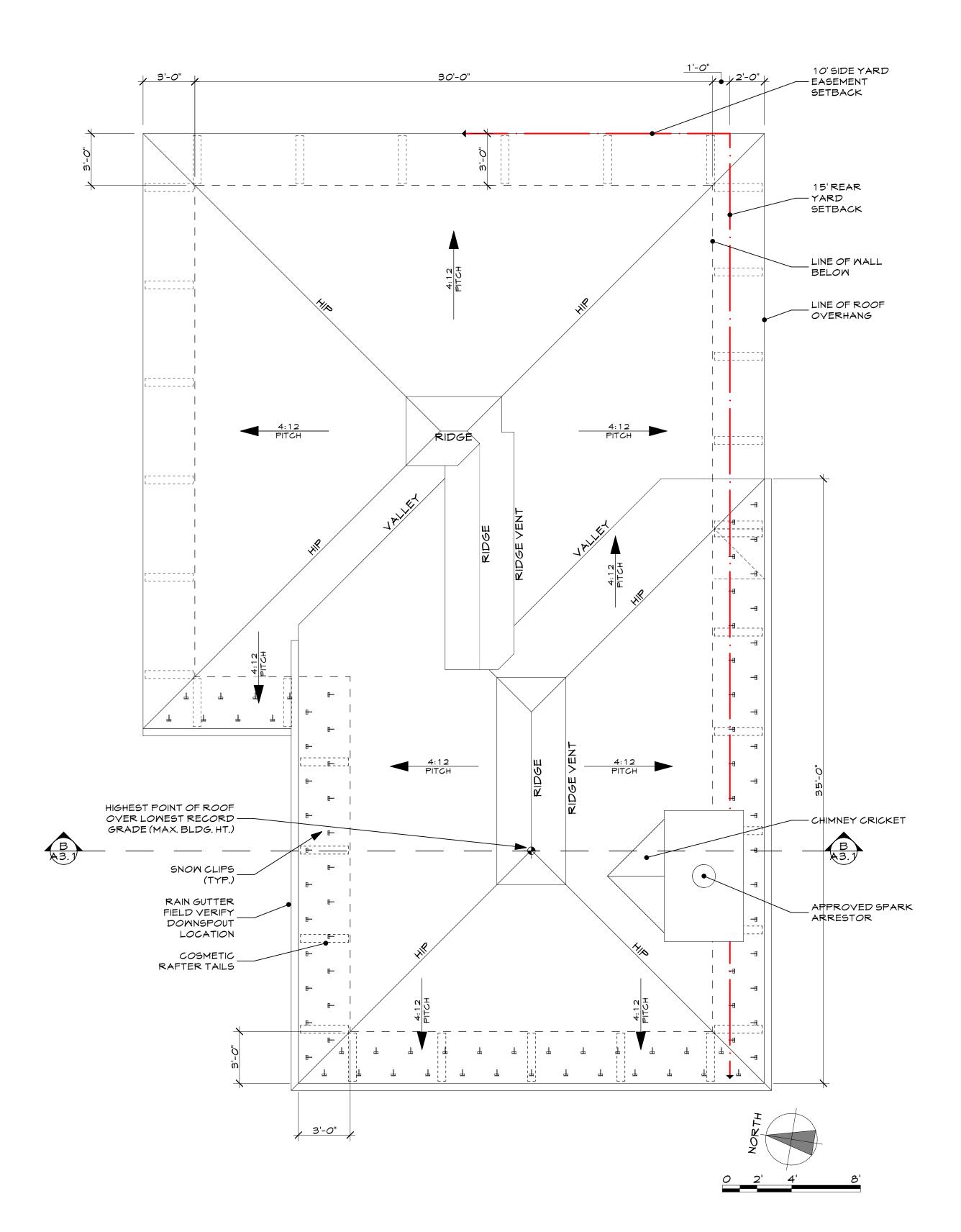
3/23/2021 REVISED 5/10/2021

REVISED 5/20/2021 REVISED 6/7/2021

REVISED 6/14/2021

• INSTALL SNOW CLIPS AS PER MANUFACTURES SPECIFICATIONS

• ROOF CLASSIFICATION: A



FLOOR PLAN NOTES

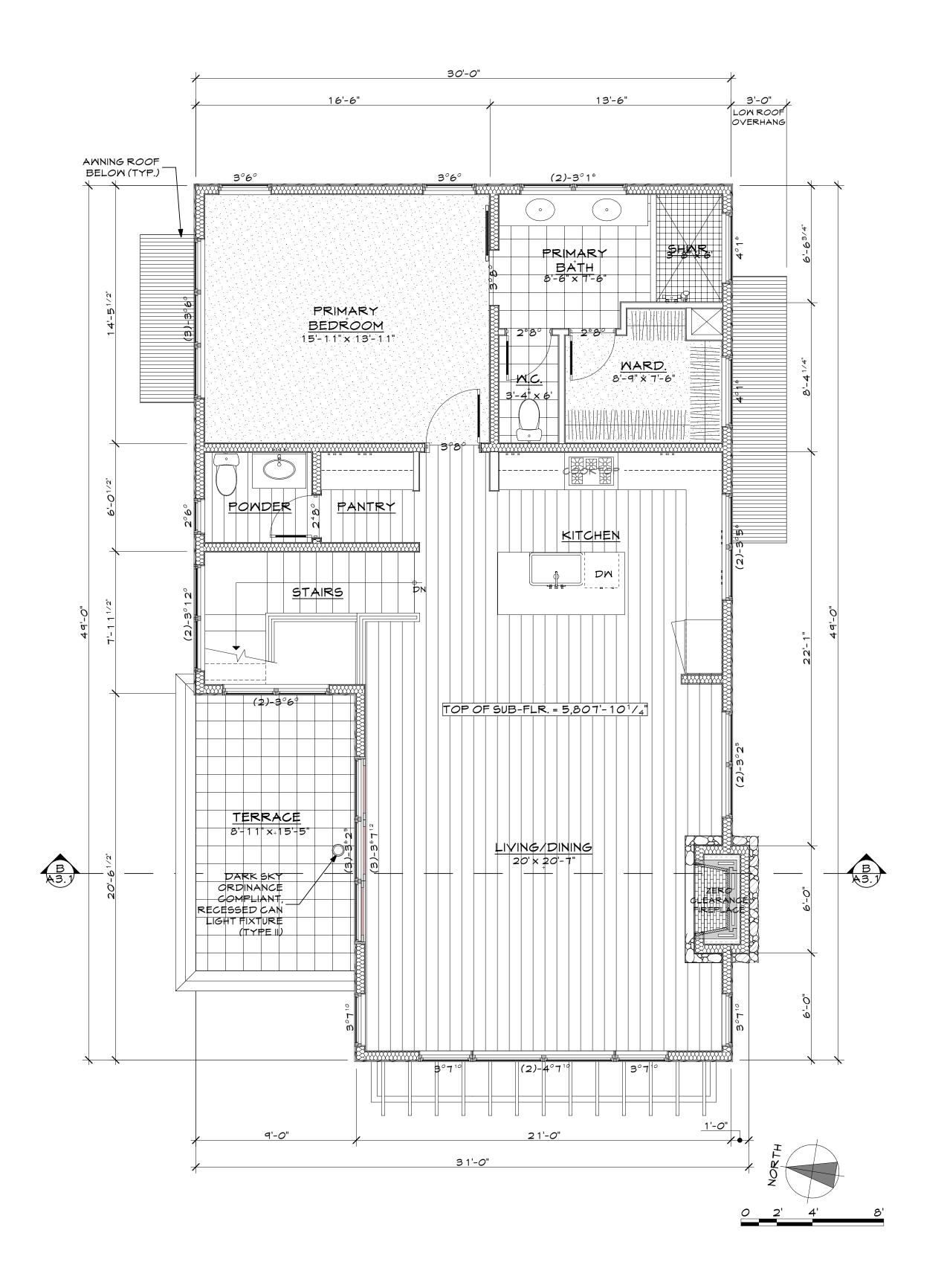
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RED

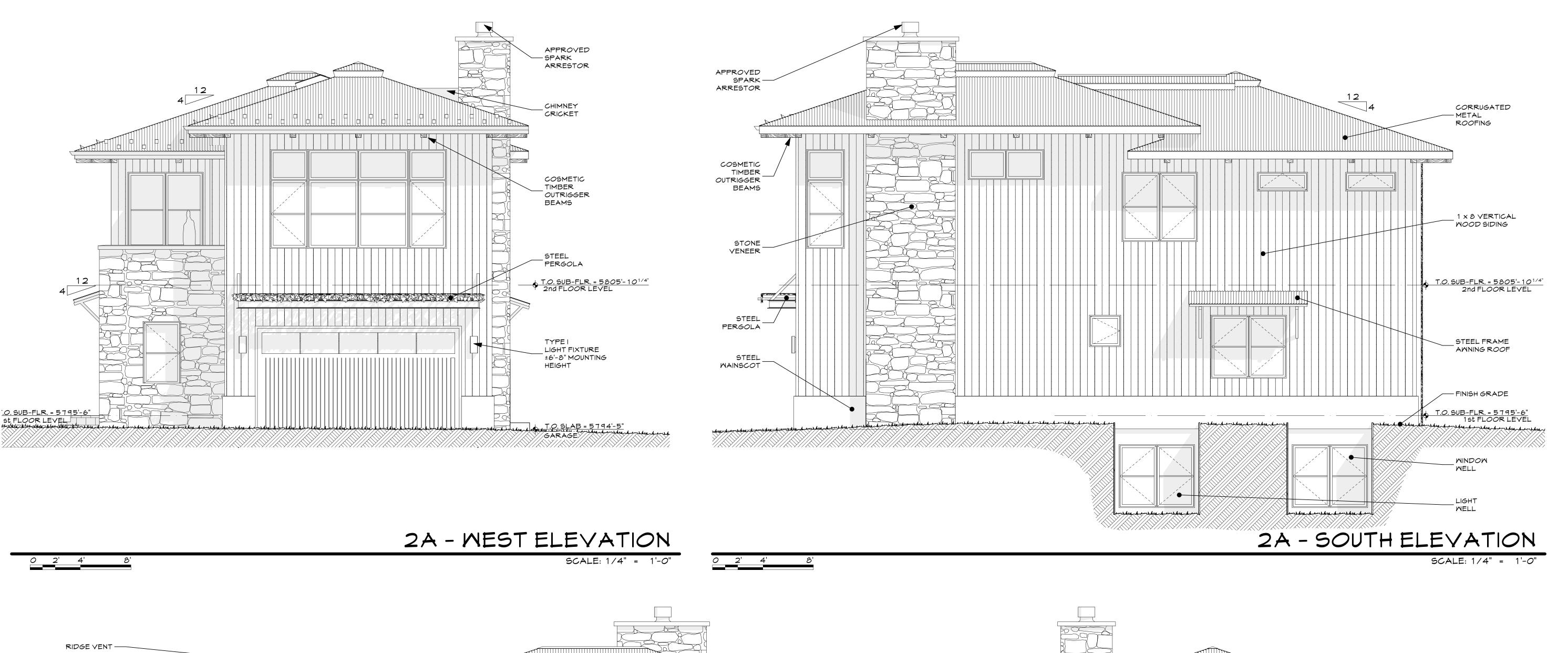
CANOE Architecture

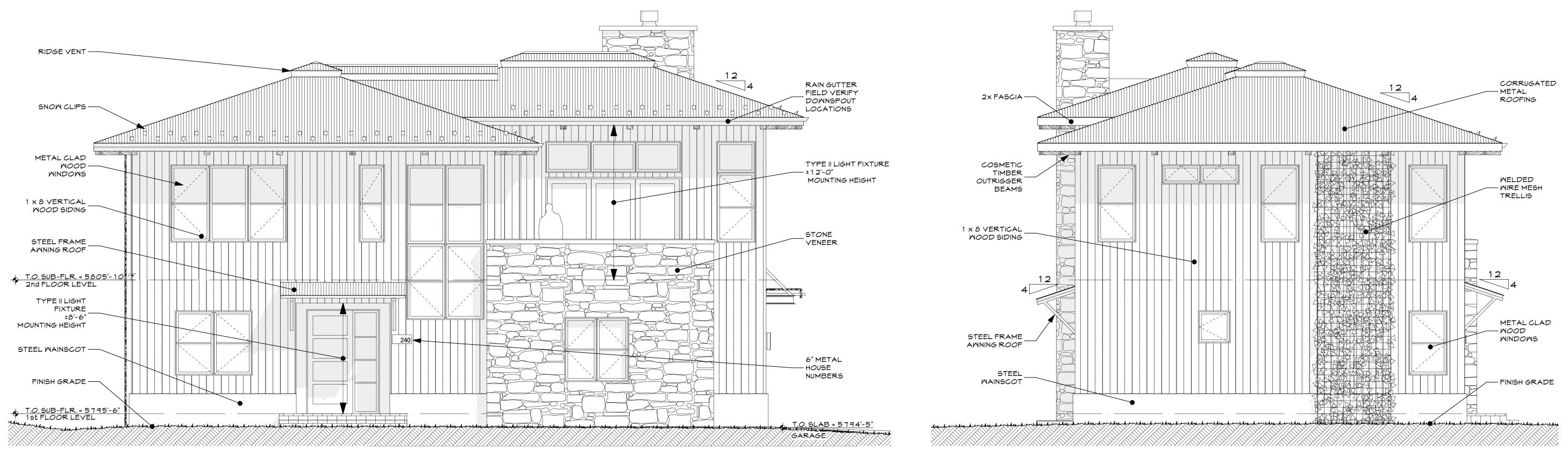
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2B-2nd FLOOR PLAN





2A - NORTH ELEVATION

SCALE: 1/4" = 1'-0"

0 2' 4' 8'

2A - EAST ELEVATION

SCALE: 1/4" = 1'-0"

A2.1

RED

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REVISED

5/20/2021

REVISED 6/14/2021 2B - WEST ELEVATION

SCALE: 1/4" = 1'-0"

STEEL POST APPROVED -SPARK ARRESTOR

CHIMNEY

CRICKET

COSMETIC TIMBER OUTRIGGER BEAMS

_STEEL PER*GO*LA

TYPE I _ LIGHT FIXTURE ±6'-8" MOUNTING HEIGHT

TO SLAB = 5796 - 11"

6" METAL HOUSE

NUMBERS

2B - SOUTH ELEVATION

SCALE: 1/4" = 1'-0"

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3/23/2021
REVISED
5/20/2021

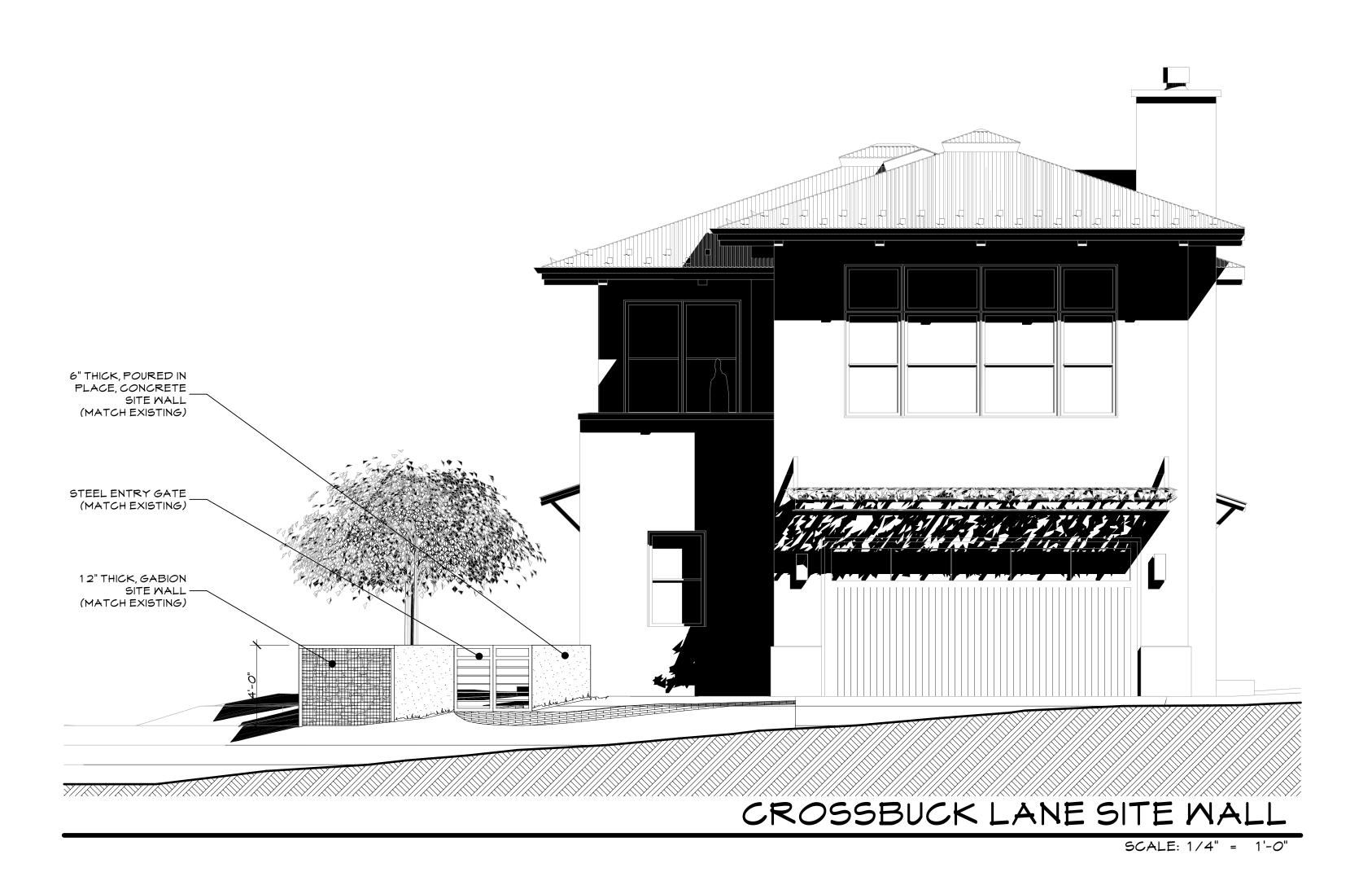
REVISED 5/20/2021 REVISED 6/1/2021 REVISED 6/14/2021

EVATIONS: 9

SCALE: 1/4" = 1'-0"

RAIN GUTTER FIELD VERIFY DOWNSPOUT CORRUGATED -METAL ROOFING LOCATIONS 2x8 FASCIA — SNOW CLIPS — - SNOW CLIPS COSMETIC TIMBER _ OUTRIGGER BEAMS TYPE II LIGHT FIX MELDED - ± 1 2'-*0*" - MIRE MESH MOUNTING HEIGH METAL CLAD MOOD MINDOMS 1 x 8 VERTICAL STONE MOOD SIDING 1 x 8 VERTICAL _ WOOD SIDING VENEER † T.O. SUB-FLR. = 5807'-1 2nd FLOOR LEVEL STEEL FRAME _ AWNING ROOF MALL MOUNT LIGHT FIXTURE METAL CLAD - MOOD STEEL FRAME _ AMNING ROOF MINDOMS STEEL WAINSCOT -STEEL MAINSCOT FINISH GRADE -— FINISH GRADE T.O. SUB-FLR. = 5797'-6"

1st FLOOR LEVEL LIGHT WELL MINDOM 2B - NORTH ELEVATION 2B - EAST ELEVATION



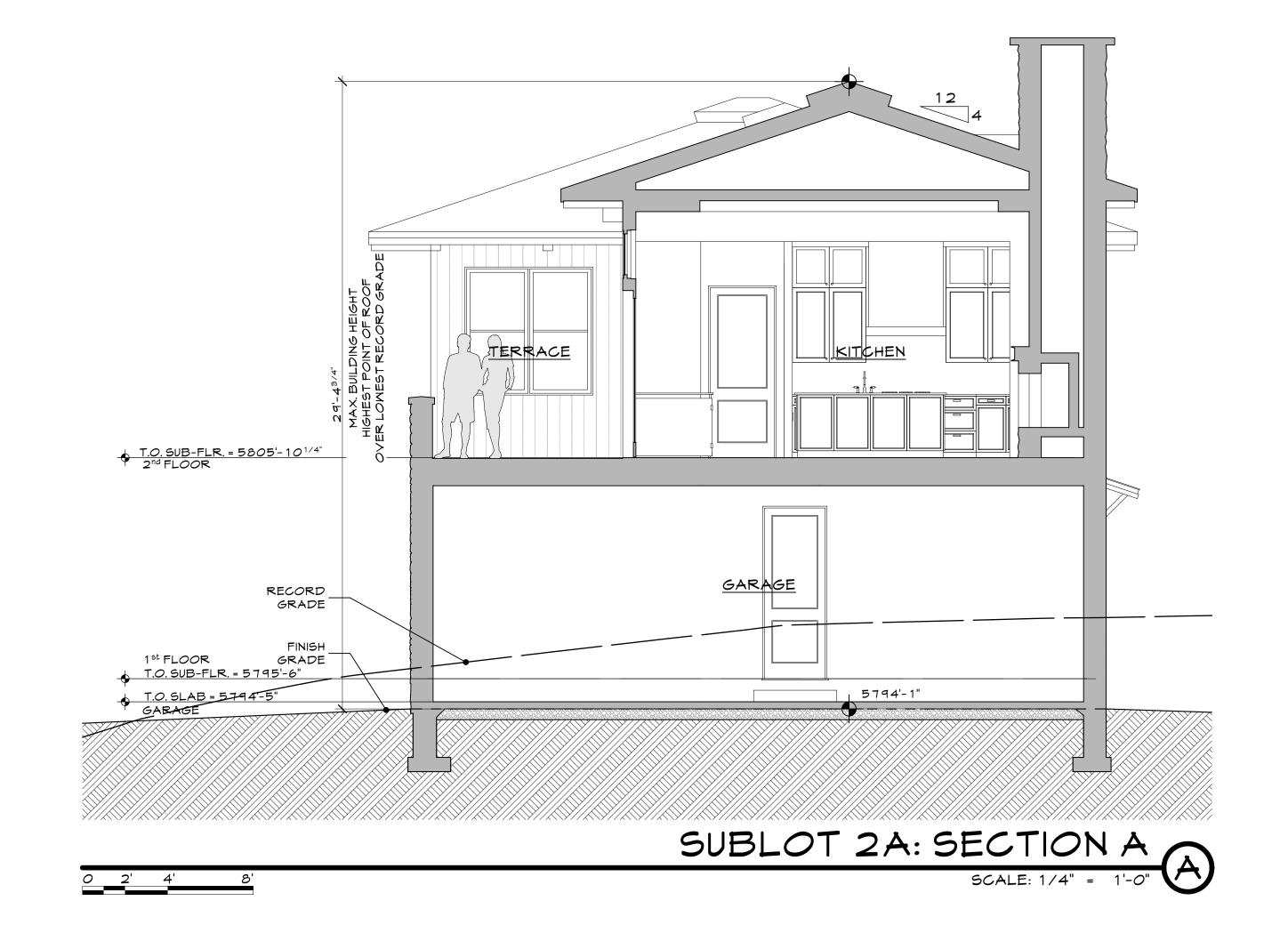




METAL ENTRY GATE AT POURED IN PLACE CONCRETE WALL



0 2' 4' 8'



Crossbuck West Townhomes of dead Lot 2A, Block 67, Ketchum, Idaho

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