



CITY OF KETCHUM
MEETING MINUTES
OF THE

HISTORIC PRESERVATION COMMISSION
Wednesday, September 6, 2023

CALL TO ORDER:

Spencer Cordovano called to order at 4:34 p.m. *(00:00:15 in video)*

Roll Call:

Wendolyn Holland

Rick Reynolds

Spencer Cordovano

Jakub Galczynski *absent

Also Present:

Morgan Landers – Director of Planning and Building

Adam Crutcher – Associate Planner

Heather Nicolai – Planning Technician/Office Administrator

Request by Staff to Amend the agenda to accept Tom Curl's resignation from the Historic Preservation Commission. *(00:01:00 in video)*

Motion: Wendolyn Holland made a motion to amend the agenda to accept Tom Curl's resignation from the Historic Preservation Commission; seconded by Rick Reynolds.

(00:01:10 in video)

MOVER: Wendolyn Holland

SECONDER: Rick Reynolds

AYES: Wendolyn Holland, Spencer Cordovano & Rick Reynolds

NAYS: None

RESULT: UNANIMOUSLY ADOPTED

COMMUNICATIONS FROM THE COMMISSIONERS:

None

CONSENT AGENDA:

1. ITEM: **Approval of July 5, 2023 Minutes** *(00:01:30 in video)*

Motion made by Rick Reynolds to approve the amended July 5, 2023 Minutes; Seconded by Wendolyn Holland. *(00:02:10 in video)*

MOVER: Rick Reynolds
SECONDER: Wendolyn Holland
AYES: Wendolyn Holland, Spencer Cordovano & Rick Reynolds.
NAYS: None
RESULT: UNANIMOUSLY ADOPED

PUBLIC HEARING:

None

NEW BUSINESS:

2 ACTION ITEM: Acceptance of Tom Curl's resignation from the Historic Preservation Commission and direct staff to begin recruitment of a replacement then appointment by City Council. *(00:02:45 in video)*

Motion made by Wendolyn Holland to Acceptance of Tom Curl's resignation from the Historic Preservation Commission and direct staff to begin recruitment of a replacement then appointment by City Council; Seconded by Rick Reynolds. *(00:04:15 in video)*

MOVER: Wendolyn Holland
SECONDER: Rick Reynolds
AYES: Wendolyn Holland, Spencer Cordovano & Rick Reynolds.
NAYS: None
RESULT: UNANIMOUSLY ADOPED

3. ACTION ITEM: Recommendation to discuss and adopt the final draft of the HPC handbook *(00:04:49 in video)*
- Staff presentation of changes and Commission questions, comments and direction to staff *(00:05:05 in video)*

Motion made by Wendolyn Holland to approve the Historic Preservation handbook with the two edits discussed and the draft of the Mayor's letter and we are ready to send the handbook to the graphic designers; Seconded by Rick Reynolds. *(00:15:30 in video)*

MOVER: Wendolyn Holland
SECONDER: Rick Reynolds
AYES: Wendolyn Holland, Spencer Cordovano & Rick Reynolds.
NAYS: None
RESULT: UNANIMOUSLY ADOPED

General Updates, announcements and highlights from staff *(00:16:10 in video)*

ADJOURNMENT: *(00:34:26 in video)*

Motion to adjourn the meeting at 5:08 p.m.

MOVER: Wendolyn Holland

SECONDER: Rick Reynolds

AYES: Wendolyn Holland, Spencer Cordovano & Rick Reynolds.

NAYS: None

RESULT: UNANIMOUSLY ADOPED

Spencer Cordovano, Chairperson
Historic Preservation Commission

Morgan Landers, Director Planning and Building
City of Ketchum