



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

“I motion to enact Stage 1 water conservation and restriction guidelines immediately and to begin the related education campaign”
or ...
“I motion to enact Stage 1 water conservation and restriction guidelines immediately, to adopt protocols for stages 2 & 3, and to begin the related education campaign”

Reasons for Recommendation:

- Current City code is limited to the prohibition of watering between 10:00 a.m. and 5:00 p.m., from June 15 thru September 1
- Staff recommends to adopt a staged water use approach to cover current deficiencies in protocols for drought escalation and state mandated water usage curtailments.
- Staff suggest enacting Stage 1 water restrictions immediately, including penalty escalations for non-compliance, and adopting Stage 1 as a default condition going forward.
- Awareness campaigns on Stage 1 conventions will begin immediately and reasonable exemptions will be made to first warnings to allow time for system adjustments
- To be prepared for potential summer 2026 drought conditions, staff recommend adoption of Stages 2 & 3 protocols no later than July 23rd.
- Stage 2 trigger is suggested to be defined as a 25% measured drop in the Northwood Well over a rolling 7 day period
- Stage 3 trigger is reserved for dire emergency situations and will be enacted by the Mayor

Policy Analysis and Background (non-consent items only):

Sustainability Impact:

The propose protocols work to greatly improve the City’s water conservation protocols and provide triggers for escalating during mild to severe drought scenarios as the city looks to become more sustainable in our water usage.

Financial Impact:

None OR Adequate funds exist in account:

Attachments:

Proposed City of Ketchum Conservation and Restriction Guidelines for Irrigation and Consumption

Stage 1: Normal Operations Conservation Guidelines (Residential/Commercial/Government)

1. Watering lawns and landscaping is prohibited from 10 a.m. to 5 p.m.
2. Irrigation Date's May 1st thru September 15th
3. Odd/Even watering (By Address)
4. Outdoor landscape irrigation is limited to (3) days per week between the hours of 5 p.m. and 10 a.m. as follows:
 - Odd-Numbered addresses are restricted to Mondays, Thursdays, and Saturdays.
 - Even- Numbered addresses are restricted to Tuesdays, Fridays, and Sundays.
 - Outdoor landscape irrigation is strictly prohibited during all hours on Wednesdays.
 - **DURATION OF WATERING IS LIMITED TO 30 MINUTES MAX PER STATION IS RECOMMENDED.**
5. The installation of new sod, seed, plants, flowers, trees, and other outdoor vegetative landscaping is limited to drought-tolerant and native species plantings.
6. If you have new plantings, please reach out to the City of Ketchum Water Dept. for request of exemption.
7. Residential and commercial establishments are encouraged to reduce indoor water consumption by 10%.

Penalties for not abiding by stage 1 said rules:

1. 1st offense, Warning by phone, letter via door hanger or letter via certified mail with a 7-day grace period to come into compliance.
2. 2nd offense, non-negotiable \$100 fine.
3. 3rd offense, non-negotiable \$300 fine and misdemeanor charge and repeated fine and charge for each offense after.

Stage 2: Moderate Drought Restrictions (Residential/Commercial/Government)

1. Watering lawns and landscaping is prohibited from 10 a.m. to 5 p.m.
2. Irrigation Date's May 1st thru September 15th
3. Odd/Even watering (By Address)
4. Outdoor landscape irrigation is limited to (3) days per week between the hours of 5 p.m. and 10 a.m. as follows:
 - Odd-numbered addresses are restricted to Mondays, Thursdays, and Saturdays.
 - Even-Numbered addresses are restricted to Tuesdays, Fridays, and Sundays.
 - Outdoor landscape irrigation is strictly prohibited during all hours on Wednesdays.
 - **DURATION OF WATERING IS LIMITED TO 15 MINUTES MAX PER STATION IS RECOMMENDED.**
5. New sod, seeding, and vegetative landscaping is prohibited
6. Power washing and spraying on impervious surfaces (driveways and sidewalks) is prohibited.
7. Residential yard fountains and ponds must be turned off.
8. All washing of personal vehicles is prohibited except at commercial car washes.
9. All commercial car washes are required to implement best management practices and limit water use to 20-30 gallons per vehicle.
10. The filling of private swimming pools and hot tubs is discouraged.
11. Use of all construction water is prohibited unless necessary for air quality and construction reasons.
12. Residential and commercial establishments are encouraged to reduce indoor water consumption by 20%.

Penalties for not abiding by stage 2 said rules:

1. 1st offense, Warning by phone, letter via door hanger or letter via certified mail with a 7-day grace period to come into compliance.
2. 2nd offense, non-negotiable \$100 fine.
3. 3rd offense, non-negotiable \$300 fine and misdemeanor charge.
4. 4th offense, non-negotiable \$300 fine and Service terminated with an additional non-negotiable \$200 fine for service reinstatement.

Stage 3: Extreme Drought/Declared Water Shortage Restrictions

(Residential, Commercial, Government)

1. Watering Lawns and landscaping is prohibited from 10 a.m. and 5 p.m.
2. Watering is limited to handheld hose or a no-volume non-spray device.
3. New sod, seeding, and vegetive landscaping is prohibited.
4. Power washing and spraying impervious surfaces (driveways, sidewalks, and parking lots) is prohibited.
5. All washing of personal vehicles is prohibited except at commercial car washes (which are limited to using up to 20 gallons per vehicle).
6. The filling of private swimming pools and hot tubs is prohibited.
7. The filling of private ponds, water features and fountains is prohibited.
8. Residential and commercial establishments are encouraged to reduce indoor water consumption by 30%
9. Hydrant washing and flushing is prohibited unless necessary for public safety reasons.
10. Use of all water for fire training and water from a hydrant is prohibited unless it is essential for public safety.
11. Use of water for street sweeping is prohibited.
12. Use of all construction water is prohibited.
13. Filling of water trucks and trailers is prohibited unless necessary for public safety reasons.

Penalties for not abiding by stage 3 said rules:

1. 1st offense, Warning by phone, letter via door hanger or letter via certified mail with a 7-day grace period to come into compliance.
2. 2nd offense, non-negotiable \$100 fine.
3. 3rd offense, non-negotiable \$300 fine and misdemeanor charge.
4. 4th offense, non-negotiable \$300 fine and Service terminated with an additional non-negotiable \$200 fine for service reinstatement