



CITY OF KETCHUM  
HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
Tuesday, April 07, 2026

**CALL TO ORDER:**

Wendolyn Holland called to order at 4:31 PM (00:00:19 in video)

**ROLL CALL:**

Wendolyn Holland – Chairperson

Jakub Galczynski – Vice Chairperson

Melissa Rivelo

Clyde Holt

**ALSO PRESENT:**

Morgan Landers – Director of Planning and Building

Allison Kennedy – Senior Planner

Trent Donat – City Clerk

Matthew Johnson – City Attorney

Genoa Beiser – Associate Planner

**COMMUNICATIONS FROM COMMISSIONERS:** (00:00:46 in video)

- Wendolyn Holland:
  - Update on the combining of State Historic Preservation Office and Office of Energy and Mineral Resources.
  - Request for an update from staff on filling the empty seat on the Historic Preservation Commission (HPC) with a member of the Planning and Zoning Commission (PZC)
    - Response from Allison Kennedy
  - Lack of quorum for the May 5<sup>th</sup> HPC Meeting
    - Discussion on moving the May 5<sup>th</sup> HPC meeting to \*May 12<sup>th</sup> at the regular time.
      - \*Revised later in the meeting to May 13<sup>th</sup> due to a meeting room scheduling conflict.

**CONSENT AGENDA:** (00:04:10 in video)

1. Approval of the March 17, 2026 Meeting Minutes.

**Motion to approve the consent agenda.**

**MOVER:** Clyde Holt

**SECONDER:** Jakub Galczynski

**AYES:** Clyde Holt, Melissa Rivelo, Wendolyn Holland, & Jakub Galczynski

**NAYS:** None

**RESULT: UNANIMOUSLY ADOPTED**

**NEW BUSINESS:** *(00:04:39 in video)*

2. City Attorney & Clerk Presenting on: Open Meeting, Notice, & Communication Legal Refresher
  - Presentation by Matthew Johnson, City Attorney. *(00:04:46 in video)*
  - Questions from Commissioners. *(00:21:37 in video)*
3. 2026 Work Plan Drafting for City Council Adoption *(01:05:30 in video)*
  - Presentation by Allison Kennedy, Senior Planner. *(01:06:48 in video)*
  - Discussion by Commissioners and responses from Staff. *(01:13:53 in video)*
  - Public Comment: Jennifer Montgomery *(01:59:40 in video)*
4. Discussion of Inventory of City Assets
  - Presentation by Allison Kennedy, Senior Planner. *(02:05:34 in video)*
  - Discussion by Commissioners and responses from Staff. *(02:07:39 in video)*

\*Allison Kennedy comments regarding rescheduling of May 5<sup>th</sup> HPC Meeting *(02:26:30 in video)*

- Previously agreed upon date of May 12<sup>th</sup> revised to May 13<sup>th</sup> due to a meeting room scheduling conflict.

Allison Kennedy comments on a grant opportunity that reopened from State Historical Preservation Office *(02:27:16 in video)*

- Commissioners agree to pursue the grant.

**ADJOURNMENT:** *(02:31:45 in video)*

**Motion to adjourn the meeting at 7:02 PM.**

**MOVER:** Melissa Ravelo

**SECONDER:** Jakub Galczynski

**AYES:** Clyde Holt, Melissa Ravelo, Wendolyn Holland, & Jakub Galczynski

**NAYS:** None

**RESULT: UNANIMOUSLY ADOPTED**

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Wendolyn Holland,  
Historic Preservation Commission Chairperson

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Morgan Landers,  
Director Planning and Building, City of Ketchum